

ANNUAL  
REPORTS  
TOWN OF  
HAMILTON



1991  
—  
1995















# Town of Hamilton



## 1991 ANNUAL REPORT







TOWN OF HAMILTON

1991 ANNUAL REPORT

TOWN OF HAMILTON

ESSEX COUNTY

COMMONWEALTH OF MASSACHUSETTS

\* \* \* \* \*

Incorporated June 21, 1793

Area 14.99 Square Miles

Town Population: 7125

Sixth Congressional District

Fifth Councillor District

First Essex and Middlesex Senatorial District

Fourth Essex Representative District

1991 State Officials

Congressman:	Nicholas Mavroules of Peabody
Senator:	Robert C. Buell of Topsfield
Co. Commissioners:	Marguerite Kane of Lawrence
	Charles Arena of Lynn
	Everett C. Hudson of Ipswich
Representative:	Forrester A. Clark, Jr. of Hamilton

\* \* \* \* \*

TOWN HALL HOURS

Monday - Thursday, 8:00 a.m. - 4:30 p.m.

Friday, 8: a.m. - 12:00 noon

Monday Evening, 7:00 p.m. - 9:00 p.m.



IN MEMORIAM

\*\*\*\*\*

REGINA A. DAWE

EDWARD NEWBORG

JAMES WATERS

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1991 was another year of transition for the Town from business as usual, which we can no longer afford, to something else that will perform the functions citizens expect of their local government at an acceptable cost. It is a difficult process because everyone has a different view of what is expendable.

Complicating the process further is a lack of understanding on the part of many citizens of how our government works. There is a widespread belief that the Selectmen "run" the Town, and this leads to misunderstandings as to who is responsible for what. Right or wrong, the fact is that the Town Meeting "runs" the Town. Every citizen has the right and obligation, having registered to vote, to attend Town Meeting and debate the articles on the warrant. The majority vote on each issue determines how the Town will operate during the next fiscal year. Only funds appropriated at Town Meeting can be used for the purpose designated. The ballot may only provide funding to the extent the appropriations exceed the limits imposed by Prop. 2 1/2. This sets the policy within which the Selectmen and other departments will operate during the year.

That there is widespread misunderstanding of these fundamentals is demonstrated by statements heard daily. "Why did they turn off the street lights?" "Why did they put in a leash law?" "Why aren't they fixing the streets?" All these decisions were made by Town Meeting.

With that in mind, we need to ask whether our government is properly organized to do the job efficiently. The Town paid for a study to be done by the Mass. Municipal Association in 1985 on this subject. This study noted that each function was served by a separately elected board who answered only to Town Meeting. They recommended that the Board of Selectmen be expanded to five members and that they be given the authority and responsibility to coordinate government functions. Further, they recommended that an administrator be hired to perform that coordinating function day to day on behalf of the Selectmen recognizing that the latter are volunteers who have other demands on their time such as full time jobs, households, etc. That such a format works is amply demonstrated by the fact that every town around us has adopted that approach in one form or another and have found that it works in terms of getting departments to work together more efficiently. We have managed to only limp haltingly in that direction.

With only \$8,160 appropriated for salary, we have appointed Town Planner Candace Wheeler as acting part-time Town Coordinator. She has time to devote to the job because of the reduction in building activities. She comes with a unique perspective having worked for us for 11 years. Nevertheless, it is more important than ever not to sit back but rather to fund the position properly in recognition of the full time function which must be served.

Another change instituted this year is the linking of the Assessors' office with the Treasurer/Collector's through their modem access to a common service bureau data base. They can now use each other's information reducing redundancy of effort. In achieving this, these offices became newly computerized as well which is a big step



forward that should be applauded. We are exploring other possibilities along this line, specifically for the Town Accountant who is computerized but not linked.

With minimum staff in each office, our only hope for keeping up lies in the introduction of these modern tools. We are blessed that the town hall staff are of such a high caliber that they are able to adapt to these new ways. We are taking advantage of the low cost of computer hardware to upgrade as older machines wear out with the accountant's office and fire department so equipped to date.

Another big accomplishment this year is handicapped accessibility at town hall. It took a lot of volunteer effort, and only the first floor is accessible, but a statement has been made that we care about those whose mobility is impaired for some reason.

We are in the final stages of upgrading our telephone system by using Centrex lines and creating direct access to high traffic offices such as Treasurer/Collector and DPW/Water. This should relieve the Town Clerk of much of her non-productive burden while saving the Town over \$20,000.

As we proceed, I encourage you all to contribute your skills. Ours is a volunteer government and many talents are required. "They" don't run the government. You do! We will all benefit by the greatest number of our citizens participating in whatever way they can.

Respectfully Submitted,

John E. Lawrence, Jr., Chairman

R. James Conrad, Clerk

William E. Heitz



Report of the Town of Hamilton  
Annual Town Meeting  
Held  
May 6, 1991  
Adjourned to  
May 7, 1991  
at  
Hamilton-Wenham Regional High School

\* \* \* \* \*

At the close of registration on April 16, 1991 there were 4,284 registered voters.

PRECINCT 1 - 2,128

PRECINCT 2 - 2,156

Counters were:

Left side:

Charles P. Cardani  
27 Savoy Road

Middle:

Albert P. Chouinard  
16 Hamilton Avenue  
Robert W. Poole  
56 Moynihan Road

Right side:

Howard Lindsay  
66 Postgate Road

Town Clerk, Theresa M. Fanning opened the 1991 Annual Town Meeting at 7:40 P.M. with 537 registered voters checked present.

PRECINCT 1 - 304

PRECINCT 2 - 233

Due to the absence of the Moderator, the first order of business was the election of a temporary Moderator.

The Town Clerk asked for nominations from the floor.

Selectman Leonard C. Broughton, nominated Susan Wiltshire, duly seconded.

VOICE VOTE: CARRIED

Town Clerk declared Susan Wiltshire to be duly elected as temporary Town Moderator and administered the oath of office.

Susan Wiltshire then proceeded to explain the procedures to be used for the rest of the meeting.

Moved by Richard Hayes, duly seconded, that the following be adopted for the duration of this meeting: subsequent to a motion being offered and seconded and described by the individual making the motion then discussion on the motion be limited in the following manner. That no person may speak more than once to each motion and that person may speak no longer than three/five minutes. However, Town Officials, Town Committees and Boards, and the person who offered the motion may respond to direct question as required.

2/3 vote required

Standing Vote: YES - 229

NO - 167

Motion Lost

\* \* \* \* \*

Moved by Robert C. Hagopian, duly seconded, that the Annual Town Meeting adjourn at 10:00 P.M. and reconvene on Tuesday, May 7, 1991 at 7:30 P.M.

VOICE VOTE: LOST

Mr. Hagopian demanded a count.

Acting Moderator announced the vote stands but asked if seven people stood and requested a count it would be taken.

Seven people did not stand.

Vote Stands.

\* \* \* \* \*

Robert C. Hagopian then requested meeting be opened with a prayer.

Moderator stated that the last few years the meetings have not been opened with a prayer and no provision had been made. Asked the wish of the assembly. There was no discussion.

Discussion closed.

\* \* \* \* \*

ARTICLE 1 MODERATOR: The vote on Article 1 and the override questions  
Election of is by ballot on Thursday, the Sixteenth day of May, 1991 (May  
Officers 16, 1991), at the Winthrop School. The polls will be opened  
at 7:00 A.M. and will close at 8:00 P.M.

\* \* \* \* \*

ARTICLE 2 Peter Twining of the Finance Committee gave a brief out-  
Reports line, using overhead projector, of the report found in the  
Warrant Book which follows:

#### TOWN OF HAMILTON

#### CHANGES IN REVENUE FOR FY '92 (OPERATING BUDGET)

	<u>CHANGE</u>	<u>AMOUNT</u>
Real Property Taxes	2 1/2%	\$189,500 (approx)
State Aid	(5%)	\$(50,000) (est)
Local Receipts	(7.8%)	\$(68,000) (est)

#### CHANGES IN EXPENDITURE BY AND BETWEEN TOWN FUNCTION AREAS FOR FY '92 (OPERATING BUDGET)

	<u>CHANGE</u>	<u>AMOUNT</u>
General Government	1.4%	\$5,400
Public Safety	8.8%	\$92,000
Health & Town Benefits	2.9%	\$10,000
Library & Recreation	6.0%	\$16,000
Dept. of Public Works	3.0%	\$25,000
Schools	2.1%	\$113,000
General Costs (insurance, payroll taxes, town building maintenance & repair)	13.5%	\$46,000
Overall Town Budget	2.4%	

as of 4/1/91

Leonard C. Broughton then gave a brief comment from the Board of Selectmen thanking all who attended the Annual Town Meeting which gave a good indication of how they feel about the Town and thanked all Committees that worked hard and several openings are still available on Committees and urged all to participate.

Moved by James Conrad, duly seconded, that the reports of Town Officers and Committees be received and placed on file.

VOICE VOTE: CARRIED

\* \* \* \* \*



ARTICLE 3

## Appropriations

The acting Moderator outlined the procedure for the budget passage prior to reading entire budget as follows:

	FY 91 BUDGET	FY 92 BUDGET
<hr/>		
GENERAL GOVERNMENT		
FINANCE COMMITTEE EXPENSE	135.00	138.00
SELECTMEN		
SALARY OF CHAIRMAN	3,000.00	2,250.00 HOLD
SALARIES OF MEMBERS	5,300.00	3,975.00 HOLD
ADMIN SUPPORT/EXECUTIVE SEC	8,000.00	10,160.00 HOLD (8,160.00)
WAGES OF SECRE/CONT SVC	20,219.57	21,432.74 HOLD
EXPENSES	6,000.00	7,000.00
H A W C	900.00	900.00
SR HOME CARE SERVICE	1,800.00	1,800.00
PROJECT RAP	2,250.00	2,250.00
COMPUTER SUPPLIES	6,000.00	5,000.00
COMPUTER R & M	1,000.00	1,750.00
	<hr/>	<hr/>
	54,469.57	56,517.74 (54,517.74)
TOWN ACCOUNTANT		
CONTRACT SERVICES	24,128.00	23,160.00 HOLD
DATA ENTRY CLERK	0.00	1,560.00 HOLD
EXPENSE	2,000.00	2,000.00
AUDIT-RESTRICTED	3,500.00	3,500.00
	<hr/>	<hr/>
	29,628.00	30,220.00
TREASURER/COLLECTOR		
SALARY OF TREAS/COLL	31,200.00	33,072.00 HOLD
ASST TO TREAS/COLL	20,219.57	21,432.74
OVERTIME	500.00	0.00
ASSISTANT	750.00	750.00
EXPENSES	8,225.00	8,725.00
EQUIPMENT RENTAL	600.00	600.00
PROCESSING CHARGES	28,900.00	26,000.00
	<hr/>	<hr/>
	90,394.57	90,579.74
ASSESSORS		
SALARY OF CHAIRMAN	5,913.00	5,913.00 HOLD
SALARIES OF MEMBERS	8,000.00	8,000.00
ADMINISTRATIVE ASSIST	20,219.57	21,432.74
TRAINING & JOB RECLASS	0.00	3,000.00 HOLD
P.T. CLERICAL	0.00	3,000.00
APPRAISAL SYSTEM	22,500.00	21,500.00 HOLD
EXPENSES	2,580.00	2,600.00
	<hr/>	<hr/>
	59,212.57	65,445.74
TOWN CLERK		
SALARY OF TOWN CLERK	31,200.00	33,072.00 HOLD
ADMINISTRATIVE ASST	20,219.57	19,253.40 HOLD
ASSIST TOWN CLERK	750.00	0.00
EXPENSES	3,310.00	5,003.27
	<hr/>	<hr/>
	55,479.57	57,328.67
TOWN COUNSEL		
SALARY OF TOWN COUNSEL	6,000.00	6,000.00 HOLD
EXPENSES	25,000.00	25,500.00
	<hr/>	<hr/>
	31,000.00	31,500.00
PERSONNEL BOARD EXPENSES	465.00	474.30
PLANNING BOARD		
PLANNING CO-ORDINATOR	15,640.00	15,952.80
CONTRACT SERVICES	4,200.00	4,284.00
M A P C	0.00	500.00
EXPENSES	2,100.00	2,200.00
	<hr/>	<hr/>
	21,940.00	22,936.80

	FY BUDGET '91	FY BUDGET '92
APPEAL BOARD		
SALARY OF CHAIRMAN	1,150.00	1,150.00
EXPENSES-GENERAL	80.00	80.00
EXPENSES-ADVERTISING	211.50	0.00
	1,441.50	1,230.00
ELECTION & REGISTRATION		
SALARIES OF REGISTRARS	700.00	742.00
EXPENSES	13,375.00	11,950.00
	14,075.00	12,692.00
TOWN HALL		
WAGES CUSTODIAN/CONTRACT SVCS	20,472.87	22,110.40 HOLD
EXPENSES	20,000.00	20,000.00
	40,472.87	42,110.40
TOTAL TOWN GOVERNMENT	398,713.65	411,173.39 (409,173.39)

PUBLIC SAFETY  
\*\*\*\*\*

POLICE		
SALARY OF CHIEF	49,454.00 **	53,097.00 HOLD
WAGES OF OFFICERS	454,741.83 **	528,500.00 HOLD
TRAINING	9,520.00	17,000.00 HOLD
OVERTIME	50,800.00	20,500.00
SPECIAL INVESTIGATION	2,500.00	2,000.00
COURT DUTY & LOCK UP	10,000.00	10,000.00
WAGES OF CLERK STENOGRAPHER	21,632.00	22,929.92
WAGES OF COMPUTER CLERK	2,200.00	0.00
EXPENSES	30,000.00	33,000.00 HOLD
INSURANCE	6,500.00	0.00
UNIFORMS	12,000.00	13,000.00
EQUIPMENT	4,000.00	3,000.00
CRUISER	30,000.00	16,000.00 HOLD
AMBULANCE BILLING	2,400.00	2,400.00
	685,747.83	721,426.92 (1)

\*\* - 91 APPROPRIATION RECLASSIFIED FOR COMPARATIVE REASONS

FIRE DEPARTMENT		
SALARY OF CHIEF	4,437.93	5,491.20
WAGES OF CALL FIREFIGHTERS	40,000.00	60,000.00
SALARY OF INSPECTOR	26,582.40	29,183.00 HOLD
WAGES OF MECHANIC	6,911.42	7,325.00
EXPENSES	32,000.00	43,900.00 HOLD
INSURANCE	6,000.00	0.00
TRAINING	15,000.00	26,000.00
ASSISTANT CHIEFS	2,080.00	2,204.80
FIRE PREVENTION	2,000.00	2,000.00
	135,011.75	176,104.00 (1)

POLICE/FIRE STATION		
MAINTENANCE	16,876.00	18,750.00 HOLD
CONTRACT SERVICES	4,000.00	4,250.00
RENOVATIONS	10,000.00	7,500.00
	30,876.00	30,500.00

EMERGENCY REPORT CENTER		
SALARY OF SUPERVISOR	27,690.00	29,351.40 HOLD
WAGES OF DISPATCHERS	81,451.64	86,338.74 HOLD
EXPENSES	17,750.00	19,389.00
	126,891.64	135,079.14



	FY BUDGET '91	FY BUDGET '92
SEALER OF WEIGHTS & MEASURES		
SALARY OF SEALER	1,108.00	1,108.00
EXPENSE	91.70	91.70
	-----	-----
	1,199.70	1,199.70
BUILDING INSPECTOR		
SALARY-BUILDING INSPECTOR	9,060.78	9,604.43
CONTRACT SECRETARIAL SERVICES	7,098.00	7,239.96
ASSISTANT	250.00	250.00
EXPENSES	2,500.00	2,550.00
	-----	-----
	18,908.78	19,644.39
ELECTRICAL INSPECTOR		
SALARY-ELECTRICAL INSPECTOR	8,414.16	8,919.01
CONTRACT SECRETARIAL SERVICES	1,638.00	1,670.76
ASSISTANT	250.00	250.00
EXPENSES	1,600.00	1,632.00
	-----	-----
	11,902.16	12,471.77
DOG CONTROL		
CONTRACT	8,000.04	8,160.00
EXPENSE	400.00	3,000.00 HOLD
	-----	-----
	8,400.04	11,160.00
CIVILIAN DEFENSE		
AUXILIARY POLICE EXPENSE	500.00	500.00
AUXILIARY POLICE UNIFORMS	750.00	750.00
EMERGENCY SERVICES	3,167.50	3,167.50
	-----	-----
	4,417.50	4,417.50
CONSERVATION COMMISSION		
CONTRACT SERVICES	11,484.00	11,484.00
EXPENSES	1,100.00	1,350.00
	-----	-----
	12,584.00	12,834.00
GAS INSPECTOR		
SALARY OF GAS INSPECTOR	3,585.46	3,800.59
ASSISTANT	125.00	125.00
EXPENSES	400.00	408.00
	-----	-----
	4,110.46	4,333.59
PLUMBING INSPECTOR		
SALARY OF PLUMBING INSPECTOR	3,585.46	3,800.59
ASSISTANT	125.00	125.00
EXPENSES	600.00	612.00
	-----	-----
	4,310.46	4,537.59
TOTAL PUBLIC SAFETY	1,044,360.32	1,133,708.60
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## (1)-FOR INFORMATIONAL PURPOSES ONLY:

INCLUDED IN THE POLICE, FIRE & INSURANCE BUDGETS ARE THE FOLLOWING COSTS  
ASSOCIATED WITH OPERATING THE AMBULANCE:

## AMBULANCE SERVICE

POLICE STAFFING	6,000.00		
FIRE STAFFING	1,500.00		
INSURANCE	5,200.00		
EXPENSES	1,750.00	REVENUE:	35,000.00
AMBULANCE BILLING	2,400.00	TO RES FUND	(17,500.00)
	-----		-----
	16,850.00		17,500.00

FY BUDGET '91

FY BUDGET '92

## HEALTH &amp; TOWN BENEFITS

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## BOARD OF HEALTH

SALARY OF CHAIRMAN	600.00	600.00
SALARIES OF MEMBERS	675.00	675.00
ADMINISTRATION	5,925.00	5,956.50
AGENT CONTRACT SERVICES	25,363.52	25,870.77
ADMINISTRATIVE ASSIST	20,219.57	21,432.74 HOLD
EXPENSES	3,934.00	3,938.00
CAPE ANN MENTAL HEALTH	5,280.00	5,069.00
VISITING NURSE	2,000.00	2,000.00

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	63,997.09	65,542.01
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## STREET LIGHTING EXPENSE

	34,000.00	41,000.00 HOLD
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## VETERANS' BENEFITS

ADMINISTRATION	22,498.48	22,948.44
EXPENSE	15,000.00	15,000.00

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	37,498.48	37,948.44
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## RETIREMENT FUND

	204,484.00	217,075.00
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## COUNCIL ON AGING

	3,075.00	3,136.50
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TOTAL HEALTH & TOWN BENEFITS	343,054.57	364,701.95
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## CULTURE &amp; RECREATION

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## LIBRARY

SALARY OF LIBRARIAN	29,655.00	31,434.30 HOLD
SALARY OF ASSIST LIBRARIAN	22,097.00	23,422.82 HOLD
SALARY OF CHILDREN LIBRARIAN	20,352.00	21,573.12 HOLD
WAGES OF CLERKS	27,111.00	28,737.66
WAGES OF CUSTODIAN	7,859.00	8,330.54
EXPENSES-GENERAL	41,785.00	42,621.00
EXPENSES-MAINTENANCE	20,745.00	21,160.00

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	169,604.00	177,279.44
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## PARKS

WAGES	24,814.00	25,948.00
OVERTIME WAGES	4,200.00	4,200.00
PART TIME WAGES	0.00	6,800.00 HOLD
EXPENSES	13,730.00	15,530.88
INSURANCE	4,000.00	0.00

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	42,744.00	52,478.88
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## RECREATION

SALARY OF DIRECTOR	24,861.00	27,128.66 HOLD
SUMMER PARK PROGRAM	20,300.00	18,935.56 HOLD

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	45,161.00	46,064.22
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## TOTAL CULTURE &amp; RECREATION

	257,509.00	275,822.54
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## PUBLIC WORKS

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## BOARD OF PUBLIC WORKS

SALARY OF CHAIRMAN	1,000.00	1,000.00
SALARIES OF MEMBERS	1,500.00	1,500.00
SALARY OF SUPERINTENDENT	34,889.00	38,461.04 HOLD
SALARY OF GENERAL FOREMAN	29,988.00	30,384.04 HOLD
ADMINISTRATIVE ASSIST	18,881.00	20,576.14 HOLD
EXPENSES	1,212.00	1,212.00

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	87,470.00	93,133.22
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	FY BUDGET '91	FY BUDGET '92
PUBLIC WORKS CONTINUED		
*****		
SANITATION		
COLLECTION & DISPOSAL FEE	321,827.00	315,200.00
WATER TESTING	200.00	200.00
RECYCLE PROGRAM	7,500.00	7,500.00 HOLD
	-----	-----
	329,527.00	322,900.00
HIGHWAY		
WAGES	119,760.00	137,530.60 HOLD
OVERTIME WAGES	3,500.00	3,500.00
PART TIME WAGES	5,200.00	6,800.00
EXPENSES	43,668.00	45,840.36 HOLD
INSURANCE	10,000.00	0.00
SNOW REMOVAL	45,000.00	45,000.00
HIGHWAY & SIDEWALK MAINTENANCE	120,000.00	109,000.00 HOLD
	-----	-----
	347,128.00	347,670.96
CEMETERY		
WAGES	12,408.00	12,781.00
OVERTIME WAGES	4,800.00	4,800.00
PART TIME WAGES	5,200.00	6,800.00 HOLD
CLERK	600.00	600.00
EXPENSES	5,665.00	5,881.46
INSURANCE	800.00	0.00
	-----	-----
	28,673.00	30,862.46
INSECT & PEST CONTROL		
WAGES	3,335.00	0.00 HOLD
EXPENSES	1,550.00	0.00 HOLD
INSURANCE	600.00	0.00 HOLD
	-----	-----
	4,885.00	0.00
TREES		
WAGES	9,178.00	13,265.00
EXPENSES	5,000.00	6,281.56
	-----	-----
	14,178.00	19,546.56
TOTAL PUBLIC WORKS	-----	-----
	811,861.00	814,113.20
MISCELLANEOUS		
*****		
UNCLASSIFIED		
R & M TOWN BUILDINGS	6,000.00	11,000.00 HOLD
TOWN REPORTS	3,000.00	5,500.00
MEMORIAL DAY	1,500.00	1,500.00
INSURANCE	110,000.00	126,000.00 (2)
GROUP INSURANCE	175,000.00	185,000.00
MEDICARE	6,000.00	15,000.00
INTEREST	35,000.00	28,000.00
BORROWING DISCLOSURE	2,200.00	1,100.00
	-----	-----
TOTAL MISCELLANEOUS	338,700.00	373,100.00
TOTAL TOWN GOVERNMENT	-----	-----
\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	3,194,198.54	3,372,619.68
EDUCATION		
*****		
HAMILTON-WENHAM REGIONAL SCHOOL	5,227,295.27	5,340,295.27 HOLD
DEBT SERVICE REPAYMENT		202,136.00 HOLD
	-----	-----
	5,227,295.27	5,542,431.27
TOTAL OPERATING BUDGET	-----	-----
	8,421,493.81	8,915,050.95

## (2)-FOR INFORMATIONAL PURPOSES ONLY:

FY 91

FY 92

DETAILS OF INSURANCE APPROPRIATION ARE  
AS FOLLOWS:

VEHICLE	25,645.00	29,801.00
BUILDING	6,578.00	6,742.00
OTHER	49,129.00	50,357.00
WORKERS COMPENSATION	33,084.00	39,100.00
	-----	-----
	114,436.00	126,000.00

## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

ACCOUNT	1990-91	1991-92
1. Kindergarten Center		
a. Administrative Salaries	0	0
b. Clerical Salaries	2,055	2,179
c. Instructional Salaries	154,247	130,894
d. Instructional Supplies	11,700	10,240
e. Utilities	0	0
f. Equipment Maintenance	540	0
g. Building Maintenance	0	0
h. Custodial Salaries	0	0
i. Miscellaneous	0	0
TOTAL	168,543	143,312
2. Cutler		
a. Administrative Salaries	47,610	0
b. Clerical Salaries	20,849	22,100
c. Instructional Salaries	678,343	722,508
d. Instructional Supplies	33,730	29,970
e. Utilities	39,470	44,310
f. Equipment Maintenance	18,950	23,000
g. Building Maintenance	27,280	25,274
h. Custodial Salaries	42,860	45,466
i. Miscellaneous	2,277	2,402
TOTAL	911,369	915,030
3. Winthrop		
a. Administrative Salaries	53,820	0
b. Clerical Salaries	17,702	19,194
c. Instructional Salaries	732,317	781,558
d. Instructional Supplies	38,719	37,726
e. Utilities	40,793	45,718
f. Equipment Maintenance	12,104	30,393
g. Building Maintenance	22,440	23,716
h. Custodial Salaries	42,860	45,466
i. Miscellaneous	2,277	2,402
TOTAL	963,032	986,170
4. Middle School		
a. Administrative Salaries	74,075	0
b. Clerical Salaries	19,624	20,801
c. Instructional Salaries	1,074,509	1,090,286
d. Instructional Supplies	57,309	52,095
e. Utilities	45,696	50,240
f. Equipment Maintenance	19,800	26,585
g. Building Maintenance	36,220	40,068
h. Custodial Salaries	63,940	62,265
i. Miscellaneous	0	0
j. Intramural	9,110	9,873
k. Extracurricular	10,062	9,142
TOTAL	1,410,346	1,361,355



	1990-91	1991-92
5. High School		
a. Administrative Salaries	108,090	0
b. Clerical Salaries	98,324	107,216
c. Instructional Salaries	2,049,436	2,166,985
d. Instructional Supplies	131,530	113,516
e. Utilities	89,198	90,277
f. Equipment Maintenance	32,004	29,351
g. Building Maintenance	55,555	53,530
h. Custodial Salaries	107,381	108,290
i. Miscellaneous	0	0
j. Athletics	181,236	177,727
k. Extracurricular	32,377	33,599
— TOTAL	2,885,131	2,880,491
6. Special Needs		
a. Administrative Salaries	49,835	0
b. Clerical Salaries	39,012	41,219
c. Instructional Salaries	686,145	676,498
d. Contracted Services	79,461	76,945
e. Transportation	46,375	47,846
f. Out-of-District Tuition	256,752	233,880
g. Supplies/Equipment	15,379	16,290
h. Miscellaneous	5,675	5,525
TOTAL	1,178,634	1,098,203
7. District		
a. Administrative Salaries	213,888	607,033
b. Clerical Salaries	105,304	111,679
c. Substitutes/Tutors	55,000	60,000
d. Overtime/Maintenance	17,000	17,000
e. Legal Fees	24,400	26,400
f. School Committee	3,251	2,251
g. Supplies/Materials	36,500	37,000
h. Health Services	94,388	92,189
i. District Testing	1,500	1,500
j. Computers	16,325	16,759
k. Staff Development	42,600	39,400
l. Maintenance/Utilities	125,023	119,772
m. Adult Education	1,200	1,200
n. Insurance	895,516	945,064
o. Transportation	274,406	269,494
p. Miscellaneous	35,073	20,979
TOTAL	1,914,374	2,367,721
TOTAL GROSS BUDGET	9,458,429	9,752,283

## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT - 1990-1991

	1990-91	1991-92
TOTAL GROSS BUDGET	9,458,429	9,752,283
Increase over Previous year	\$ 320,738	293,854
	% 3.51%	3.11%
Less Income	2,142,410	2,435,807
Net Operating Cost	7,316,019	7,316,476
— Increase over Previous year	\$ 532,103	457
	% 7.84%	.01%
Hamilton Share of Operating Costs	\$ 5,274,118	5,340,296
	% 72.09%	72.99%
Increase over Previous year	\$ 356,444	66,178
	% 8.28%	1.25%
Wenham Share of Operating Costs	\$ 2,041,901	1,976,180
	% 27.91%	27.01%
Increase over Previous year	\$ 128,837	(65,721)
	% 6.73%	3.22%

\* \* \* \* \*

## WATER ENTERPRISE BUDGET

	FY 91	FY 92
REVENUE	420,000.00	380,000.00
FROM WATER RESERVE		7,493.76
		387,493.76
EXPENSES		
Full time wages	80,000.00	80,000.00
Overtime wages	12,000.00	14,000.00
Clerical	19,063.00	20,343.70
Clerical overtime		4,000.00
Clerical part time		10,000.00
Depreciation		9,230.58
Enterprise consultant	10,000.00	10,000.00
Water system maintenance		10,900.00
Expense	98,900.00	58,000.00
Well maintenance	11,000.00	15,000.00
Meter replacement/repair	50,000.00	50,000.00(HOLD)
Gate replacement	25,000.00	20,000.00(HOLD)
Equipment lease/purchase		
front end loader	6,232.00	6,232.00
Debt service	89,775.00	79,787.50
TOTAL EXPENSES	401,970.00	387,493.78
SURPLUS/DEFICIT	18,030.00	0.00
CAPITAL EXPENSE ITEMS		
Hydrants and gates		20,000.00
Meters		50,000.00
		70,000.00

\*\*\*\*\*

Acting Moderator asked for a motion for the items that were not held.

Moved by Peter Twining, duly seconded that the Town raise and appropriate the amounts set forth in the 1992 Fiscal Year Budget as it appears in the Warrant Book excepting those items held.

VOICE VOTE: PASSED

Further moved by Peter Twining, duly seconded that \$7,493.78 which is the excess of the total appropriation over estimated income for the Town's water enterprise be appropriated from the reserve fund to the enterprise, subject to appropriation.

VOICE VOTE: PASSED

HELD ITEMS:

\* ADMIN SUPPORT/  
EXECUTIVE SECRETARY      Moved by Jean Cardani, duly seconded that the salary of Admin Support/Executive Secretary of \$10,160.00 as shown in the Warrant Book be reduced to \$8,160.00.

STANDING VOTE: CARRIED

YES - 261

NO - 209

\* RECYCLE PROGRAM      Moved by Robert Brooks that the \$7,500.00 shown in the Warrant Book for Recycle Program be reduced to \$2,700.00, duly seconded.

VOICE VOTE: PASSED

\*\*\*\*\*



ARTICLE 4

Moved by Alvin Whipple, duly seconded that the Town amend Article 4, Appendix II, Section 6.01, Group 5, to read "Laborer light work.....5.27 - 8.00 and Seasonal recreational help.....4.25 - 8.86" and also amend Section 7.02 with the following changes; "Executive Secretary - \$10,160, Board of Appeals Chairman - \$1,150, and Registrar of Voters - \$185.50.

Moved by Leonard Broughton, duly seconded to change "Executive Secretary to \$8,160."

VOICE VOTE: AMENDMENT CARRIED

Motion as amended:

VOICE VOTE; Main CARRIED

Moved by Alvin Whipple, duly seconded that the Town adopt as amendments to the Personnel By-Law the changes in the classification and compensation plans and other changes recommended by the Personnel Board, as corrected, copies of which are on file with the Town Clerk and set forth as Appendix II of the 1991 Warrant Book.

\* \* \* \* \*

## PERSONNEL BOARD SCHEDULE

The schedule set forth in Section 6.01 of the Personnel By-Laws as heretofore amended, is further amended by substituting therefore the following:

Group 1	Four Step Job Rates	Step 1	Step 2	Step 3	Step 4
	Superintendent-DPW	35,536	36,982	38,461	40,000
	General Foreman-Water Dept.	28,254	29,388	30,565	31,787
	General Foreman-Pub. Works	28,254	29,388	30,565	31,787
	Recreation Director	25,348	26,352	28,215	29,024
	Fire Inspector	28,128	30,238	32,507	34,945
	Tree Climber	10.04	10.49	11.03	11.49
Group 2	Two Step Job Rates				
	Reserve Police Officer	9.95	10.20		
	Janitor	9.80	10.63		
	Fire Equipment Mechanic	10.32	11.09		
	Fire Equipment Mechanic Asst.	9.74	10.46		
	Fire Inspector Asst.	11.84	12.73		
	Tree Warden	10.73	11.54		
Group 3	Four Step Job Rates				
	Town Accountant	27,070	29,108	31,299	33,653
	Librarian	29,236	31,435	33,793	36,327
	Asst. Librarian	21,818	23,423	25,180	27,069
	Children's Librarian	20,064	21,573	23,191	24,930
	Chief Dispatcher	23,608	25,384	27,296	29,351
	Administrative Assistant	8.97	9.59	10.26	10.95
	Assistant to Treasurer	8.97	9.59	10.26	10.95
	Assistant to Selectmen	8.97	9.59	10.26	10.95
	Police Clerk/Stenographer	8.97	9.59	10.26	10.95
	Dispatcher ERC	8.97	9.59	10.26	10.95
Group 4	Two Step Job Rates				
	P/T Dispatcher ERC	8.97	9.59		
	P/T Administrative Assistant	8.97	9.59		
	Technical Service Librarian	8.97	9.59		
	Clerk Typist	7.80	9.21		
Group 5	Special Rates				
	General Clerical	5.27 to 5.67			
	Laborer Light Work	5.27 to 5.67			
	Library Page	4.83 to 5.42			
	Seasonal Recreational Help	4.64 to 8.86			

\* \* \* \* \*

## Section 7.02

Police Chief	53,097
Executive Secretary	10,480 (8,160)
Town Counsel	6,000
Board of Appeals Chairman	1,219 (1,150)
Animal Inspector	1,669
Plumbing Inspector	3,800
Asst. Plumbing Inspector	125
Building Inspector	9,603
Asst. Building Inspector	250
Electrical Inspector	8,919
Asst. Electrical Inspector	250
Gas Inspector	3,800
Asst. Gas Inspector	125
Fire Chief	5,491
Sealer of Weights and Measures	1,108
Registrar of Voters	175 (185.50)
E.M.T. Fire Department	20 per week

\*\*\*\*\*

ARTICLE 5

Moved by Richard Fates, duly seconded, the the Town:

Financial  
Actions

- A. Raise and appropriate \$65,000.00 for the Finance Committee's Reserve Account;
- B. Transfer "the full amount" in the State Aid to Libraries Account to the Library Expense Account to be used for Library purposes;
- C. Raise and appropriate \$10,000.00 for cemetery improvements;
- D. Transfer \$10,000.00 from the Cemetery Sale of Lots and Graves Account and transfer \$10,913.82 from the Cemetery Perpetual Care Account to the Cemetery Expense Account to be used for cemetery purposes; and
- E. Transfer \$20,200.00 from available funds to the Stabilization Fund.

VOICE VOTE: PASSED

\*\*\*\*\*

ARTICLE 6North Shore  
Regional  
Vocational  
School

Moved by Richard Ceremsak, duly seconded, that the Town approve the gross operating budget of the North Shore Regional Vocational School District and raise and appropriate \$31,139.00 for the Town's assessed portion thereof.

VOICE VOTE: PASSED

ARTICLE 7

## Question 5

Moved by Jack Lawrence, duly seconded, that the Town demand that its Senator and Representative do everything necessary to implement the provisions of Question 5, which was approved overwhelmingly by the voters at the 1990 biennial state election, including both the formulation of a plan to do so as well as a vote in favor of an appropriation to fund local aid in the amount of 40% of growth taxes (income, corporate, and sales) no later than July 1, 1993.

VOICE VOTE: PASSED

ARTICLE 8

## Enhanced 911

Moved by Chief Cullen, duly seconded, that the Town vote to accept the provisions of Chapter 291 of the Acts of 1990.

VOICE VOTE: PASSED

[Note: If acceptance and notification to the Secretary of the Commonwealth of said acceptance occur on or before December 11, 1991, the Town will also receive, at no cost to it, the benefits of enhanced 911 network features and network components, including at least one public safety answering point, and any other enhanced 911 network features that may be made available by the statewide emergency telecommunications board.]



ARTICLE 8  
(Cont'd)

Town Clerk notified the Secretary of the Commonwealth of said acceptance by letter dated May 22, 1991.

\* \* \* \* \*

ARTICLE 9  
Street  
Lights

Moved by Leonard Broughton, duly seconded, that the Town raise and appropriate \$37,000.00 contingent upon the passage of a referendum question pursuant to General Laws Chapter 59, Section 21C (g), to continue the program of turning off street lights in the town of Hamilton in order that yearly operating expenses be reduced in subsequent years.

VOICE VOTE: FAILED

\* \* \* \* \*

ARTICLE 10  
Highway  
Construction

Moved by Robert Brooks, duly seconded, that the Town appropriate the full amount received pursuant to General Laws, Chapter 90, Section 34, for highway repair, improvement and construction, or for any other purpose authorized by that section.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 11  
Woodland  
Meade

Moved by Deborah Twining, duly seconded, that the Town transfer \$5,000.00 from available funds for the completion of a sub-division road at Woodland Meade.

[Note: The amount would be used in combination with \$28,333.17 already in a special account for that purpose.]

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 12  
Leash Law

Moved by Roberta Shaw, duly seconded, that the Town amend Chapter XVII of the Town By-Laws (Dog By-Law) in accordance with the provisions set forth in Appendix III of the 1991 Warrant Book, as petitioned by the Citizens for Human and Animal Protection.

After much discussion on the article the Moderator called for a vote.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 13  
Leash Law  
Funding

Moved by Anna Standley, duly seconded, that the Town raise and appropriate an additional sum of money, \$5,000.00, to supplement the fiscal 1992 Dog Control Budget, with the provision that all fees, fines and other revenues generated from the enforcement of the Leash Law as well as expenses and wages are to be recorded separately in an effort to provide incentive to make the Leash Law a predominately self-supporting budget and to provide fiscal responsibility.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 14  
Leash Law  
Funding

To see if the Town will raise and appropriate, contingent upon the passage of a referendum question pursuant to General Laws Chapter 59, Section 21C (g), a sum of money to supplement the Fiscal 1992 Dog Funding Control Budget in order to fund the administration of the Leash Law By-Law amendment proposed under Article 12 of this Warrant, or take any other action thereon or relative thereto.

Moved by Jack Lawrence, duly seconded that No Action be taken on this Article.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 15  
Leash Law  
Committee

Moved by Robert Cummings, duly seconded, that the Town recruit an unpaid volunteer committee whose membership shall include three (3) interested citizens chosen from a pool of volunteers from each precinct chosen by Selectmen, one (1) volunteer selected by the Chief of Police, and two (2) additional citizens to be chosen by the Selectmen. The committee shall submit its initial report by July 1, 1991. The committee will work with the appropriate Town Boards, Dog Officer, and Police Department in order to develop guidelines and procedures for the implementation of the By-Law set forth in Article 12. Such guidelines shall include and not be limited to the following:

1. Gather information as requested by the Board of Selectmen.
2. Provide input regarding employment schedules, good procedure, wage information, volunteer services, and job description for Animal Control Officer.
3. Set a timely Animal Control Officer recruitment program, if needed.
4. Provide information for the education of the public.
5. Pursue and attempt to find area(s) for exercising dogs.

VOICE VOTE: PASSED

\* \* \* \* \*

Motion to adjourn was made and seconded.

VOICE VOTE: PASSED

The Annual Town Meeting adjourned at 11:30 P.M. to reconvene on Tuesday, May 7, 1991 at 7:30 P.M. at the Hamilton-Wenham Regional High School.

\* \* \* \* \*

Reconvened Session  
of  
Annual Town Meeting  
held  
May 7, 1991  
at  
Hamilton-Wenham Regional High School

The reconvened session of the Annual Town Meeting was called to order by the Acting Moderator, Susan Wiltshire, at 7:45 P.M. with 266 voters present.

PRECINCT 1 - 142

PRECINCT 2 - 124



## Counters Were:

Left Side:

Charles Cardani  
27 Savoy Road  
Richard Ceremsak  
26 Blueberry Lane

Middle:

David Neill  
104 Asbury Street  
Robert Poole  
56 Moynihan Road

Right Side:

Newell Penniman  
6 Porter Lane

Guy Alleruzzo asked permission to speak, was granted permission by Acting Moderator. Mr. Alleruzzo gave homage to retiring Assessor Betty Newborg for her many years of service to the Town. Flowers were presented to Mrs. Newborg by Jean Cardani.

\* \* \* \* \*

Moderator moved on to the Meeting:

ARTICLE 16  
Easement

To see if the Town will grant, release, transfer, acquire or swap easements serving or burdening 587 Bay Road and the Town Hall Property as shown on a plan or plans of land on file with the Town Clerk, or take any other action thereon or relative thereto.

Moved by James Conrad, duly seconded, that No Action be taken on this Article.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 17  
Treasurer/  
Collector

Moved by Jack Lawrence, duly seconded, that the Town petition the General Court of Massachusetts for legislation authorizing the Selectmen to appoint the Treasurer and Collector, to establish the term of office of each and to appoint the Treasurer as Collector.

After much discussion on this Article the Moderator called for a vote.

VOICE VOTE: FAILED

\* \* \* \* \*

ARTICLE 18  
Zoning By-Law  
Amendment;  
Accessory  
Dwelling Units

Moved by Debbie Twining, duly seconded, that the Town will amend Sections V.A.II.e and VII of the Zoning By-Law set forth as Appendix IV of the 1991 Warrant Book.

2/3 vote required.

VOICE VOTE: UNANIMOUS

\* \* \* \* \*

ARTICLE 19  
Zoning By-Law  
Amendment;  
Apartment  
Options

Moved by Peter Britton, duly seconded, that the Town substitute Section V.A.II.e II (Special Permits) set forth as Appendix V of the 1991 Warrant Book for the current Section V.A.II.e II.

2/3 vote required.

VOICE VOTE: UNANIMOUS

\* \* \* \* \*

ARTICLE 20  
Ambulance  
Enterprise  
Fund

Moved by Peter Twining, duly seconded, that the Town revoke acceptance of General Laws Chapter 40, Section 39K with respect to the enterprise fund for the police department ambulance and its operation.

VOICE VOTE: PASSED

ARTICLE 21  
Curbside  
Recycling

Moved by Robert Brooks, duly seconded, that the Town take No Action on this Article.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 22  
DPW Truck

Moved by Leonard Tuneberg, duly seconded, that the Town raise and appropriate \$4,800.00 and appropriate \$19,200.00 from the stabilization fund to acquire a one (1) ton dump truck.

2/3 Vote Required

STANDING VOTE: CARRIED

YES - 266 NO - 07

\* \* \* \* \*

ARTICLE 23  
Environmental/  
Conservation  
Education  
Programs

Moved by Peter Dana, duly seconded, that the Town transfer all interest accrued to the Clark Property Account during Fiscal Year 1991 to the Conservation Fund, such monies in an amount up to \$5,000.00 to be used during fiscal year 1992 for the purposes set forth in Article 23 of the Warrant.

Such monies to be used to:

1. Fund in school programs for students highlighting different themes in environmental education;
2. Fund field trips to local areas for hands-on environmental lessons;
3. Develop nature trails of study areas in and around schools;
4. Fund teacher workshops utilizing the outdoors in education;
5. Provide environmental education reference materials and curricula suitable for school and teacher use;
6. Provide scholarships for teachers interested in taking courses which promote environmental education;
7. Provide funding for special school presentations or activities, such as Earth Day or Arbor Day; or fund cooperative projects with Hamilton Land Trust;
8. Or for any other purpose for which expenditure from the Conservation Fund is authorized,

or take any other action thereon or relative thereto.

STANDING VOTE: PASSED

YES - 151 NO - 117

\* \* \* \* \*

ARTICLE 24  
Wetlands  
Protection

Moved by Peter Dana, duly seconded, that the Town appropriate the local share of fees collected under the Wetlands Protection Act and deposited in the Wetlands Protection Fund to be used for conservation purposes by the Conservation Commission.

VOICE VOTE: CARRIED

\* \* \* \* \*



ARTICLE 25

Moved by Dan Parsons, duly seconded, that the Town adopt as a Town By-Law the provisions set forth in Appendix VI of the 1991 Warrant Book.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 26

Physical  
Access;  
Town Hall

Moved by Neil Chagnon, duly seconded, that No Action be taken on this Article.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 27

Volunteer  
Help; Access  
Town Hall

Moved by Robert Hagopian, duly seconded, that the Town Meeting accept the magnificent and generous offer of former Selectmen George H. Ricker to construct ramps for handicapped persons to use for access to the Town Hall with volunteer help and minimum cost to the Town.

Moved by James Conrad, duly seconded, that No Action be taken on this Article.

Vote to take No Action.

VOICE VOTE: PASSED

\* \* \* \* \*

ARTICLE 28

Historic  
District  
By-Law

Moved by Donna MacKenna, duly seconded, that the Town amend Section 3 of the Historic District By-Law to read:

The authority of the Commission shall not extend to the review of any of the categories of buildings, or external architectural features in the District set out in items one, two, and four through seven of Section 8(a) of Chapter 40C of the General Laws as amended.

2/3 Vote Required.

STANDING VOTE: LOST

YES - 161 NO - 118

\* \* \* \* \*

ARTICLE 29

Solicitors/  
Canvassers

Moved by Chief Cullen, duly seconded, that the Town adopt as a By-Law of the Town the provisions set forth as Appendix VII of the 1991 Warrant Book.

Amendment to motion made by Robert Poole, duly seconded, that the filing fee be changed from two (2.00) to five (\$5.00) dollars.

VOICE VOTE: Amendment Passed

By-Law to read as follows:

Section 1- License required. It shall be unlawful for any solicitor or canvasser as defined in this by-law to engage in such business within the Town of Hamilton without first obtaining a license therefor in compliance with the provisions of this by-law. The provisions of this by-law shall not apply to any other General Law, nor shall this by-law be construed to prevent route salesmen of other persons having established customers to whom they make periodic deliveries from calling upon such customers or from making calls upon prospective customers to solicit an order for future periodic route deliveries.

Section 2- Definition. A solicitor or canvasser is defined as any person who, for himself, or for any other person, firm or corporation travels by foot, automobile or any other type of conveyance from place to place, or from street to street, taking or attempting to lease or take orders for retail sale

ARTICLE 29  
(Continued)

of goods, ware merchandise, or services, including without limiting, the selling, distributing, exposing for sale or soliciting orders for magazines, books, periodicals or other articles of a commercial nature, the contracting of all house improvements, or for services to be performed in the future whether or not such individual has, carries or exposes for retail sale a sample of the subject of such sale or whether he is collecting advance payment on such retail sale.

Section 3- Application. Applicants for a license shall file with the Chief of Police, on a form issued by the Police Department, a written application signed under the penalties of perjury, containing the following information:

- (a) Name of applicant
- (b) Address of applicant (local and permanent home address).
- (c) Applicant's height, weight, eye and hair color.
- (d) Applicant's social security number.
- (e) The length of time for which the right to do business is desired.
- (f) A brief description of the nature of the business and the goods to be sold.
- (g) The name and home office address of the applicant's employer. If self-employed, it shall so state.
- (h) A photograph of the applicant which picture shall be submitted by the applicant and be 2" x 2" showing the head and shoulders of the applicant in a clear and distinguishing manner.
- (i) If operating a motor vehicle: the year, make, model, motor number, registration number, state of registration, vehicle's owner and address.

At the time of filing the application, each applicant shall pay a fee of five (\$5.00) Dollars.

Section 4 - Investigation and Issuance.

1. Upon receipt of the application, the Chief of Police shall investigate the applicant's reputation as to morals and integrity.
2. After an investigation of the applicant's morals and integrity, but within 7 business days of the filing of the application, the Chief of Police shall endorse on such application his approval or disapproval. Failure of the Police Chief to act on said permit within 7 business days of the applicant's filing shall constitute approval. If disapproved, the applicant shall have the right of appeal to the Board of Selectmen in writing within 7 days of the denial by the Chief of Police. The Board of Selectmen must act upon the appeal at one of their next two regularly scheduled meetings. Failure to do so act shall be deemed approval.



ARTICLE 29  
(Continued)

3. Such license when issued shall contain the signature of the Chief of Police or the Board of Selectmen and shall show the name, address, and photograph of said licensee, the date of issuance and the length of time the same shall be operative, as well as the license number. The Police Department shall keep a record of all licenses for a period of six (6) years. Solicitors and canvassers when engaged in the business of soliciting or canvassing are required to display an identifying badge issued by the Police Department, by wearing said badge on an outer garment. Each licensee is required to possess an individual license.

Section 5 - Duty of Police to Enforce/Transfer. The police officers of the Town of Hamilton shall enforce this By-Law. No license shall be transferred.

Section 6 - Revocation of License. The Chief of Police is hereby vested with jurisdiction over the revoking of licenses. Any person aggrieved by such revocation may appeal to the Board of Selectmen within 7 business days, and a hearing will be scheduled for one of the next two regularly scheduled meetings of the Board of Selectmen.

Section 7 - Expiration of License. Each license issued under the provisions of this By-Law shall continue in force from the date of its issue until the thirty-first day of December following, unless sooner revoked.

Section 8 - Renewal of License. A license issued under the provisions of this By-Law may be renewed by the Chief of Police. An applicant requesting a renewal of a license must apply in person for such license renewal, and provide such information as is required to obtain an initial license.

Section 9 - Misrepresentation.

1. No solicitor or canvasser, licensed or exempted from license, may misrepresent, in any manner, the buyer's right to cancel as stipulated by Chapter 93, 93A, and 255D of the General Laws.
2. No solicitor or canvasser, licensed or exempted from license, may use any plan, scheme or ruse which misrepresents the true status or mission of the person making the call in order to gain admission to a prospective buyer's home, office, or other establishment with the purpose of making a sale of consumer goods or services.

Section 10 - Trespassing. It shall be unlawful for any canvasser or solicitor to enter the premises of a resident or business who has displayed a "no trespassing" or "no soliciting" sign or poster. Further, it shall be unlawful for canvassers or solicitors to ignore a resident or business person's no solicitation directive or remain on private property after its owner has indicated that the canvasser or solicitor is not welcome.

Section 11 - Penalty. Any person violating any provision of this By-Law shall, upon conviction thereof, be punished by a fine not to exceed Fifty (\$50.00) Dollars for each and every offense.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 30

Essex-  
Middlesex  
Sanitary  
District

Moved by Bill Tanzer, duly seconded, that the Town vote to join as a full and participating member, the Essex-Middlesex Sanitary District as described in the enabling legislation, on condition that at least five (5) other towns join the District.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 31

Essex-  
Middlesex  
Sanitary  
District  
Funds

Moved by Bill Tanzer, duly seconded, that the Town raise and appropriate \$2,500.00 as its share for additional consulting services and legal services related to finalizing a means for septage disposal by the Essex-Middlesex Sanitary District member towns, said funds to be expended only if at least five (5) other towns also appropriate a similar sum.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 32

Engine 3

Moved by Leonard Broughton, duly seconded, that the Town appropriate from available funds \$15,200.00 and appropriate \$60,800.00 from the stabilization fund to rehabilitate and repair Engine Three.

2/3 Vote Required

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 33

Landfill  
Closure Study

Moved by Robert Brooks, duly seconded, that No Action be taken on this Article.

VOICE VOTE: PASSED to take No Action.

\*\*\*\*\*

ARTICLE 34

Engineering  
Service;  
Town  
Landfill

Moved by Peter Clark, duly seconded, that the Town raise and appropriate \$20,000.00, contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C (i 1/2), for engineering services to establish the existence and extent of the Land groundwater divide and ground water flow directions at the former landfill site.

HAND VOTE: CARRIED

\*\*\*\*\*

ARTICLE 35

Hamilton-  
Wenham  
Regional  
School District

Moved by Robert Whittier, duly seconded, that the Town Meeting vote to approve the amount of the \$350,000.00 debt authorized by the Hamilton-Wenham Regional School Committee on March 21, 1991 for the purposes of financing costs of the additions and renovations to the Buker School in the Town of Wenham and the Cutler and Winthrop Schools in the Town of Hamilton, including costs incidental and related thereto, as part of the project for which approval of State assistance of at least 58% was voted by the Board of Education on May 22, 1990.

After lengthy discussion Raymond Whipple of the Finance Committee explained the procedure: if the Article is passed by a 2/3 vote at this meeting it will go on a ballot around June 10th, 1991.

Acting Moderator called for a vote.

STANDING VOTE: PASSED

YES - 183

NO - 33

\*\*\*\*\*



ARTICLE 36

Library  
Expansion  
Study

Moved by Blanche Day, duly seconded, that the Town raise and appropriate \$10,000.00 contingent upon the passage of a referendum question pursuant to General Laws Chapter 59, Section 21C (i 1/2) for architecture/engineering services to study and prepare conceptual drawings of the expansion needs of the Hamilton Library.

Amendment made by John Serafini, duly seconded, to include: said study to include study of feasibility of expansion of the library at its present site or relocation at existing Junior High School.

Moderator called for a vote on the amendment.

VOICE VOTE: PASSED

Moderator called for a vote on the amended article.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 37

Essex  
County  
Mosquito

Moved by Margaret Stedman, duly seconded, that the Town withdraw from membership in the Essex County Mosquito Control Project, as petitioned by Margaret Stedman and others.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 38

Financial  
Action

Moved by Peter Twining, duly seconded, that the Town appropriate and authorize the Assessors to use \$127,125.28 of available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 1991.

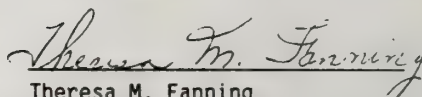
VOICE VOTE: PASSED

\*\*\*\*\*

After motion, duly seconded and voted, the Moderator adjourned the meeting at 11:05 P.M. until Thursday, May 16, 1991 at 7:00 A.M. at the Winthrop School to vote on Article 1, 34 and 36.

A TRUE COPY:

ATTEST:

  
Theresa M. Fanning  
Town Clerk

REPORT OF THE ANNUAL  
TOWN/SCHOOL ELECTION  
HELD  
Thursday, May 16, 1991  
AT  
Winthrop School, Hamilton, MA

\* \* \* \* \*

The polls were opened at 7:00 A.M. by Moderator Howard Spears. There were 1601 votes cast.

Precinct 1 - 873

Precinct 2 - 728

Results as follows:

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
<b>MODERATOR (1 Year)</b>			
Howard C.K. Spears	703	583	1286
Blanks	170	145	315
<b>SELECTMAN (3 Years)</b>			
Leonard C. Broughton	291	272	563
Robert C. Hagopian	53	62	115
William E. Heitz	512	377	889
Blanks	17	17	34
<b>ASSESSOR (3 Years)</b>			
Cornelius J. Murray, Jr.	533	360	893
Michael Cabot Johnson	233	278	511
Blanks	107	90	197
<b>BOARD OF HEALTH (3 Years)</b>			
Richard A. Goehlert	639	525	1164
Blanks	234	203	437
<b>BOARD OF PUBLIC WORKS (2 Years)</b>			
Leon Purington	389	305	694
Leonard Tuneberg	436	370	806
Blanks	48	53	101
<b>BOARD OF PUBLIC WORKS (3 Years)</b>			
Robert D. Brooks	495	457	952
Neil R. Chagnon	100	64	164
Daniel R. Ellison	243	176	419
Blanks	35	31	66
<b>PLANNING BOARD (5 Years)</b>			
Peter P. Britton	615	515	1130
Blanks	258	213	471
<b>LIBRARY TRUSTEE (3 Years)</b>			
Alan D. Reid	652	544	1196
Blanks	221	184	405
<b>HOUSING AUTHORITY (5 Years)</b>			
William A. Stechenfinger	622	524	1146
Blanks	251	204	455



	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
--	-------------------	-------------------	--------------

## QUESTION 1:

Override pursuant to Chapter 59, Section 21C (i) for Fire Engine.

Action taken at Town Meeting.

## QUESTION 2:

Override pursuant to Chapter 59, Section 21C (i) for Town Hall Physical Access.

Action taken at Town Meeting.

## QUESTION 3:

Override pursuant to Chapter 59, Section 21C (i) for engineering studies at the Town Landfill Site.

YES	325	251	576
NO	492	454	946
BLANKS	56	23	79

## QUESTION 4:

Override pursuant to Chapter 59, Section 21C (g) for Curbside Recycling.

Action taken at Town Meeting.

## QUESTION 5:

Override pursuant to Chapter 59, Section 21C (i) for Hamilton Public Library expansion study.

YES	321	298	619
NO	508	418	926
BLANKS	44	12	36

## QUESTION 6:

Override pursuant to Chapter 59, Section 21C (g) for Leash Law.

Action taken at Town Meeting.

## QUESTION 7:

Override pursuant to Chapter 59, Section 21C (g) for Removal of Street Lights.

Action taken at Town Meeting.

## QUESTION 8:

Override pursuant to Chapter 59, Section 21C (i) for a Department of Public Works truck.

Action taken at Town Meeting.

## HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE

## Three Years - Vote for three

* Frank J. Cause	497	451	948
* Elizabeth A. Crosbie	483	457	940
Robert C. Hagopian	425	354	779
* John W. McWane	452	415	867
Blanks	762	507	1269

\* Denotes election to the Regional District Committee.

Polls were closed at 8:00 P.M. Moderator announced results at 9:30 P.M.

A TRUE COPY: ATTEST:

*Theresa M. Fanning*  
 Theresa M. Fanning  
 Town Clerk

REPORT OF THE SPECIAL  
TOWN ELECTION  
HELD  
Thursday, June 13, 1991  
AT  
WINTHROP SCHOOL, HAMILTON, MA

\* \* \* \* \*

The polls were opened at 7:00 A.M. by Moderator Howard Spears. There were 934 votes cast.

Precinct 1 - 507

Precinct 2 - 427

QUESTION

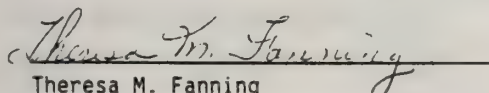
"Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the \$350,000 debt authorized by the Hamilton-Wenham Regional School Committee on March 21, 1991 for the purposes of financing costs of the additions and renovations to the Buker School in the Town of Wenham and the Cutler and Winthrop Schools in the Town of Hamilton, including costs incidental and related thereto as part of the project for which approval of State assistance of at least 58% was voted by the Board of Education on May 22, 1990?"

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
YES	257	231	488
NO	250	196	446

Polls were closed at 8:00 P.M. Moderator announced results at 8:15 P.M.

A TRUE COPY:

ATTEST:

  
Theresa M. Fanning  
Town Clerk



Town of Hamilton  
SPECIAL TOWN MEETING  
HELD  
TUESDAY, OCTOBER 15, 1991  
at  
HAMILTON-WENHAM REGIONAL HIGH SCHOOL

\* \* \* \* \*

Moderator Howard C.K. Spears opened the meeting at 7:55 p.m. with 169 voters present.

Precinct 1 - 97

Precinct 2 - 72

Tellers were:

Left Side:

Arthur Oberheim  
133 Rock Maple Ave.

Center:

Leon Purington  
32 Mill St  
Douglas Woodman  
209 Echo Cove Rd

Right Side:

Claire Smith  
7 Washington Ave

Moderator outlined procedures to be followed at the meeting and then announced the Finance Committee would like to make a statement before the main business of the meeting, granting permission to Peter Twining.

Mr. Twining, Chairman of Finance Committee, explained he would give an overall view of the 14 Articles to be decided on. Explanation of what the Articles are about, amount requested, sources of funding and Finance Committees recommendation was given by using an overhead projector.

<u>Article</u>	<u>Item</u>	<u>Amount Requested</u>	<u>Source</u>	<u>Hamilton Finance Com. Recommendation</u>
1	Transportation Bond	\$117,035.00	State Reimbursement	In Favor
2	Unpaid FY '91 Bills	8,493.96	Free Cash	In Favor
3	Town Bicentennial	2,000.00	Free Cash	Reduce to \$1000.00
4	Handicap Access	30,000.00(est)	Stabilization Fund	In Favor
5	Volunteer Help (Handicap Access)	Unknown	Unknown	To Be Provided
6	Leap Year Hourly Wages	700.00	Free Cash	In Favor
7	FY '92 Veteran Services Budget	246.41	Free Cash	In Favor
8	Local Aid Reduction	50,692.00	Free Cash	In Favor
9	Autumn Lane	None	N/A	In Favor
10	Town Hall Carpeting	5,700.00	Free Cash	Recommend Funding From FY '92 Budget
11	Jr. High Heating System	14,000.00	Stabilization	In Favor
12	Wages & Salary Publication	None	N/A	In Favor
13	Landfill Study	20,000.00	Free Cash	In Favor
14	School Debt Service (\$350,000 bond)	10,101.00	Budget	In Favor

SOURCES

	<u>Free Cash</u>	<u>Stabilization Fund</u>
<u>Open Balance:</u>	\$107,500(approx.)	\$288,500(approx.)
<u>Article</u>		
2 - Unpaid FY '91 bills:	8,493.96	
3 - Town Bicentennial:	1,000.00	
4 - Handicap Access:		30,000 (5 year repayment at \$6,000/yr.)
6 - Leap Year Hourly Wages:	700.00	
7 - FY '92 Veterans Services Budget:	246.41	
8 - Local Aid Reduction:	50,692.00	
11 - Jr. High heating System:		14,000 (repayment from 30% of beano profits)
13 - Landfill Study:	20,000.00	
	<hr/> \$26,367.63	<hr/> \$244,500

Moderator then resumed the meeting.

Article 1

Transportation  
Bond

Moved by William W. Hoyt, duly seconded, that the Town appropriate all sums available pursuant to the 1991 Transportation Bond Issue for road repair, resurfacing and recostruction and for reimbursement of authorized Town expenses in connection therewith.

Majority vote needed:

Voice Vote: Carried

\*\*\*\*\*

ARTICLE 2

Unpaid Invoices  
for Fiscal Year  
1991

Moved by John Lawrence, Jr., duly seconded, that the Town transfer \$8,493.96 from available funds to pay unpaid invoices for fiscal year 1991.

9/10ths vote needed:

Voice Vote: Unanimous

\*\*\*\*\*



ARTICLE 3

## Bicentennial

Moved by Leonard C. Broughton, duly seconded, that the Town transfer \$1,000.00 from available funds for the Bicentennial celebration.

2/3 Vote required

Voice Vote: Unanimous

\* \* \* \* \*

Before motion on Article 4 could be made Mr. Hagopian requested from the Moderator that he would like to make a motion that Article 4 be taken in conjunction with Article 5.

Moderator explained, after consulting Town Counsel, the articles could not be taken in conjunction with each other but Article 5 could be taken before this article but would require 2/3 vote to do so. Moderator went on to state that since Mr. Hagopians motion involves the ramp and the other motion involves considerably more than the ramp, he would consider a motion, as an amendment to this first Article, to do the ramp in a different fashion since the ramp is a portion of this Article. Asked Mr. Hagopian if this was acceptable.

After further discussion it was explained that since no motion was on the floor there could be no discussion. Moderator asked for motion.

ARTICLE 4Handicap Access  
at the Town Hall

Moved by James Conrad, duly seconded, that the Town appropriate \$30,000.00 from the stabilization fund for the design and construction of handicap access facilities at the Town Hall.

Mr. Hagopian requested to make an amendment to the article to include the following:

Moved by Robert Hagopian, duly seconded, that this Town Meeting vote to transfer Ten Thousand (\$10,000.00) Dollars from available funds and/or appropriate said sum from the Stabilization Fund for the construction of Handicapped Access facilities at the Town Hall. Said sum to be spent under the direction and control of Mrs. Joanne Patton, the original sponsor of this project.

After lengthy discussion Moderator called for a vote on the amendment.

Voice Vote: Defeated

Returned to discussion on original motion. There being no further discussion Moderator called for a vote.

2/3 Vote required

Standing Vote: Yes - 164  
No - 4

Motion Carried.

\* \* \* \* \*

ARTICLE 5

Volunteer Help;  
Access Town Hall

Moved by Robert Hagopian, duly seconded, move to amend Article 5 of this Town Meeting as follows: that this Town Meeting vote to transfer Ten Thousand (\$10,000.00) Dollars from available funds and/or appropriate said sum from the Stabilization Fund, for the construction of Handicapped Access facilities at the Town Hall. Said sum to be spent under the direction and control of Mrs. Joanne Patton, the original sponsor of this project.

After lengthy discussion a motion to vote on question was called for.

Voice Vote: Unanimous

Vote on main motion;

Voice Vote: Unanimously defeated.

\* \* \* \* \*

ARTICLE 6

Wages

Moved by Richard Fates, duly seconded, that the Town transfer \$700.00 from available funds for one day of wages of hourly employees of the Town.

2/3 Vote required

Standing vote: Yes - 133  
No - 14

Motion Carried.

\* \* \* \* \*

ARTICLE 7

Veteran Service  
Budget

Moved by John Lawrence, duly seconded, that the Town transfer \$246.41 from available funds to supplement the Veteran Service Budget.

2/3 Vote required

Voice Vote: Unanimous

\* \* \* \* \*

ARTICLE 8

Free Cash  
to Reduce  
Tax Rate

Moved by Peter Twining, duly seconded, that the Town appropriate and authorize the Assessor to use \$50,692.00 of available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 1991.

2/3 vote required

Voice Vote: Unanimously Carried.

\* \* \* \* \*

ARTICLE 9

Autumn Lane

Moved by Deborah Twining, duly seconded, that the Town vote to accept Autumn Lane as a Town way.

Voice Vote: Carried



ARTICLE 10

Town Hall  
Carpeting

To see if the Town will transfer a sum of money from available funds for carpeting the first floor of the Town Hall, or take any other action thereon or relative thereto.

Moved by William Heitz, duly seconded, to take No Action on this article.

Voice Vote to take No Action: Unanimous.

\* \* \* \* \*

ARTICLE 11

Junior High  
School Heating  
System

Moved by William Burrige, duly seconded, that the Town appropriate \$14,000.00 from the stabilization fund to be used for procurement of a heating system at the Junior High School and for removal and replacement of the existing system.

2/3 Vote required

Standing Vote:    Yes - 138                      Passed  
                             No - 12

\* \* \* \* \*

ARTICLE 12

By-Law  
Publication  
of Wages &  
Salary  
Information

Moved by Ruth Dolan, duly seconded, that the Town adopt the following by-law:

The Town of Hamilton shall publish no later than April 1st of each year, all wages, salaries, and other compensations paid to all employees by the Town of Hamilton and by the Hamilton/Wenham Regional School District as declared on their most recent W-2 form and/or forms. Copies of the above information will be made public and available at the Hamilton Town Hall.

Voice Vote: Unanimously Carried.

\* \* \* \* \*

ARTICLE 13

Town Landfill

Moved by William Hoyt, duly seconded, that the Town transfer \$20,000.00 from available funds for engineering services in connection with capping of the Town landfill.

2/3 Vote required

Voice Vote: Unanimously Carried.

\* \* \* \* \*

ARTICLE 14

Debt Service

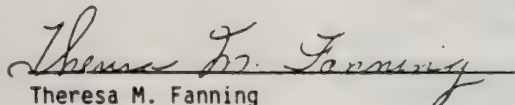
Moved by Peter Twining, duly seconded, that the Town raise and appropriate \$10,101.00 for debt service on debt authorized by the Hamilton-Wenham Regional School District Committee and approved by the Town.

Voice Vote: Unanimously Carried.

\* \* \* \* \*

After motion, duly seconded, and voted, the Moderator declared the meeting dissolved at 9:25 p.m.

A TRUE COPY:     ATTEST:

  
Theresa M. Fanning  
Town Clerk

APPOINTMENTS  
BOARD OF SELECTMEN  
June 10, 1991

Police Chief  
Walter Cullen

Constables  
Robert Poole  
Walter Cullen

Town Counsel  
William Shields, III

Town Accountant  
Ellen Rose

Harbormaster  
Bowden Russell

Assistant Harbormasters  
Robert Blanchard  
Stephen Trepanier  
William Hickey

Building Inspector  
Frankie DeCoster, Jr.

Assistant Building Inspector  
Ford Brewer

Parking Clerks  
Doris Cole  
Wendy Conrad

Electrical Inspector  
Robert Brown, Jr.

Assistant Electrical Inspector  
John Varney

Sealer of Weights & Measures  
Harry MacGregor

Registrar of Voters  
H. Grant Crowell - 3 year term

Gas & Plumbing Inspector  
William C. Thomas

Assistant Gas & Plumbing Inspector  
Paul Marshall

Measurer of Wood, Lumber & Bark  
Douglas A. Woodman  
Hovey F. Humphrey



POLICE OFFICERS

Lt. George Rioux

Sgt. Robert A. Smith  
Sgt. Robert A. Nyland  
Sgt. Paul R. Grant

Ptlm. Edward Hopping  
Ptlm. James M. Sullivan, Jr.  
Ptlm. Arthur P. Hatfield  
Ptlm. Jay G. Pino  
Ptlm. Scot G. Janes  
Ptlm. Stephen H. Trepanier  
Ptlm. Donald Dupray  
Ptlm. Brian L. Shaw  
Ptlm. Karen Black

RESERVE PATROLMEN

Ptlm. Clarence N. Tepanier  
Ptlm. J. Michael Lawler  
Ptlm. James A. Murphy, Jr.  
Ptlm. Philip S. Robinson  
Ptlm. Edward W. Seaver, Jr.  
Ptlm. Paul Accomando  
Ptlm. Sean R. Connolly

SECRETARY/MATRON

Mrs. Myrna S. Doran

SPECIAL POLICE FOR GORDON-CONWELL

Charles E. Downey  
Robert L. Collins  
Mark C. Horvath  
Thomas C. Hennessy  
Jason A. DiDonato  
Brian M. Kelly

CIVIL DEFENSE DIRECTOR

Walter Cullen

EMERGENCY COMMUNICATIONS CENTER OPERATIONS BOARD

Richard Vitale  
Annemarie Cullen  
Peter Burnham  
Peter Carnes  
Douglas Woodman  
Walter D. Cullen  
Robert Porter  
Donald Killam

# 1991 ANNUAL REPORT OF TOWN CLERK

I herewith submit my report as Clerk of the Town of Hamilton. Even though the fiscal year of the Town ended June 30, 1991, this report is on a calendar year basis. All Town Meetings are printed in front of this report. The tabulation of Marriage Licenses issued, Births and Deaths recorded, Fish and Game Licenses and Dog Licenses issued for the year 1991 is as follows:

## MARRIAGE LICENSES ISSUED

RESIDENTS (One or both parties from Hamilton)	33
NON-RESIDENTS	10
TOTAL	<u>43</u>

## BIRTHS RECORDED

MALE	59
FEMALE	21
TOTAL	<u>80</u>

## DEATHS RECORDED

RESIDENTS	33
NON-RESIDENTS	2
TOTAL	<u>35</u>

## FISH & GAME LICENSES ISSUED

FISHING	89
HUNTING	29
SPORTING	21
DUPLICATE & OVER 70	22
ARCHERY STAMPS	23
MASS WATERFOWL STAMPS	38
WILDLIFE STAMPS	139
TOTAL	<u>361</u>

## DOG LICENSES ISSUED

MALE	122
NUTURED	215
FEMALE	34
SPAYED	372
KENNEL	16
TOTAL	<u>759</u>
DOGS FINED	150

I express my sincere and heartfelt thanks to all for the support and assistance I have received. It is with great pride that I serve the Town as Clerk and sincerely hope to continue to serve the Town with efficient, responsible and cheerful service. I also would like to take this opportunity to thank my Administrative Assistant, Debra Paskowski, for her efficient handling of the every day matters of the office.

Respectfully submitted,

Theresa M. "Mimi" Fanning

TOWN OF HAMILTON  
COMBINED INCOME STATEMENT  
JUNE 30, 1991

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>REVENUES:</b>					
Property taxes	7,400,976				7,400,976
State government	655,844				655,844
Local	744,891				744,891
Water rates & services			491,773		491,773
Other	212,835	52,830	1,154	104,209	371,028
Police private		39,113			39,113
Recreation revolving		33,086			33,086
<b>Total Revenues</b>	<b>9,014,546</b>	<b>125,029</b>	<b>492,927</b>	<b>104,209</b>	<b>9,736,711</b>
<b>EXPENDITURES:</b>					
General government	433,348				433,348
Public safety	1,103,747				1,103,747
Health & town benefits	875,247				875,247
Department of public works	892,352				892,352
Water enterprise			350,193		350,193
Education	5,304,074				5,304,074
Articles	124,034				124,034
State & county assessments	256,525				256,525
Other	94,618	21,759		38,711	155,088
Police private		39,923			39,923
Recreation revolving		12,734			12,734
<b>Total Expenditures</b>	<b>9,083,945</b>	<b>74,416</b>	<b>350,193</b>	<b>38,711</b>	<b>9,547,265</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND- ITURES</b>	<b>(69,399)</b>	<b>50,613</b>	<b>142,734</b>	<b>65,498</b>	<b>189,446</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Operating transfers in	133,123			27,976	161,099
Operating transfers out	(27,976)	(33,265)		(99,858)	(161,099)
<b>Net Other Financing Sources (Uses)</b>	<b>105,147</b>	<b>(33,265)</b>	<b>0</b>	<b>(71,882)</b>	<b>0</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</b>	<b>35,748</b>	<b>17,348</b>	<b>142,734</b>	<b>(6,384)</b>	<b>189,446</b>
<b>FUND BALANCE, JULY 1, 1990</b>	<b>726,201</b>	<b>36,619</b>	<b>172,905</b>	<b>1,136,399</b>	<b>2,072,124</b>
<b>FUND BALANCE, JUNE 30, 1991</b>	<b>761,949</b>	<b>53,967</b>	<b>315,639</b>	<b>1,130,015</b>	<b>2,261,570</b>



TOWN OF HAMILTON  
COMBINED BALANCE SHEET  
JUNE 30, 1991

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>ASSETS</b>					
Current Assets:					
Cash & Investments	611,417	53,967	335,118	1,120,833	2,121,335
Accounts Receivable:					
Taxes	856,767				856,767
Water rates and services			288,790		288,790
Due from other funds	3,307			12,489	15,796
	1,471,491	53,967	623,908	1,133,322	3,282,688
Other Assets:					
Property & Equipment			167,369		167,369
<b>TOTAL ASSETS</b>	<b>1,471,491</b>	<b>53,967</b>	<b>791,277</b>	<b>1,133,322</b>	<b>3,450,057</b>
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES:</b>					
Current liabilities:					
Accrued expenses	2,917				2,917
Tailings	3,687				3,687
Deferred revenue	484,047		145,638		629,685
Tax overlay for abatements	206,129				206,129
Due to other governments	273				273
Due to other funds	12,489			3,307	15,796
Current portion of N/P			70,000		70,000
	709,542	0	215,638	3,307	928,487
Other Liabilities:					
Long term portion of N/P			260,000		260,000
	709,542	0	475,638	3,307	1,188,487
<b>FUND BALANCE:</b>					
Reserved for continued appropriations	114,104				114,104
Reserved for endowments				24,411	24,411
Reserved for expenditures	167,525				167,525
Reserved over/under estimates	415				415
Unres-Designated for capital exp			315,639		315,639
Unreserved and undesignated	479,905	53,967		1,105,604	1,639,476
	761,949	53,967	315,639	1,130,015	2,261,570
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>1,471,491</b>	<b>53,967</b>	<b>791,277</b>	<b>1,133,322</b>	<b>3,450,057</b>

TREASURER/COLLECTOR ANNUAL REPORT FOR 1991

I hereby submit my report as Treasurer/Collector for the Town of Hamilton for the year ending December 31, 1991.

Balance January 1, 1991	\$ 1,091,539.81
Receipts during 1991	<u>11,829,377.78</u>
Total	12,920,917.59
Disbursements during 1991	<u>11,032,471.55</u>
Balance December 31, 1991	\$ 1,888,446.04

See report for Collection Breakdown.

Investment Program - Balances December 31, 1991

Stabilization Fund	\$ 293,349.22
Clark Property Funds	304,955.33
Conservation Commission	216,359.39
Woodland Meade	35,431.67
Trust Funds	<u>267,600.67</u>
	\$ 1,117,696.28

Many thanks to all Town employees for their cooperation and assistance throughout the year. Quarterly real estate tax billing and computerization have added significantly to the work load in this office, and I want to express my deep appreciation to Connie Cobb and Marion Day for all their volunteer assistance during the busy times.

Respectfully submitted,

Kay E. Turner  
Treasurer/Collector

TREASURER/COLLECTOR'S REPORT

CATEGORY	JANUARY - JUNE 1991			JULY - DECEMBER 1991			TOTAL CALENDAR YEAR 1991		
	YEAR	RECEIPTS		YEAR	RECEIPTS		YEAR	RECEIPTS	
		Prior to			Prior to			Prior to	
REAL ESTATE	1989		0.00	1989		0.00	1989		0.00
	1989		8,352.94	1989		29,420.86	1989		37,773.80
	1990		46,062.14	1990		37,533.07	1990		83,595.21
	1991		4,123,922.81	1991		192,433.46	1991		4,316,356.27
	1992		0.00	1992		3,532,344.34	1992		3,532,344.34
SUB-TOTAL			4,178,337.89			3,791,731.73			7,970,069.62
PERSONAL PROPERTY	1990		63.31	1990		0.00	1990		63.31
	1991		59,241.07	1991		1,520.23	1991		60,761.30
	1992		0.00	1992		43,058.94	1992		43,058.94
SUB-TOTAL			59,304.38			44,579.17			103,883.55
MOTOR VEHICLE EXCISE	Prior to			Prior to			Prior to		
	1987		96.88	1987		0.00	1987		96.88
	1987		290.42	1987		56.46	1987		346.88
	1988		12.50	1988		95.52	1988		108.02
	1989		3,810.54	1989		1,717.72	1989		5,528.26
	1990		52,972.15	1990		20,887.48	1990		73,859.63
	1991		243,843.82	1991		95,592.54	1991		339,436.36
SUB-TOTAL			301,026.31			118,349.72			419,376.03
PENALTIES & INTEREST			22,782.24			45,313.42			68,095.66
MUNICIPAL LIEN CERTIFICATES			3,925.00			4,000.00			7,925.00
BOAT TAX	1990		15.00	1990		0.00	1990		15.00
	1991		0.00	1991		1,146.00	1991		1,146.00
SUB-TOTAL			15.00			1,146.00			1,161.00
WATER RATES	1990		274,734.99	1990		0.00	1990		274,734.99
	1991		8,584.42	1991		143,790.49	1991		152,374.91
	1992		0.00	1992		19,374.66	1992		19,374.66
WATER SERVICES	1991		600.00	1991		500.00	1991		1,100.00
	1992		0.00	1992		4,500.00	1992		4,500.00
WATER LIENS	1989		56.68	1989		100.00	1989		156.68
	1990		419.74	1990		0.00	1990		419.74
	1991		2,064.69	1991		298.56	1991		2,363.25
WATER INTEREST			5.87			300.00			305.87
SUB-TOTAL			286,466.39			168,863.71			455,330.10
TOTAL			4,851,857.21			4,173,983.75			9,025,840.96



BOARD OF ASSESSORS ANNUAL REPORT FOR 1991

The Hamilton tax rate for Fiscal year 1992 was increased from \$12.78 with a taxable valuation of 591,608,388 to \$14.07 with a valuation of 564,151,456. The reduction in taxable valuation is due to the decline in the Real Estate Market.

The total amount to be raised is \$10,018,680.32. By taxation \$7,937,610.99, by estimated receipts and other revenue sources, \$2,081,069.33.

The Department of Revenue has certified that the Town is at "Full and Fair Cash Value" as of January 1, 1991 with assessments as follows.

2585	Residential parcels	518,815,228
30	Multi-use parcels	15,270,351
60	Commercial parcels	22,403,660
1	Industrial parcels	405,370
3	Forestry	86,340
9	Agricultural	41,595
341	Personal Property Accts.	7,128,912
		-----
	Total Assessment	564,151,456

The number of building permits for new dwellings was up considerably from 1991 with 21 permits compared to 7 in 1990. Many of these new dwellings will be in the new "Asbury Woods" development.

The Board regretfully acknowledges the retirement of Chairman, Elizabeth M. Newborg who has served the Board of Assessors for many years with her dedication and hard work. We welcome Michael C. Johnson as appointee to finish out her term.

The Board would like to express our thanks to all Town Hall employees and Boards for their cooperation over the past year.

Respectfully submitted,

James A. Essensa, Jr., Chairman  
Cornelius J. Murray, Jr.  
Michael C. Johnson

## BOARD OF HEALTH ANNUAL REPORT FOR 1991

William Tanzer succeeded Anthony Madera as Chairman when the Board reorganized in May. Richard Goehlert was re-elected to a second term and completed four years of service.

Martin Fair, R.S., C.H.O., continued as Health Agent; Doris Nason as Administrative Assistant and Clerk to the Board. Carol Larocque was nominated by the Board for Animal Inspector and appointed by the State Department of Agriculture, Division of Animal Health.

The Board continued their contractual arrangement with Turner Laboratory Consultants for semi-annual inspections of food establishments. The Bay Area Visiting Nurse Association and Greater Cape Ann Human Services, Inc. continue to provide community and mental health services.

Due to fiscal constraints, the Board was unable to sponsor a Household Hazardous Waste Collection Day. In view of the fiscal forecast it is doubtful that this program will be reinstated in the near future.

At the Annual Town Meeting the Town voted to join the Essex-Middlesex Sanitary District and appropriated \$2500 for the District to obtain accounting/legal services to be used for negotiating a septage disposal option. William Tanzer who had formerly served as an ad hoc member of the informal district committee was appointed by the Board of Health and the Board of Selectmen as the Town's Representative to the newly formed Sanitary District.

The Board was involved in the review of two affordable housing developments. It completed its review of "Asbury Woods." After meeting with the Essex Board of Health to discuss mutual environmental concerns the Board responded to a site approval letter from the Massachusetts Housing Finance Agency on a more densely developed successor to "Deer Run" called "East Point".

In 1991 the Bay Area Visiting Nurse Association provided the following public health services:

- Immunized 211 elderly and 73 Town employees against influenza.
- Performed periodic blood pressure testing.
- Performed two grief visits and one mother/baby health visit.
- Investigated 12 cases of communicable diseases.
- Performed 17 Tuberculosis screenings.

BOARD OF HEALTH ANNUAL REPORT FOR 1991(continued)

The following numbers of doses of biologics were distributed during the year.

	doses	<u>immunizations provided to children/adults</u>
MMR = Measles, Mumps, and Rubella	630	315
PV = Polio	340	113
DTP = Diphtheria and Tetanus Toxoids and Pertussis Vaccine -	555	139
DT = Diphtheria and Tetanus Toxoids -	70	18
Td = Tetanus and Diphtheria Toxoids	610	203
PPD = Purified Protein Derivative -	45	450
ISG = Immune Serum Globulin	16	based on wt.
HIB = Haemophilus b Conjugate Vaccine	695	695

In May 1991 a rabies immunization clinic for dogs and cats was offered at the Town garage. The clinic is sponsored by the North Shore Veterinary Association assisted by Animal Control Officer Carol Larocque. At this year's clinic Dr. Hobbie immunized in excess of 100 animals.

The Board of Health would like to highlight the absolute need for cat and dog owners to obtain rabies vaccinations for their pets on the required schedule. A rabies epidemic, among racoons and other ground animals, originating in the Mid-Atlantic has finally reached southwestern Connecticut. At this time, we are unaware of any cases of rabies through the transmission from ground animals to pets to humans. This is the result of intensive public health efforts to alert the public of their responsibilities concerning pets and wild animals. Our community can only be prepared through individual acts of responsibility. Please have your cats and dogs vaccinated. We urge all residents to be proactive in protecting the public health and environment of our community.

The Massachusetts Division of Animal Health requires all horses, ponies, cattle, sheep, goats, swine, and flocks of poultry numbering twenty-five (25) or more to be inspected and an annual census completed. The Inspector of Animals attended the Division of Animal Health seminar held at Essex Agricultural Technical Institute as well as two seminars on Rabies. The Inspector of Animals conducted inspections of the animals and their housing conditions at seventy-one (71) sites or addresses in the Town.

Number of Beef Cows	0
Number of Beef Heifers under one year	0
Number of Beef	2
(one animal constitutes a herd)	
Number of Horses	383
Number of Ponies	16
Number of Burros	1
Number of Goats	2
Number of Sheep	0
Number of Swine	0
Number of Poultry	25
Number of Poultry Flocks of 25 or more birds	1



BOARD OF HEALTH ANNUAL REPORT FOR 1991(continued)

During the year the Board performed the following reviews and issued the types and numbers of licenses listed below.

Disposal Works Construction (New)	40
Disposal Works Construction (Repair)	30
Test Holes for Repairs	26
Disposal Works Construction (Renewal or Transfer)	4
Subdivision Review (Comprehensive Permit)	1
Food Establishment	26
Temporary Food Establishment	8
Disposal Works Installers	32
Exams for Disposal Works Installers	12
Septage Pumpers	13
Portable Toilets	3
Keeping of Animals & Stables	53
Wells	5
Soil Testing	24

Total fees collected were \$19,500.00. These monies were turned into the Town Treasurer and receipts were received for the same.

We thank the Town Boards, employees and citizens for their support and cooperation during the year.

Respectfully submitted,

William Tanzer, Chairman  
Anthony Madera  
Richard Goehlert

n

## Hamilton Conservation Commission - Annual Report 1991

The Conservation Commission of the town of Hamilton exists to promote the conservation of the town's outstanding natural resources. We are fortunate to have much more than houses here: we have a mosaic of different natural and agricultural landscapes to enjoy, and water bodies, waterways and wetlands, resources which are critical to the future stock of clean water. Our state and local regulations to protect these resources take on greater importance as currently the federal government is caving in to developer pressure to greatly weaken wetlands protection.

The Commission is responsible for the town Conservation Bylaw (chapter 16) and for the local review under the state Wetlands Protection Act (MGL Ch.131, s. 40). Any construction or other project that might affect a lake, pond, stream, marsh or swamp or a buffer zone of 100 feet from such resource areas must be reviewed for potential adverse environmental effects. We work with the landowner to plan the work to create as little threat to these resource areas as possible.

In 1991, the Commission held site walks, public meetings and hearings on 30 Notices of Intent from applicants with projects subject to regulation under the Act and Bylaw, 11 requests for Certificates of Compliance verifying proper completion of projects that had been subject to conditions to assure environmental protection, and 26 Requests for Determination of Applicability (formal requests to review smaller what are normally smaller projects or projects with lesser potential for environmental effects). The number of wetlands filings in our town has continued to grow over recent years in spite of the recession and the consequent general slowdown in building in Massachusetts.

Keeping up with the legal requirements of resource protection regulations takes up much volunteer time of the group, but we are also trying to promote other activities directed toward the general goal of conserving the town's natural resources. It is the seven Commissioners appointed by the Selectmen who vote on formal filings, but the real Conservation Commission is broader: it includes the Auxiliary Members designated by the Commission who contribute their expertise or their interest. We want everyone in the town with an interest in local natural resources to know there is a place for your participation, even if you cannot come to a lot of scheduled meetings. Contact anyone connected with the Commission and tells us what you would like to participate in: nature study and education, lake management, open space planning or a special project based on your own concerns. We want to do what we can to facilitate.

We have observed that many acts with bad environmental effects happen not from bad intentions but from lack of awareness. And because environmental protection is by definition concerned with the long-term future, youth awareness is particularly critical.

Therefore we have constituted an Education Committee to promote learning about resource issues by both school-age residents of the town, and adults. Among the committee's first actions have been helping the town library to obtain educational materials on environmental issues, and starting to plan more activities in the town working with interested citizens and groups such as Massachusetts Audubon Society. Though our part-time contract conservation coordinator, Paul Krashefski, mainly works on seeing to the Commission's legal regulatory responsibilities are met, his background in nature education make him a particular asset with our educational goals as well.

Along with other town boards and the Harbormaster, the Commission is concerned about the current and future state of the lakes and Great Ponds, notably the heavily populated area adjoining Chebacco Lake where providing for the environmentally sound disposal of residential sewage is an increasing problem. A study group is being formed with other town boards and concerned groups in town and in Essex to map directions for dealing with this problem and with problems associated with recreational use of the lake.

We acknowledge with appreciation and affection the contributions of Susan Gardner, who has stepped down as Commissioner at the end of her term of appointment this year. We will miss her good sense and good cheer in our meetings, and the fine volunteer spirit with which she helped hold things together when the Commission had no staff help.

Finally, we wish finally to express appreciation to the citizens of the town for their pro-conservation attitudes, as has been consistently shown in town meeting votes over the years, in support for recycling, and in many other ways. It would be hopeless trying to promote conservation if the town's citizens didn't understand and value our open spaces, woods, and waters, but, thankfully, a special feel for the land is much in evidence in Hamilton.

Respectfully submitted,

John Rhoads (co-chairman)

John Haas (co-chairman)  
Virginia Cookson  
Robert Cronin  
Peter Dana  
Susan Gardner (term ended  
1991)  
Doris Nason

#### Auxiliary Members

Heather Ford  
Frank Grotto  
John Hendrickson  
Robert Languedoc  
Phyllis Rosen  
Larry Soucie  
Walter Tompkins  
Winifred Whitman



## PLANNING BOARD REPORT FOR 1991

As had been the case in 1990, the Planning Board dealt more with ongoing issues surrounding previously approved subdivisions than newly filed subdivisions. Only one Form B subdivision (a plan which creates or upgrades a street to provide legal frontage for new lots) was approved by the Board. This subdivision of 23 lots was for the land involved in the Asbury Woods Comprehensive Permit. The Comprehensive Permit was approved by the Zoning Board of Appeals in February of 1991. The Planning Board staff was deeply involved in working out the details of the Permit prior to its approval. In addition, the coordinator spent a considerable amount of time working with the developer and his realtor setting up and over-seeing the housing lottery for the affordable houses in the subdivision. Two public meetings, an information session about the lottery and the actual lottery were conducted in October. A total of approximately 90 families submitted applications to the housing lottery for the six available affordable houses.

The Board reviewed eight Form A subdivisions (plans where the lots have proper frontage on existing streets). Two were preliminary plans for land on 1) Cutler Road and 2) Essex Street and Miles River Road; these plans never progressed beyond the preliminary stage. One Form A created a pork chop lot off Meyer Road. Another Form A reduced the number of lots from 12 to 5 on land off Sagamore Street. The other Form A's reviewed by the Board did not create new lots but were rather lot line adjustments. The issue of an additional lot on Norris Road was brought before the Board with the concept of making some public safety improvements to the existing road including adding a hydrant, a fire engine turn around and doing some tree removal. After a site walk, the Board informed the petitioner that he needed to file a Form B subdivision in order to add an additional lot on this sub-standard road.

The Board was involved with six Site Plans. One plan was a revised version of the Hamilton Congregational Church plan for building a parking lot on the adjacent property reducing the number of parking spaces from approximately 135 previously approved to 75 or 80. The Board approved the revised plan. Another Site Plan was a revised version of the Beverly National Bank Building with very small changes to the plan approved in 1989. The owner of Connolly's Drug Store brought a plan to add space to the second floor of the building; it too was approved. Site Plans for two versions of the re-construction of the former Chittick Building on Railroad Avenue were submitted, reviewed and approved. The Board reviewed and approved the plan for a handicapped access ramp to Town Hall. The lawsuit involving the construction of stables on Chebacco Road was resolved in such a way that the Site Plan for the stables is an issue before the Zoning Board of Appeals again at the end of 1991.

The Planning Board released covenants on Kinsman Lane and Bancroft Place. Autumn Lane (the road through the Clarkville Woods subdivision) was completed and the road accepted as a public way at the fall special Town Meeting. There was progress toward the completion of Bittersweet Lane; two changes to the original Approval Conditions were approved by the Board. The

purchaser of lot #11 was granted a waiver to the on-lot well requirement and will tap into town water. The Town currently holds money toward the completion of this subdivision.

The Planning Board continued to be closely involved in the Taft Woods Row and Woodland Meade subdivisions. The Board and staff worked on the resolution of Open Space issues at Taft Woods Row. In the fall of 1991, the open space land was deeded to the Hamilton-Wenham Open Land Trust. The Board agreed, therefore, to lift the ban on building permits which had been in effect since June of 1990. The request by the bank/developer to lift the on-lot well requirement for the remaining lots, however, was denied by the Board. Discussions with the property owners at Woodland Meade continued with regard to the expenditure of the money held by the Town; an article brought by the Board to the spring Town Meeting was approved adding \$5000 to the account held by the Town for completion of this subdivision. Testing the TCE levels in the water at Woodland Meade was done by the Town; TCE is an issue in this subdivision due to the type of pipe that was used when this area was developed. Further testing will be done at individual homes as well as hydrants.

The Planning Board held several public hearings on two proposed Zoning Bylaw changes which were brought to and approved by the spring Town Meeting. One bylaw enabled the creation of temporary living quarters in a single family house when specific family situations warrant it. The second bylaw was an amendment to the Zoning Bylaw with regard to conversion to two family houses. This bylaw was reworded in such a way as to allow for such conversion in only the larger older homes in Hamilton.

The Board met with and accepted the final report of the Municipal Land Fill Advisory Committee established in the summer of 1990. Following the recommendation of this committee, the Planning Board presented an article at the spring Town Meeting seeking to fund a study of the so-called Groundwater Divide at the land fill site. The article was defeated; the committee felt that this study was a necessary step prior to any re-use of the land fill site. Therefore, it would seem that at this time, at least, re-use of this area is on hold.

Debby Twining remained as chairman of the Board in 1991. No changes in membership on the Board were made and Candace Wheeler continued as Planning Coordinator with Evelyn Shuman assisting her. Evelyn also served as the minutes secretary throughout the year. The Board currently meets twice a month on Wednesdays.

Respectfully submitted,

Evelyn Shuman for

Peter Britton

Peter Clark

George Cutler

William Wheaton

Debby Twining, Chairman

Candace Wheeler, Coordinator



HAMILTON HISTORIC DISTRICT COMMISSION  
Annual Report for 1991

The Hamilton Historic District Commission met several times, on an as needed basis, in 1991. The following matters were presented to the Commission for action:

1) The First Congregational Church of Hamilton filed an application for a certificate of appropriateness to demolish three structures at 624 Bay Road. At a public hearing, the Commission voted to deny the certificate on the grounds that the application was incomplete because the Church did not submit a planned parking lot to the Commission for review. On April 24, 1991, the Church appealed the Commission's decision to the Superior Court. In December, at a hearing before Judge Ronan, the parties agreed to remand the matter to the Commission for a hearing on the Church's plans to demolish the structures and construct a parking lot. The hearing will be held in 1992.

2) A certificate of non-applicability was issued for the construction of a fence at 595 Bay Road.

3) An application for a certificate of appropriateness was filed for the construction of a handicapped access ramp at the Town Hall. After several public hearings, the certificate was issued.

The Town, at the annual Town Meeting, failed to give 2/3 approval to a warrant article requesting that the Commission's by-law be changed to give the Commission authority to review walls and fences in the District.

Two vacancies on the Commission were filled with the appointment of Arne Goldman and Harry Walton to the Commission.

Respectfully submitted,

Donna MacKenna, chairman  
Thomas Catalano  
Arne Goldman  
Stephen Homer, secretary  
Harry Walton  
Mark Whitmore  
Lucinda Witt



## 1991 ANNUAL REPORT OF THE BOARD OF PUBLIC WORKS

The Board of Public Works herein submits their annual report for the year ending December 31, 1991. This report includes comments and recommendations from the foreman of each department.

The Highway Department's Spring clean-up procedure of sweeping, catch basin cleaning, and road repairs were completed. Our endless task of street patching continued into the fall along with roadside mowing, installation of street signs, pruning trees, and chipping wood.

The reconstruction of catch basins started this past summer with the completion of six catch basin structures throughout the Town. This program of reconstruction will continue in the summer of 1992.

This fall was our second year for leaf collection. Our tonnage this year was approximately thirty percent more than 1990. Due to this increase and freezing weather, all routes did not get completed. Therefore, in the Spring of 1992, the D.P.W. will go back to routes 9, 10, 11, and finish the pickup.

Our highway maintenance program continued by reclaiming four roads, Rock Maple Ave., Lake Drive, Pine Tree Drive, and Leigh Road. Installation of new catch basins and drainage systems were installed at Lake Drive and Rock Maple Ave.

The reconstruction and paving of Town roads will continue year to year until all roads in need of repair have been reclaimed. The following year Gardner, Rock Maple, Lake Dr., Leigh Rd., Pine Tree, Perkins, and Village Lane will get new finish coats of bituminous pavement.

Department of Public Works winter maintenance schedule is as follows: sanding and snow plowing all roads for safe passage of Town residents, hauling sand to our storage shed to replenish what was used during storms, and emergency situations.

In addition, brush removal will continue, guard rails will be cleaned of all debris, trees, and brush to assure better visibility.

The Town garage now has four additional heated bays which will allow us to increase our preventative maintenance program on our truck fleet. One of the bays will be turned into a wash bay so that we can wash our vehicles thoroughly during the winter months.

During the year 1991 the Water Department carried out its normal maintenance activities which included new service installation, repair of service leaks, daily well checks, hydrant flushing, winter hydrant checks, monthly fluoride and bacteria sampling, chemical testing for 59 volatile organic compounds per federally mandated program. The program for electronic outside meters was continued as well as in house computer billing.

The Water Department's long range master water system plan continues according to design. Included in this plan is the replacing of all water meters throughout the town with electronic meters and outside touchtone readers. We are pleased to note that over one-half of the Town has been metered electronically. Also included is a gate replacement program; drawing up new and up-dated plans of our water system; preventative maintenance program for our wells; a hydrant flushing program; and to replace or repair defective hydrants throughout the Town. We have updated our billing system with the new electronic and computerized Rockwell touch-read meter reading and billing program.

The Idlewood well will be upgraded and cleaned to bring the well to full capacity. A new six inch line and hydrant was installed on Durham Ave. with all new copper service lines. New lines were also installed on Stopford and Pierce Ave. The water main on Rock Maple Ave. was tied into Cutler Road to create a loop for better circulation. Also, the eight inch main on Linden Street was tied into the 12" main on Highland St. to provide more pressure.

The Water Department initiated a town-wide hydrant flushing program in order to flush out sediment in our old mains while enabling the Department to find out which hydrants are not working properly. This program will continue twice per year until iron and manganese deposits are eliminated. All residents will be notified well in advance of any flushing activities.

The Town pumped 239,241,000 gallons of water in 1991, which is 45,197,000 less than 1990 and 104,812,500 less than 1989. This reduction was due mainly from conservation and our leak detection program. Maximum single day consumption was 1,200,00 gallons in 1991.

There was 2,580 active water services in use at the end of the year. The following work was performed on the water system during the year:

New Water Services Installed. . . . .	24
Cellar Valves Replaced. . . . .	6
Hydrants Replaced/Repaired. . . . .	15
Electronic Meters Installed . . . . .	362
Flow Test Conducted . . . . .	1
New Gates Installed . . . . .	9

State required semi-annual testing of 59 volatile organic chemicals from our four wells showed no organic compounds were detected above the detection limit in any of the samples.

The Department is concerned over recent tests indicating that the iron and manganese levels have increased significantly at the Caisson well area since the early 1980's. The Water Dept. will be implementing a process called sequestering, which should alleviate the iron and manganese problem. If this process is not successful, the Town may be looking toward a filtration plant in the not too distant future.

During this last year the D.P.W. mechanic has performed routine maintenance on Police, Highway, Park, Cemetery, Water, and Tree equipment. Aside from routine maintenance, the mechanic drew specifications for two, much needed pieces of equipment, a one ton, four wheel drive dump truck and a tractor lawn mower for the Cemetery Dept. Both pieces of equipment are working out as expected.

During this past year all jobs were performed in house and manufacturer's warranties were used to their utmost wherever possible, resulting in substantial savings to the Town.

The Report of the Recreation Department is on the following page.

The Board of Public Works would like to take this opportunity to thank the various departments in town government, the Police Department, and the residents of Hamilton who have been so helpful during the year.

Respectfully submitted,

BOARD OF PUBLIC WORKS

Robert D. Brooks, Chairman  
William W. Hoyt  
Leonard Tuneburg



REPORT OF THE RECREATION DEPARTMENT FOR 1991

The Recreation Advisory Committee herein submits their report for the year ending December 31, 1991.

Our goals for 1991 were to revise and improve the Patton Park summer program, to create innovative programs for our senior citizens, to work more closely with the regional school district and to upgrade and improve our current programs.

The children's program at Patton Park received a much needed revival. The staff at the park created a friendly and positive attitude which reflected the success of the program as a whole. We felt the swim and tennis classes were the highlights of the summer. Great improvement was also noticed in Arts and Crafts, Archery, team sports, and field trips. We are hoping to add activities such as horseback riding lessons, baseball and basketball camps, and functions for children of junior high school age.

Many of our senior citizens are enjoying the newly formed Beano game. This event is held every Tuesday evening at the Hamilton Recreation Center (Old Junior High). Beano or Bingo is a recreational program that will be a fundraiser for many programs. The Recreation Committee is pleased with the early progress of the game. We think that it is the first step in senior citizen recreation.

The Recreation Committee has made great strides in bringing the regional district and the Recreation Department closer together. Board members Lori Dowley and Jeanne Abbott are very active with the Friends of the Winthrop (school) and Friends of Cutler. Rich Butterworth, also on the Recreation Committee is the head of the Middle School's intramural program and the boy's varsity basketball coach. Recreational Director Bill Burrige is the girl's varsity basketball coach. In turn the officials throughout the school district have been extremely cooperative with our Recreation Department. We have developed a good rapport with each other which will mean a great deal to the success of our department.

We have added many new programs this year and they have been well attended. The volunteer help we receive in the way of coaches administrators and laborers has been outstanding and certainly the backbone of the Recreation Department. With the continued support of our Town boards and officers we are confident that this department will grow and flourish during the coming year.

Respectfully submitted,

Faye Walke, Chairperson  
Jeanne Abbott  
Rich Butterworth  
Lori Dowley  
Mike Maione  
Richard Mougalian

Kevin Puopolo

I HEREWITH SUBMIT MY SECOND ANNUAL REPORT AS CHIEF OF POLICE FOR THE TOWN OF HAMILTON:

This past year has been an interesting and productive one in many ways. First of all, it has been the busiest year the Department has seen, handling over 5,280 major cases; an increase of over twenty-two percent from last year.

Our Department was reduced in 1990 by one man, and this year, even though the demand for services was greater, we were forced to perform all duties with a further reduced staff due to the disability leave of another officer.

In last year's report, I informed you of two bank robberies under investigation. This year I am happy to tell you that in both cases subjects have been presented and indicted by a Federal Grand Jury for the offense of bank robbery. The court trials should begin the first of next year. These indictments could not have happened if it were not for the intense and thorough investigations conducted by the Detective Division of this Department.

I would like to share with you some statistics on the activity of this Department over the last two years:

	1990	1991	%
TOTAL CASES	4680	5280	+22 %
Open	UNK	82	--
Closed	UNK	5198	--
Criminal Arrests	43	63	+47 %
Criminal Summons	13	8	-38 %
Juvenile Incidents	32	79	+147 %
Assaults	6	8	+22 %
B & E	14	23	+65 %
Larceny	101	120	+19 %
M/V Theft	6	3	-50 %
Vandalism	80	91	+14 %
Drug Violations	15	16	+ 7 %
O.U.I.	43	27	-37 %
Protective Custody	35	41	+18 %

	1990	1991	%
Disorderly Person	14	20	+43 %
Juvenile	34	77	+127 %
General Disturbance	85	133	+57 %
Domestic Complaints	43	74	+73 %
Warrant Arrests	26	32	+24 %
<b>MOTOR VEHICLE</b>			
TOTAL CASES	1340	2164	+62 %
Civil Citations	790	1173	+49 %
Written Warnings	65	273	+320 %
Verbal Warnings	395	573	+46 %
Summons	32	33	--
Arrests	58	34	-41 %
Parking Violations	UNK	78	--
Motor Vehicle Accidents	145	161	+ 9 %
Investigated	75	84	+12 %
Not Investigated	70	77	+10 %
Alarms	245	470	+92 %
Animal Calls	125	151	+21 %
Ambulance Transports	201	200	--
Assistance to Fire Department	158	159	--

As in every year, the demand for training gets greater and greater. This past year, with legislation creating the new domestic abuse laws and regulations, all officers underwent comprehensive retraining in the area of domestic abuse. Along with this new training, greater emphasis was placed on awareness of civil rights violations and all officers were again required to attend more training in this area, as well as criminal law updates, Emergency Medical, i.e. E.M.T., C.P.R. and defibrillation. I was able to send half of the Department to the recertification training program sponsored by the Massachusetts Criminal Justice Training Council (M.C.J.T.C.). All full-time officers must be recertified every two years by the M.C.J.T.C. I am presently looking forward to recertifying the rest of the Department next year.



I have been able to attend three Police Chief conferences; two sponsored by Attorney General Scott Harshbarger's office, and the other by District Attorney Kevin Burke's office. I am also attending the Executive Development Program for Chiefs of Police, sponsored by the Massachusetts Chiefs of Police Association. I was able to be present at the New England Traffic Safety Summit, sponsored by the National Highway Traffic Safety Administration in conjunction with the Governor's Highway Safety Bureau.

In the past year the Department applied for, and was awarded, a ten thousand dollar (\$10,000.00) highway safety grant by the Governor's Highway Safety Bureau. This grant was earmarked for the enforcement of operating under the influence of liquor (O.U.I.L.), speed and child passenger restraint laws. With this grant we were able to administer an intense selective enforcement program for highway safety during the summer months. We have again applied for a highway safety grant from the Governor's Highway Safety Bureau and are eagerly awaiting notification of the award.

The foregoing is only a synopsis of your Police Department's activity. All statistical information is on file at the Police Station.

Sincerely,

A handwritten signature in cursive script, reading "Walter D. Cullen".

WALTER D. CULLEN,  
CHIEF OF POLICE

WDC/lcm

TO: THE HONORABLE BOARD OF SELECTMEN  
HAMILTON TOWN HALL  
HAMILTON, MASSACHUSETTS 01936

FEBRUARY 26, 1992

I HEREWITH SUBMIT THE HAMILTON AUXILIARY POLICE REPORT FOR THE  
YEAR 1991.

AT THE END OF 1991 THE HAMILTON AUXILIARY POLICE HAD SEVENTEEN  
MEMBERS. FIVE OF THOSE MEMBERS ALSO HOLD HAMILTON RESERVE POLICE  
APPOINTMENTS. EIGHT MEMBERS ARE REGISTERED E.M.T.'S. ONE NEW  
MEMBER WAS APPOINTED AND HAS SINCE GRADUATED FROM THE REQUIRED  
MASSACHUSETTES CRIMINAL JUSTICE TRAINING COURSE.

GUY ALLERUZZO AND SGT. MIKE WASHBURN RETIRED FROM THE AUXILIARY  
AFTER EACH OBTAINING THIRTY PLUS YEARS OF SERVICE TO THE TOWN.

DURING 1991 THE AUXILIARY VOLUNTEERED 2,305 HOURS OF UNPAID TIME.  
USING OUR REDUCED ANNUAL BUDGET, THAT AVERAGES OUT TO ABOUT A 54  
CENT PER HOUR COST TO THE TAXPAYERS OF HAMILTON.

SOME OF THE ACTIVITIES THE AUXILIARY TOOK PART IN DURING 1991 WERE  
THE DESERT STORM PRO WAR RALLY, SEARCHES, MEMORIAL DAY, THE TWO  
TOWN FOURTH, HURRICANE "BOB", HALLOWEEN AND SEVERAL CIVIC FUNCTIONS.  
ALSO CONTINUOUS ANNUAL TRAINING IN CPR, FIREARMS AND CRUISER  
DUTY FOR ALL AND E.M.T. CLASSES FOR OUR E.M.T.'S.

#### BREAK DOWN OF 1991 AUXILIARY ACTIVITIES

DUTY DESCRIPTION	TOTAL HOURS		TOTAL HOURS
**** *	*****		*****
CRUISER DUTY	1572.5	CPR AND 1ST RESPONDER TRNG	83.5
E.M.T. TRAINING	249.0	RANGE QUALIFICATION	57.0
DEPARTMENT TRAINING	91.0	MEMORIAL DAY	42.0
MASS. CRIMINAL JUSTICE	20.0	HALLOWEEN	27.0
COMMUNITY EVENTS	126.0	FIRES AND SEARCHES	10.0
AUX. ADMINISTRATION	27.0		

FOR YEARS THE AUXILIARY HAS ALWAYS BEEN A PROVING GROUND FOR  
THOSE MEMBERS WHO WISH TO MAKE A CAREER IN LAW ENFORCEMENT; FIRST  
AN AUXILIARY, THEN TO RESERVE AND FINALLY TO FULL TIME PATROLMEN.  
THIS PROCEDURE HAS WORKED WELL FOR BOTH THE MEMBERS AND THE TOWN.  
USING THIS PROCEDURE, I FEEL THE TOWN WILL CONTINUE TO OBTAIN  
CLASS "A" POLICE OFFICERS IN THE FUTURE AS THEY HAVE IN THE PAST.

RESPECTFULLY SUBMITTED,

*Edward "Duke" Seaver*

CAPTAIN EDWARD "DUKE" SEAVER  
HAMILTON AUXILIARY POLICE

## EMERGENCY COMMUNICATION CENTER

I herewith submit my annual report for the Hamilton-Wenham Emergency Center for the year ending December 31, 1991.

The past year has been very busy and productive for the Emergency Center. We continue to serve the communities of Hamilton and Wenham by providing twenty-four hour coverage for all communications. The dispatchers have handled thousands of call ranging from cries for immediate help to giving directions to teaching children the importance of not abusing the 911 system. We continue to serve as the vital link between citizens and the public safety departments.

The renovations to the Emergency Center are progressing quite well. We have reduced the size of the bathroom and added a small dormer to give us some desperately needed space for equipment and record storage. The addition could not have been done without the generosity of Frankie DeCoster who did the carpentry, Bob Brown who did all the electrical work and Paul Tucker who did the plumbing. These three men volunteered their time and donated materials to the project. Frankie worked tirelessly to give us the best use of the available space and to coordinate the project as a whole. We will reap the benefits from the project for years to come.

Enhanced 911 is an on-going project which will take some time before it is on-line. We will be provided with hardware which includes a computer screen showing information regarding the residence from which the 911 call originated. This equipment is funded by the directory assistance charge assessed by New England Telephone. Because of various emergency situations, such as someone unable to speak, a child unfamiliar with the address or the caller's emotional state, it is difficult to ascertain the necessary information. E-911 makes the needed information available immediately. All number changes made, once the system is in place, will be the responsibility of New England Telephone. This is a great step forward in our being able to dispatch emergency assistance without delay.

Another tool which will greatly assist us is the Boston Area Police Emergency Radio Network, commonly known as BAPERN. We need to be able to join the rest of the North Shore for the increased protection of our officers as well as being better able to serve our communities. Currently, all cities and towns contiguous to Hamilton and Wenham, with the exception of Essex, are on the BAPERN network. We are currently



exploring several ways to fund this necessary expenditure.

Once again, we ask those residents with alarm systems to contact the Emergency Center to help us keep our files up to date. It is imperative to be able to notify a responsible party once an alarm has been activated, not only for the safety of the property but also to silence alarms which can be quite annoying to neighbors. It is a good idea to check with us periodically to update information. We are still accepting alarms which terminate at the Emergency Center. This is an additional way in which we can best serve our communities. Any resident or business may contact us for additional information.

In the spirit of co-operation, the Hamilton and Wenham Fire departments decided to have all fire permits available at the Emergency Center. Because the dispatchers are on duty twenty-four hours a day, citizens were able to obtain permits at their convenience. Data was then entered into the computer by the on-duty dispatcher, allowing each department to access necessary information. This is a fine example of working together which was a cost saving measure, yet allowed each department to maintain its independence.

Telephone bills are the largest expense we face. One way to cut these bills is to implement the Centrex system available through New England Telephone. Many hours have been spent studying this system with the intention of having both municipal governments join with public safety to improve communications and at the same time, save money. We are hopeful to have Centrex in place sometime in early 1992.

Thank you to the citizens of Hamilton and Wenham for making these towns a pleasant place in which to work. Thank you also to the employees of both towns for the co-operation shown throughout the year, sometimes under the most trying circumstances. We are happy, in any way, to assist both communities and look forward to doing so in the future.

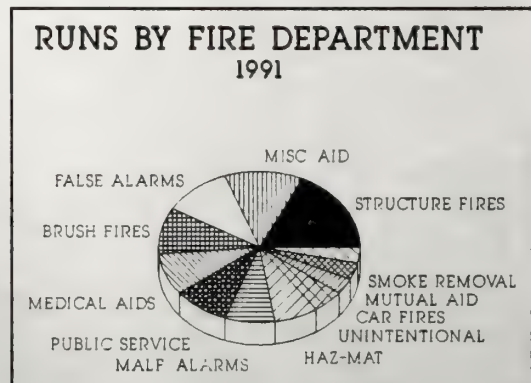
Respectfully submitted,

Anne Marie Cullen

## **The Board of Fire Engineers herewith submits our annual report for 1991.**

The department responded to 237 calls for assistance during 1991. This represents a year of stability after our 52% increase in 1990.

As you can see the Fire Department responded to a wide variety of calls in 1991. The 42 structure fires were a large percent of our runs, but early warning from smoke detectors and efficient firefighting efforts resulted in zero casualties and low dollar losses. False alarms and malfunctioning alarms are also always a large part of our every day duties, but have been dramatically reduced due to the good maintenance and care of the systems in homes and businesses. We were over twenty percent below the national average on false alarms in 1991. Medical aids and brush fires have stayed about the same from last years runs. Miscellaneous aid is compiled from a multitude of varying categories from assisting the police to conducting searches for lost people.



Effective May 31, 1991, Donald Maidment retired from the Board of Engineers after serving the town for 25 years. Daniel Parsons was appointed to the board as his successor.

Our goal of instituting a capitol replacement plan for turnout gear and equipment has been realized and initiated. With the exception of apparatus replacement, this plan should eliminate the need for major capitol requests. Under this program, a percentage of our turnout gear etc. is replaced annually as a budget item. Previously, a warrant article had to be passed every so many years.

Training continues to be a major undertaking. In addition to the required training, all members are currently enrolled in the "Firefighter 1" certification program. This course is quite in depth, with completion scheduled for 1994.

The department currently has 12 firefighters certified as Emergency Medical Technicians. Eight of these firefighters are also certified in the operation of the towns' new defibrillator, which is carried on the police ambulance. These firefighters provide support service for the police when they require assistance or when the ambulance is occupied.

Engine 3, is currently out being refurbished at Greenwood Motors in N. Attleboro. Everything appears to be on going as scheduled. Work on the truck should be completed sometime in early March of 1992.

The Public Works Department has continued upgrading and maintaining our water supply capabilities. During the past year 15 new hydrants were installed and work was continued on the hydrant flushing program.

In closing, we would like to thank all of the town departments, without their continued cooperation, our job would be practically impossible. Most of all, we would like to thank the members of the Hamilton Fire Department. Their spirit, devotion and countless hours of work have made the department the quality organization that it is today.

We look forward to serving the needs of the citizens of the Town of Hamilton in the coming year.

Respectfully Submitted,

Douglas A. Woodman

Gordon W. Lamson

Philip W. Stevens

Kenneth R. Brand

Daniel E. Parsons



# REPORT OF THE BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year ending December 31, 1991

		1991	1990	1989	1988
	CASH RECEIVED	ESTIMATED COST	ESTIMATED COST	ESTIMATED COST	ESTIMATED COST
DWELLINGS .....	24	\$ 18,665.00	\$ 3,604,000.00	\$ 2,847,000.00	\$ 3,003,000.00
ADDITIONS & ALTERATIONS .....	166	\$ 16,665.00	\$ 3,050,000.00	\$ 3,215,000.00	\$ 2,449,000.00
ROOFING .....	24	\$ 545.00	\$ 88,000.00	\$ 92,000.00	\$ 123,000.00
BARN & SHEDS .....	19	\$ 535.00	\$ 67,000.00	\$ 261,000.00	\$ 176,000.00
POOLS .....	10	\$ 440.00	\$ 77,000.00	\$ 120,000.00	\$ 81,000.00
GARAGES .....	5	\$ 250.00	\$ 45,000.00	\$ 108,000.00	\$ 278,000.00
VINYL SIDING .....	2	\$ 65.00	\$ 11,000.00	\$ 96,000.00	\$ 55,000.00
SOLAR PANELS .....					
CHURCHES & OTHER RELIGIOUS .....	1	\$ 35.00	\$ 6,000.00	\$ 6,569,000.00	
T.V. SATELLITE DISH .....					
DEMOLITIONS .....	3	\$ 75.00	\$ 12,000.00	\$ 15,000.00	\$ 33,000.00
COMMERCIAL BUILDINGS .....	4	\$ 4,015.00	\$ 799,000.00		
SIGNS .....	4	\$ 40.00	\$ 6,000.00		
SCHOOLS .....			\$ 2,292,578.00		

## SUMMARY OF PERMITS

	1991	1989	1988
TOTAL PERMITS .....	262	299	271
TOTAL NEW DWELLINGS .....	24	14	15
TOTAL PERMIT FEES .....	\$ 41,331.00	\$ 46,269.00	\$ 22,249.00
TOTAL ESTIMATED COST .....	\$ 7,759,000.00	\$ 13,323,000.00	\$ 6,798,000.00

I wish to extend a special thanks to all Town Officials for their sincere efforts and support. It has been a pleasure serving the Town of Hamilton as Building Inspector/Zoning Officer.

Respectfully submitted,

Frankie B. DeCoster, Jr.  
BUILDING INSPECTOR/ZONING OFFICER  
by: Denise P. DeCoster

REPORT OF THE ELECTRICAL INSPECTOR

I herewith submit my report as Electrical Inspector  
for the Town of Hamilton.

Year ending December 31, 1991.

A total of 231 permits were issued for the following  
installations:

		<u>PERMIT FEES</u>
NEW DWELLINGS .....	24	\$ 10,449.00
ADDITIONS .....	60	\$ 8,357.50
REMODEL & REWIRING .....	50	\$ 1,260.00
NEW SERVICES .....	48	\$ 960.00
OIL/GAS BURNERS .....	12	\$ 120.00
SWIMMING POOLS .....	10	\$ 223.00
ELECTRIC HOT WATER HEATERS .....	24	\$ 240.00
BARNs AND SHEDS.....	3	\$ 106.00
 TOTALS.....	 231	 \$ 21,715.50

Respectfully submitted,

Robert B. Brown, Jr.  
Electrical Inspector

by: Denise P. DeCoster

# SEALER OF WEIGHTS & MEASURES ANNUAL REPORT FOR 1991

I herewith submit my report as Sealer of Weights and Measures for the year ending December 31, 1991.

<u>Scales:</u>	<u>Adjusted</u>	<u>Sealed</u>	<u>Not Sealed</u>	<u>Condemmed</u>
10 - 100 lbs		12		
100 - 1000 lbs		8		(3N.C.)
Less than 10 lbs		2		

## Weights:

Avoirdupois	
Metric	21
Troy	

## Meters:

Gasoline	3	14
Vehicle Tank		5

<u>Totals</u>	3	62
---------------	---	----

## Inspections:

Scales, Re-checked	1
Gas pumps re-checked	1
Re-weighting fruits & vegetables	5

Turned over to Town Treasurer the sum of \$578.00 dollars, sealing fees.

Respectfully submitted,

*Harry MacGregor*

Harry MacGregor



*Yearly Report*  
**ANIMAL CONTROL**  
**WEEKLY / MONTHLY SUMMARY**  
 from 1-26-91 to 12-31-91

156:50 # hours worked Patrolling	2147 total mileage
447 # calls received by ACO	492.8123 X mileage
41 # complaints received	# dogs licensed
197 # calls responded to by ACO	10715 total licensing \$
? # calls handled by Police	# court cases
30 # dogs WARNED for leash violations	# cases won
72 # dogs CITED for leash violations	1220.00 court fees assessed
8 # dogs WARNED for <i>license</i>	\$ court fees collected
# dogs CITED for	\$ court fines assessed
# dogs WARNED for	\$ court fines collected
# dogs CITED for	\$ town fines assessed
# dogs cited for viciousness	\$ town fines collected
# bite reports filed	\$ all fines assessed
83 # dogs impounded	\$ 360 \$ all fines collected <i>P.O. fees to date</i>
0 # dogs on hand in pound	Comments: _____
# dogs rel'd to owner	_____
3 # dogs euthanized	_____
# dogs adopted	_____
6 # cats picked up	_____
2 <i>Cats adopted</i>	_____

*Carol A. Larocque*

Carol A. Larocque, A.C.O.

2-18-92

Date

WEEKLY CC: Police Department Leash Law Committee

MONTHLY CC: Police Department, Leash Law Committee, Selectmen

## REPORT OF THE LIBRARIAN

1991 was Hamilton Public Library's centennial year, and what a wonderful year it was. Special events to help celebrate our commemoration were held each month. In June all in the community were invited to an Open House, which the Friends of Hamilton Library hosted with panache. A newsletter was started this year, as part of the celebration and in an effort to inform the public of library events. A booklet of Hamilton Library's history was published, with special thanks to Mary Reinhalter, Blanche Day, Janet Pulsifer and cover artist Jean Buckley. A series of interviews with former librarians was taped and shown on Channel 11 thanks to the expertise of Ted Josephs. The total cost of our celebration was \$5,347.00. Grants for programming totaled \$2,800. the Friends of Hamilton Library contributed a total of \$2,089.00 and the library paid \$458.00.

75,514 items were taken out by townspeople this year making it a record all-time circulation. They were 14,636 adult fiction, 14,234 adult non-fiction, 27,238 children's fiction, 9,453 children's non-fiction, 271 records, 1097 books on tape, 519 museum tickets, 48 CD's, 3,959 videos, and 4,056 bookmobile books. Over 2,500 people attended the programs.

The main library and the Children's room received a fresh coat of paint in the Spring. All electrical ballasts, lights and covers were replaced with a grant from Mass. Electric, providing better energy efficiency. The main library is still very cold. Low heat and poor distribution remains a problem, but this is being addressed.

Space and expansion needs have dominated long-range plans for the library for several years, but have met with little success. In May, a warrant article for plans was unanimously approved. Unfortunately, it was later voted down. We will continue to focus on this serious need.

A very special thanks to my diligent and supportive staff especially Assistant Librarian, Nancy Day, and Children's Librarian, Judith Carbrey. Thanks too to Jean Buckley in Tech. Services and Library Assistants, Jean Wood, Jeannine Curtis, Diane Wheeler and Diane Scott.

The library under the watchful care of the Trustees, Chairman Ann St Germain, Blanche Day and Alan Reid has had a very good 1991. They are to be commended.

Respectfully submitted,  
Annette V. Janes  
Librarian



## REPORT OF THE TRUSTEES OF THE HAMILTON PUBLIC LIBRARY

From its humble beginnings as the Free Library of Hamilton in the Woodbury House on Bay Road, Hamilton Public Library has come a long way. On June 22, 1991, our 100th Birthday Delebration was held and your library has given 100 years of excellence in serving the Town of Hamilton. A history of Hamilton Public Library was published and distributed as a remembrance to our patrons on this occasion.

Our State Funds made it possible to paint the entry, interior, and children's room this year. Discussions with the Selectmen and the Finance Committee are under way to solve our on-going heating problems.

A tele-fax machine for patron usage was received from the Board of Library Commissioners.

The Norumbega Series held in October was funded by the New England Foundation for the Humanities.

The 2-Town Fourth Book and Bake Sale and the Toy Sale in November were successful for the Friends of the Library. With the departure of Jan Maddern and her family to Paris, Dot Chainey has agreed to become the new President of the Friends.

The Trustees are grateful to the community and our patrons for their continued support with anonymous donations and memorial book gifts.

Your library has a very dedicated Director, Annette Janes, and along with her staff, they do a marvelous job in serving the community in ever crowded conditions and under tight budget constraints. In tough financial times our circulation continues to increase and we are in a great need to expand.

As Hamilton Public Library moves into the next 100 years, the mission of the Trustees continues to pledge to the community our support in making available to our patrons a variety of materials and to provide access to needed information.

Respectfully submitted,

Ann M. St.Germain, Chairman  
Blanche Day  
Alan Reid



## HAMILTON-WENHAM ARTS COUNCIL ANNUAL REPORT FOR 1991

The Massachusetts Arts Lottery Council has undergone significant changes this past year. They have consolidated their staff and changed their name to the Massachusetts Cultural Council. Due to drastic budget cuts, the MCC has decided to reduce the funding cycles from twice a year to once a year. Therefore the Hamilton-Wenham Arts Council awarded three grants this year totalling \$1,171.

The recipients are as follows: The Hamilton-Wenham Regional High School received a grant of \$400 for the Enchanted Circle Theatre Group to come and perform the "Dance of the Earth." The Wenham Public Library received \$221 for the performance of "Poetry in Motion," by David Zucker. The North Shore Association for Retarded Citizens was allocated \$550 for the performance of "I'm Special You're Special," by the Kaleidoscope Theatre Group.

Once again we did not receive any PASS applications. PASS stands for the performing arts student series which allows students K-12 to purchase tickets for professional theatre performances.

Due to the transformation the MCC has undergone this past year, they are transferring more and more of the workload to the members of the local arts lottery councils who serve on the council strictly as volunteers. I would like to thank all of the members of the Hamilton-Wenham Arts Lottery Council for devoting their precious time to serve the community. Without their efforts, many public programs in the arts and humanities would not exist in this community.

Respectfully Submitted,  
Winifred J. Wilson  
Chairman

Dr. Thomas Adams  
Philip Craig  
Terese Frasca  
Aldryth Andrews  
Jean Buckley  
Roberta Berg  
Fern Myers  
Lisa Otis  
Kyle Pedersen

## COUNCIL ON AGING ANNUAL REPORT FOR 1991

We have provided shopping trips each month for the Senior Citizens of Hamilton to the North Shore and Liberty Tree Shopping Malls. We average about 18 people each trip and have just recently increased these trips to twice a month, the first and third Tuesday of each month.

We entertained and served supper to the senior citizens in October approximately 160 citizens attended.

We sent fruit baskets to senior shut-ins, 90 years old and over at Christmas time, we delivered 17 baskets this year. We also make a presentation to the oldest man and woman in town during the month of May.

We provided some transportation to doctor and hospital visits when senior citizens have no other way of going.

We took senior citizens on the following trips:

- 1) Spags Department Store in Worcester
- 2) Rockingham Park Raceway & buffet luncheon
- 3) Boat trip to Boston & luncheon in Gloucester
- 4) Dinner & show at Giordano's in Georgetown
- 5) Luncheon at Millstone Restaurant for tenants of Hamilton Housing

We publish & distribute a newsletter for the senior citizens of Hamilton to inform them of local events & happenings. At last count we had 950 seniors over the age of 62. We receive and try to find solutions to problems from the elderly concerning daycare, activities, housing and ambulance service.

Respectfully submitted,

Dorothy Lamson, Chariman  
Mary Watson, Secretary  
Zina Eaton  
Betty Newborg  
Doris Sargeant  
Francis Dolan  
Edward Hopping  
Richard Preston

## PERSONNEL BOARD ANNUAL REPORT FOR 1991

This year the Personnel Board undertook a comparison study of employee benefits offered here and in surrounding municipalities and determined that Hamilton's benefit package is competitive.

Amendments were made to the Personnel By-Laws at the Annual Town Meeting to reflect that any employee who works a minimum of 20 hours per week is eligible for health insurance, and to require Personnel Board approval before changes in job descriptions can be made. The Board reprinted the Personnel By-law book, incorporating addendums from previous years.

In April, eligible employees voted to unionize Town Hall, Library, and Emergency Center positions qualifying for membership in the American Federation of State, County and Municipal Employees.

This Fall, the Board began an ongoing reassessment of its role in relationship to the needs of the Town.

We would like to thank prior members of the Board for volunteering their time, especially Alvin Whipple, past chairman, and Willard Horne, for over 20 years of service to the Town.

Respectfully submitted,

Diane Kerivan, Chairman pro tem  
Robert Bullivant  
Thomas Lawnsby  
Arthur Oberheim  
Douglas Woodman



## TOWN OF HAMILTON OFFICE ON DISABILITIES

The Office on Disabilities for the Town of Hamilton met for the first time since newly reorganized in November, 1991. At that time the meeting was held in the Hamilton-Wenham Regional High School as the Town Hall was inaccessible for residents with disabilities.

The first order of business was to name the committee: Town of Hamilton Office on Disabilities to be in compliance with Federal and State organizations. Letters were sent to the Board of Selectmen, Town Clerk, National Organization in Washington, D.C. and Commonwealth of Massachusetts.

Correspondence was received in 1992 from Jim Brady's, "Calling on America" campaign and is being reviewed.

Co-chairpersons Ruth G. Dolan and Jean T. Austin offer thanks and appreciation to Joanne Patton and her members by creating an orderly and smooth transition for the new committee.

The chairpersons and members also express their sincere thanks to Guy Alleruzzo and his group of the Access Committee for the tremendous effort and work in following through the building of the ramp at Town Hall and other amenities necessary to allow persons with disabilities access to Town Hall.

Meetings are held monthly on the first Tuesday at 7:30 pm. in Town Hall and open to the public.

The Office on Disabilities looks forward to 1992 in making our town a better place for all our residents.

Members are:	Co-chairpersons:	Jean T. Austin and Ruth G. Dolan
	Secretary,	Madelyn C. Liberti
	Mail Recipient,	Emily Curtis
		Andy Teshko
		Betty Dunbar
		Catherine Ritter

## HAMILTON-WENHAM CABLE TV ADVISORY BOARD

The Cable TV advisory met every other month during the past year and no major changes occurred during the year and once again the committee could take no action when new rate increases were announced by the company due to federal regulations.

Hopefully, this coming year will see a change as the government is now working on new rules to allow local committees such as ours to exercise control over rates and how much they can rise, as well as change several other parts of the local rules. We feel that local communities need more control over the cable companies.

In regards to programming, once again channel 11 was right up there in the hours that local programs were shown and as usual the selectmen's meetings in both towns were the number one show, followed by Citizens Forum and local school sports.

This year, starting in February, one of the Citizens Forum program each month will be dedicated to the selectmen of both towns on a alternating schedule. This will give people in the towns to not only hear the selectmen, but be able to call in and talk with them.

Once again, our thanks to the board of selectmen for their ongoing support of the advisory board and channel 11 and its operation. If we can be of service to any town committee or office, please contact us.

Leigh M Keyser, chm  
Norman Durkee, secy  
Barbara Scaletti  
Leland Grimes  
William E Heitz

HAMILTON HOUSING AUTHORITY ANNUAL REPORT FOR 1991

The Hamilton Housing Authority herein submits their report for the year ending December 31, 1991.

The Hamilton Housing Authority had a busy year with changes and improvements.

One change was that the office of the Authority is now permanently located at 121 Railroad Avenue, also known as the Robert H. Brooks House. Another change was the appointment of Lisa Bright as Executive Director by the Board of Commissioners.

One improvement was the completion of the Congregate Elderly Housing, Robert H. Brooks House. This home provides seniors and handicapped adults a unique living arrangement. Gini Rooney, employed by Senior Home Care Services is the Coordinator for the Brooks House.

Also improved was the completion of the renovation to the property at 31 Union Street. Improvements made were the vinyl siding, porch addition, electrical and plumbing updating, and interior remodeling. This home is a three family building.

The DesVeaux House located at 117 Railroad Avenue provides a structured and supportive environment to 7 adults, with special needs. The Director of the DesVeaux House is John Mulvirhill. The residents are involved in day programs which include social clubs, part-time employment, volunteer work, and attending school.

The Harris Avenue Development remains in litigation, however we have every hope that this development will soon be built. The Hamilton Housing Authority remains committed to provide additional family housing. There is a great need for family housing.

The waiting list for the Rental Assistance Program still remains closed, due to lack of funding in the States budget.

The Members of the Board of Commissioners and the staff of the Hamilton Housing Authority would like to thank the Citizens of the Town and the Town of Hamilton for their continued support.

Respectfully submitted;

Chairman, Robert Nyland	1994
Vice-Chairman, James Campbell	1995
Treasurer, William Nolan	1992
State Appointee, Thomas Gale	1993
William Stechenfinger	1996
Executive Director, Lisa Bright	
Maintenance, Robert Irvine	





# Metropolitan Area Planning Council

60 Temple Place, Boston, Massachusetts 02111 617/451-2770

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*Serving 101 cities and towns in metropolitan Boston*

## HAMILTON TOWN REPORT

MAPC provided staff support to the NSTF (North Shore Task Force) subregion, of which Hamilton is a member; coordinated review of the Transportation Improvement Program; facilitated discussions and public input to the amendments to the State Implementation Plan for Air Quality; attended on behalf of our member communities, all PMT (Program for Mass Transportation) meetings; identified commuter parking locations in the Hamilton subregional; introduced the Pavement Management Program; provided population/age group forecasts; subregional and community census profiles; census data analysis; mapping of land resource protection areas; and coordinated review and input to "A Strategic Metropolitan Transportation System" as part of MetroPlan 2000.

MetroPlan 2000 continuing efforts included development of the Transportation, Land Resources and Housing Elements of the Plan with input by the subregions and policy committees.

DEPARTMENT OF VETERAN'S SERVICES

January 6, 1992

The Department of Veterans' Services counsels and assists Veterans', their families and widows of veterans who are eligible for entitlement in accordance with the Federal and State mandates. The Eastern Essex District of Veterans' Services consists of the Towns of Ipswich, Hamilton, Essex and Wenham. The Towns have no financial obligation for the Federal benefits received by Veterans, their families and widows of veterans.

This office does assist in filing claims for pensions, compensation, insurance, home loans, educational benefits, widows benefits, annual income questionnaires, lost discharges, and lost or delayed checks. In addition counselling is provided for Veterans and dependents as concerns their rights under the G.I. Bill of Rights.

Under the guidelines of the General Laws of Massachusetts, Chapter 115, the Towns are reimbursed 75% of money expended on eligible recipients through the state program.

The Director and his staff work in close cooperation with Veterans' and their families in time of need and shall assist in a responsible and professional manner. The Department has received excellent cooperation from local administrators and from all agencies, business concerns and individuals through the towns, and we wish to express our thanks and appreciation to all.

*David E. Beeman*

David E. Beeman, Director

Georgia Gadbois  
Sec'y/Bookkeeper

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

The 1991 school year witnessed the completion of our school building projects at the Cutler, Winthrop and Buker schools. In September, the kindergarten children returned to the Cutler and Winthrop school from their temporary housing at the Gordon Conwell seminary. Student population throughout the district is on the rise but it is particularly noticeable at the elementary schools. The completion of our building project came just in time!

While fiscal constraints on town and school budgets continued to be a major concern for the new fiscal year, the staff and administration continued to implement the district's five year curriculum review program. The school district pursued both federal and state grants to support its curriculum and staff development projects and succeeded in attracting small grants in the area of special education and drug prevention. The Hamilton Wenham Local Education Fund, a private nonprofit organization, formulated its first fund raising efforts. The Fund decided to focus its efforts on supporting part of the district's staff development needs. Again this year, the school business alliance under the auspices of BEST BET supported a number of teacher initiated proposals. One outstanding contribution made by that group was to fund the high school history contest. The school district was proud to have won a first place award in that national contest.

The school district was recognized nationally for its efforts to mainstream special needs youngsters into the regular classrooms through the use of technology and new strategies for using technology to improve teaching and learning were evident in classrooms throughout the district. Many of our teachers have been invited to serve as workshop presenters or guest speakers throughout the New England area.

In the fall the school committee struggled with the issues of the new School Choice law and decided that as a district we would not participate in the program. Members of the school committee and the administration made every effort during the year to have the law changed or modified to lessen the financial impact on neighboring school districts. However, the law continues to stand as enacted and the district will reconsider the Choice issue early in the new year.

The Buker Middle school initiated a study on student grouping practices. The study group will be making recommendations to the school committee in the spring of 1992. The school committee also formed a subcommittee to study the district's AIDS curriculum. This committee will work with parents, students and community members to research and make recommendations to the school committee.

The 1991 school year was both challenging and exciting for both staff and administration. Enthusiasm for teaching and learning remained constant throughout the year. Our communities are fortunate to be served by such dedicated and talented educators. This report would not be complete without thanking the members of the Hamilton Wenham School Committee for their commitment to children and citizens of our two towns.

Patricia A. Alger, Superintendent of Schools



## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE

	<u>TERM EXPIRES</u>
Elizabeth Stone (Chairman) 30 Porter St., Wenham 01984 (468-7073)	1992
James Purdy (V. Chairman) 9 Larch Row, Wenham 01984 (468-7049)	1993
Carolyn Chouinard (Secretary) 16 Hamilton Ave., So. Hamilton 01982 (468-2256)	1993
Jill Chagnon (Asst. Secretary) 17 Rust St., So. Hamilton 01982 (468-3442)	1992
Elizabeth Crosbie (Treasurer) 7 Donald Rd. So. Hamilton 01982 (468-1079)	1994
Frank Cause 28 Juniper St., Wenham 01984 (468-3897)	1994
John McWane 175 Woodbury St., So. Hamilton 01982 (468-2612)	1994
Elizabeth M. Reilly 68 Rock Maple Ave., P.O. Box 262 Hamilton 01936 (468-7458)	1993
Robert Whittier. 35 Waldingfield Rd. P.O.Box 2608 So. Hamilton 01982 (468-4020)	1992

## CENTRAL ADMINISTRATIVE OFFICE

### MAILING ADDRESS:

Superintendent of Schools  
775 Bay Rd.  
So. Hamilton, MA 01982

TEL: (508) 468-5310

Patricia A. Alger  
Charles E. Cooke III  
Mark L. Kaufman  
Sonja L. Pryor  
Jean M. Vitale  
Nancy A. Smith  
Lois E. McIntyre  
Margaret A. Patch

Superintendent of Schools  
Business Administrator  
Curriculum Director  
Music Director  
Secretary to Superintendent  
Payroll Supervisor  
Bookkeeping Supervisor  
Secretary/Bookkeeper

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### NONDISCRIMINATORY POLICY UNDER TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND CHAPTER 622, STATE OF MASSACHUSETTS

Federal law prohibits discrimination on the basis of sex in educational programs or activities receiving Federal financial assistance. In accord with requirements of Title IX of the Educational Amendments of 1972, as well as Chapter 622, State of Massachusetts, the Hamilton-Wenham Regional School District hereby serves notice that it does not discriminate in any educational programs or activities or in employment therein. Glenn Rogers, Hamilton-Wenham Regional School District, 325 Bay Rd., South Hamilton, Massachusetts 01982 (TEL: (508) 468-5340) has been designated as the employee responsible for coordinating the Hamilton-Wenham Regional School District's efforts to implement the nondiscriminatory policy

## **REPORT OF THE DIRECTOR OF CURRICULUM**

During 1991, the district's curriculum renewal plan moved forward in many different areas. Statements of philosophy and goals were completed in K-12 math, language arts, social studies and art, grades 6-12 foreign language and grades 9-12 applied arts/technology, guidance and special education. In addition, the development phase of the scope and sequence for each of these areas was begun. This process will lead to a revised and updated curriculum plan for the district's K-12 curriculum.

Over the past few years, the district has been involved in several major initiatives designed to improve teaching and learning for both regular and special education students. Our "Equal Access" program at the Winthrop School was selected as one of seven projects nationwide to participate in a Special Education/Technology Consortium. We hosted two "Successful Practices Seminars" for the New England School Development Council which highlighted our learning styles project and Equal Access. During the summer, seventeen teachers attended a three day training session on the use of the Macintosh computer as an instructional tool. Over fifty teachers participated in a twelve session in-service after school course on "The Skillful Teacher". More than forty teachers attended technology mini-workshops which introduced them to some of the latest technological tools available in the schools. All of these projects occurred along with the full schedule of curriculum and staff development activities planned during regular release times.

The state of the economy has resulted in a reduction of funds available from many state and federal sources, but we pursued several major grants. Unfortunately, we did not receive the large grants, but were successful in obtaining over \$9,000 to expand the Equal Access program and over \$3,000 to expand the DARE drug prevention program. We also received private funds to develop a laptop computer pilot program at the Cutler School and were selected as a pilot site for new middle school science software development.

The district's staff members continue to pursue professional growth and development in a wide variety of settings. Mini-sabbaticals funded by a federal grant enabled individual teachers or small groups to take several days for specialized curriculum development projects. Summer workshops provided time for teachers to meet and extend the curriculum review process. Staff members served as workshop leaders, presenters and instructors in conferences and courses throughout the region.

We can be proud of the work which our school district has undertaken in the improvement of curriculum and instruction. Also, we can take equal pride in the accomplishments of our staff and our students as they demonstrate the outcomes which result from maintaining a school system committed to learning and growth for all involved.

Mark Kaufman, Director of Curriculum



## REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

During the 1986-1987 school year, I co-directed the Department of Special Education for this district with Dr. Linda Warren. Over the next few years, I served as a consultant to numerous school systems, a position that allowed me to assess the quality and commitment of numerous special education programs across the state. Thus, I return to the district with a perspective that allows me to report to you that the department compares most favorably with that of other communities, and I am fully committed to preserving this commitment to excellence and delighted to again have the opportunity to serve.

Currently, we concentrate on three major goals: 1 - To strengthen and refine mainstream programs for children with special needs; 2 - To implement the revised Chapter 766 regulations; 3 - To assess the feasibility of expanding mainstream opportunities in the district to serve more students with challenging special needs.

1. We began our effort to strengthen and refine the mainstream program by conducting a district-wide needs assessment. This was followed by several staff development sessions, which were attended by all our staff. Utilizing the expert assistance of a consultant, the first of several planned meetings attended by building chairpersons and the entire administrative team has been held. Thanks to the invaluable help of the Director of Curriculum, this department has been awarded a \$9228 technical assistance grant from the Massachusetts Department of Education which will be used to promote the utilization of computers as a learning tool for special needs children attending grades 5 at Cutler and grades 7 at Buker.

2. We are fully committed to speedily implementing the myriad revisions to Chapter 766 regulations. An ongoing committee is developing parent notification and consent letters, modifying various required forms, and upgrading various district policies and procedures. The work of this committee will be reviewed by a newly formed subcommittee of our Parent Advisory Council. We have held several workshops to apprise various constituent groups of their responsibilities as defined by the new regulations. Also, the assessment procedures now used by this department to implement Chapter 766 Evaluations is under review by a special task force created especially for this purpose.

3. Can we expand mainstreaming opportunities to more of our students with challenging special needs? We are visiting students who are currently placed "out of district" and meeting with their parents in order to explore placement alternatives. To bring these children back into our district will require collaboration with mainstream teachers and we are currently in the planning phase of a professional development program.

This department is dedicated to providing all students in the community with an equal opportunity to fully participate in the truly excellent educational programs offered by the Hamilton - Wenham School Department.

Susan S. Rees, Director of Special Education

## CUTLER SCHOOL TOWN REPORT

1991 was an exhilarating, productive and particularly challenging year for the Cutler School community. Students, staff, parents and community members all contributed to enhancing the supportive and stimulating learning environment at Cutler.

This year, our building project, which added four classroom and a gymnasium, was completed. Our kindergarten classes were able to return to Cutler, and the cafeteria was no longer used as a gymnasium. On October 19, 1991, the new wing was dedicated in a special ceremony. Our new wing was named the *Whittier Wing* in honor of Robert Whittier, chairman of the School Building Committee. The Cutler School community appreciates the countless hours the School Building Committee's volunteers spent guiding the building process to its successful completion. We are also delighted that the gymnasium is able to be used by community organizations.

The Friends of Cutler have contributed to the educational experiences of our students in a multitude of ways. For example, our parents have created a *Parents' Resource Center* located in our lobby. Parents, staff and community members are invited to visit the Center and borrow materials of interest. The resources available include articles, books, videotapes, audiotapes and pamphlets on a variety of parenting and child development issues. We have over 125 parent and community volunteers who contribute to the quality of educational experiences we provide at Cutler.

Staff changes include the return of Leonard Swanson from a year as a Fulbright Exchange Teacher in England. Judith Rees Jones, Leonard's counterpart, has returned to England but continues to correspond with many of us and is encouraging her staff to continue the USA-England exchange.

Mark Williams has joined us this year as Media Resource Specialist, replacing Lynn Sawyer who is now a librarian in Virginia.

This past year, our teaching staff has been involved in an extensive curriculum review process. We are researching, examining present and recommended practices, and developing math and language arts curricula. We will begin implementation of the curriculum in September, 1992. We are currently focussing on the math standards developed by the National Council of Teachers of Mathematics, the Writing Process, and a literature-based Language Arts curriculum.

Cutler School students continue to grow and mature in a supportive learning environment. We are a reflection of the community, and our students are not immune to the stresses and difficult issues of the Hamilton-Wenham communities and society at large. We work together, however, with students on pro-social and citizenship skills to encourage their development as positive and productive members of our communities.

The staff, parents and students of Cutler thank the citizens of Hamilton and Wenham for their continued support, encouragement and significant contributions to our school community.

Susan Cooke, Principal



## WINTHROP SCHOOL TOWN REPORT

With the completion of the Winthrop School's part of the Hamilton-Wenham District Building Project, our student population grew this September to 440 pupils, an increase from 329 boys and girls who attended the school during the 1990-1991 year.

Two kindergarten classrooms, a library and a large classroom, which now accommodates our art program, were added on to the rear of the Winthrop School's main building. This addition, as well as the one at Cutler School, has allowed us to bring back our kindergarten classes from Gordon-Conwell and provide classroom space over the next three years for our expanding elementary student population. The increase in the number of children being educated in the Winthrop School has put added pressure on the building itself. Support services such as our custodial, kitchen, office, medical and guidance services have all experienced an increase in work expectation. Community and other organizations do cause added wear to the building.

Our Friends of Winthrop parent volunteers have continued to do an outstanding job in providing additional support for a variety of programs. Our library, computer, playground, cultural enrichment activities and a wide variety of fund raising projects that support these works could not function without their untiring dedication. Other community members and parents have and are contributing to the development of our courtyard and playground. This work will be completed in the Spring of 1992.

Winthrop teaching staff, along with other district teachers, are continuing to participate in learning styles and peer coaching in-service programs. They are also hosting teachers from other school systems by providing opportunities for the observation of new classroom computer teaching methods that are being piloted in our school. This year we are one of seven schools in the country that was recognized for our innovative work in using technology with Special Needs students within the regular classroom.

Despite the fact that our school instructional budgets have been severely limited in the last few years, Winthrop School staff members have worked to build and keep our school a clean, attractive, safe and exciting place for our children to grow and learn. I would like to thank superintendent Patricia Alger, our School Committee members and the Hamilton-Wenham Community for their interest and support of their schools.

Glenn R. Rogers, Principal



## BUKER MIDDLE SCHOOL TOWN REPORT

Buker Middle School is committed to ensuring the best education that can be provided for our students. This commitment, combined with support from parents and the communities, has allowed us to move forward as a middle school both in philosophy and practice. The entire academic curriculum, combined with the many extra-curricular and intramural activities, affords our students a variety of challenging, wholesome, and rewarding programs which help address the developmental stages of the middle school child.

New staff to Buker this year include: Ms. Janice DeSantis, Assistant Principal who is from the Amesbury Public Schools where she served as the Assistant Superintendent; Dr. Christine Parish, social studies teacher, who has returned after completing her Ed.D. at the University of Virginia; Ms. Constance Hoar, Physical Education teacher from the Winthrop School; and Elizabeth Pettingell, Math teacher from the middle school in Newburyport.

The Middle School is in its fifth year of learning styles research and is committed to understanding the learning styles of all students. Combined with the learning styles model, "cooperative learning" techniques, interdisciplinary units, and a greater use of technology are used to enhance learning and to increase self-esteem among our students. Several of our staff were invited to share their expertise at outside workshops and conferences in the New England area.

We have encouraged and welcomed community involvement with Buker. Continued this year are the monthly educational forums which presented information on a variety of issues dealing with the middle school and education in general. These have been well received. Increased communication to the parents and the communities has continued with the mailed newsletter and the school newspaper which contains information about all aspects of the school.

Parents are an integral part of the middle school, and their participation and involvement are greatly encouraged. The Friends of Buker continued to be active and supported the school in many ways.

It is our intent to foster a middle school environment that is safe, that is conducive to both learning and teaching, and that addresses all the needs of the middle school child. The smooth running of a school can only be accomplished through the efforts of many people, and we would like to thank not only the Wenham Police Department, the Wenham Highway Department, and the other town departments that have helped us during the year, but also the parents, the communities, and the School Committee for their support and commitment to Buker and its programs; finally, we thank the staff for their dedication to educational excellence for our students.

Kalil S. Boghdan, Principal

## REPORT OF THE HIGH SCHOOL PRINCIPAL

Each year as I write my annual report to the towns I am amazed at the many accomplishments and achievements of students and staff. From academics to athletics to community service our students and staff strive to be the best they can be.

This year as in past years our students did very well in the 1992 National Merit Scholarship Competition. Nine members of the senior class, Kanchan Balse, Kristen Cosselman, Shane Gauthier, Adam Lutz, Matthew Mougalian, Maitri Patel, Christopher Rezza, Darin Shearer, and Gilbert Sutcliffe earned Commended Students status while Gabriel Frasca, Hosanna Letvin and David Mullin were recognized as Semi-Finalists. In the National History Day Regional Competition Kristen Cosselman, Jen Dupee, Anne Popadic and Lori Hayes were selected to participate in the State Competition where they won awards and qualified for the national competition. Lori Hayes went on to bring distinction to herself and the school by winning first place at the National U.S. History Day Competition in June at the University of Maryland. In the Regional Science Fair Jay Frontiero, Brian Norwood, Katheryn Vyn and Lori Hayes qualified for the State Competition. Hamilton-Wenham's commitment to a balance between academic and athletics was recognized when Lori Hayes was selected for the 1991 Salem Evening News Student Athlete of the Year. Two Distributive Education students, Darlene Dort and Tony Nigro, qualified at the D.E. Regional Competition for the State Competition. Seniors Erin Moroney, Rhinannon Price, David Casella, and Lori Hayes won awards in the Boston Globe Scholastic Art Competition, while the Drama program was represented at the Boston Globe Regional Drama Competition with a student written play "Bats Don't Need Right Blinkers". David Bullivant was selected for the All Star Regional cast. Fellow senior classmates selected Mindy Zaniboni for the Jewish War Veteran's Classmates Today; Neighbors Tomorrow Award and Alexandra Cann for the DAR Good Citizen Award. Our music department continued its tradition of excellence with six vocalists, Beth Dixon, Jeff Goldberg, Jennifer Tobiasz, Trip Weiler, Ben Twining, and Brian Watson, being selected for the Northeast Regional Chorus and David Hannah being selected for the Northeast Regional Band. Ben Twining and Brian Watson also qualified for the All-State Chorus. Sell-out crowds attended the March musical, West Side Story, ably directed by Mr. Robert Lassonde.

Athletically our coaches, teams, and student athletes have distinguished themselves and the school. During the winter season two of our coaches, Judy Moore in basketball cheerleading and Bill James in wrestling, were selected Cape Ann League Coaches of the Year. Our spring season saw the Boys Track Team win the Cape Ann League Championship, the baseball team capture the Division III North Championship, and baseball coach, Doug Hoak, and track coach, Steve Sawyer, earn Cape Ann League Coaches of the Year honors. In the fall of 1991 the Boys Cross Country Team repeated as Cape Ann League Champions while the Boys Soccer Team was runner-up in the North Sectional Tournament. Steve Sawyer, cross country coach, and Cliff Mello, boys soccer coach, were selected Cape Ann League Coaches of the Year. Our athletes continue to distinguish themselves on the playing fields and in the classroom. Mike McGowan, football, and Darin Shearer, cross-country, were both selected Boston Globe and Herald



Athletes of the Year. Darin also qualified for the Kinney National Cross-Country Championships in San Diego where he earned High School All American honors.

International connections were strengthened with the arrival in November of Ms. Galina Yvestefeeva from Yaroslavl, Russia. Ms. Yvestefeeva, Galina as we came to know her, taught in a variety of classes where students were able to learn about and experience firsthand Russian literature, food, art, music, and social studies. Galina quickly earned our respect and admiration for her versatility, knowledge, and dedication.

This past September the whole school honored Mr. Cliff Duff, our Director of Custodial Services, who retired after 10 years of dedicated and loyal service to the school. We soon missed his booming voice and hearty spirit.

Veteran staff and former students were saddened to learn of the death of Margaret "Peg" Ferrini last spring. I never knew Ms. Ferrini personally, but I have heard so many wonderful stories about her to know that she gave the school community a tradition of excellence and caring that pervades our school to this day.

The High School District has undertaken some very ambitious curriculum related projects in order to better prepare our students for the needs and demands of the 21st Century. All departments at the High school are conducting a three year review and updating of their curriculums with a special focus on future trends and forecasts. Our library and computer areas are striving to keep technologically current. All freshmen and sophomores through their English classes are learning word processing on the Macintosh computer. The library has added Dialog, a computerized reference and information retrieval system, and Infotrac, a CD-ROM magazine reference system.

In closing I wish to thank the citizens of our communities for their continued support of our schools.

John Elwell, Principal



## **AGE OF ATTENDANCE**

Pupils entering the kindergarten in September must have been at least five years of age on September 1st preceding entrance in September. Parents registering a child for kindergarten must present to the principal the child's birth certificate, and a statement from a doctor of the result of the physical examination which was given during that current year of registration . The schools hold a regular registration for kindergarten each spring.

## **NO SCHOOL SIGNAL**

A matter of policy, school will be in session whenever possible. When weather conditions are questionable, parents are urged to exercise their own judgment as to whether or not their children attend school.

If it seems inadvisable to have school in session, the following procedure for no school signals will be observed. Radio Stations WEEI, WESX, WBZ , WMJX, WVBF, and TV Stations, WBZ (Channel 4), WEEI (Channel 5), WHDH (Channel 7), and Channel 11 on Cable TV will be notified not later than 7:00 a.m. so that notification may be broadcast by them between 7:15 a.m. and 7:30 a.m. At 7:00 a.m. the no school 22-22 will be sounded on the local fire alarm. In the event of a delayed opening, which will be announced on the same stations, school will start two hours later and A.M. Kindergarten will not be in session.

## **VACCINATION**

According to Legislative Acts of 1967, Chapter 590, each child, unless otherwise exempted, to be admitted to school shall present "a physicians certificate" that the child has been successfully vaccinated against smallpox and immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis and such other communicable diseases, as may be specified from time to time by the department of public health.

BUKER MIDDLE SCHOOL  
GRADUATING CLASS 1990 - 1991

Gayle Anderman	Jeremy Goodwin	Katherine Melville
Diane Bardon	Jaclyn Guidos	Jennifer Miles
Elizabeth Bayne	Margaret Hall	Sarah Moore
Robin Bayne	Michael Hammond	Christina Morais
Christen Bennett	Jeff Heitz	Adrian Munro
Jeremy Bernard	Susan Herrick	Danielle Murray
Kevin Bilo	Emily Hertz	Michael Napoleone
Kristopher Birarelli	Jeremy Hilton	Andrew Neill
David Boghdan	Emily Hilton	Meghan Noone
Christen Borgman	marie Hilltunen	Sarah Outcault
Andrew Boroff	Daniel Hislop	Dane Oxford
Zachary Bubany	Eric Honn	Jon Peona
Curtis Buchs	Andrew Horan	Angel Phiri
Renee Bullock	Melissa Horvitz	Laurie Piotrowski
Matthew Burke	Heather Kaszuba	Edward Politis
Benjamin BurrIDGE	Tomoko Kataoka	Joseph Premo
Sean Butler	Brian Kelly	Glenn Preston
David Caldwell	Kristen Kelly	Michelle Princi
Jennifer Campbell	Ethan Kennett	Benjamin Ramsey
Ted Carlton	Tasha Keough	Joseph Ramsey
Rosemary Cate	Matthew Jevub	Paul Riccardi
Brandon Clark	Travis Knope	Madelaine Richards
Nicholas Cloutman	Allie Larchez	Amy Roan
Brenna Collins	Robert Lasonde	Tanya Rodriques
Sarah Collins	Eric Latusky	Marko Rosenfeldt
Laurie Craigen	Joey Lauranzano	Robert Sawyer
Christina Dalton	Michelle Lawler	John Schuck
Martinique Devereaux	Jessica LeBlanc	Carrie Stallard
Amanda Dodge	Jason LeBlanc	Joshua Steeves
Conor Donnelly	Stephen LeBlanc	Annmarie Stevens
Dan Dresnok	Jacob Lindmark	Jane Swanson
Marie Dumas	Emily Lombara	Melissa Sygorski
Michelle Dumas	Paul Long	Jason Tarricone
Elizabeth Duncan	Karen Lyness	Kristen Thomsen
Brendan Edwards	Casey MacGilvary	Jeremy Veno
Todd Etna	Christopher MacVittie	Joshua Wallick
Michael Favazzo	Michele Madera	Jeffrey Weisberg
Matthew Franklin	Jacques Maltais	Michael Whitacre
Christopher Gajeski	Carrie Manzi	Jessica Wunerlick
Brent Godfrey	Heather McGinness	Marianne Zwicker
Jane Goldman	David McWane	

# HAMILTON-WENHAM REGIONAL HIGH SCHOOL 1990-91 GRADUATING CLASS

Jodie Amero  
Laurie Amirault  
Richard Baker  
Jonathan Ball  
Jonathan Beck  
Brian Bilo  
Aran Borgman  
Kyle Bowden  
Erin Brady  
Sarah Bragdon  
Douglas Brown  
Whitney Brown  
Monique Bussell  
Kevin Carr  
David Casella  
Julie Cate  
Christopher Cause  
Kim Churches  
Suzanne Clark  
Richard Clarke  
Angela Coates  
Lisa Connaughton  
Samuel Clapp  
Janey Cram  
Jennifer Cressey  
Frank Csongor  
Kerry Dagle  
Sean Danskin  
Ruth Dolan  
Paul Donhauser  
Stacy Donnelly  
Matthew Doran  
Darlene Dort  
Janis Doucette  
Jason Dresnok  
Breanna Edwards  
Scott Egan

Brent Eggleston  
Heather Elmeer  
Derek Emilian  
Meredith Enos  
Devin Espindle  
Tara Falk  
Alain Fernandez  
Bruce Figuirdo  
Matthew Foley  
Peter Freeman  
Ann-Marie Fucillo  
Lee Gaudreau  
Allison Giekie  
Amy Gerolamo  
Michael Gerstein  
Robert Glass  
Bonnie Good  
Stephanie Grotto  
Bergen Hall  
Julie Harris  
Lori Hayes  
Kimberlie Heath  
Corey Jackson  
Bruce Johnson  
Susan Jones  
Toshiyuki Kataoka  
Hope Keller  
Lynn Kosty  
Gregory Lamson  
Amy Lees  
Andre Maltais  
Alison Mansfield  
Jennifer Marquis  
Sharon McLaughlin  
Craig Monroe  
Erin Moroney  
Scott Nunes

John O'Connor  
Mark O'Maley  
Christopher O'Shea  
Robert Pappalardo  
Brooks Patrick  
Jonathan Peace  
Daniel Platt  
Ashley Player  
Mia Politis  
Joshua Porter  
Justin Power  
Rhannon Price  
Christopher Ragusa  
Wendy Sauer  
Erin Schroot  
Corina Schusheim  
Jason Scott  
Kristen Slattery  
Elizabeth Smither  
Heather Spinney  
Philip Stevens  
Melissa Sullivan  
Mandi Symonds  
Isaac Taylor  
Jennifer Thibeault  
Jon Tobiasz  
Jonathan Traylor  
Dawn Tyack  
Jeanette Vadala  
Christopher Walke  
Susan Warhover  
Steven Watson  
Heather Weston  
Garth Wilson  
Leslie Wilton  
Elizabeth Wonson  
Coleen Young



### CUTLER SCHOOL

Asbury St., Hamilton

Cooke, Susan Principal  
Adamik, Mary, Gr. 2  
Arnold, Linda, Kdg.  
Bandrowski, Wendy, Gr. 4  
Boghdan, Dolores, Gr. 1  
Clemenzi, Christine, Gr. 3  
Dupray, Sandra, Gr. 2  
Hollum, Heidi, Gr. 5  
Larchez, Pamela, Gr. 1  
Morrow, Lynda, Gr. 5  
Miller, Patti, Kdg.  
Oliveira, Rebecca, Gr. 3  
Remondi, Kristin, Gr. 5  
Robertie, Judith, Gr. 5  
Rogers, James, Gr. 4  
Rogers, Nancy, Gr. 1  
Swanson, Leonard, Gr. 3  
Woolf, Karen, Gr. 2

### SPECIAL TEACHERS

Bailey, Jean, Art  
Becker, Constance, Psychologist  
Brophy, Lois, Phy. Ed.  
Eisenhower, Gary, Psychologist  
Fitzpatrick Christopher, Music  
Hawkes, Mary Anne, Reading  
Hoar, Constance, Phy. Ed.  
Kinneer-Brown, Joanne, Speech  
Lassonde, Robert, Band  
Meo, Grace, Computer  
Pryor, Sonja, Music  
Sullivan, Katherine, Sped  
Williams, Mark, Media Resources

### ASSISTANTS

Hargrave, Mary Ann, Library  
Lucia, Susan, Sped  
Pimental, Barbara, Reading  
Scholnick, Barbara, Computer

### SECRETARY

McLaughlin, Carol Ann

### MEDICAL SERVICES

Hobbs, Joanne, R.N.  
Price, Stephen, M.D.

### CUSTODIANS

Purdy, Frank  
Trefry, Norman

### CAFETERIA

Sheppard, Alberta  
Tobyne, Barbara  
Wallick, M. Teddi

### NOON AIDES

Deaton, Barbara  
Mitchell, Frances  
Shearer, Mary  
Trefry, Linda

### WINTHROP SCHOOL

325 Bay Road, Hamilton

Rogers, Glenn, Principal  
Bade, Patricia, Gr. 3  
Blanchard, Beth, Kdg.  
Berry, Nancy, Gr. 2  
Butler, Catherine, Gr. 2  
Crowley, Mary, Gr. 5  
Duffy, Nancy, Gr. 4  
Hamilton, Mary, Gr. 3  
Hochberg, Harris, Gr. 3  
Josephs, Edmund, Gr. 4  
Kinney, Donna, Gr. 5  
Kotch, Diane, Gr. 1  
Martin, Susan, Gr. 1  
Penniman, Linda, Gr. 1  
Popadic, Karen, Gr. 2  
Ranta, Sherry, Gr. 4  
Roy, Mirinda, Gr. 5  
Sargent, Catherine, Kdg.  
Sedgwick, Kathleen, Gr. 1  
Wallace, Mary, Gr. 2

### SPECIAL TEACHERS

Conrad, Faith, Speech  
Eisenhower, Gary, Psychologist  
Fitzpatrick, Christopher, Music  
Hoar, Constance, Phy. Ed.  
Lassonde, Robert, Band  
Madore, Jim, Psychologist  
Meo, Grace, Computer  
Otis, Lisa, Art  
Pilkani, Prudence, Phy. Ed.  
Pryor, Sonja, Music  
Shailor, Christopher, Drama  
Sweeney, Cheryl, Reading  
Titus, Jennifer, Sped  
Williams, Mark, Media Resources

### ASSISTANTS

Barrett, Diane, Media  
Marchetti, Patricia, Sped  
Moore, Susan, Sped  
Rogers, Karen, Reading  
Scholnick, Barbara, Computer  
Theokas, Christina, Sped

### SECRETARY

Liporto, Adelaide

### MEDICAL SERVICES

Hobbs, Joanne, R.N.  
Price, Stephen, M.D.

### CUSTODIANS

Dorman, David  
Schiller, Andre

### CAFETERIA

Lanphear, Cynthia  
Marquis, Cynthia  
Nyland, Paula

### NOON AIDES

Eggleston, Evelyn  
Stehenfinger, Louise

### CROSSING GUARDS

Thomas, Elaine  
Manthorn, Jean

### BUKER MIDDLE SCHOOL

One School Street, Wenham

Boghdan, Kalil, Dr., Principal  
DeSantis, Janice, Asst. Principal  
Allen, Charles, Art  
Andersen, Bruce, Ind. Arts.  
Baker, Charlotte, English  
Bornstein, Valerie, Psychologist  
Bratt, Carol, Sped  
Burt, Arthur, Guidance  
Butterworth, Richard, Phy. Ed.  
Canzaniello, Susan, Science  
Carter, Anne, Social Studies  
Civitarese, Nicholas, Science  
Cosselman, Joan, English  
Curtis, Joan, Social Studies  
Fitzpatrick, Christopher, Music  
Godfrey, Karen, Life Skills  
Grilk, Susan, Reading  
Herrick, Ruth, Math/Soc. Stu.  
Hoar, Constance, Phy. Ed.  
Jackson, Anne, Sped Asst.  
Jones, Paula, Soc. Stu.  
Lancella, Susan, Math  
Lassonde, Robert, Music  
Lynch, Nancy, French  
Malio, Karen, Sped  
Melville, Claire, French  
Mendonca, Mary, Sped  
Moroney, Barbara, English  
Naylor, Judy, Comp./Library  
Nolan, Margaret, Science  
Norris, Janet, Spch/Language  
Parish, Chris, Social Studies  
Pedersen, Jane, Math, English  
Pettingell, Libby, Math  
Prunier, Joyce, Teach. Asst.  
Pryor, Sonja, Music  
Rafferty-Nassaf, Mary, Sped

Sawyer, Carolyn, Music  
Sawyer, David, Math  
Thomas, Suzanne, Teach. Asst.  
Vose, Charles, Science  
Woodman, Leonard, Typing  
Zuorski, Mary, Eng./Soc. Studies

#### SECRETARY

Lombara, Sharon

#### MEDICAL SERVICES

Bouchard RN, Annette

#### CAFETERIA

Black, Lois  
Brumby, Kathy  
Crowley, Marcia  
Dolliver, Emily  
Taylor, Laura

#### HIGH SCHOOL

Elwell, John, Principal  
Salza, Lou, Asst. Principal  
Aieta, Richard, Chair Soc. Studies  
Alston, William (Dr.), Science  
Anderson, Sally, PE  
Avedikian, Stephen, Science  
Bailey, Jean, Art  
Berg, Earl, Science  
Bruno, Gail, Art  
Bryant, Helen, Sped  
Bucci, Vincent, Soc. Studies  
Campbell, Gelean, Chair Math  
Campbell, Wendy, Science  
Cann, Marlene, Applied Arts  
Clair, Charles, Chair Guidance  
Collins, Christine, Applied Arts  
Corley, William, Applied Arts  
Cornacchio, James, Sped  
Daniels, Harry, Math  
DeLena, Marilyn, Applied Arts

Dorman, Thomas, Math  
Griswold, Natalie, Math  
Halleran, Patty, Sped  
Hoak, Douglas, PE  
Hodges, Richard, English  
Hodges, Sarah, Chair For Lang.  
Jones, Jean, Chair Sped.  
Jones, Kenneth, English  
Kardaris, Daniel, Math  
Kirkland, Hugh, Guidance  
Klayman, Arnold, English  
Krupp, Vicki, Soc. Studies  
Lassonde, Robert, Music  
Liebert, Malvina, Science  
Lovelace, Lynne, Applied Arts  
Maltais, Paul, For. Lang.  
McKeon, John, English  
Mello, Clifford, Chair PE  
Miller, Sylvia, English  
Moon, Elizabeth, English  
Morin, Rochelle, Guidance  
Mulroy, Michael, Science  
Norris, Janet, Sped.  
Noriss, John, Sped.  
O'Reilly, Kevin, Soc. Studies  
Polisson, Patricia, For. Lang.  
Portnoy, Kenneth, Soc. Studies  
Pryor, Sonja, Music Dir.  
Richards, Janine, For. Lang.  
Robinson, John, English  
Sano, Kevan  
Sawyer, Steve, Math  
Schlossberg, Alice, Soc. Studies  
Shailor, Christopher, English  
Simpson, Harold, Chair Science  
Steltenpohl, Theodora, Math  
Swanson, Norman, Math  
Sykes, Virginia, English  
Tassinari, Ann, Soc. Studies  
Teusch, Thomas, For. Lang.  
Thibedeau, Catherine, Chair English  
Tompkins, Walter, Science  
Weinhold, Robert, AD/Guidance  
Whelihan, Elaine, Librarian  
Woodman, Leonard, Applied Arts



Woron, Diane, For. Lang.  
Zaniboni, Norman, Applied Arts

### **SECRETARIES**

Baker, Elaine, Asst. Principal  
Belmonte, Rosemary, Dept. Chairs  
Chambers, Carol, Principal  
Heath, Marilyn, Guidance  
Hickory, Judith, Guidance  
Hindman, Virginia, English

### **MEDICAL SERVICES**

Price, Stephen, MD  
Ross, Barbara RN

### **AIDES**

Freeman, Charlene, Sped.  
Grocki, Maureen, Library  
Moore, Judy, Athletic/Library  
Staubitz, Anna, Sped.  
Varrell, Martha, Sped.

### **CAFETERIA**

Black, Lois, Dir.  
Allen, Barbara  
Barton, Sandra  
Brown, Ellen  
Gaspar, Ruth  
Horsman, Carol  
McIntosh, Mary  
Ward, Janice

### **CUSTODIANS**

Frazier, William, Dir.  
Bernard, Philip  
Cross, Kevin  
Phillips, Cy

**NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT  
20 BALCH STREET, BEVERLY, MASSACHUSETTS 01915**

North Shore Regional Vocational-Technical High School entered its sixteenth year of operation as a vocational-technical high school in September of 1991. Students at the school receive both academic instruction leading to a high school diploma and vocational education leading to a vocational certificate. Students who successfully complete their programs of studies receive both a high school diploma and a vocational certificate upon graduation, and are prepared for immediate employment, further education, or both.

### **ADMINISTRATION**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school. Our principal, John Roper, brings statewide experience in curriculum development in applied academics for vocational schools to North Shore, as well as experience at both the high school and collegiate levels.

### **ENROLLMENT**

Enrollment, as of October 1, 1991, was 448, an increase of five percent (5%) over the 1990-91 school year. Enrollment of post-graduate students continues to increase each year.

Five students from Hamilton are currently enrolled. Students participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Distributive Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, and Resort Services. Health Technology, which opened in September of 1990, has grown to an enrollment of 38 students in two sections in its second year of operation. This program, jointly planned through the North Shore Vocational Education Partnership, operates at Beverly High School, and is funded through Carl A. Perkins federal vocational education funds. Also through the Partnership, students may enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Beverly or Gloucester High School, and Electricity at Salem High School.

## GRADUATION

Ninety-seven (97) students received high school diplomas and vocational certificates at the thirteenth annual graduation exercises, held in the Lester C. Ayres Gymnasium on May 31, 1991. Despite the poor economy, ninety-six percent (96%) of the graduates were placed in trade related jobs, entered the military, or pursued further education.

## CURRICULUM MODIFICATION

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisor Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of academic and vocational components of the curricula are being employed. The North Shore Regional Vocational School District, along with vocational directors from several other schools within the region, are studying several vocational program areas, currently not available within the District, for possible consideration for future programming.

North Shore Regional, along with North Shore Community College, the North Shore Vocational Education Partnership, and Lynn Technical School, was awarded a \$90,000 grant to develop Tech Prep programs for the coming years. Tech Prep is a planned curriculum, consisting of at least eleventh and twelfth grades and a two-year associate's degree program, which provides students with clear paths to career goals, and is a very important trend nationwide.

Superintendent-Director Carlson was very active this fall in the educational reform debate, serving as a member of the legislative task force which developed recommendations for the Joint Committee on Education. As a result, the faculty and administration are actively studying reform initiatives across the country to position the school and its programs to be in the vanguard of the reform movement.



## FUNDING

The current year marks the last year that the District will be leasing space, and the renovation and construction of the new facility in Middleton are set to begin. Therefore, this year's budget process presents many unknowns. However, once the school is settled into its new quarters, budgeting should become a much more controlled process. The District, along with all other public schools and state and municipal agencies, faces the same uncertainties regarding state aid which have existed for the last several years. All eyes are on the State House as reform is discussed, and funding formulas are debated. Once again, every effort to contain costs and to stabilize assessments to member communities will be undertaken.

## BUILDING AND GROUNDS

The District's current lease for a portion of the USM complex on Balch Street in Beverly expired on June 30, 1991. The District continues to lease at that site on a month-to-month basis until its new home in Middleton is ready for occupancy. Due to the diligence of many people, the District was successful in acquiring a property and the bond authorization necessary to fund its renovation. It is anticipated that the District will relocate its facility to the Middleton location in time for a September, 1992, opening. The new facility will be called North Shore Technical High School, reflecting the increased technological base of our instructional programs. The name of the District will remain the same.

## INTERSCHOLASTIC SPORTS

North Shore Regional's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross-country occupy the fall season, basketball and cheerleading the winter season and baseball and softball round out the spring season. Increasing numbers of students participate each year, and enjoy the many benefits of organized sports. Each season is capped off by awards banquets sponsored by the Varsity Club.

## CAREER EXPLORATION

Ninth grade students explore six different shops in their first three quarters of attendance. This experience, along with a Career Guidance

Seminar series offered by the Guidance Department, enables students to make informed and realistic career choices.

## SPECIAL EDUCATION

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Regional. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Efforts to further integrate special need students into the mainstream are underway. Research, and our own experience, has shown that many students who have been identified as having learning problems learn best through a hands-on approach to learning. Therefore, it is often possible for basic skills to be reinforced through shop experiences.

At the request of several of the member communities, a new program which provides additional assistance in the carpentry shop for those students who are not yet prepared to handle a totally mainstreamed vocational experience, was implemented. It is funded through the Carl D Perkins Vocational Education Acts, and numerous member communities contributed their allocations toward this project.

Resort Services, a substantially separate program for students whose special needs preclude their mainstreaming in regular academic and shop areas, provides a fully integrated program of academic instruction, daily living skills, and occupational training to approximately fourteen students. Several graduates have made a very smooth transition to the world of work from the Resort Services program.

## PLACEMENT EFFORT

Placement of students in trade or trade-related employment has been very high. Over the last five years, we have averaged over ninety five percent placement. The average starting wage is over \$8.50 per hour. Follow-up studies show that both employers and graduates are very satisfied with the training received. We also find that the majority of graduates remain on the North Shore, and an increasing number have become employers and entrepreneurs in their own right, thereby making a positive contribution to their communities. An increasing number of students also participate in some form of post-secondary education or training, usually to upgrade skills learned at North Shore Regional.



## OTHER ACTIVITIES

### COLLABORATIVE EFFORTS

The North Shore Vocational Education Partnership, is designed to promote the collaborative delivery of vocational education services and to broaden vocational offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets monthly to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational program at North Shore. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

### EVENING ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the District. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District Committee, and provides a much-needed service to the adults of the region.

### SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory Committee, and involvement in general school improvement efforts, North Shore Regional Vocational-Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed. North Shore Regional Vocational School District will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.



## NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

BEVERLY  
 BOXFORD  
 DANVERS  
 ESSEX  
 GLOUCESTER  
 HAMILTON  
 LYNNFIELD  
 MANCHESTER  
 MARBLEHEAD  
 MIDDLETON  
 NAHANT  
 ROCKPORT  
 SALEM  
 SWAMPSCOTT  
 TOPSFIELD  
 WENHAM

Paul F. McDonald  
 Herbert P. Golub, Ph.D.  
 T. Frank Tyrrell, Jr.  
 George R. Harvey  
 Robert F. Parsons, Sr., Vice-Chairman  
 Richard J. Ceremsak  
 Ernestine J. Rose, Secretary  
 Marc A. Bliss  
 H. Bruce Boal  
 James M. Reynolds, Chairman  
 Thomas Johnson  
 Jean Knowlton  
 Daniel Muldoon  
 Stanley Goldstein  
 Robert C. Nordstrom  
 Judith H. Bubriski

Superintendent-Director Patricia W. Carlson, Ed. D.

District Treasurer

George E. Mosse, Jr.

## **Zoning Board of Appeals**

**In 1991 the Zoning Board of Appeals issued a total of 18 decisions: 5 petitions for Site Plan Review approved; 1 petition for Site Plan Review approved with conditions; 1 petition to withdraw without prejudice a filed Site Plan approved; 4 petitions for Extension of a Nonconforming Use or Structure granted; 2 Variances granted; 1 Variance granted with condition; 1 Variance denied; 1 petition to withdraw without prejudice a Variance application granted; 1 Comprehensive Permit granted; 1 petition to amend a Comprehensive Permit granted.**

**David Neill, Chairman  
David Sullivan  
Allan Evans  
William Bowler**









# Town of Hamilton



## 1992 ANNUAL REPORT





TOWN OF HAMILTON

1992 ANNUAL REPORT

TOWN OF HAMILTON

ESSEX COUNTY

COMMONWEALTH OF MASSACHUSETTS

\* \* \* \* \*

Incorporated June 21, 1793  
Area 14.99 Square Miles  
Town Population: 7531  
Sixth Congressional District  
Fifth Councillor District  
First Essex and Middlesex Senatorial District  
Fourth Essex Representative District

1991 State Officials

Congressman:	Peter Torkildsen of Danvers
Senator:	Robert C. Buell of Topsfield
Co. Commissioners:	Marguerite Kane of Lawrence
	Kevin J. Leach of Salem
	John O'Brien of Beverly
Representative:	Forrester A. Clark, Jr. of Hamilton

\* \* \* \* \*

TOWN HALL HOURS

Monday - Thursday, 8:00 a.m. - 4:30 p.m.

Friday, 8: a.m. - 12:00 noon

Monday Evening, 7:00 p.m. - 9:00 p.m.





IN MEMORIAM

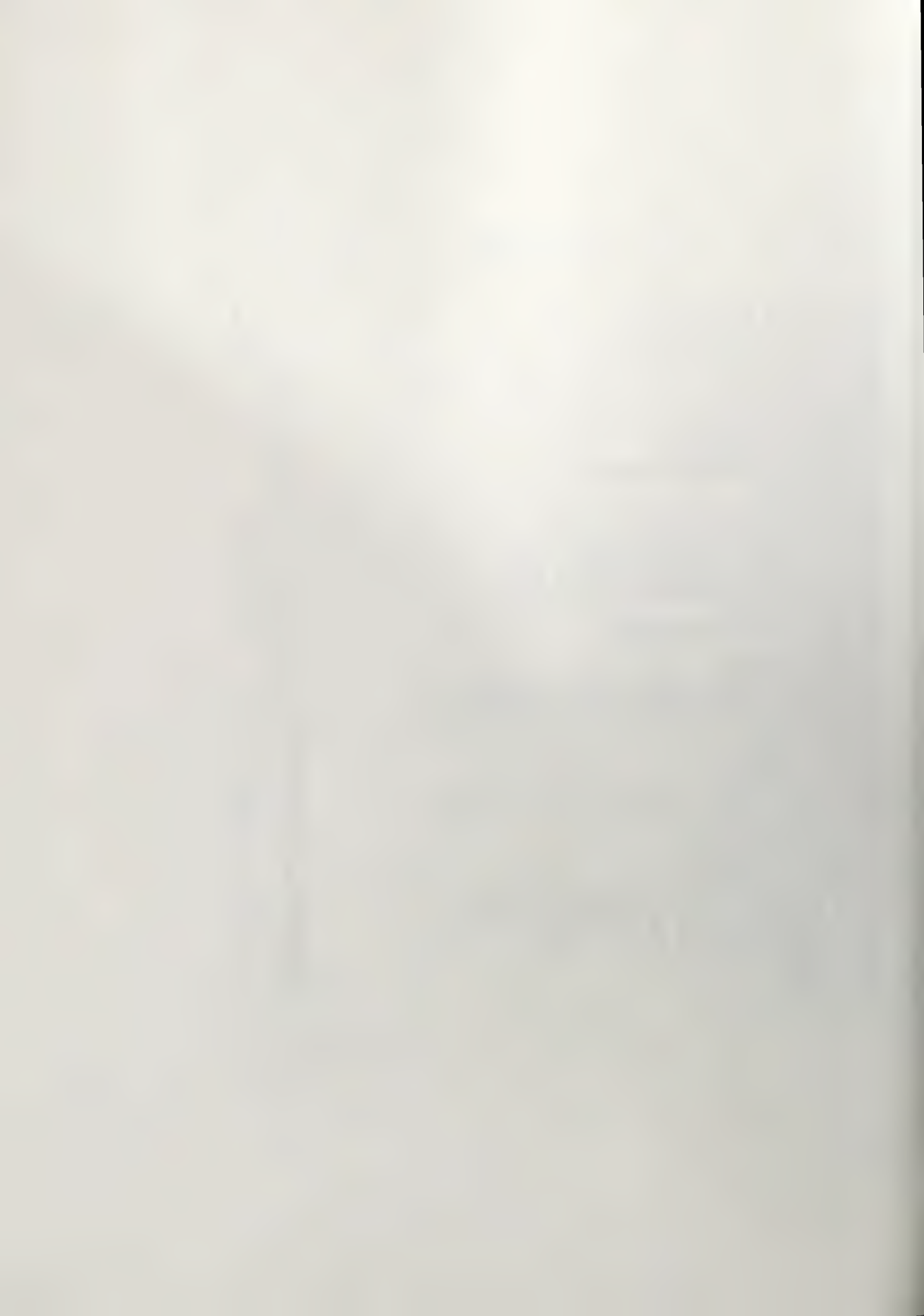
\*\*\*\*\*  
EDWARD DEWITT  
CORNELIUS J. MURRAY, JR..  
\*\*\*\*\*



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## BOARD OF SELECTMEN ANNUAL REPORT 1992

This year was marked by notable accomplishments which deserve mentioning in this years annual report. With sincere appreciation, the Selectmen would like to thank all the volunteers and employees who helped to make this a very successful year. Our sincere appreciation to all.

**HANDICAPPED ACCESS:** 1992 marked the successful completion of the handicapped ramp to the first floor of our Town Hall. This was quite a significant accomplishment given the Town Meeting's tone over the past several years. The success of the implementation can only be credited to Guy Alleruzzo and the Handicap Access Committee for their dedicated work on this project.

**HEATING SYSTEM:** The Town Hall heating system was analyzed and efficiency improvements made to reduce heating costs by more than 15%. This was accomplished by installing a new boiler and a thermostatic control system throughout the building. A night time temperature setback was implemented which reduces the temperature of the building when not occupied at night and on weekends.

**TOWN HALL CARPET:** Money was appropriated at the Annual Town Meeting to carpet the big hall on the second floor and the entire first floor of Town Hall. The second floor area will provide additional office space. Our thanks go to Bill Heitz for his help in getting this task under control.

**TOWN HALL PAINTING:** The exterior of our Town Hall was thoroughly washed, and the peeling areas on the remaining two sides were spot painted. Thanks to Peter Twining for his direction on this project. Thanks to the timeless efforts of Guy Alleruzzo, the entire first floor was also repainted with the help of the Middlesex Vo-Tech. Though not yet completed, this job is progressing well. The students and staff of the Vo-Tech can not be commended enough for their professional performance, which is a testament to Pat Carlson's dedicated work to promote excellence in our vocational system.

**INSURANCE:** Even while improving the coverage for Fire Fighters and Police disability/injury, we were able to save approx. \$10,000 on the Town's Liability and Casualty Insurance by changing carriers to MIIA, a municipal insurance group. We are also planning to convert the Health Insurance next year to MIIA which will create a savings to both the employees and the Town. The larger benefit will be the ability to offer a broader coverage due to the larger insurance pool.

**TOWN AUDIT:** The triennial audit was conducted this year and the preliminary results show no significant defects. Areas which need some improvement are: year end closing procedures, recreation revolving account, Patton Park pool fund, reconciliation of receivables, and accounting deficiencies in the Water Enterprise Fund. The biggest item that we need to address is automation such as computerization of receipts, receivables, expenditures, payroll, general ledger, personnel, and other daily applications. This is

currently being addressed by the computer committee comprised of John Rhoads, Brian Fanning, and headed up by Jack Kerivan. The Selectmen have asked all departments to prepare an action plan and time table to correct these deficiencies. The final report will be on file at the Town Hall for anyone desiring more information. Thank you again John, Brian, and Jack. With this thoughtful direction and advice, the Town administrative operators will become better and more fully computerized.

**FAX MACHINE:** A plain paper FAX machine was jointly purchased by all departments for the Town Hall this year which has demonstrated to be much more productive than running to the police station each time someone needs a transmittal.

**COMPUTER/MANAGEMENT TRAINING:** Eleven Town Hall employees were trained in the advanced use of Enable word processing Software this year. This is the start of an ongoing training program to help our employees become more efficient in their work environment. The computer committee and computer users group will plan additional training next year. Also offered this year was management training for two department supervisors, Richard Vitale and Anne Marie Cullen.

**COMPUTER HARDWARE UPGRADING:** A study committee was formed to determine the best method of sharing information between departments, upgrading our computer equipment, determining a framework to make all departments more efficient at their day to day operations, networking, and how to better serve the public.

**BUILDING PERMIT SYSTEM:** A computerized building permit system was implemented this year modeled after the Ipswich system. This has demonstrated to be extremely efficient in permit tracking, the approval process of permits, and report generation. Thank you to Denise and Frankie DeCoster and all land use boards for your help and cooperation in getting this process implemented.

**REPLACEMENT OF FUEL OIL TANKS:** The underground fuel oil tanks at the Town Hall, Police/Fire Station, and the Library were replaced with above ground tanks to guard against possible unknown leaks. All sites received a clean bill of health from ground samples taken at each site.

**PHONE SYSTEM:** The phone system was converted to CENTREX by New England Telephone which resulted in \$1800 (18% per year) savings and also allows for the transfer of calls to other CENTREX numbers such as the police, fire, DPW, and Library, thus providing better service to our customers at less money. I would recommend an automatic call direction system for the Town Hall as the next step in updating the phone system. It may be nice to have a real person answer the phone and forward your call to the right department, but this is a very costly way of doing business. Hamilton's Town government needs to find more efficient and cost effective ways of doing business if it expects to stay below a 2.5% budget increase each year.

**COPY MACHINE:** The old copy machine was replaced this year with a new A.B.Dick 2045 copier which everyone is very pleased with. The old machine was moved upstairs to service the offices on the second floor for small jobs.



SPECIAL TOWN MEETING: The Special Town Meeting in the fall was very good to us in terms of Free Cash. Free cash was in the order of \$565,000, of that amount, \$145,000 was used to fund warrant articles, \$220,000 was used to reduce the tax rate, and \$200,000 was kept as free cash for emergencies.

TOWN HALL SECOND FLOOR: The second floor of the Town Hall was carpeted and partitions installed to create offices in the "Great Hall". The DPW, Accountant, Board of Health, Conservation Commission, and Planning Board were all moved to the second floor. This additional space was much needed by the DPW and Water Dept. Air conditioning will be installed this spring which will be a welcome addition this summer.

BICENTENNIAL: January 1993 marked the 200th anniversary of the Town of Hamilton. The Bicentennial Committee has been working enthusiastically to raise all the money needed to sponsor all the events planned for this year. This will be an event to remember and I hope everyone will take part and enjoy this once in a lifetime event. Thank you to Mimi Fanning, Bill Heitz and committee members for all your time and hard work to make this a memorable event.

Respectfully Submitted,

R. James Conrad, Chairman-Board of Selectmen

TOWN OF HAMILTON, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1992

<u>ASSETS</u>	<u>Governmental Fund Types</u>		<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>	<u>(Memorandum only) Combined Totals</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>	<u>Trust and Agency</u>	
CASH AND SHORT-TERM INVESTMENTS	\$ 969,549	\$ 67,297	\$ 314,591	\$ 826,179	\$2,177,616
RESTRICTED CASH AND SHORT-TERM INVESTMENTS	-	-	113,922	-	113,922
INVESTMENTS (at cost)	-	-	-	277,086	277,086
INVESTMENT IN DEFERRED COMPENSATION PLAN	-	-	-	178,707	178,707
RECEIVABLES:					
Real estate and personal property taxes	560,365	-	-	-	560,365
Tax liens	82,940	-	-	-	82,940
Excise taxes	61,994	-	-	-	61,994
Water	-	-	279,015	-	279,015
Intergovernmental	77,000	-	-	-	77,000
FIXED ASSETS	-	-	496,830	-	496,830
DUE FROM OTHER FUNDS	-	-	-	4,842	4,842
TOTAL ASSETS	<u>\$1,751,848</u>	<u>\$ 67,297</u>	<u>\$1,204,358</u>	<u>\$1,286,814</u>	<u>\$4,310,317</u>

TOWN OF HAMILTON, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

JUNE 30, 1992

	<u>Governmental Fund Types</u>	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>	<u>Combined Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Enterprise</u>	<u>Trust and Agency</u>
<b>LIABILITIES:</b>				
Warrants payable	\$ 83,494	\$ 2,121	\$ 13,999	\$ -
Other liabilities	88,824	2,964	3,823	179,425
Due to other funds	4,842	-	-	-
Deferred revenues	607,607	-	-	-
Allowance for abatements	20,415	-	-	-
Notes payable	-	-	195,000	-
<b>TOTAL LIABILITIES</b>	<u>805,182</u>	<u>5,085</u>	<u>212,822</u>	<u>179,425</u>
				<u>1,202,514</u>
<b>FUND EQUITY:</b>				
Retained earnings	-	-	991,536	-
Fund balances:				
Reserved for:				
Encumbrances and continuing appropriations	113,447	-	-	-
Unreserved	833,219	62,212	-	1,107,389
<b>TOTAL FUND EQUITY</b>	<u>946,666</u>	<u>62,212</u>	<u>991,536</u>	<u>1,107,389</u>
				<u>3,107,803</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<u>\$1,751,848</u>	<u>\$ 67,297</u>	<u>\$1,204,358</u>	<u>\$1,286,814</u>
				<u>\$4,310,317</u>



TOWN OF HAMILTON, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS

YEAR ENDED JUNE 30, 1992

	<u>General</u>	<u>Special Revenue</u>	<u>Expendable Trust</u>	<u>Combined Totals (Memorandum Only)</u>
<u>REVENUES:</u>				
Real estate and personal property taxes, net of reserve for abatements	\$7,906,440	\$ -	\$ -	\$7,906,440
Payments in lieu of taxes	17,247	-	-	17,247
Excise taxes	458,259	-	-	458,259
Intergovernmental	681,519	21,979	-	703,498
Departmental fees, fines and charges	338,829	58,048	-	396,877
Investment income	65,621	-	69,066	134,687
Other revenues	135,972	-	46,049	182,021
<b>TOTAL REVENUES</b>	<b>9,603,887</b>	<b>80,027</b>	<b>115,115</b>	<b>9,799,029</b>
<u>EXPENDITURES:</u>				
General Government	574,946	595	-	575,541
Public Safety	1,192,322	18,189	-	1,210,511
Public Works	1,002,447	-	-	1,002,447
Human Services	114,139	618	-	114,757
Culture and recreation	284,278	15,608	-	299,886
Education	5,590,719	-	-	5,590,719
Pension	217,075	-	-	217,075
State and County charges	249,426	-	-	249,426
Employee benefits	198,122	-	-	198,122
Other expenditures	11,725	-	35,162	46,887
<b>TOTAL EXPENDITURES</b>	<b>9,435,199</b>	<b>35,010</b>	<b>35,162</b>	<b>9,505,371</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>168,688</b>	<b>45,017</b>	<b>79,953</b>	<b>293,658</b>
<u>OTHER FINANCING SOURCES (USES):</u>				
Transfers in	176,614	410	25,200	202,224
Transfers out	(25,610)	(31,700)	(144,914)	(202,224)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>151,004</b>	<b>(31,290)</b>	<b>(119,714)</b>	<b>-</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES</b>	<b>319,692</b>	<b>13,727</b>	<b>(39,761)</b>	<b>293,658</b>
<b>FUND BALANCES (DEFICITS) AT BEGINNING OF YEAR</b>	<b>626,974</b>	<b>48,485</b>	<b>604,650</b>	<b>1,280,109</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 946,666</b>	<b>\$ 62,212</b>	<b>\$ 564,889</b>	<b>\$1,573,767</b>



## TOWN OF HAMILTON

### ANIMAL CONTROL YEARLY SUMMARY

565	-----	# Hours worked
923	-----	
280	-----	# Calls received by A.C.O.
	-----	# Complaints received
243	-----	
	-----	# Calls responded to by A.C.O.
32	-----	
	-----	# Dogs warned for Leash Law Violations
118	-----	# Dogs cited for Leash Law Violations
5	-----	
	-----	# Bite reports
112	-----	
	-----	# Dogs impounded
112	-----	
	-----	# Dogs returned to owners
0	-----	# Dogs delivered MSPCA
0	-----	# Dogs adopted
4	-----	# Injured Dogs & Cats
27	-----	# Cats picked up
7,120	-----	# Total mileage
9080.00	-----	# Dogs licensed incl. late fees
1515.00	-----	# Citations assessed
1685.00	-----	# All Fees & fines collected
	-----	# Misc.

court complaints filed, seminars attended, many rabies meetings attended, many cats picked up and plans in place for rabies epidemic.

*Carol A. Larocque*

Carol A. Larocque  
Animal Control Officer

REPORT OF THE TOWN OF HAMILTON  
ANNUAL TOWN MEETING  
HELD  
MONDAY, MAY 4, 1992  
ADJOURNED TO  
TUESDAY, MAY 5, 1992  
AT  
HAMILTON-WENHAM REGIONAL HIGH SCHOOL

\* \* \* \* \*

At the close of registration on April 13, 1992 there were 4,197 registered voters.

PRECINCT 1 - 2,078

PRECINCT 2 - 2119

Counters were:

Left Side:

Richard Preston  
454 Bay Road

Middle

Peter Walton  
21 Lincoln Avenue  
William Tanzer  
3 Anthony Road

Right Side:

Christopher Winslow  
234 Essex Street

Moderator Howard C.K. Spears opened the meeting at 7:40 P.M. with 432 voters checked present.

PRECINCT 1 - 234

PRECINCT 2 - 198

Reverend Richard Dean of the First United Methodist Church of Hamilton gave the invocation.

Moderator made the the following announced "It is my intention this evening since I suspect we may not finish tonight to ask for adjournment at approximately 10:30 P.M. unless we are very close to being finished."

Moderator announced Selectmen had an announcement before preceeding with business

John E. Lawrence, Jr., Chairman of the Board of Selectmen went on to explain a study which had been done by the Massachusetts Municipal Association in 1985 and wanted to bring forward for consideration once again and felt it was long overdue and should be studied further.

ARTICLE 1

Election of  
Officers

MODERATOR: The vote on Article 1 is by ballot on Thursday, the Twenty-first of May, 1992 (May 21, 1992), at the Winthrop School. The polls will be opened at 7:00 A.M. and will close at 8:00 P.M.

\* \* \* \* \*

ARTICLE 2

REPORTS

Guy Alleruzzo representing the Handicap Access Committee gave a run-down of the monies that have been spent to date and what will be leftover.

Ramp (including pre-cast stairs)	\$9,800.00
Automatic Door Opener	2,190.00
Bathroom Plumbing	2,115.00
Bathroom Door	690.00
Pipe Railing for Pre-cast stairs	270.00
Miscellaneous	215.00

To date out of the \$30,000.00 allotted \$15,280.00 has been spent. What is left, weather permitting, are the parking lines, shrubs and lattice work which will cost approximately \$250.00 and a bell so that anyone outside when the doors are locked may get in. Total should be approximately \$15,630.00. Gave thanks to various department heads and Wendy & Jim Conrad.

Mr. Hagopian made a brief report on Crane's Beach. The Town of Ipswich has an agreement with the Trustees of the Reservations to give free tickets for free parking places and swimming and we would like to tag along since we were a part of Ipswich. In 1972 the issue was raised and the Hamilton horsemen were allowed to use Crane's Beach free. We have to prove our ability, legally, to be entitled to use the beach so he will continue to do research and would appreciate help from any lawyers to go to the Registry of Deeds to help with the research.



ARTICLE 2  
Reports  
(cont.)

Moved by James Conrad, duly seconded, that the reports of Town Officers and Committees be received and placed on file.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 3  
Appropriations

Peter Twining of the Finance Committee gave a brief outline, using overhead projection, of the report found on Page 14 of the Warrant book as follows:

TOWN OF HAMILTON

CHANGES IN REVENUE FOR FY '92  
(OPERATING BUDGET)

	<u>CHANGE</u>	<u>AMOUNT</u>
Real Property Taxes	2½%	\$195,000 (approx)
State Aid	(28%)	\$(70,000) (est)
Local Receipts	(<1%)	\$ (6,000) (est)

CHANGES IN EXPENDITURE BY AND BETWEEN  
TOWN FUNCTION AREAS FOR FY'93  
(OPERATING BUDGET)

	<u>CHANGE</u>	<u>AMOUNT</u>
General Government	<1%	\$ 8,100
Public Safety	<1%	\$ 8,200
Employee Health & Benefits	7.7%	\$42,000
Library & Recreation	5.9%	\$10,500
Department of Public Works	1.8%	\$17,000 (includes \$24,600 - trash cost increases)
Schools	<1%	\$45,200
Total Increase Town/School Budgets	1.5%	\$130,000

Mr. Twining explained that there is approximately \$26,000 remaining in free cash and Articles #7, 13, 17, 18, and 24 require funding from free cash and Finance Committee will make their recommendations at that time. Asked the Moderator to hold the Assessors budget in its entirety when its presented and read and the Finance Committee will make the changes when they deal with the held Articles.

Moderator then outlined the procedure for the budget passage and the method to be used to question or debate any item, prior to the reading of the entire budget, as follows:

TOWN OF HAMILTON  
FISCAL YEAR 6/30/93 BUDGET

	FY 92 BUDGET	CHANGE INCR (DECR)	FY 93 BUDGET
-----			
GENERAL GOVERNMENT			
*****			
SELECTMEN			
SALARY OF CHAIRMAN	2,250.00		2,250.00
SALARIES OF MEMBERS	3,975.00		3,975.00
EXECUTIVE SECRETARY/TOWN COORDINATOR	8,160.00	9,520.00	17,680.00
ADMINISTRATIVE ASSISTANT	21,432.74	2.15	21,434.89
EXPENSES	7,000.00		7,000.00
H A W C	900.00		900.00
SR HOME CARE SERVICE	1,800.00		1,800.00
PROJECT RAP	2,250.00		2,250.00
COMPUTER SUPPLIES	5,000.00		5,000.00
COMPUTER R & M	1,750.00		1,750.00
M A P C	500.00		500.00
STREET LIGHTING EXPENSE	41,000.00		41,000.00
RETIREMENT FUND	217,075.00	3,846.00	220,921.00
TOWN HALL & JR HIGH MAINTENANCE	11,000.00	8,000.00	19,000.00
TOWN REPORTS	5,500.00		5,500.00
MEMORIAL DAY	1,500.00		1,500.00
P & C INSURANCE	126,000.00	(4,055.00)	121,945.00
GROUP INSURANCE	185,000.00	(10,000.00)	175,000.00
MEDICARE TAX	15,000.00	(1,600.00)	13,400.00
FICA (Employers Contribution)	0.00	19,000.00	19,000.00
	657,092.74	24,713.15	681,805.89
-----			
TOWN HALL			
WAGES CUSTODIAN/CONTRACT SERVICES	22,110.40	85.04	22,195.44
EXPENSES	20,000.00		20,000.00
	42,110.40	85.04	42,195.44
-----			
TOWN ACCOUNTANT			
CONTRACT SERVICES	23,160.00	240.00	23,400.00
PART TIME CLERICAL	1,560.00	2,940.00	4,500.00
EXPENSE	2,000.00	27.00	2,027.00
AUDIT-RESTRICTED	3,500.00		3,500.00
	30,220.00	3,207.00	33,427.00
-----			
TREASURER/COLLECTOR			
SALARY OF TRES/COLL	33,072.00		33,072.00
ASST TO TREAS/COLL	21,432.74		21,432.74
STAFF TRAINING	750.00		750.00
EXPENSES	8,725.00	835.00	9,560.00
EQUIPMENT RENTAL & PURCHASE	600.00		600.00
INTEREST	28,000.00	(14,000.00)	14,000.00
BORROWING DISCLOSURE	1,100.00		1,100.00
PROCESSING CHARGES	26,000.00	(5,000.00)	21,000.00
COMPUTER REPLACEMENT	0.00	2,000.00	2,000.00
RETIREMENT SICK DAY BUYBACK	0.00	1,801.11	1,801.11
	119,679.74	(14363.89)	105,315.85
-----			
TOWN CLERK			
SALARY OF TOWN CLERK	33,072.00		33,072.00
ADMINISTRATIVE ASSISTANT	19,253.40	830.55	20,083.95
EXPENSES	5,003.27		5,003.27
	57,328.67	830.55	58,159.22
-----			
TOWN COUNSEL			
SALARY OF TOWN COUNSEL	6,000.00		6,000.00
EXPENSES	25,500.00	4,500.00	30,000.00
	31,500.00	4,500.00	36,000.00
-----			

ELECTION & REGISTRATION			
SALARIES OF REGISTRARS	742.00		742.00
EXPENSES	11,950.00	1,425.00	13,375.00
	-----	-----	-----
	12,692.00	1,425.00	14,117.00
 POLICE			
SALARY OF CHIEF	53,097.00		53,097.00
WAGES OF OFFICERS	528,500.00	3,500.00	532,000.00
TRAINING	17,000.00		17,000.00
OVERTIME	20,500.00		20,500.00
SPECIAL INVESTIGATION	2,000.00		2,000.00
COURT DUTY & LOCK UP	10,000.00		10,000.00
WAGES OF CLERK STENOGRAPHER	22,929.92	(66.32)	22,863.60
EXPENSES	33,000.00		33,000.00
UNIFORMS	13,000.00		13,000.00
EQUIPMENT	3,000.00		3,000.00
CRUISER	16,000.00		16,000.00
AMBULANCE BILLING	2,400.00		2,400.00
CIVILIAN DEFENSE			
AUXILIARY POLICE EXPENSES	500.00		500.00
AUXILIARY POLICE UNIFORMS	750.00		750.00
EMERGENCY SERVICES	3,167.50		3,167.50
	-----	-----	-----
	725,844.42	3,433.68	729,278.10
 FIRE DEPARTMENT			
SALARY OF CHIEF	5,491.20	(0.20)	5,491.00
WAGES OF CALL FIREFIGHTERS	60,000.00		60,000.00
SALARY OF INSPECTOR	29,183.00	2,189.50	31,372.50 H
WAGES OF MECHANIC	7,325.00		7,325.00
EXPENSES	43,900.00		43,900.00
TRAINING	26,000.00		26,000.00
ASSISTANT CHIEFS	2,204.80		2,204.80
FIRE PREVENTION	2,000.00		2,000.00
	-----	-----	-----
	176,104.00	2,189.30	178,293.30
 POLICE/FIRE STATION			
MAINTENANCE	18,750.00		18,750.00
CONTRACT SERVICES	4,250.00		4,250.00
RENOVATIONS AND TANK REMOVAL	7,500.00		7,500.00
	-----	-----	-----
	30,500.00	0.00	30,500.00
 EMERGENCY REPORT CENTER			
SALARY OF SUPERVISOR	29,351.40	(0.40)	29,351.00
WAGES OF DISPATCHERS	86,338.74		86,338.74
EXPENSES	19,389.00	2,588.00	21,977.00
	-----	-----	-----
	135,079.14	2,587.60	137,666.74
 SEALER OF WEIGHTS & MEASURES			
SALARY OF SEALER	1,108.00		1,108.00
EXPENSES	91.70		91.70
	-----	-----	-----
	1,199.70		1,199.70
 BUILDING INSPECTOR			
SALARY OF BUILDING INSPECTOR	9,604.43	(1.43)	9,603.00
CONTRACT SECRETARIAL SERVICES	7,239.96		7,239.96
ASSISTANT	250.00		250.00
EXPENSES	2,550.00	(260.00)	2,290.00
	-----	-----	-----
	19,644.39	(261.43)	19,382.96



ELECTRICAL INSPECTOR			
SALARY OF ELECT INSPECTOR	8,919.01	(0.01)	8,919.00
CONTRACT SECRETARIAL SERVICES	1,670.76		1,670.76
ASSISTANT	250.00		250.00
EXPENSES	1,632.00	(209.00)	1,423.00
	12,471.77	(209.01)	12,262.76
DOG CONTROL			
CONTRACT	8,160.00		8,160.00
PATROLLING	*	5,000.00	5,000.00 H
EXPENSES	3,000.00		3,000.00
*FUNDED BY WARRANT ARTICLE	11,160.00	5,000.00	16,160.00
GAS INSPECTOR			
SALARY OF GAS INSPECTOR	3,800.59	(0.59)	3,800.00
ASSISTANT	125.00		125.00
EXPENSES	408.00	10.00	418.00
	4,333.59	9.41	4,343.00
PLUMBING INSPECTOR			
SALARY OF PLUMBING INSPECTOR	3,800.59	(0.59)	3,800.00
ASSISTANT	125.00		125.00
EXPENSES	612.00	33.75	645.75
	4,537.59	33.16	4,570.75
VETERANS' BENEFITS			
ADMINISTRATION	22,948.44	251.56	23,200.00
EXPENSES	15,000.00	450.00	15,450.00
	37,948.44	701.56	38,650.00
TOTAL GENERAL TOWN GOV'T.	2,109,446.59	33,881.12	2,143,327.71
*****			
OTHER TOWN BOARDS AND COMMITTEES			
FINANCE COMMITTEE EXPENSE	138.00	67.00	205.00
**ASSESSORS			
SALARY OF CHAIRMAN	5,913.00	(4,413.00)	1,500.00
SALARIES OF MEMBERS	8,000.00	(6,000.00)	2,000.00
ADMINISTRATIVE ASSISTANT	21,432.74	2.15	21,434.89
JOB RECLASSIFICATION*	1,500.00	2,000.00	3,500.00
STAFF TRAINING	1,500.00	0.00	1,500.00
PART TIME CLERICAL	3,000.00	3,100.00	6,100.00
COMPUTER SERVICES*	6,000.00	0.00	6,000.00
EXPENSES	2,600.00	900.00	3,500.00
APPELLATE LITIGATION	0.00	12,000.00	12,000.00
CONTRACT SERVICES*	15,500.00	(6,500.00)	9,000.00
	65,445.74	1,089.15	66,534.89
*-FY '92 RECLASSIFIED FOR COMPARATIVE PURPOSES			
**-ENTIRE BUDGET HELD-CORRECTED BUDGET AT END			
PERSONNEL BOARD			
EXPENSES	474.30	(324.30)	150.00
STAFF TRAINING	0.00	450.00	450.00
	474.30	125.70	600.00

PLANNING BOARD			
PLANNING COORDINATOR	15,952.80	(7,792.80)	8,160.00
CONTRACT SERVICES	4,284.00		4,284.00
EXPENSES	2,200.00	(200.00)	2,000.00
	22,436.80	(7,992.80)	14,444.00
APPEALS BOARD			
SALARY OF CHAIRMAN	1,150.00		1,150.00
EXPENSES	80.00	720.00	800.00
	1,230.00	720.00	1,950.00
CONSERVATION COMMISSION			
CONTRACT SERVICES	11,484.00	516.00	12,000.00
EXPENSES	1,350.00	(160.00)	1,190.00
	12,834.00	356.00	13,190.00
BOARD OF HEALTH			
SALARY OF CHAIRMAN	600.00		600.00
SALARIES OF MEMBERS	675.00		675.00
ADMINISTRATION	5,956.50	(56.00)	5,900.50
AGENT CONTRACT SERVICES	25,870.77		25,870.77
ADMINISTRATIVE ASSISTANT	21,432.74	2.15	21,434.89
EXPENSES	3,938.00	(898.00)	3,040.00 H
CAPE ANN MENTAL HEALTH	5,069.00	(659.00)	4,410.00
VISITING NURSE	2,000.00		2,000.00
	65,542.01	(1,610.85)	63,931.16
COUNCIL ON AGING	3,136.50	63.50	3,200.00
TOTAL OTHER BDS & COMMITTEES	171,237.35	(7,182.30)	164,055.05
=====			
LIBRARY TRUSTEES			
*****			
LIBRARY			
SALARY OF LIBRARIAN	31,434.30	2,358.70	33,793.00 H
SALARY OF ASSIST LIBRARIAN	23,422.82	1,757.18	25,180.00 H
SALARY OF CHILDREN LIBRARIAN	21,573.12	1,617.88	23,191.00 H
WAGES OF CLERKS	28,737.66		28,737.66
WAGES OF CUSTODIAN	8,330.54	(39.14)	8,291.40
EXPENSES-GENERAL*	39,239.00	4,236.00	43,275.00
EXPENSES-MAINTENANCE	21,160.00	516.00	21,676.00
BUILDING REPAIR & MAINTENANCE	3,382.00	(67.00)	3,315.00
	177,279.44	10,379.62	187,659.06
TOTAL LIBRARY TRUSTEES			
*FY '(@ RECLASSIFIED FOR COMPARATIVE PURPOSES			
+++++			
BOARD OF PUBLIC WORKS			
*****			
SALARY OF CHAIRMAN	1,000.00		1,000.00
SALARIES OF MEMBERS	1,500.00		1,500.00
SALARY OF SUPERINTENDENT	38,461.04	769.46	39,230.50 H
SALARY OF GENERAL FOREMAN	30,384.04	588.31	30,972.35 H
ADMINISTRATIVE ASSIST	20,576.14	858.49	21,434.63
EXPENSES	1,212.00	(12.00)	1,200.00
	93,133.22	2,204.26	95,337.48

SANITATION			
COLLECTION, DISPOSAL & RECYCLE	315,200.00	24,613.00	339,813.00
WATER TESTING	200.00	100.00	300.00
RECYCLE PROGRAM	2,700.00	(2,700.00)	0.00
	318,100.00	22,013.00	340,113.00
HIGHWAY			
WAGES	137,530.60	3,121.88	140,652.48
OVERTIME WAGES	3,500.00		3,500.00
SUMMER WAGES	6,800.00		6,800.00
EXPENSES	45,840.36	(11,465.36)	34,375.00
SNOW REMOVAL	45,000.00		45,000.00
HIGHWAY & SIDEWALK MAINT.	109,000.00		109,000.00
DPW GARAGE MAINTENANCE	0.00	1,200.00	1,200.00
	347,670.96	(7,143.48)	340,527.48
CEMETERY			
WAGES	12,781.00	385.40	13,166.40
OVERTIME WAGES	4,800.00		4,800.00
SUMMER WAGES	6,800.00		6,800.00
CLERK	600.00		600.00
EXPENSES	5,881.46	0.54	5,882.00
	30,862.46	385.94	31,248.40
TREES & INSECT			
WAGES	13,265.00	(12.46)	13,252.54
EXPENSES	6,281.56		6,281.56
	19,546.56	(12.46)	19,534.10
PARKS			
WAGES	25,948.00	486.08	26,434.08
OVERTIME WAGES	4,200.00		4,200.00
SUMMER WAGES	6,800.00		6,800.00
EXPENSES	15,530.88	(2,000.88)	13,530.00
	52,478.88	(1,514.80)	50,964.08
RECREATION			
SALARY OF DIRECTOR	27,128.66	1,086.34	28,215.00 H
SUMMER PARK PROGRAM	18,935.56	0.00	18,935.56
	46,064.22	1,086.34	47,150.56
TOTAL BD OF PUBLIC WORKS	907,856.30	17,018.80	924,875.10
TOTAL TOWN OPERATING BUDGET	3,365,819.68	54,097.24	3,419,916.92
SCHOOL COMMITTEE			
*****			
H-W REGIONAL SCHOOL			
OPERATING BUDGET	5,340,295.27	45,206.00	5,385,501.27 H
DEBT SERVICE REPAYMENT	202,136.00	(50,016.00)	152,120.00
TOTAL HAMILTON			
OPERATING BUDGET	8,908,250.95	49,287.24	8,957,538.19



BOARD OF PUBLIC WORKS  
\*\*\*\*\*

	FY 92	FY 93
WATER ENTERPRISE BUDGET		
REVENUE	380,000.00	440,000.00
FROM WATER RESERVE	7,493.78	146,927.81
	387,493.78	586,927.81
EXPENSES		
Full time wages	80,000.00	87,590.20
Overtime wages	14,000.00	14,000.00
Clerical	20,343.70	19,661.05
Clerical Overtime	4,000.00	4,000.00
Clerical part time	10,000.00	10,000.00
Benefits		35,019.00
Depreciation	9,230.58	15,405.56
Enterprise consultant	10,000.00	10,000.00
Water system maintenance	10,900.00	11,000.00
Expenses	58,000.00	40,000.00
Well maintenance	15,000.00	15,000.00
Meter replacement/repair	50,000.00	50,000.00
Gate replacement	20,000.00	25,000.00
Equipment lease/purchase	6,232.00	0.00
Debt service	79,787.50	75,562.00
Leak Detection	0.00	4,000.00
Capital Improvement	0.00	173,140.00
Retirement Sick Day Buyback		6,050.00
TOTAL EXPENSES	387,493.78	586,927.81
SURPLUS/DEFICIT	0.00	0.00
FOR INFORMATIONAL PURPOSES ONLY		
CAPITAL EXPENSE ITEMS		
Hydrants & Gates	20,000.00	25,000.00
Meters	50,000.00	50,000.00
New Well		335,500.00
TOTAL FOR CAPITAL EXPENDITURES	70,000.00	410,500.00
SOURCE OF FUNDS FOR NEW WELL		
Borrowed funds in account		162,360.00
Transfer from Water Reserve		146,927.81
Operating Income		26,212.19
		335,500.00

HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT  
DISTRIBUTION OF NET OPERATING COST

	1991-92	1992-93
GROSS OPERATING BUDGET	9,752,283.00	10,063,420.00
INCREASE OVER PREVIOUS YEAR		
\$	293,854.00	311,137.00
%	3.11%	3.19%
LESS INCOME	2,435,807.00	2,747,157.00
NET OPERATING COST	7,136,476.00	7,316,263.00
INCREASE OVER PREVIOUS YEAR		
\$	457.00	(213.00)
%	0.01%	0.00%

	1991-92	1992-93
HAMILTON SHARE OF NET OPERATING COST		
\$	5,340,296.00	5,385,501.00
%	72.99%	73.61%
INCREASE OVER PREVIOUS YEAR		
\$	66,177.00	45,205.00
%	1.25%	0.85%
WENHAM SHARE OF NET OPERATING COST		
\$	1,976,180.00	1,930,762.00
%	27.01%	26.39%
INCREASE OVER LAST YEAR		
\$	(65,721.00)	(45,418.00)
%	-3.22%	-2.30%

## HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

## ACCOUNT

1. CUTLER		
a. Administrative Salaries	52,283.00	*
b. Clerical Salaries	22,119.00	*
c. Instructional Salaries	787,107.00	*
d. Instructional Supplies	36,680.00	50,326.00
e. Utilities	44,310.00	45,434.00
f. Equipment Maintenance	26,500.00	9,400.00
g. Building Maintenance	19,774.00	30,434.00
h. Custodial Salaries	45,566.00	*
i. Miscellaneous	2,402.00	*
TOTAL	1,036,741.00	
2. WINTHROP		
a. Administrative Salaries	58,241.00	*
b. Clerical Salaries	20,801.00	*
c. Instructional Salaries	837,098.00	*
d. Instructional Supplies	44,256.00	67,566.00
e. Utilities	45,716.00	46,149.00
f. Equipment Maintenance	29,393.00	7,710.00
g. Building Maintenance	23,716.00	25,824.00
h. Custodial Salaries	45,566.00	*
i. Miscellaneous	2,402.00	*
TOTAL	1,107,189.00	
3. MIDDLE SCHOOL		
a. Administrative Salaries	58,241.00	*
b. Clerical Salaries	20,801.00	*
c. Instructional Salaries	1,116,077.00	*
d. Instructional Supplies	50,359.00	70,730.00
e. Utilities	50,240.00	49,486.00
f. Equipment Maintenance	30,245.00	19,010.00
g. Building Maintenance	38,144.00	56,785.00
h. Custodial Salaries	67,698.00	*
i. Miscellaneous	0.00	0.00
j. Intramural	9,873.00	(800.00)*
k. Extracurricular	9,142.00	*
TOTAL	1,492,684.00	

	1991-92	1992-93
4. HIGH SCHOOL		
a. Administrative Salaries	117,651.00	*
b. Clerical Salaries	107,216.00	*
c. Instructional Salaries	2,168,956.00	*
d. Instructional Supplies	113,516.00	130,214.00
e. Utilities	90,277.00	97,816.00
f. Equipment Maintenance	29,351.00	28,296.00
g. Building Maintenance	53,530.00	53,830.00
h. Custodial Salaries	113,824.00	*
i. Miscellaneous	0.00	0.00
j. Athletics	177,727.00	12,336.00*
k. Extracurricular	33,599.00	5,795.00*
TOTAL	3,005,647.00	
5. SPECIAL EDUCATION		
a. Administrative Salaries	30,000.00	*
b. Clerical Salaries	37,455.00	*
c. Instructional Salaries	623,194.00	*
d. Contracted Services	92,670.00	89,710.00
e. Transportation	46,487.00	50,000.00
f. Out-of-District Tuition	238,880.00	316,193.00
g. Supplies/Equipment	16,290.00	16,519.00
h. Miscellaneous	5,525.00	5,805.00
TOTAL	1,090,501.00	
6. DISTRICT		
a. Administrative Salaries	248,208.00	*
b. Clerical Salaries	115,875.00	*
c. Substitutes/Tutors	60,000.00	50,000.00
d. Overtime/Maintenance	21,674.00	16,674.00
e. Legal Fees	26,400.00	29,400.00
f. School Committee	2,251.00	1,000.00
g. Supplies/Materials	37,000.00	35,100.00
h. Health Services	92,191.00	5,220.00
i. District Testing	1,500.00	0.00
j. Computers	16,759.00	14,259.00
k. Staff Development	39,400.00	34,600.00
l. Maintenance/Utilities	119,772.00	105,200.00
m. Adult Education	1,200.00	1,200.00
n. Insurance	952,386.00	927,869.00
o. Transportation	269,496.00	276,959.00
p. Miscellaneous	15,409.00	*
TOTAL	2,019,521.00	
TOTAL GROSS BUDGET	9,752,283.00	10,063,420.00

\* Part or all of these accounts contain salary amounts, which are currently being negotiated.

Moved by Peter Twining, duly seconded, that the Town raise and appropriate the amounts set forth in the 1993 Fiscal Year Budget appearing on pages 15 - 22 of the warrant Book excepting those items held.

VOICE VOTE: CARRIED

\*\*\*\*\*

All Held items were discussed, in order, some had lengthy debate, motions were made on each, seconded and passed by voice vote as originally presented with the exception of the Assessors budget which was accepted with the following changes:



## ASSESSORS

SALARY OF CHAIRMAN	5,913.00	(4,413.00)	4,500.00 H
SALARIES OF MEMBERS	8,000.00	(6,000.00)	6,000.00 H
ADMINISTRATIVE ASSISTANT	21,432.74	2.15	21,434.89 H
JOB RECLASSIFICATION*	1,500.00	2,000.00	3,500.00 H
STAFF TRAINING*	1,500.00	0.00	2,400.00 H
PART TIME CLERICAL	3,000.00	3,100.00	6,100.00 H
COMPUTER SERVICES*	6,000.00	0.00	6,000.00 H
EXPENSES	0.00	900.00	3,500.00 H
APPELLATE LITIGATION	0.00	12,000.00	6,000.00 H
CONTRACT SERVICES*	15,500.00	(6,500.00)	7,100.00 H
	65,445.74	1,089.15	66,534.89

Moved by Peter Twining, duly seconded, that the Town approve the Water Enterprise Budget set forth on page 23 of the Warrant Book in the amount of \$586,927.81.

VOICE VOTE: CARRIED.

\*\*\*\*\*

ARTICLE 4Financial  
Actions

Motion by Richard Fates, duly seconded, that the Town:

- A. Raise and appropriate \$65,000.00 for the Finance Committees Reserve Account.
- B. Transfer the full amount in the State Aid to Libraries Account to the Libraries Expense Account to be used for library purposes.
- C. Raise and appropriate \$10,000.00 for cemetery improvements
- D. Transfer \$8,800.00 from the Cemetery Sale of Lots and Graves Account and transfer \$12,000.00 from the Cemetery Perpetual Care Account to the Cemetery Expense Account to be used for cemetery purposes.
- \*E. Transfer from available funds \$44,200.00 to the Stabilization fund. (See motion after Article 28)

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 5Personnel  
By-Law  
Schedule

Moved by Arthur Oberheim, duly seconded, that the Town amend Sections 6.01 and 7.02 of the Personnel By-Laws as recommended by the Personnel Board by adopting the changes to the classification and compensation plans which are set forth in Appendix II of the 1992 Warrant Book.

VOICE VOTE: CARRIED

## PERSONNEL BOARD SCHEDULE

NOTE: This schedule is an addendum to the Personnel By-Laws, Sec. 6.01. Article 5 is not proposing any changes to this schedule, and it is included for informational purposes only. The proposed change is on the following page.

Group 1	Four Step Job Rates	Step 1	Step 2	Step 3	Step 4
	Superintendent-DPW	35,536	36,982	38,461	40,000
	General Foreman-Water Dept.	28,254	29,388	30,565	31,787
	General Foreman-Pub. Works	28,254	29,388	30,565	31,787
	Recreation Director	25,348	26,352	28,215	29,024
	Fire Inspector	28,128	30,238	32,507	34,945
	Tree Climber	10.04	10.49	11.03	11.49

Group 2	Two Step Job Rates	Step 1	Step 2	Step 3	Step 4
	Reserve Police Officer	9.95	10.20		
	Janitor	9.80	10.63		
	Fire Equipment Mechanic	10.32	11.09		
	Fire Equipment Mechanic Asst.	9.74	10.46		
	Fire Inspector Asst.	11.84	12.73		
	Tree Warden	10.73	11.54		
Group 3	Four Step Job Rates				
	Town Accountant	27,070	29,108	31,299	33,653
	Librarian	29,236	31,435	33,793	36,327
	Asst. Librarian	21,818	23,423	25,180	27,069
	Children's Librarian	20,064	21,573	23,191	24,930
	Chief Dispatcher	23,608	25,384	27,296	29,351
	Administrative Asst.	8.97	9.59	10.26	10.95
	Assistant to Treasurer	8.97	9.59	10.26	10.95
	Secretary to Selectmen	8.97	9.59	10.26	10.95
	Police Clerk/Stenographer	8.97	9.59	10.26	10.95
	Dispatcher ERC	8.97	9.59	10.26	10.95
Group 4	Two Step Job Rates				
	P/T Dispatcher ERC	8.97	9.59		
	P/T Administrative Asst.	8.97	9.59		
	Technical Service Librarian	8.97	9.59		
	Clerk Typist	7.80	9.21		
Group 5	Special Rates				
	General Clerical	5.27 to 5.67			
	Laborer Light Work	5.27 to 8.00			
	Library Page	4.83 to 5.42			
	Seasonal Recreation Help	4.25 to 8.86			

NOTE: This schedule is an addendum to Sec. 7.02 of the Personnel By-Laws. Only the amount shown at "\*\*\*\*" is proposed change under Article 5. The rest of the schedule is unchanged, and is included for informational purposes only.

#### SECTION 7.02

Police Chief	\$53,097.00	
Executive Secretary/ Town Coordinator	17,680.00	***
Town Counsel	6,000.00	
Board of Appeals Chair	1,150.00	
Animal Inspector	1,669.00	
Plumbing Inspector	3,800.00	
Asst. Plumbing Inspector	125.00	
Building Inspector	9,603.00	
Asst. Building Inspector	250.00	
Electrical Inspector	8,919.00	
Asst. Elect. Inspector	250.00	
Gas Inspector	3,800.00	
Asst. Gas Inspector	125.00	
Fire Chief	5,491.00	
Sealer of Weights & Measures	1,108.00	
Registrars of Voters	185.50	
EMT Fire Department	20.00	per week

\*\*\*\*\*

ARTICLE 6  
Landfill  
Closure

Moved by William Hoyt, duly seconded, that the Town take no action on this Article.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 7  
Unpaid  
Bills

Moved by Eldon Scott, duly seconded, that the Town transfer from available cash \$1,333.32 to pay bills from prior fiscal year for the Dog Officer.

(Required 4/5 Vote)

VOICE VOTE: UNANIMOUS

\* \* \* \* \*

ARTICLE 8  
North Shore  
Regional  
Vocation  
School  
District

Motion of Richard Ceremsak, duly seconded, that the Town approve the gross operating and maintenance budget of the North Shore Regional Vocational School District and raise appropriate \$32,993.00 for the Town's assessed portion thereof.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 9  
Interest on  
Clark  
Property  
Account

Moved by Peter Dana, duly seconded, that the Town transfer interest available (approximately \$13,000.00) as of June 30, 1992 from the Clark Property Fund to the Conservation Fund.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 10  
Wetlands  
Protection  
Act Fees

Moved by Peter Dana, duly seconded, that the Town appropriate the local share of fees collected under the Wetlands Protection Fund as of June 30, 1992 to be used for conservation purposes by the Conservation Commission as provided for in the Wetlands Protection Act, General Laws, Chapter 131, Section 40 as amended by Chapter 287, Section 54 of the Acts of 1989.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 11  
Equipment  
Sharing

Moved by Leonard Tuneburg, duly seconded, that the Town authorize the Board of Selectmen to enter into an agreement for a period up to five years with one or more Governmental units to perform jointly or for such other unit or units, including the sharing of equipment and licensed personnel, any service, activity, or undertaking authorized by General Laws, Chapter 40, Section 4A.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 12  
NESWC

Moved by John Lawrence, duly seconded, that the Town authorize the Selectmen to take such action as may be requested by the North East Solid Waste Committee to facilitate the refunding of bonds issued to finance the solid waste resource recovery facility referred to in the Service Agreement between the Town and Massachusetts Refusetech, Inc. including without limitation the substitution of Wheelabrator Technologies Inc. for Allied-Signal Inc. as the guarantor of performance under the Service Agreement and the execution and delivery of such amendments to the Service Agreement and other agreements with the North East Solid Waste Committee as the Selectmen shall determine necessary and in the best interests of the Town to effect such refunding.

VOICE VOTE: CARRIED



Moderator announced it was 10:30 P.M. and he asked if there was a motion to adjourn. No Motion was made, Moderator continued with next Article.

\* \* \* \* \*

### ARTICLE 13

#### Street Lights

Moved by Sylvia Harper, duly seconded, that the Town vote to restore street lights before Christmas, 1992, as petitioned by Sylvia Harper and others to see if the Town will raise and appropriate a sum of money therefor and determine the manner in which said sum is to be raised, whether by taxation, transfer of available funds, or both, or take any other action thereon or relative thereto.

Moderator asked for a dollar amount. Sylvia Harper stated they had no amount at this time and they also would like to make an amendment to the motion.

Moderator called for second to main motion, duly received.

Moved by Thelma Foster, duly seconded, that the motion on the floor be amended to be more specific as follows: I move that the Town vote to reassume payment for operating the 20 street lights that have currently been taken over by private citizens, and that the Town re-activate the 37 mercury vapor light fixtures now shown as "inactive" on the current street light inventory, and that the Town transfer \$4,848.47 from available funds for this purpose.

Using overhead projector Candace Wheeler gave a synopsis of the lights in Town as follows:

Current Mass. Electric inventory indicates that of the 230 extinguished lights:

37 are inactive Mercury Vapor fixtures

20 are lights "adopted" by Homeowners

Remainder are former Incandescent Lights or dismantled Mercury Vapor Lights that would be replaced by Sodium Vapor Lights if reactivated.

#### Estimated costs of Town take-over/re-activation.

##### 20 "Private" lights

13 4000-MV Lights @ 81.99 =	1,065.87
7 4000-SV Lights @ 71.51 =	500.57
	<u>1,566.44</u>

##### 37 Inactive Mercury Vapor Lights

28 4000-MV Lights @ 81.99 =	2,295.72
9 8000-MV Lights @ 109.59 =	986.31
	<u>3,282.31</u>

Combined Total	4,848.47
----------------	----------

##### 173 New Sodium Vapor Replacement Lights

173 x 71.51 = 12,371.23

Re-activation of all three types = 17,219.70

After lengthy discussion Moderator called for a vote on the amendment.

VOICE VOTE: UNCLEAR

STANDING VOTE: CARRIED

The motion to amend was accepted.

ARTICLE 13 Proceeded to discussion of Main Motion as amended.

(Continued)

Motion by William Dery, duly seconded, to re-amend back to main motion to restore all street lights.

Moderator read motion:

That the Town restore street lights before Christmas, 1992, as petitioned by Sylvia T. Harper and others, and that the Town transfer \$17,219.70 from available funds for that purpose.

STANDING VOTE: YES - 167  
NO - 204

DEFEATED.

Discussion went back to main motion. It was asked what street lights would be turned on. John Lawrence, Jr. read the list with the pole numbers

Motion duly made and seconded by William Dery that No Action be taken on this Article.

Moderator states it has been moved we take no action on this Article which means that we simply don't take it up tonight either as revised or rerevised or original.

VOICE VOTE: CARRIED (to take no further action on this article)

Motion to adjourn was made and seconded.

VOICE VOTE: PASSED

The Annual Town Meeting adjourned at 11:00 P.M. to reconvene on Tuesday, May 5, 1992 at 7:30 P.M. at the Hamilton-Wenham Regional High School.

\* \* \* \* \*

RECONVENED SESSION  
OF

ANNUAL TOWN MEETING  
HELD

MAY 5, 1992

AT

HAMILTON-WENHAM REGIONAL HIGH SCHOOL

The reconvened session of the Annual Town Meeting was called to order by the Moderator at 7:45 P.M. with 293 voters present.

Precinct 1 - 166

Precinct 2 - 127

Counters were:

Left Side:

Charles A. Chivakos  
27 Village Lane

Middle:

John C. Caron  
5 Moynihan Road  
Nicholas P. Mazzetta  
4 Gifford Road

Right Side:

H.M. William Prehl  
4 Postgate Road

Moderator again outlined procedures to be followed as the previous night, then proceeded with the next Article.

ARTICLE 14

Public Works  
Tractor; Mower

Moved by William Hoyt, duly seconded, that the Town authorize sale of the Town's Ford 5610 Tractor and authorize use of the proceeds to purchase a front-mounted 72-inch four-wheel drive deck mower and/or two folding hydraulic gang mowers for the John Deere 950 Deck Mower.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 15  
Chapter 90  
Improvements

Moved by Leonard Tuneburg, duly seconded, that the Town appropriate \$117,035.00 available under M.G.L. Ch. 90 for the maintenance, improvement, and repair of Town streets.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 16  
Five Year  
Street  
Improvement  
Plan

Moved by William Hoyt, duly seconded, that the Town appropriate \$178,000.00 contingent upon the passage of a referendum question pursuant to M.G.L. Ch.59, Sec. c(1½)

Discussion by Mr. Hoyt went on to explain this is a five (5) year road plan. In 1989 spent \$178,000.00 repaved School Street, Gregory Island Road, Goodhue Street, sidewalks and Miles River Road. In 1990, spent \$120,038.00 to put a binder on Gardner Street, Perkins Avenue, Greenbrook Road.

In 1991, spent \$147,579.00 and did Stopford Street, Durham Avenue, Leigh Road, Lake Drive, Pine Tree Drive and Rock Maple Avenue. With Chapter 90 money, \$117,000.00 and with the \$109,000.00 in Highway for maintenance cannot afford to do the following streets:

Sagamore Street	-	\$201,202.00
Winthrop Street	-	119,573.00
Woodbury Street	-	100,562.00
Cutler Road	-	275,269.00
Chebacco Road	-	193,414.00
		<hr/>
		\$890,020.00

It becomes apparent to get these major roads in Town finished we would have to go for a five year plan. Plan to tackle one of these roads each year for the next five years.

Finance Committee recommends the long range plan.

Guy Alleruzzo asked how many would be appropriate each year. It was explained the \$178,000.00 would go on an override every year.

After much discussion Moderator explained this motion on the Article tonight, in effect puts this on the ballot on Thursday, May 21, 1992. If it is turned down tonight the ballot question becomes mute, if it is voted in tonight then it means the ballot question becomes the deciding vote.

VOICE VOTE: CARRIED (puts article on ballot)

\* \* \* \* \*

ARTICLE 17  
Town Pool

Moved by Leonard Tuneburg, duly seconded, the the Town transfer \$3,500.00 from available cash for repairs to the Town Pool.

Mr. Tuneburg went on to explain that \$3,012.04 has been taken in to date on the bottle drive, but need \$10,000.00 for the work needed to be done. With money from the drive and the \$3,500.00 requested tonight, they will with \$6,500.00, be able to get the pool in operation for this summer. They will continue collecting cans and bottles and money will be used for park purposes.

VOICE VOTE: UNANIMOUS

\* \* \* \* \*



ARTICLE 18  
Bi-centennial  
Celebration

Moved by William Heitz, duly seconded, that the Town transfer \$5,000.00 from available funds for the Bi-centennial Celebration.

Brian Fanning gave a run down of all events the Committee has planned for 1993. Explained that some events must be planned 6 months in advance and deposits are needed for bands, etc. Expects to be successful with the fund-raising and may be able to return some money back to the Town. The Committee is trying hard to have a grand celebration in 1993 and have many people ready to donate thousands of hours of their time so that they may succeed. Asked for support on the Article.

VOICE VOTE: UNANIMOUS

\* \* \* \* \*

ARTICLE 19  
Amendment  
to By-Law

Moved by William Heitz, duly seconded, that the Town adopt the By-Law set forth in Article 19 of the Warrant.

By-Law as follows:

"No retail or commercial establishment, except automatic teller machines and restaurants, shall be open to the public between the hours of 11:00 P.M. and 5:00 A.M."

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 20  
Amendment  
to By-Law

Moved by Jean Cardani, duly seconded, that the warrant for the Annual Town Meeting shall be opened on the first Monday in February and closed on the last Monday in February. The Board of Selectmen shall have the authority to insert and article, for the warrant of the Annual Town Meeting, at any time before the posting of the warrant for the Annual Town Meeting.

VOICE VOTE: DEFEATED

\* \* \* \* \*

ARTICLE 21  
Adoption  
of By-Law

Moved by William Dery, duly seconded, to see if the Town will adopt the following By-Law:

"The operation of jet skis, surf skis, wet bikes or other so-called 'personal watercraft' in or upon that portion of Chebacco Lake which is situated in the Town of Hamilton is prohibited. Violation of this by-law shall be punishable by a fine of not more than one hundred (\$100) dollars for each offense."

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 22  
Adoption  
of By-Law

Moved by David Nash, duly seconded, that No Action be taken on Article 22.

After much debate Moderator explained this particular motion to take No Action is debatable and requires a simple majority if means, in effect, we've considered this article and decided to do nothing with it. If this motion to take No Action is defeated we return to consider the motion as presented.

Lengthy debate continued then motion was made from floor requesting to move to the question. Moderator explained he must proceed immediately to a vote on the question which requires a 2/3 vote to do so.

VOICE VOTE: CARRIED

(explained by Moderator this was a parliamentary procedure not a legal motion so Moderator has right to make decision on voice vote)

ARTICLE 22  
(Continued)

Continued with vote to take No Action of Article 22.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 23  
Adoption  
of By-Law

Moved by Bowden Russell, duly seconded, to take No Action on Article 23.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 24  
Town Hall Air  
Conditioning

Moved by John Lawrence, duly seconded, that the Town transfer \$4,054.00 from available funds and appropriate \$16,216.00 from the stabilization fund to air condition the Town Hall.

3/4 vote required.

STANDING VOTE: CARRIED

YES - 238 NO - 50

\* \* \* \* \*

ARTICLE 25  
Amendment to  
Personnel  
By-Law

Moved by Arthur Oberheim, duly seconded, that the Town amend the Personnel By-Law in the manner set forth in Article 25 of the Warrant.

STANDING VOTE: CARRIED

YES - 164 NO - 105

Personnel By-Law amended by replacing the first paragraph of existing Section 13.03 which states:

"An employee upon retirement shall be entitled to payment for accumulated sick leave at the rate of one day of pay at the straight time rate for each five days of accumulated sick leave."

With the following:

"An employee upon retirement, shall be entitled to payment for accumulated sick leave at the rate of one day of pay at the straight time rate for each four days of accumulated sick leave."

\* \* \* \* \*

ARTICLE 26  
Repeal of  
Leash Law

Moved by John Lawrence, duly seconded, that the Town repeal the leash law adopted at the 1991 Annual Town Meeting by deleting from the Town By-Laws amendments adopted under Article 12 of the 1991 Annual Town Meeting Warrant and by restoring the By-Law to its prior terms.

After lengthy discussion Guy Alleruzzo made a move to motion. Duly seconded requires a 2/3 vote, is parliamentary procedure so Moderator may make the decision.

STANDING VOTE: Moderator determined 2/3 voted to move to Motion.

Moved directly to vote on main motion to repeal leash law.

STANDING VOTE: YES - 63  
NO - 239

Motion to repeal defeated.

\* \* \* \* \*

ARTICLE 27  
Dog By-Law

Moved by Robert Hagopian, duly seconded, that any duly licensed dog in the Town need not be leashed, unless restrained by the Board of Selectmen, if accompanied by its owner, or an immediate member of the owner's family.

After discussion motion was made and seconded to move to motion. Moderator again explained it required a 2/3 vote.

STANDING VOTE: Moderator determined more than 2/3 voted to question.

Moved directly to vote on main motion.

VOICE VOTE: DEFEATED

\* \* \* \* \*

ARTICLE 28  
Town Seal

Moved by Grant Crowell, duly seconded, that the Town change the abbreviation "Alex" on the Town Seal to the full name "Alexander".

VOICE VOTE: UNANIMOUS

\* \* \* \* \*

- \* Richard Fates requested to reconsider Article 4E. Moderator explained the Finance Committee has legitimate reasons for this, our procedure in Town has not been to recognize reconsideration in most cases, believes the Finance Committee has real and legitimate reasons to this tonight so will accept this motion to reconsider it requires a 2/3 vote.

Moved by Richard Fates, duly seconded, that the Town reconsider its vote on Article 4E of the Warrant to correct the language of the vote.

Mr. Fates then went on to explain the words transfer from available funds to raise and appropriate.

Moderator called for a vote to reconsider, requiring a 2/3 vote and again it is parliamentary procedure therefore Moderator can make decision.

STANDING VOTE: CARRIED

(Moderator ruled more than 2/3 to reconsider, approve the motion.)

Moved by Richard Fates, duly seconded, that the Town raise and appropriate \$44,200.00 to the stabilization fund rather than transfer that amount from available funds.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 29  
Financial  
Action

Moved by Peter Twining, duly seconded, that the Town appropriate and authorize the Assessors to use \$1,896.85 available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 1992.

VOICE VOTE: CARRIED

\* \* \* \* \*



ARTICLE 30  
Legislative  
Mandate

Moved by John Lawrence, duly seconded, that the Town call the Massachusetts Legislature to annually appropriate and fully distribute the legally required 15% of the gas tax receipts to the Cities and Towns for the construction, maintenance and policing of local roads.

VOICE VOTE: CARRIED

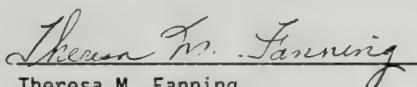
\* \* \* \* \*

After a motion duly made and seconded the Moderator declared the meeting adjourned at 10:15 P.M. until Thursday, May 21, 1992 at the Winthrop School. The poles will be opened at 7:00 A.M. and close at 8:00 P.M. for the purpose to vote on those articles on the ballot.

ADJOURNED

A TRUE COPY:

ATTEST:



Theresa M. Fanning  
Town Clerk

HAMILTON BOARD OF ASSESSORS  
ANNUAL REPORT 1992

The Hamilton tax rate for fiscal year 1993 was increased from \$14.07 with a taxable valuation of \$564,151,456 to a tax rate of \$15.31 with a valuation of \$529,937,079.

The total amount to be raised is \$10,431,957.68.  
Estimated receipts and other revenue sources is \$2,318,621.

In Fiscal Year 1993 the assessors office is continuing it's re-certification program for fiscal year 1994. The Board will be performing a complete field review of all residential properties. Consultants will be hired to measure and list all commercial properties. A contractor will be hired to list all personal property accounts.

To facilitate the processing of data the office has purchased additional computer hardware and software. The most difficult task this office has to undertake will be the in-house production of all reports and valuation of all parcels.

Along with the increased responsibility, it is of the opinion of the Board to develop a professional position of Town appraiser.

The Board regretfully acknowledges the passing of Cornelius J. Murray, Jr.; after many years of service to the Town he will be missed. We welcome Robert H. Trussell as appointee to finish out his term. James A. Essensa has not been able to be sit on the Board due to a long term illness, we wish him well.

Respectfully submitted,

Michael C. Johnson, Chairman  
James A. Essensa, Jr.  
Robert H. Trussell

BOARD OF ASSESSORS

# AUXILIARY POLICE REPORT

I HEREWITH SUBMIT THE HAMILTON AUXILIARY POLICE REPORT FOR THE YEAR 1992.

AT THE END OF 1992 THE HAMILTON AUXILIARY POLICE HAD 15 MEMBERS. FIVE MEMBERS ALSO HELD HAMILTON POLICE RESERVE APPOINTMENTS. EIGHT MEMBERS ARE REGISTERED E.M.T.'S. NO APPOINTMENTS WERE MADE AND TWO MEMBERS RESIGNED DURING 1992.

I'D LIKE TO POINT OUT THAT THE MEMBERS THAT HOLD BOTH AUXILIARY AND RESERVE APPOINTMENTS LOG ONLY THE UNPAID HOURS THAT THEY VOLUNTEER TO THE TOWN. THEIR PAID TIME IS NOT INCLUDED IN THE AUXILIARY STATISTICS.

THE AUXILIARY VOLUNTEERED 2814.5 HOURS IN 1992. THAT AVERAGES OUT TO ABOUT \$.44 PER HOUR TO THE HAMILTON TAXPAYERS. I MIGHT NOTE THAT IT'S A \$.09 AN HOUR REDUCTION FROM LAST YEAR.

TWO "FIRSTS" OCCURRED IN THE AUXILIARY IN 1992. ONE WAS THAT TWO MEMBERS WERE PART OF THE POLICE RESPONSE TEAM THAT RESULTED IN THE FIRST SUCCESSFUL USE OF THE TOWNS NEW DEFIBRILLATOR. THE TEAM RECEIVED A PUBLIC THANK YOU FROM THE BOARD OF SELECTMEN. THE OTHER "FIRST" WAS THAT AUXILIARY RICHARD CALLAHAN BECAME NOT ONLY THE AUXILIARY'S, BUT THE DEPARTMENT'S FIRST PARAMEDIC.

IN 1992 THE HAMILTON-WENHAM COMMUNITY SERVICE AWARDS COMMITTEE GAVE THE HAMILTON AUXILIARY POLICE A "UNIT" AWARD FOR THE MANY HOURS OF VOLUNTEERED TIME THEY HAVE GIVEN TO THE COMMUNITY.

OTHER ACTIVITIES THE AUXILIARY TOOK PART IN DURING 1992 WERE MEMORIAL DAY, THE TWO TOWN FOURTH, HALLOWEEN AND SEVERAL OTHER CIVIC FUNCTIONS. WE WERE NOT CALLED OUT AS A UNIT DURING 1992, BUT OUR GROUP IS ALWAYS PREPARED AND READY. CONTINUOUS TRAINING IN CPR, FIRST AID, FIREARMS AND CRUISER DUTY ARE ALWAYS ON GOING.

## BREAK DOWN OF 1992 AUXILIARY ACTIVITIES

DUTY DESCRIPTION	TOTAL HOURS		TOTAL HOURS
**** *****	*****		*****
CRUISER DUTY	1649.5	CPR AND FIRST RESPONDER TRNG	20.0
E.M.T. TRAINING	303.0	RANGE QUALIFICATION	45.0
DEPARTMENT TRAINING	553.0	MEMORIAL DAY	48.0
MASS. CRIMINAL JUSTICE	23.0	HALLOWEEN	39.0
COMMUNITY EVENTS	92.5	FIRES AND SEARCHES	14.5
AUXILIARY ADMINISTRATION	27.0		

I WISH TO THANK THE RESIDENTS FOR THEIR CONTINUED SUPPORT OF THE AUXILIARY AND ALSO THANK THE FULL TIME OFFICERS FOR THE TIME THEY SPEND INSTRUCTING, ASSISTING AND MOST OF ALL ACCEPTING OUR ORGANIZATION.

RESPECTFULLY SUBMITTED,

*"Duke" Seaver*

EDWARD "DUKE" SEAVER, CAPTAIN  
HAMILTON AUXILIARY POLICE



# REPORT OF THE BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year ending December 31, 1992

	PERMITS ISSUED	PERMIT FEE	ESTIMATED COST
DWELLINGS .....	30	\$ 25,355.00	\$ 5,039,000.00
BARNs & SHEDS.....	24	\$ 1,688.00	\$ 292,000.00
POOLS .....	9	\$ 840.00	\$ 160,000.00
SIGNS .....	6	\$ 70.00	\$ 6,000.00
VINYL SIDING.....	5	\$ 270.00	\$ 49,000.00
ROOFING .....	26	\$ 640.00	\$ 103,000.00
RESIDENTIAL - ADD & ALTER .....	162	\$ 11,795.00	\$ 2,130,000.00
NON RESIDENTIAL - ADD & ALTER ..	20	\$ 1,780.00	\$ 330,000.00
GARAGES .....	4	\$ 725.00	\$ 140,000.00
DEMOLITIONS .....	1	\$ 35.00	\$ 6,000.00

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## SUMMARY OF PERMITS

TOTAL PERMITS ISSUED .....	287
TOTAL NEW DWELLINGS .....	30
TOTAL PERMIT FEES .....	\$ 43,198.00
TOTAL ESTIMATED COST .....	\$ 8,255,000.00

I wish to extend a special thanks to all Town Officials for their sincere efforts and support. It has been a pleasure serving the Town of Hamilton as Building Inspector and Zoning Officer.

Frankie E. DeCoster, Jr.  
BUILDING INSPECTOR/ZONING OFFICER

by: Denise P. DeCoster

## Hamilton Conservation Commission

### Annual Report - Fiscal Year 1997

The Hamilton Conservation Commission's responsibility is to protect the Town's wetlands and wildlife residing within its jurisdiction which includes all activities occurring in or within 100 feet of defined wetlands.

Commission jurisdiction and responsibility is based on three state laws.

- The Conservation Commission Act (MGL Ch 40 s 8C)
- The Wetlands Protection Act (MGL Ch 131 s.40)
- The Forest Cutting Practices Act (MGL Ch 132 s 40-46)
- Local By-Law (Ch. 16)

Responsibilities of the Commission include

- Processing of Applications
- Investigation of Complaints
- Emergency Projects
- Enforcement Orders
- Consultation with other Town Boards
- Educational Programs
- Participation in MACC Seminars and Workshops

The Commission's responsibility and response to the filing of a typical application for activity within its jurisdiction is to

- Accept the filing of an applicant
- Review the application and assess the applicable fee
- Institute legal notification in appropriate publications
- Conduct site review by Commission members
- Hold required public meetings/hearings
- Vote to establish its official position
- Provide written notice of findings to applicant within 21 days
- Issue a Certificate of Compliance upon completion and review

## REVIEW OF FISCAL YEAR 1993 ACTIVITIES (to date)

During 1993 the Conservation Commission has broadened its involvement in conservation issues beyond the basic project review and permitting process.

The joint funding by Hamilton and Wenham of an Audubon directed educational program, has brought the issue of conservation into the school system at virtually all class levels.

Additional books have been provided to the Town library.

Meetings with local and regional associations such as the Essex County Greenbelt and others, have increased the cooperative spirit and effectiveness of many groups with similar conservation oriented objectives.

Plans began to expand the composting program for the Town.

Concern over Chebacco Lake, both its present state and future use as a recreational area and potential source of water, prompted the Commission to work closely with the Harbormaster in regulation of docks in the lake, legislating towards the elimination of Jet Skis, and to coordinate a water testing program in cooperation with Gordon College. The commission will participate in the proposed "study commission" to be formed for the purpose of evaluating the present condition of Chebacco Lake, and to make recommendations for its preservation.

## BUDGET

The Conservation Commission budget for fiscal year 1993 was approved in the amount of \$ 13,410.00. This total consisted of the following:

Contract Services -Conservation Coordinator	\$ 12,220.00
Expenses	1,190.00
TOTAL SALARIES & EXPENSES	\$ 13,410.00

## REVENUE

Revenue for fiscal 1993 through December 31st totaled \$958 versus \$2632 during the comparable 1992 period. The earlier total included fees generated by the Asbury Woods project. We are estimating total fiscal year 1993 revenues of \$2500 versus \$2907.50 earned during fiscal year 1992.



## 1994 FISCAL YEAR BUDGET

Total Salary and expenses in the proposed 1994 fiscal year are \$14,625.00. Increases from 1993 fiscal year expenses represent an increase in contract service costs, and provisions for the purchase of a computer table. Other expenses of the Commission remain unchanged.

The Conservation Commission is attempting to gradually bring the hourly wages of the Conservation Commission Coordinator more into line with the level prevailing in other towns of comparable size and scope of responsibility.

We are projecting fiscal 1994 revenues in the amount of \$2000.

## COMMENTARY

The level of Conservation Commission activity remains high although revenues may not so indicate. Public meetings are now held twice a month on a regular basis, and an individual member of the Commission is present each Monday night at Town Hall to assist in expediting the permitting process.

During the coming year, subject to an analysis of its effectiveness and approval of the Town, the Commission plans to continue developing and implementing educational programs in the regional school system on a shared cost basis with the Town of Wenham. It is our continuing hope that through this program and others, that we can create a greater awareness of the critical role played by wetlands, as well as the responsibilities of both the citizenry and the Conservation Commission.

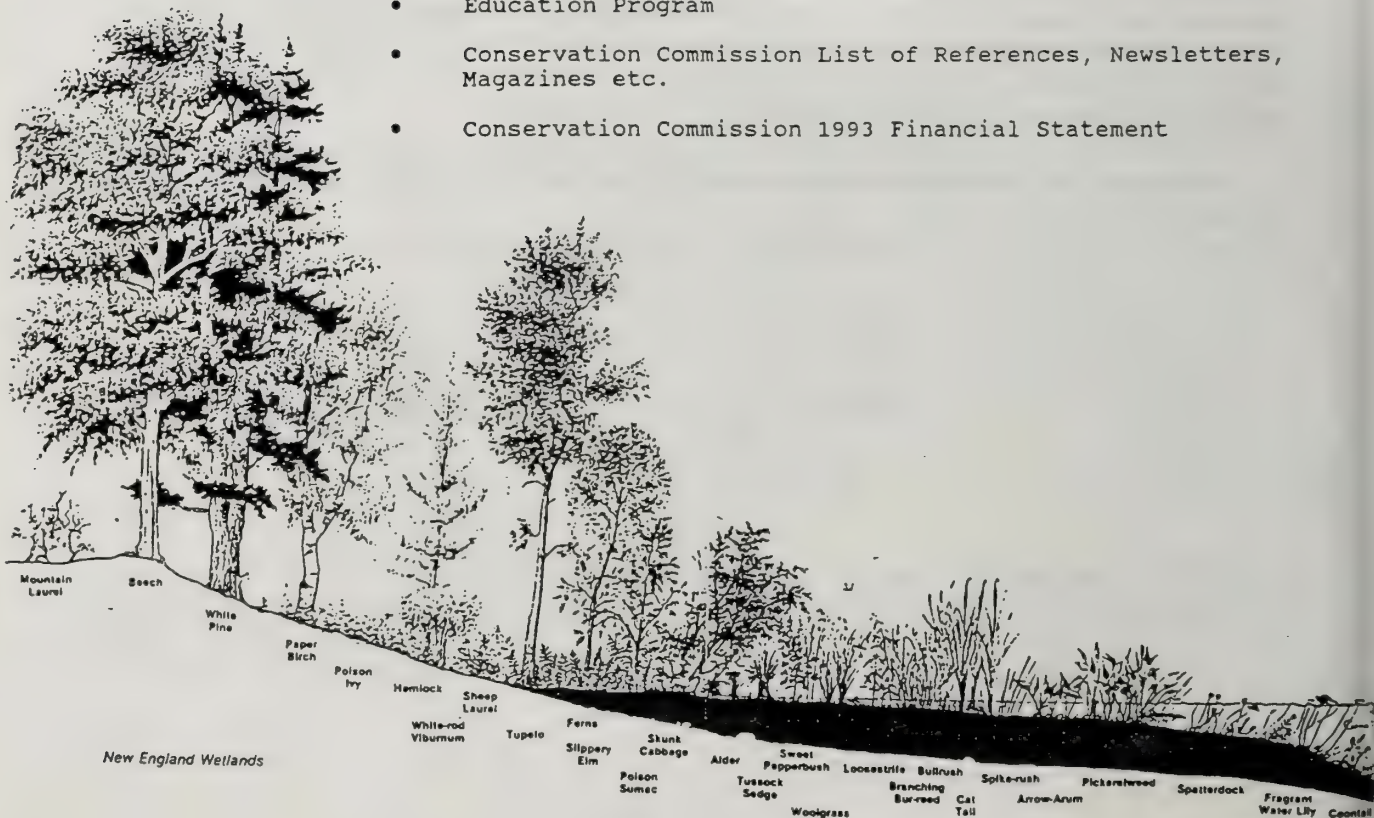
A summary of the 1994 priorities are indicated on the attached, entitled Goals 1993.

TOWN OF HAMILTON  
CONSERVATION COMMISSION  
GOALS - 1993

- Conservation/Open Land Acquisition
- Apply for Funding/Grants
  - Self-Help Funds - Frozen
  - Federal Land & Water Conservation Fund  
(Conservation and Recreation Plan required, funds available at 50/50 split)
  - International Surface Transportation Efficiency Act of 1991 (ISTEA)

Eligible activities include: bicycle and pedestrian facilities; acquisition of scenic easements and scenic or historic sites; scenic or historic highway programs; landscaping; rehabilitation and operation of historic transportation buildings, structures, or facilities; preservation of abandoned transportation corridors, as in rails-to-trails programs; archeological planning and research; control and removal of outdoor advertising; and mitigation of water pollution due to highway runoff.

- Bicycle Path, Trails Plan
- Hazardous Material Disposal
- Composting
- Education Program
- Conservation Commission List of References, Newsletters, Magazines etc.
- Conservation Commission 1993 Financial Statement



REPORT OF THE ELECTRICAL INSPECTOR

I herewith submit my report as Electrical Inspector  
for the Town of Hamilton.

Year ending December 31, 1992.

A total of 231 permits were issued for the following  
installations:

		<u>PERMIT FEES</u>
NEW DWELLINGS .....	30	\$ 12,544.00
ADDITIONS .....	40	\$ 3,543.50
REMODEL & REWIRING .....	87	\$ 2,634.00
NEW SERVICES .....	37	\$ 700.00
OIL/GAS BURNERS .....	15	\$ 170.00
SWIMMING POOLS .....	9	\$ 410.00
ELECTRIC HOT WATER HEATERS .....	6	\$ 65.00
BARNs AND SHEDs.....	7	<u>\$ 599.00</u>
 TOTALS.....	 231	 \$ 20,665.00

Respectfully submitted,

Robert B. Brown, Jr.  
Electrical Inspector



## EMERGENCY COMMUNICATION CENTER

The Hamilton-Wenham Emergency Center has completed its thirty-third year of serving the residents of the two towns. We are proud of our duty in the past and are enthusiastically looking forward to continued service in the future.

We are currently working toward completion of Enhanced 9-1-1. This system will provide a computer screen and printer which will show the address of the caller, along with any special information such as anyone with physical disabilities. This information is confidential and necessary for the public safety departments to aid the person in need of help. If anyone has information which should be included, please call the Emergency Center at any time. The funding for this project comes from the New England Telephone directory assistance charges. There will be no cost to the towns for any of the equipment. In order for the police, fire or ambulance to locate an address quickly and accurately, it is essential for each residence to be clearly numbered. We encourage the residents of the towns to place their house number so it can be easily read from the street.

At the Emergency Center, we find we are constantly striving to find better ways to aid the public. This year we have added Caller ID from New England Telephone. Four units were purchased to identify the calling number immediately. These are connected to our 468-4421 and three 9-1-1 lines. By using a telephone book which is set up numerically, the address of the caller is available within seconds. This in no way replaces the value of Enhanced 9-1-1 but does the best job for the time being.

We continue to accept alarm connections. It is important for the police and fire departments to have information for each residence which is alarmed. We need to have at least two people, other than the homeowner, to notify in case of a problem. If any resident has not recently updated the call list recently, please check with the Emergency Center for any necessary changes.

Once again, all the dispatchers thank the citizens of Hamilton and Wenham for making this a pleasant place to work. We do our best to help each caller whether the request for help is of an emergency nature or general information. We are also very lucky to receive complete co-operation from the police, fire, public works departments and town halls and for this we thank them.

Respectfully submitted,

Anne Marie Cullen

GAS INSPECTOR ANNUAL REPORT FOR 1992

I herewith submit my report as Gas Inspector for the year ending December 31, 1992.

A total of 104 gas permits were issued covering the following:

Gas Fired Boilers	17
Hot Water Heaters	35
Gas Ranges	34
Gas Dryers	19
Warm Air Furnaces	16
Direct Vent Heaters	11
Gas Unit Heater	1
New LP Cylinders	10
New Nat. Gas Services	20
Gas Piping Permits	11
Miscellaneous Gas Work Permits	15
Pool Heaters	4

I have also cooperated with the Essex County Gas Company with a list of all new appliances going into their lines to enable them to monitor additional gas needs.

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully submitted,

William C. Thomas Jr.  
Gas Inspector

## HAMILTON-WENHAM ARTS LOTTERY COUNCIL

In 1992 the Hamilton-Wenham Arts Lottery Council awarded \$3,227 to Arts Lottery Applicants and \$2,075 to Pass Applicants. Therefore the council awarded nine grants totaling \$5,302.

The receipts are as follows: Unseen Theatre received a \$500 grant for the performance of three plays performed at the Pingree Theatre. The Hamilton Public Library received \$375 to host Vacation Specials which consisted of two programs. The Pumppernickel Puppets performed two shows and Wilderwalks Storytelling performed "Once Upon a Wintertime." The Community Service of Hamilton-Wenham was allocated \$500 for an Altino String Trio concert to compliment their Fireside Concert Series. Theatreworks was granted \$500 to perform "Living in Exile," at the Pingree Theatre. ST. John's received \$200 for their annual ST. John's Music Series.

The Pingree School received two grants. They were granted \$850 to present three performances of the musical "Oliver." They also were allocated a \$300 grant to present the "Little Theatre of the Deaf," a one hour theatrical production for both the hearing and the hearing impaired.

The Performing Arts Student Series known as the PASS Program allocated \$2,075 for local school children to attend professional performances. The Hamilton-Wenham Regional High School received \$1,575 to send 200 students to attend a Performance Series at Emerson College. Cutler School was allocated \$500 to send 60 second grade students to see "Rapunzel at the Berklee Performance Center.

In December the Hamilton-Wenham Arts Lottery Council sent nine grants totaling \$3,987 to the State for approval. We will receive their decision by the spring of 1993.

I encourage the community to take advantage of the Pingree Theatre. As you can see many of our receipts chose the Pingree Theatre to host their performance. The Pingree Theatre offers a wide variety of performances for all ages. Since many performances are subsidized in part by the Hamilton-Wenham Arts Council ticket prices are low. Aside from that it is a short drive and you don't have to pay to park.

This concludes my fifth annual report. Enjoy the Arts!

Respectfully Submitted,

Winifred J. Wilson  
Chairman

Dr. Thomas Adams  
Philip Craig  
Terese Frasca  
Jean Buckley  
Roberta Berg  
Fern Myers  
Lisa Otis



## HAMILTON HOUSING AUTHORITY ANNUAL REPORT FOR 1992

The Hamilton Housing Authority herein submits their report for the year ending December 31, 1992.

Office is located at 121 Railroad Avenue, So. Hamilton in the lower level of the Robert H. Brooks House.

The Robert H. Brooks House is our newly Congregate Housing. A two story building consisting of two separate apartments with 6 bedrooms on each floor. The Robert H. Brooks House offers independent living to seniors and handicapped adults who may have some limitations which make it difficult to live alone. Staff Coordinator is Gini Rooney, employed by Senior Home Care Services.

The Elderly Housing consists of 5 Buildings with a total of 40 apartments. Some of the tenants donated their time and expertise to repair and upgrade the outdoor benches throughout the complex.

The DesVeaux House managed by Family Continuity Program, Directed by John Mulvirhill, located at 117 Railroad Avenue, provides a warm environment to seven adults, with special needs. The residents attend programs which allow them to attend school, to perform volunteer work, and social clubs. The Hamilton Housing Authority is proud to have a much needed supportive service in the community.

The Family Housing, located at 31 Union Street, consists of three two-bedroom apartments, which provides affordable housing for low-income families.

The Harris Avenue Development still remains in litigation, however, due to a lack of funding in the States budget, family development projects are on hold. We remain committed to provide additional family housing, and will continue are efforts to complete the development. The Harris Avenue Development will consist of four three-bedroom units.

The Rental Assistance Program ended October 31, 1992 being replaced by the Mass Rental Voucher Program(MRVP). Unfortunately this has left the Authority with only one voucher certificate. The Board of Commissioners voted to turn the one voucher over to another Authority, which had the MRVP Program.

ALL PROGRAMS OFFER PREFERENCE TO LOCAL RESIDENTS AS WELL  
AS PREFERENCE TO MINORITIES IN PROGRAMS WHERE AFFIRMATIVE  
ACTION GOALS HAVE NOT BEEN MEET.

WE ARE AN EQUAL HOUSING OPPORTUNITY AUTHORITY

The Board of Commissioners and the staff of the Hamilton  
Housing Authority appreciates the continued support from  
the Town of Hamilton and all the Citizens of Hamilton.

Respectfully submitted;

Chairman, Robert Nyland	1994
Vice-Chairman, James Campbell	1995
Treasurer, William Nolan	1997
State Appointee, Thomas Gale	1993
William Stechenfinger	1996
Executive Director, Lisa M. Bright	
Maintenance, Robert Irvine	

## TOWN OF HAMILTON OFFICE ON DISABILITIES

The Town of Hamilton Office on Disabilities completed another year of activity.

Ruth M. Dolan was elected chairman for the coming year.

New members added to the committee include: James M. Sullivan, Jr., and David Varney.

Members attended various Zoning Board hearings throughout the year and offered suggestions to the applicants in order that they may meet the state and federal requirements of the disability laws. Hearings attended included: Hamilton-Wenham News Store, the radio station, Gas/Station Store, Kids' Connection Day Care Center and former Junior High School gym. The committee received cooperation from each of the cases involved.

While the committee on disabilities has no official capacity, they have a responsibility as a committee, appointed by the Board of Selectmen, to inform those persons contemplating structural changes to their places of business, that they must be in compliance with state and federal laws regulating access for disabled persons.

A suggestion to install a doorbell at the handicap entrance into Town Hall was completed. The committee is presently assessing handicapped parking availabilities in various locations about town. An informal meeting with a member of the Board of Public Works explained that resurfacing Railroad Avenue this spring would raise the street level making it easier for handicap persons to access the sidewalk. The board also said it would remove anticipated snow accumulation from the ramp areas onto sidewalks downtown.

Chairman Ruth Dolan and Secretary Madelyn Liberti attended the Massachusetts Developmental Disabilities Program held at the State House. Information obtained will be helpful in carrying out future projects.

The committee also received information from the Gallaudet University Regional Center located at Northern Essex Community College offering a wide array of resources and services for persons who are deaf or hard of hearing. Persons interested may contact the Director of the Regional Center, Kathleen M. Vesey at (508) 374-3701

The committee hopes to begin working on a town self-evaluation project in order that the as a town, we may proceed to meet the special needs of our townspeople.



- 2. -

The following is an excerpt from the National Organization on Disability whose Vice-Chairman is James Brady, former White House press Secretary:

"With just seven years to go before the 21st century, real and fundamental changes are on the horizon in the historical relationship of people with disabilities to American society.

Old habits and practices that have excluded people with disabilities from fully participating in mainstream America are giving way to new attitudes and practices of inclusion. And it's happening where it counts the most and where the changes can be enduring - in local communities where people with and without disabilities go about their daily lives.

One reason for the growing spirit of inclusion is that both non-disabled and disabled people are working together on a voluntary basis for changes in their own local communities. They are developing agendas for change in their own backyards. And they are finding that when they bring down physical barriers and change outmoded negative attitudes toward people with disabilities, the whole community experiences incremental benefits."

The Town of Hamilton Office on Disabilities, with the help of the community, hopes to make a difference for persons with disabilities, that they can realize what they can do, rather than deny them based on what they cannot do.

Respectively submitted,  
Madelyn C. Liberti, secretary

Committee Members include:

Ruth G. Dolan, chairman  
Madelyn C. Liberti, secretary  
Jesan T. Austin  
Betty Dunbar  
Catherine Ritter  
David Varney  
James M. Sullivan, Jr.  
John Murray

## HAMILTON - WENHAM CABLE TV ADVISORY BOARD

The Cable Advisory committee met on a every other month schedule for the past year. The year saw a good increase in the local programs shown on channel 3 and as always the coverage of the selectmen's meetings in both towns was the program most watched, followed closely by Citizens Forum and the school committee meetings.

While there haven't been any major changes on the local end of cable, other than a realigmwent of the channels so that they are matched to the cable channels, the big news is the federalgovernment put back into place, the regulation that local boards have control over rates and other parts of the contracts. In the past, local officials could complain about rate increases, but not void them. With the new rules back in place, cable companies have to show why the increase in rates are justified and get the approval of the local boards.

We hope that this will now give us some extra control over not only higher rates, but the overall contract and our board may be able to get some type of senior citizen discount, something we do not have at this time.

Again, our thanks to the selectmen of both towns for their continued support and to the citizens of Hamilton and Wenham who support us by watching the local programs and for their suggestions on how to improve programming.

Leigh M Keyser  
Chairman

Willim Heitz  
Leland Grimes  
Norman Durkee  
Barbara Scaletti

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

### TO THE CITIZENS OF HAMILTON AND WENHAM:

The 1992 school year was a challenging and exciting year for staff, students and administration. The District continued to provide a diverse and comprehensive learning program for all students. In January, the School Committee voted to become a School of Choice. Consequently, over a hundred twenty students including former tuition students, became part of the district's new "School Choice" program. Revenues from this program helped to reduce the assessments to the towns of Hamilton and Wenham while maintaining the current programs. Recognizing the financial difficulties of both communities, the School District for the second consecutive year reduced its net budget to a 0%. Grants, donations from individuals, the Local Education Fund and revenue from state grants helped to support the district's curriculum and staff development endeavors.

The school district initiated a year long study on AIDS education. Members of the community, faculty and administration participated in monthly meetings to investigate the effectiveness of the school district's current health program including the topic of AIDS. Public hearings were held during the school year culminating in the School Committee's acceptance of the recommendations by the Study Committee. In other areas of the curriculum, reviews continued in elementary reading and mathematics, middle school social studies and high school English, foreign language, physical education and art.

Community involvement in our schools were enhanced by the establishment of a new volunteer program. Initiated by Peg Timpson, a Hamilton citizen, efforts were directed toward assisting the Fine Arts Department and tutoring in the elementary schools. The Local Education Foundation supported the establishment of an IBM Mathematics Lab at the high school and pledged their support of that endeavor for the next five years. The continued support of the Friends groups at each of the schools helped to maintain many programs that would otherwise have been impacted by decreases in state and local funds. Throughout the year, School Committee members continued to work with our local legislators to pursue new education initiatives in local funding through the proposed educational reform bill. Students and faculty excelled in a variety of areas; science, art, drama, history. Faculty members achieved recognition in such areas as technology and geography. The school district saw the retirement of one of its most recognized and talented faculty members. Sonja Pryor, Director the district's music program retired after some twenty-eight years of service to our school district. Leonard Swanson, the senior teacher in the school system, retired after thirty-five years of service to the District. Both of these individuals provided years of dedication to the children and parents of our community. We thank them for their life time of service. The School Committee saw the retirement of two of its members, Betty Stone, the former chairperson on the School Committee and School Committee member, Jill Chagnon. The School District wishes to thank these members for their years of service to the children of our community.



The citizens of Hamilton and Wenham should be extremely proud of its school district and the role it plays in educating the future citizens of our country and state. The dedicated staff, the support of parents and citizens of the community are the ingredients that make our school district an outstanding institution for learning.

This report would not be complete without expressing my appreciation to the members of our School Committee for their dedication to the children of Hamilton and Wenham. The citizens of our communities are truly fortunate to be served by such dedicated and committed people.

Patricia A. Alger, Superintendent

HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE  
TERM EXPIRES

James Purdy (Chairman) 9 Larch Row, Wenham 01984 (468-7049)	1993
John McWane(Vice-Chairman) 175 Woodbury St., So. Hamilton 01982 (468-2612)	1994
Jaclyn Finocchio (Secretary) 13 Conrad Circle, Wenham 01984 (468-3031)	1995
Carolyn Chouinard (Asst. Secretary) 16 Hamilton Ave., So. Hamilton 01982 (468-2256)	1993
Don Gallant (Treasurer) 28 Mayflower Dr., Wenham 01984 (468-2357)	1995
Elizabeth Crosbie 7 Donald Rd. So. Hamilton 01982 (468-1079)	1994
Frank Cause 28 Juniper St., Wenham 01984 (468-3897)	1994
Elizabeth M. Reilly 68 Rock Maple Ave., P.O. Box 262 Hamilton 01936 (468-7458)	1993
Robert Whittier. 35 Waldingfield Rd. P.O.Box 2608 So. Hamilton 01982 (468-4020)	1995

### CENTRAL ADMINISTRATIVE OFFICE

MAILING ADDRESS: Superintendent of Schools  
775 Bay Rd.  
So. Hamilton, MA 01982

TEL: (508) 468-5310

Patricia A. Alger	Superintendent of Schools
Charles E. Cooke III	Business Administrator
Mark L. Kaufman	Curriculum Director
Jean M. Vitale	Secretary to Superintendent
Nancy A. Smith	Payroll Supervisor
Lois E. McIntyre	Bookkeeping Supervisor
Margaret A. Patch	Secretary/Bookkeeper

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### NONDISCRIMINATORY POLICY UNDER TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND CHAPTER 622, STATE OF MASSACHUSETTS

Federal law prohibits discrimination on the basis of sex in educational programs or activities receiving Federal financial assistance. In accord with requirements of Title IX of the Educational Amendments of 1972, as well as Chapter 622, State of Massachusetts, the Hamilton-Wenham Regional School District hereby serves notice that it does not discriminate in any educational programs or activities or in employment therein. Glenn Rogers, Hamilton-Wenham Regional School District, 325 Bay Rd., South Hamilton, Massachusetts 01982 (TEL: (508) 468-5340) has been designated as the employee responsible for coordinating the Hamilton-Wenham Regional School District's efforts to implement the nondiscriminatory policy



## **REPORT OF THE DIRECTOR OF CURRICULUM**

During 1992, the district continued to implement its comprehensive curriculum renewal plan. The elementary reading and mathematics programs were revised and a new writing curriculum guide was developed for all three levels: elementary, middle and high school. Work on the new middle and high school social studies curriculum proceeded with the completion of guides for grades six through nine and the development of the tenth grade program. Spanish was introduced into the foreign language program at the middle school and the K-12 art program developed a new program guide. Also, the K-12 physical education program was reviewed and updated.

During the summer, there were fifteen locally funded and seven grant funded curriculum workshops which took place. Most of these projects developed the new curriculum guides, and several workshops enabled teachers to create new units or work with new resources for students.

Once again, the larger picture for grant funds continued to be limited; however, all available resources were used to support program development. Federal grants enabled sixteen groups of teachers to receive mini-sabbaticals to improve their curriculum or their instructional skills. Science and math teachers participated in many workshops and conferences supported by federal Title 2 funds. Local resources helped to provide needed support for programs, materials and professional development. Through the Hamilton-Wenham Local Education Fund and other private sources, the district was able to develop innovative projects in technology and staff development. Over twenty training sessions for teachers, called "Tech Tuesdays", were held on new approaches to using technology in the classroom.

The AIDS Education Advisory Committee completed a study of the district's AIDS education program and submitted its recommendations for final approval. These recommendations supported the continuation of current educational activities and an increased emphasis on AIDS education throughout the schools. The district also supported the work of the Hamilton-Wenham-Essex Alliance Against Drugs in sponsoring parent education workshops and the publication of a periodic newsletter with information about substance abuse prevention activities.

The school district continues to promote student learning, community involvement and professional growth. These three ingredients provide the basis for a strong and vital school system.

Mark Kaufman, Director of Curriculum

## REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

1992 was a productive and rewarding year for the special education department. With the support of the staff, parents and school committee, we provided excellent special education services to over 250 youngsters with disabilities.

The district is now in compliance with the revised regulations to Massachusetts Law, Chapter 766. These new regulations emphasize the Least Restrictive Environment (LRE) mandate requiring that teachers use alternative instructional approaches and materials in the regular classroom so that students with disabilities can meet with success. To help teachers meet this requirement, workshops were held at each building to review instructional strategies. Summer workshops enabled regular and special education teachers to develop joint curriculum and materials. In addition, a team of educators from each school attended a three day training session to strengthen the support team that assists teachers in helping all students become more successful. The district received a grant from the Department of Education to support these activities.

Workshops were held to inform parents and staff about the new regulations and the concepts within the legal mandate. A booklet entitled, *New Developments in Special Education Laws* was developed and distributed at each of the eight workshops. A new *Guide to Special Education in the Hamilton-Wenham Regional School District* was written and disseminated to parents. This guide describes the programs and services available in the district as well as the evaluation and placement process specified by the changes in the law.

Changes in staffing patterns have enabled us to better meet the needs of children and their families. Each elementary school now has a TEAM chairperson, and the middle school has a school psychologist who also serves as the TEAM chairperson. A committed special education faculty brings a great deal of energy and expertise to working with students and their families. Teachers both attended and presented workshops on new program models based on the LRE mandate. These models support the practice of sharing the responsibilities for educating children with disabilities between regular and special education teachers.

The district has made tremendous strides in successfully accommodating children with mild disabilities in regular classroom programs. Our youngsters with moderate to severe disabilities offer many challenges. In the Winthrop School, we have developed an inclusion program for four children with disabilities to be educated with their age appropriate peers. This type of program requires a tremendous amount of collaboration among regular and special education faculty and parents. Winthrop School also became the host of the Cape Ann Collaborative's FACE program for children with severe disabilities. Four Hamilton-Wenham students along with two from Rockport and one from Manchester are served by this program.

The special education department thanks the entire community for supporting our special education programs.

Susan S. Rees



## CUTLER SCHOOL

### TOWN REPORT

1992 proved to be another exciting and challenging year for students and staff of the Cutler School. Our enrollment remained stable this year with 374 students in 19 classes serviced by 17 classroom teachers and related support staff. We shared many of our support personnel with the Winthrop School and the High School.

Staff changes included the retirement of Leonard Swanson, thirty-five year veteran teacher in the Hamilton-Wenham Regional School District. He had spent the 1990-1991 school year in England as a Fulbright Exchange Teacher and returned in Fall, 1991 to join us for his last year. Leonard was an inspiration to all of us with his energy and enthusiasm for teaching. Karen Woolf, a twenty year veteran, was granted a year's leave of absence to become a visiting Professor of Education at the University of New Hampshire. Rebecca Roy and Gretchen Ahearn replaced these two dedicated teachers. Carol McLaughlin, secretary at Cutler, moved to Florida in December with her family. She will be missed by all our families for her warmth and supportive manner. Karen Keay has replaced Carol and we are delighted we were able to convince her that an educational environment was an alternative to the corporate world.

We completed a review of the reading and math curricula and were able to purchase some new programs for the first time in ten years. We also revised and strengthened our writing curriculum.

There were several new initiatives which the Cutler staff created this past year. For example, the "Project Write Now" pilot word processing program was initiated by Heidi Hollum, fifth grade teacher at Cutler. With support from Mullen Advertising, Mount Vernon Associates, Best Bet, and The Wenham Village Improvement Society, we were able to purchase laptop word processors for fifth grade students to use in writing. We found that students' interest and ability to write well improved with the use of this tool. The pilot program proved to be so successful that we expanded it to all fifth grades throughout the district this year. Without the financial support of individuals, corporations, and other community organizations we would not have been able to pursue this "good idea".



Staff development continued to be a strong component of our school system. We were able to offer, through a grant, "The Skillful Teacher" course to many of our elementary staff. In addition, we offered courses in technology.

The Cutler School community Art Gallery opened with an exhibit by the district's art teachers this past September. Artists from the community are able to exhibit their work in the lobby gallery on a monthly basis.

In the Spring, Roger Mallows, principal of an elementary school in England, shadowed me for a week at Cutler. We discovered that although we are separated by thousands of miles and a different culture, we have many of the same issues and concerns.

Also in the Spring, a new support organization was formed which has had a positive impact on our school. The Community Volunteers, a committee of individuals from Hamilton and Wenham who enjoy working with students, was formed by Peg Timpson. The volunteers help students with school work, listen to them read, and work with them in the technology center. We are delighted to work in partnership with these dedicated volunteers!

We appreciate and value the support which the towns of Hamilton and Wenham have demonstrated to our school throughout the year. Please visit us at Cutler!

Susan Cooke  
Principal, Cutler School

WINTHROP SCHOOL  
TOWN REPORT  
1992-1993

The Winthrop School continues to grow in the number of students and parents we serve and the variety of educational programs we provide. This year the North Shore Collaborative's Elementary Program moved from Essex to Winthrop School. Its staff and children are welcome additions to our school community and have integrated smoothly into all facets of our school. Nearly all of these children have been included in regular classrooms and spend a portion of their day working with other Winthrop students in Language Arts, Music, Art, and Physical Education.

We have also increased by one new third grade class this year with a fourth grade needed next year and a fifth the following year. This has put pressure on our already creatively utilized space. Due to these population increases our library now shares its space with a Music Program and a small area for our Math Specialist. At the end of the 1993-1994 school year, we will be out of space and still require one more classroom.

The Winthrop School also continues to serve a variety of outside needs and is heavily utilized throughout the year by our community and other organizations.

We are in the third year of our five year curriculum revision process. Teachers are now working with new reading, writing, and math programs. Through our strong in-service training programs, staff members are continually upgrading their instructional skills and knowledge. We continue to strive to be at the top in the use of new computer and scientific technology. This year we are piloting a Lap Top Computer Program in our fifth grades. Teachers and staff are working together to set high expectations and standards for our students and themselves.

This year the town of Hamilton began its year long celebration of its 200th birthday. Our teachers and pupils are engaged in a variety of activities that contribute to these events. Winthrop School has completed a year long project on the history of Hamilton and Wenham, which culminated in our "Tapestry of Two Towns" poster size book. This fall, in conjunction with the Cutler School, we presented a musical by this name to our communities.

The Friends of Winthrop School, our parent support group, helps to enhance the education of our students in a variety of ways. They are constantly raising funds to support our educational program, as well as serving as assistants and tutors. Other citizens of all ages are now volunteering within our schools and providing additional assistance to our students in the form of small group instruction, one

on one tutoring, and leading story discussions.

Our School District is fortunate to have the interest and support of its community members, in such a variety of ways. This is part of what makes us special and the education we provide our children excellent. It helps us meet high expectations and strive for high standards so our children will be prepared for the global interactions they will encounter in the twenty first century.

Glenn R. Rogers, Principal



## BUKER MIDDLE SCHOOL TOWN REPORT

The Buker Middle School is committed to providing a safe environment, a meaningful school experience, and a sound education for its students. A commitment to high standards and high expectations, combined with support from parents and the communities, has allowed us to move forward as a middle school both in philosophy and practice. The entire academic curriculum, combined with the many extra-curricular and intramural activities, affords our students a variety of challenging, wholesome, and rewarding programs which help address the developmental stages of the middle school child.

New staff to Buker this year include: Dr. Gary Eisenhower, Psychologist, from the Winthrop and Cutler Elementary schools; Ms. Claudia Frost, Fine Arts Department Chairperson for grades six through twelve, who is from North Dakota State University where she taught music; Ms. Lynne Lovelace, a sixth grade teacher, from the Regional High School; Ms. Regina Sternlicht, a foreign language teacher from the Chittenango Central Schools in Chittenango, NY; Ms. Lale Lewis, an art teacher who is completing her Masters Degree at the University of Massachusetts; and Ms. Martha Gourdeau, a library assistant, from Phillips Exeter Academy where she served as an admissions officer.

The understanding of learning styles, "cooperative learning" techniques, the implementation of interdisciplinary units, and a greater use of technology are used to enhance learning and to increase self-esteem among our students. In addition, several of our staff were invited to share their expertise at outside workshops and conferences in the New England area.

Parents are an integral part of the middle school, and their participation and involvement are greatly encouraged. The Friends of Buker continued to be active and supported the school in many ways. We also have encouraged and welcomed community involvement with Buker.

It is our intent to foster a middle school environment that is safe, that is conducive to both learning and teaching, and that addresses all the needs of the middle school child. The smooth running of a school can only be accomplished through the efforts of many people, and we would like to not only thank the Wenham Police Department, the Wenham Highway Department, and the other town departments that have helped us during the year, but also the parents, the communities, and the School Committee for their support and commitment to Buker and its programs; finally, we thank the staff for their dedication to educational excellence for our students.

Kalil S. Boghdan, Principal

**BUKER MIDDLE SCHOOL  
JUNE 1992**

Andrew Abbott	Charles Green	Sara Pasquarelli
Heather Ahearn	Jonathan Hall	Amy Perkins
Michelle Antico	Jessica Hancock	Keith Polischuk
Ben Armington	Lise Hansen	John Popadic
Jennifer Belleau	Lisa Healey	Kevin Potter
Jamie Birarelli	Timothy Herrick	Melissa Procter
Dale Biser	Heather Hilton	Joshua Quinby
David Boudreau	Sarah Hinch	Ryan Reed
Patrick Brown	Katie Hobbie	Daniel Reilly
Tara Budrow	Mari Jackson	Michelle Rubino
Emily Cannon	Megan Jones	Kevin Russell
Catherine Carleo	Sarah Kalloch	Nina Salza
Joanna Castro	Colin Keenan	Daniel Scholnick
Lindsay Chutter	Laura Kerivan	Courtney Schusheim
Ashley Clark	Joel Kline	Erik Scott
Amanda Cooper	Marnie Koch	Geoffrey Seanson
Parker Corwin	Allison Latusky	Alan Shearer
Michael Cox	Patricia Latusky	Elizabeth Simon
Amy Craigen	Rebecca Lawnsby	Carrie Smith
Kelly Cuddyer	Jared Lazzaro	Jason Smith
Sean Cullen	John Letourneau	Jonathan Snow
Brian Cutter	William Linskey	Carrie Spence
Christian D'Orazio	Brian Liporto	Emily Stephens
Matthew Damato	Reina Lovelace	Karin Swanson
Mark Day	Nicole Lund	Amy Sweet
Michael Defort	Tony MacMillan	Peter Talbot
Maria DiSanto	Laura Maestranzi	Jason Tremblay
Nicole Donovan	Michael Maione	Robert Tuneburg
Laura Dorato	Amy Martin	Jeffrey Vincola
Emund Dove	Lauraeen McCarthy	Michael Vitale
PJ Duserick	Kate McCulloch	Jess Wagner-Whyte
Allison Dyer	Daniel McDougall	Julia Waldo
Brandy Emery	Brian McGowan	Seth Warner
Stephen Foote	Andrew McNamara	Amy Weagle
Naomi Fulwider	Josh Moreau	Ian Weller
Jesse Funchion	Catherine Mougalian	Jennifer Wilson
David Gale	Jerome Murphy	Abigail Witt
Darlene Gallant	Karina Nathan	Pamela Woodberry
Conrad Garfield	Hillary Oak	Seth Zimring
Matthew Goehlert	Christina Pai	
Jennifer Greeley	Sonja Palmquist	
	Kelly Parker	

## High School Town Report

It has been my observation that an excellent school has a variety of successful activities during the school year. If my observation is correct, then I can once again report that Hamilton-Wenham Regional High School is in very good stead.

As in the past our students have represented themselves, their school, and their communities very well. In the National Merit Competition nine members of the Class of 1993, Jennifer Banks, David Bullivant, David Christianson, Derek Gallant, Chris Grancio, Ilana Liebert, Rachel Noack, Robert Rosell, and Jamieson Smith earned Commended Scholar status while Peter Hardigan and Ben Twining earned prestigious Semi-Finalist status. In the National History Day competition our students also fared well with Brian Norwood, Bettina Chadbourne, and Malina Linkas earning first place awards at the State Competition and qualified for the National Competition at the University of Maryland. The high school was pleased to learn that Emilie Curtis, our Jewish-War Veteran's "Classmates Today - Neighbors Tomorrow" award winner, was selected as the State-Wide Award winner. Our DAR Award recipient this year was Kirsten Grimes. Nicole Rueda-Watts, Melissa Villa, Andrew Horan, Trip Weiler, and Kanchan Balse entered the Boston Globe Scholastic Art Competition and all five students received awards with Andrew Horan's, Trip Weiler's, and Kanchan Balse's art work selected to represent the Northeast Region at the National Competition in New York. Six students, Milton Weiler, Brian Watson, Matthew Borgam, Ben Twining, and Joseph Ramsey, were selected to sing in the Northeast District Chorus while Amy Roan was chosen to play violin in the Northeast District Orchestra.

Athletically, our students and coaches continue to exhibit a tradition of commitment, excellence, and sportsmanship. CAL All-League recognition went to the following students: Seth Baker (soccer), Chris Grancio (basketball, track, and soccer), Jill Fucillo and Amy Sivo (cheerleading), Matt Dodge, Eric Knudsen, and Justin Johnson (wrestling), Glen Bergeron, Nate Woodman, and Albert Mitchell (baseball), Kristen Kelly (tennis), Scott Ashwood (track and cross-country), Darin Shearer, Dan Saulnier, and Ben Hauck (track), Steve Porter and Dave Ireland (tennis), Liz Diephus and Jen White (field hockey), Seth Koch (golf.) In addition Darin Shearer was selected as a Boston Globe Scholastic Athlete while Susie Herrick was a State Champion in swimming. Cape Ann League Coach of the Year honors were earned by Judy Moore (cheerleading), Claudine Watson (tennis), Cliff Mello (soccer), Martha Gourdeau (field hockey), and Gelean Campbell (golf). Our Boys Track and Golf teams won the Cape Anne League Championships this year.

While our students were accumulating honors and awards, they also demonstrated their caring and humanity in several very significant ways. When immediately



after graduation senior Mike Fucillo was struck with meningitis the outpouring of support from the student body and the school community was overwhelming. And this support has continued as Mike wages a gallant comeback from this devastating disease. In September the student body once again rose to the occasion when senior Scott Michno announced that he had AIDS. Within weeks students and staff throughout the school began wearing the red AIDS awareness ribbons. Our school community has been strengthened by the personal courage, determination, and fortitude displayed by both Mike and Scott.

This past year Ms. Sonja Dahlgren Pryor retired after twenty-six years of dedicated service to our students and communities. Sunny Pryor has left a legacy of excellence in music and commitment which will pervade our schools for years to come.

As a District we have undertaken a goal of reviewing our standards and expectations for ourselves and our students. Without question, if our students are to compete successfully in a global economy, then they must work harder and work smarter. Frequently, we as adults get mired in the debate that when we went to school we had more homework, walked up hill to school both ways, and learned more. But, what we did is NOT the question. Rather our students must develop a new set of competencies and foundation skills as well as work harder and smarter if they are to enjoy a standard of living equal to or better than we enjoy. More than ever we need your support and reinforcement of excellence in standards and programs that will prepare our young people for the 21st century.

John Elwell  
Principal

# HAMILTON-WENHAM REGIONAL HIGH SCHOOL

## JUNE 1992

Stacie Alimenti	Shane Gauthier	Albert Mitchell	Craig Simons
Peter Andersen	Jessica Gazzola	Adam Morin	Donna Simons
Nicole Andreottola	Jeffrey Goldberg	Matthew Mougalian	Jonathan Slate
Kanchan Balse	William Goodwin	Keri Muise	Bridget Smith
Cindy Bartholomew	Meghan Guittarr	George Mullin	Robert Steach
Glen Bergeron	David Hannah	Richard Newton	Daniel Stephens
Stephanie Binda	Douglas Hansen	Aerie Nowicki	Gilbert Sutcliffe
James Blais	Meghan Harris	Conor O'Brien	Amy Talbot
Susan Boghdan	Arthur Hatt	Eric O'Neil	Katherine Teel
Daniel Boutchie	Jennifer Heitz	Dahlia Offenberger	David Tessicini
Robin Bronk	Susan Hileman	Heather Osborn	Peter Thomas
Jason Burke	Justin Hoggard	Lynne Paglierani	Stephen Thompson
Julie Caldwell	Stephen Hoggard	Matthew Parsons	Diana Viggiano
Colette Camp	Ashley Hoyt	Michael Pascucci	Melissa Villa
Alexandra Cann	John Ireland	Maitri Patel	Matthew Whitman
Rebecca Care	Dean Johnson	Shannon Patti	Adam Wills
Barry Carlton	Priscilla Kenney	Juan Pena	Nathaniel Woodman
Elin Carter	Peter Knowlton	Valerie Peona	Mindy Zaniboni
Erica Celentano	Eric Knudsen	Letizia Peyla	
Lisa Chamberlain	Stephan Landers	Brandon Picard	
Jeremy Clark	Timothy Lane	Jamie Pierce	
Peter Coleman	Aaron LaRoche	Stephanie Poirier	
Kristen Cosselman	Jennifer Lebida	David Polito	
Jesse Crowley	Danielle LeBlanc	Anne Popadic	
Danielle DiLiegro	Richard LeBlanc	June Poste	
Beth Dixon	Jeremy Lee	Matthew Power	
Stephen Dorman	Mirinda Lee	Carl Princi	
Alyssa Dorrie	Cheyl Lemelin	Whitney Purdy	
Emily Duncan	Eric Letterman	Carrie Remsen	
Andrew Dupee	Hosanna Lettvin	Leslie Repetto	
Jennifer Dupee	Stephen Lombara	Christopher Rezza	
Lisa Dupee	Adam Lutz	Stacy Richards	
Alexandra Ellsworth	Robin Lyness	Helen Richardson	
Noah Erikson	Sheri Lyons	Emily Riggs	
Chenay Etna	Megan MacGilvary	Jeremy Roberts	
Rebecca Ewing	Richard Maestranzi	Matthew Robinson	
Brian Foulds	Joseph Maher	Lisa Sarandopolis	
Gabriel Frasca	Matthew Maniates	Daniel Saulnier	
Brandi Fraser	John Mansfield	Christine Savory	
Fiona French	Michael McGowan	Jonathan Sawyer	
Anthony Fucillo	Sarah McNeilly	James Scoglio	
Jessica Gadbois	Sarah McWane	Karen Sellars	
Jason Gale	Melissa Mercier	Fayette Severance	
Stephen Gamble	Adam Mering	Darin Shearer	
Maureen Gangi	Lorelei Messersmith	Gretchen Shuman	

### AGE OF ATTENDANCE

Pupils entering the kindergarten in September must have been at least five years of age on September 1st preceding entrance in September. Parents registering a child for kindergarten must present to the principal the child's birth certificate, and a statement from a doctor of the result of the physical examination which was given during that current year of registration . The schools hold a regular registration for kindergarten each spring.

### NO SCHOOL SIGNAL

A matter of policy, school will be in session whenever possible. When weather conditions are questionable, parents are urged to exercise their own judgment as to whether or not their children attend school.

If it seems inadvisable to have school in session, the following procedure for no school signals will be observed. Radio Stations WEEI, WESX, WBZ , WMJX, WVBF, and TV Stations, WBZ (Channel 4), WEEI (Channel 5), WHDH (Channel 7), and Channel 11 on Cable TV will be notified not later than 7:00 a.m. so that notification may be broadcast by them between 7:15 a.m. and 7:30 a.m. At 7:00 a.m. the no school 22-22 will be sounded on the local fire alarm. In the event of a delayed opening, which will be announced on the same stations, school will start two hours later and A.M. Kindergarten will not be in session.

### VACCINATION

According to Legislative Acts of 1967, Chapter 590, each child, unless otherwise exempted, to be admitted to school shall present "a physicians certificate" that the child has been successfully vaccinated against smallpox and immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis and such other communicable diseases, as may be specified from time to time by the department of public health.



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT DIRECTORY

SPECIAL EDUCATION STAFF

Rees, Susan/Director  
Gajeski, Marjorie  
Gluckert, Pat  
Maidment, Virginia

CUTLER

Becker, Constance, Chairperson  
Brown, JoAnne  
Lucia, Susan  
Richardson, Amy  
Sullivan, Katherine

WINTHROP

Malio, Karen, Chairperson  
Conrad, Faith  
Gillespie, Martha  
Kincaid, Kerri  
Leach, Joyce  
Madore, James  
Marchetti, Patricia  
Richardson, Amy  
Stone, Jennifer

MIDDLE

Eisenhower, Gary, Chairperson  
Bratt, Carol  
Mendonca, Mary  
Nassaf, Mary  
Prunier, Joyce  
Thomas, Suzanne

HIGH

Jones, Jean, Chairperson  
Bryant, Helen  
Cornacchio, James  
Freeman, Charlene  
Halleran, Patricia  
Norris, Janet  
Staubitz, Anna  
Varrell, Martha

FACE PROGRAM

Frontiero, Deborah  
Halgren, Nancy  
MacDonald, Ruth  
McKay, Bonnie

SPECIALISTS

Hackler, Lucinda  
Hall, Marion  
Mercier, Helena

CUTLER STAFF

Cooke, Susan/Principal  
Adamik, Mary/Gr. 2  
Ahearn, Gretchen/Gr. 2  
Arnold, Linda/Gr. K  
Bandrowski, Wendy/Gr. 4  
Boghdan, Dolores/Gr. 1  
Clemenzi, Chris/Gr. 3  
Dupray, Sandra/Gr. 2  
Hollum, Heidi/Gr. 5  
Larchez, Pam/Gr. 1  
Morrow, Lynda/Gr. 5  
Miller, Patti/Gr. K  
Oliveira, Rebecca/Gr. 3  
Remondi, Kristin/Gr. 5  
Robertie, Judy  
Rogers, James/Gr. 4  
Rogers, Nancy/Gr. 1  
Roy, Rebecca/Gr. 3

SPECIAL TEACHERS

Bailey, Jean/Art  
Becker, Connie/Psych.  
Brophy, Lois/P.E.  
Fitzpatrick, Chris/Music  
Hackler, Cindy/O.T.  
Hall, Marion/P.T.  
Hawkes, MaryAnne/Read.  
Kinnear Brown, Joanne/Speech

#### **CUTLER STAFF (continued)**

##### **Special Teachers (continued)**

Lassonde, Robert/Band  
Lewis, Lale/Art  
Meo, Grace/Computer  
Sullivan, Katherine/Sp. Nds.  
Williams, Mark/Media Resource

##### **ASSISTANTS**

Hargrave, MaryAnn/Library  
Lucia, Susan/Special Needs  
Pimentel, Barbara/Reading  
Richardson, Amy/Special Needs  
Scholnick, Barbara/Comp.

##### **SECRETARY**

McLaughlin, Carol Ann

##### **MEDICAL SERVICES**

Bouchard, Annette, R.N.  
Hobbs, Joanne, R.N.

##### **CUSTODIANS**

Purdy, Frank  
Trefry, Norm

##### **CAFETERIA**

Sheppard, Alberta  
Tobyne, Barbara  
Wallick, Teddi

##### **NOON AIDES**

Mitchell, Frances  
Mueller, Debbie  
Swasey, Robert  
Trefry, Linda

#### **WINTHROP STAFF**

Glenn R. Rogers, Principal  
Bade, Patricia /Gr. 3  
Blanchard, Beth/K  
Butler, Catherine/Gr. 2  
Crowley, Tena/Gr. 5  
Duffy, Nancy/Gr. 4  
Hamilton, Mary/Gr. 3  
Hochberg, Harris/Gr. 3  
Josephs, Edmund/Gr. 4  
Kinney, Donna/Gr. 5  
Kotch, Diane/Gr. 1  
Martin, Susan/Gr. 1  
Moore, Susan/Gr. 3

#### **WINTHROP STAFF(continued)**

Penniman, Linda/Gr. 1  
Popadic, Karen/Gr. 2  
Ranta, Sherry/Gr. 4  
Roy, Mirinda/Gr. 5  
Sargent, Catherine/K  
Sedgwick, Kathleen/Gr. 1  
Stochl, Nancy/Gr. 2  
Wallace, Mary/Gr. 2

##### **SPECIAL TEACHERS**

Conrad, Faith/Speech  
Fitzpatrick, Chris/Music  
Hackler, Cindy/O.T.  
Hall, Marion/P.T.  
Hoar, Constance/P.E.  
Lassonde, Robert/Band  
Madore, Jim/Psychologist  
Malio, Karen/SPED  
Marchetti, Patricia/SPED  
Meo, Grace/Computer  
Otis, Lisa/Art  
Pilkans, Prudence/P.E.  
Frost, Claudia/Music  
Sweeney, Cheryl/Reading  
Williams, Mark/Library/Media

##### **SECRETARY**

Liporto, Adelaide

##### **ASSISTANTS**

Barrett, Diane/Media  
Gillespie, Martha/ SPED  
Kincaid, Kerri/Classroom  
Leach, Joyce/Classroom  
Prentiss, Jessica/Reading  
Richardson, Amy/Classroom  
Scholnick, Barbara/Computer  
Stone, Jennifer/Classroom

##### **CONSORTIUM**

Frontierro, Deborah/Teacher  
McKay, Bonnie/Assistant  
MacDonald, Ruth/Assistant  
Halgren, Nancy/Assistant

WINTHROP SCHOOL (continued)

MEDICAL SERVICES

Hobbs, Joanne/ R.N.

CUSTODIANS

Dorman, David  
Schiller, Andre

CAFETERIA

Lanphear, Cindy  
Marquis, Cynthia  
Nyland, Paula

NOON ASSISTANTS

Doty, Deede  
Dowley, Lori  
Stechenfinger, Louise

CROSSING GUARDS

Thomas, Elaine  
Manthorn, Jean

MIDDLE SCHOOL STAFF

Boghdan, Kalil, Principal  
DeSantis, Janice, V. Principal  
Allen, Charles, Art  
Anderson, Bruce, Industrial Arts  
Baker, Charlotte, English  
Bratt, Carol SPED  
Burt, Arthur, Guidance  
Butterworth, Rich, PE  
Canzaniello, Susan, Science  
Carter, Anne, So. Studies  
Civitarese, Nick, Science  
Cosselman, Joan, English  
Curtis, Jaon, Soc. Studies  
Eisenhower, Gary, Psychologist  
Frost, Claudia, Music  
Godfrey, Karen, Life Skills  
Gourdeau, Martha, TA  
Grilk, Susan, Reading  
Herrick, Ruth, Math  
Hoar, Connie, PE  
Jones, Paula, Soc. Studies  
Lancella, Susan, Math

MIDDLE SCHOOL(continued)

Lassonde, Robert, Band  
Lewis, Lale, Art  
Lovelace, Lynn, SCI/S.S.  
Lynch, Nancy, For. Lang.  
Melville, Nancy, For. Lang  
Mendonca, Mary, SPED  
Moroney, Barbara, English  
Naylor, Judy, Comp./Lib.  
Nolan, Margaret, Science  
Norris, Janet Speech/Lang  
Parish, Chris, Soc. Stud.  
Pedersen, Jane, Math/Eng.  
Pettingell, Libby, Math  
Prunier, Joyce, TA  
Rafferty-Nassf, Mary SPED  
Sawyer, Carolyn, Music  
Sawyer, David, Math  
Sternlicht, Regina For. Lang  
Thomas, Suzanne, TA  
Vose, Charles Scienc  
Woodman, Leonard Typing  
Zuorski, Mary English  
SECRETARY  
Lombara, Sharon  
MEDICAL SERVICES  
Bouchard, Annette  
CUSTODIANS  
Boudreau, Dick  
McSwiggin, Gardner  
Nunes, Steve  
CAFETERIA  
Black, Lois, Director  
Brumby, Kathy  
Crowley, Marcia  
Dolliver, Emily  
Taylor, Laura



# HAMILTON-WENHAM REGIONAL HIGH SCHOOL STAFF

Elwell, John, Principal	Mello, Clifford, Phys. Ed. Dept. Chair
Lou Salza, Lou, Ass't. Principal	Miller, Sylvia Kay, English
Aieta, Richard, Social Studies Dept. Chair	Moon, Elizabeth, English
Alston, William (Dr.), Science	Morin, Rochelle, Guid.
Anderson, Sally, Phys. Ed.	Morrison, Natalie, Applied Arts/Tech.
Avedikian, Stephen, Science	Mulroy, Michael, Science
Bailey, Jean, Fine Arts	Norris, Janet, Spec. Needs
Berg, Earl, Science	O'Reilly, Kevin, Social Studies
Bruno, Gail, Fine Arts	Polisson, Patricia, For. Lang.
Bryant, Helen, Spec. Needs	Portnoy, Kenneth, Social Studies
Bucci, Vincent, Social Studies	Richards, Janine, For. Lang.
Campbell, Gelean, Math Dept. Chair	Robinson, John, English
Campbell, Wendy, Science	Roland, Leslie, For. Lang.
Cann, Marlene, Applied Arts/Tech.	Sano, Kevan, For. Lang.
Clair, Charles, Chair Guidance	Sawyer, Stephen, Math Dept.
Collins, Christine, Applied Arts/Tech.	Schlossberg, Alice, Social Studies
Corley, William, Applied Arts/Tech.	Shailor, Christopher, Fine Arts
Cornacchio, James, Spec. Needs	Simpson, Harold, Science Dept. Chair
Daniels, Harry, Math	Steltenpohl, Theodore, Math
DeLena, Marilyn, Applied Arts/Tech.	Swanson, Norman, Math
Dorman, Thomas, Math	Sykes, Virginia, English
Frost, Claudia, Fine Arts Dept. Chair	Tassinari, Ann, Social Studies
Griswold, Natalie, Math	Teusch, Thomas, For. Lang.
Halleran, Patty, Spec. Needs	Thibedeau, Catherine, English Dept. Chair
Hoak, Douglas, Phys. Ed.	Tompkins, Walter, Science
Hodges, Richard, English	Viriden, Christine, Social Studies
Hodges, Sarah, For. Lang. Dept. Chair	Weinhold, Robert, AD, Guid., Social Stud.
Jones, Jean, Spec. Needs Chair	Whelihan, Elaine, Librarian
Jones, Kenneth, English	Woodman, Leonard, Applied Arts
Kardaris, Daniel, Math	Woron, Diane, For. Lang.
Kirkland, Hugh, Guidance	Zaniboni, Norman, Applied Arts Dept. Chair
Klayman, Arnold, English	Medical Services
Krupp, Vicki, Social Studies	Ross, Barbara, RN
Lassonde, Robert, Fine Arts	Aides
Liebert, Malvina, Science	Freeman, Charlene, Spec. Needs
Maltais, Paul, For. Lang.	Jackson, Anne, Library
Maney, Lori, Social Studies	Moore, Judy, Library/Ath.
McKeon, John, English	Staubit, Anna, Spec. Needs

HAMILTON-WENHAM REG. HIGH SCHOOL STAFF (continued)

Varrell, Martha, Spec. Needs

Secretaries

Baker, Elaine, Ass't. Prin.

Belmonte, Rosemary, Dept. Chairs

Chambers, Carol, Prin.

Heath, Marilyn, Guid.

Hickory, Judy, Guidance

Hindman, Virginia, English

Cafeteria

Black, Lois, Dir.

Allen, Barbara

Barton, Sandra

Redding, Cynthia

Gaspar, Ruth

Horsman, Carol

McIntosh, Mary

Ward, Janice

Custodians

Frazier, William, Dir.

Ahern, Henry

Bernard, Philip

Mackey, James

Phillips, Cy

## BOARD OF HEALTH ANNUAL REPORT FOR 1992

Richard Goehlert succeeded William Tanzer as Chairman when the Board reorganized in May. Anthony Madera was re-elected to a third term and completed seven years of service.

Martin Fair, R.S., C.H.O., continued as Health Agent; Doris Nason as Administrative Assistant and Clerk to the Board. Carol Larocque was nominated by the Board for Animal Inspector and appointed by the State Department of Agriculture, Division of Animal Health.

The Board continued their contractual arrangement with Turner Laboratory Consultants for semi-annual inspections of food establishments. The Bay Area Visiting Nurse Association and Greater Cape Ann Human Services, Inc. continue to provide community and mental health services.

Bay Area VNA provided public health, preventive health and health promotion services to the residents of Hamilton. These included:

- influenza immunization of elders and chronically ill at home and at clinics, funded by the Board of Health. A total of 348 people were vaccinated at our two clinics in October.

- immunization against other communicable diseases including MMR and DT and Hepatitis B which were provided to several private schools;

- tuberculosis testing both in-office and at a clinic held in June open to all Hamilton residents and town employees through the year;

- communicable disease follow-up by telephone and/or home visits;

- one time home visits to high risk mothers and their newborns;

- occasional home visits to assess an individuals' health and safety and grief visits.

Bay Area also participates in/or provides community screenings (glucose, cholesterol, blood pressure); education offerings; and health fairs in other sites in the North Shore which are open to Hamilton residents. Most of these endeavors are a service of Bay Area and are seldom funded.



BOARD OF HEALTH ANNUAL REPORT FOR 1992 (continued)

The Mental Health Center of Greater Cape Ann is a full-service private non-profit comprehensive community mental health center which has served the Cape Ann area since 1969. An analysis of services rendered to Hamilton residents July 1, 1991 through June 30, 1992 showed 19 separate Hamilton families were seen. A total 1,463 hours of services were provided to Hamilton residents last year. In general the type of clients seen from Hamilton represents a wide range of emotional, mental and addictive disorders seen at the clinic. These include children and adults with acute and chronic mental illness, sexual abuse and families coping with poly-drug and alcohol addiction disorders. Forty-three percent of the clients were male, 57% female. Ten percent of the clients were adolescents and 90% were adults. Seventy-nine percent of the clients were receiving individual or family treatment. The remaining clients were receiving receiving a variety of group, diagnostic, emergency or medication services. In addition, Hamilton residents are accepted for the Day Treatment Program. This is an intensive 5-day-a-week program designed to avert psychiatric hospitalization for individuals experiencing acute or chronic mental illness.

The following number of doses of biologics were distributed during the year.

Immunizations	doses provided	number immunized
MMR = Measles, Mumps, and Rubella	680	340
PV = Polio	740	247
DTP = Diptheria and Tetanus Toxoids and Pertussis Vaccine -	600	150
DT = Diptheria and Tetanus Toxoids	120	100
Td = Tetanus and Diptheria Toxoids	860	286
PPD = Purified Protein Derivative	45	450
ISG = Immune Serum Globulin	16	based on wt.
HIB = Haemophilus b Conjugate Vaccine	405	135
HepB = Hepatitis B	106	63

In May 1992 a rabies immunization clinic for dogs and cats was offered at the Town garage. The clinic is sponsored by the Veterinary Association of the North Shore assisted by Animal Control Office Carol Larocque. At this year's clinic Dr. Hobbie immunized in excess of 100 animals.

The Mid-Atlantic rabies epizootic among raccoons and other ground animals has reached Massachusetts. The Board cannot over emphasize the absolute need for dog and cat owners to obtain rabies vaccinations for their pets and revaccinations on the required schedule. This year a State Law was passed requiring all cats to be vaccinated by February 24, 1993. Please have your cats and dogs vaccinated not only to protect their health but to prevent rabies in humans as pets are the bridge between ground animals and humans.

BOARD OF HEALTH ANNUAL REPORT FOR 1992(continued)

The Massachusetts Division of Animal Health requires all horses, ponies, cattle, sheep, goats, swine, and flocks of poultry numbering twenty-five (25) or more to be inspected and an annual census completed. The Inspector of Animals attended the Division of Animal Health seminar held at Essex Agricultural Technical Institute as well as two seminars on Rabies. The Inspector of Animals conducted inspections of the animals and their housing conditions at seventy-one (71) sites or addresses in the Town.

Number of Beef Cows	1
Number of Beef Heifers under one year	0
Number of Beef	0
(one animal constitutes a herd)	
Number of Horses	344
Number of Ponies	32
Number of Donkeys	5
Number of Goats	0
Number of Sheep	15
Number of Swine	2
Number of Poultry Flocks of 25 or more birds	0

During the year the Board performed the following reviews and issued the types and numbers of licenses listed below.

Disposal Works Construction (New)	27
Disposal Works Construction (Repair)	40
Disposal Works Construction (Renewal or Transfer)	8
Subdivision Review	1
Food Establishment	26
Temporary Food Establishment	6
Disposal Works Installers	32
Exams for Disposal Works Installers	7
Septage Pumpers	10
Portable Toilets	4
Keeping of Animals & Stables	16
Wells	10
Soil Testing	41

Total fees collected were \$13,625.00. These monies were turned into the Town Treasurer and receipts were received for the same.

We thank the Town Boards, employees and citizens for their support and cooperation during the year.

Respectfully submitted,

Richard Goehlert, Chairman  
William Tanzer  
Anthony Madera

**HAMILTON HISTORIC DISTRICT COMMISSION**  
**Annual Report for 1992**

The Hamilton Historic District Commission met several times, on an "as needed" basis, in 1992. The following matters were presented to the Commission for action:

1. The Commission held a series of public hearings on the proposal of the First Congregational Church to construct a 77 car parking lot at 624 Bay Road. On April 15, 1992, the Commission denied the Certificate of Appropriateness and denied a Certificate of Hardship for the parking lot. The Church then requested relief from the Commission's decisions from the Superior Court. After hearing three and a half days of testimony in July regarding the Church's plans and the Commission's deliberative process, Essex Superior Court Judge Ronan upheld the Commission's decision. The Church has filed a Notice of Appeal of Judge Ronan's decision.

2. In September 1992, the Commission issued a Certificate of Non-applicability to the Town of Hamilton to install two air conditioning condenser units behind existing shrubbery in the front of Town Hall, conditioned on the preservation of the shrubbery.

3. In September 1992, the Commission issued a Certificate of Non-applicability to the First Congregational Church of Hamilton to reroof part of the main house, rebuild the chimney on the north side of the house and repair or replace fir gutters at 624 Bay Road.

4. In October 1992, the Commission, after notice to abutters, issued a Certificate of Appropriateness to Lawrence and Brenda Roy for the construction of a single family residence at 26 Rock Maple Avenue.



5. In November 1992, the Commission issued a Certificate of Non-applicability to Edward and Iskuhi Puhl to repair and perform certain improvements to the front barn at 621 Bay Road, with no visible exterior changes.

Respectfully submitted,

Donna MacKenna, chairman

Tom Catalano

Arne Goldman

Stephen Homer

Harry Walton

Mark Whitmore

Lucinda Witt

Donald Gates, alternate

## REPORT OF THE LIBRARIAN

In 1992 Hamilton Public Library had the busiest year in its history. Total circulation of items was 83,559 an increase of nearly 9,000 over 1991, which was also a record year.

15,822 adult fiction, 15,027 adult non-fiction, 10,488 children's and youth non-fiction, 29,294 picture books and children's and youth fiction, 2,741 cassettes, 632 museum passes, 1,199 cd's, 5,090 videos, 8 cameras, 242 records and 3,016 bookmobile books comprised the total circulation of items.

Circulation, though a good indicator of the vitality the library represents in the community, is only a small portion of the activity occurring at the library. Storyhours, programs, reference service, reading clubs, informative displays, public service items, fax service and art exhibits are some of the other benefits the library proudly provided to the growing population of Hamilton.

A total of 3,340 books were added this year. The library is "bulging at the seams"; an old cliché, but one that aptly fits our situation. In a space built to house 20,000 books, we are squeezing in 48,907 items.

994 music tapes and 277 cd's were added in 1992 funded by a LSCA grant of \$5,000. This grant came at a critical time of need and has been praised and appreciated by our patrons.

The heating problem which has plagued the library for years was finally solved, resulting in much more pleasant working conditions for the staff. In addition, the in-ground oil tank at the rear of the library was disposed of, and an indoor tank installed. Environmental concerns prompted this timely move.

Additional shelving was installed behind the front desk area. A part of the reference section was made ready to receive the public access terminals or PACS which replaced the card catalog.

A new desk/work area was installed in the Children's Room funded by the Friends of Hamilton Library. It was one of the many things the Friends, under the able leadership of Dorothy L. Chainey, accomplished for the library.

A five-year plan for the library was prepared and approved by the Trustees and Director. A sincere thank you to Trustees Ann St Germain (Ch), Blanche Day and Alan Reid and to my outstanding staff ie, Asst Lib. Nancy Day, Children's Lib. Judith Carbrey, and desk staff Jean Buckley, Jean Wood, Jeannine Curtis, Diane Scott, Diane Wheeler, and Deborah L'Italien, for a year of major accomplishment.

Respectfully submitted,

Annette V. Janes

## REPORT OF THE TRUSTEES OF HAMILTON PUBLIC LIBRARY

In 1992, the Trustees and Director Annette Janes reviewed and up-dated Library Policies and our 5-Year Plan.

Our most pressing need is still for expansion, and in 1993, we plan to start a major fund raising campaign. The Town has always been supportive of the Library, and we hope that once again they will come to our aid.

Friends of the Library President Dorothy Chainey and her committee have had another successful year. Besides providing "extras" to the Library, their support has generated a great deal of interest and goodwill.

Our long standing heat problem has finally been solved thanks to the expertise of Wayne Peterson, Inc., and the conversion of the flow valves in the system.

Thanks to the DPW for patching the holes in the driveway and parking area, and to Doug Woodman and his crew for pruning the shrubs.

The Reference Area has been up-dated, and Books-on-Tape purchased with our State Funds.

The automation of the Library continues and On-Line Patron Access Terminals will soon be available.

Your Library has a dedicated Director, Annette Janes, and with her excellent staff, they serve the community well in ever crowded conditions. Circulation and patron usage continues to increase and we are in a great need to expand.

The Trustees pledge continued service to the community to make your Library the cultural center of our Town.

Respectfully submitted,

Ann M. St.Germain, Chairman  
Blanche M. Day  
Alan D. Reid



## HAMILTON TOWN REPORT

In 1992, MAPC kicked-off a joint services initiative designed to educate and inform member communities on new and cost effective ways of doing business. Municipal information network systems, service sharing, cooperative purchasing and regional dispatch opportunities were explored.

MetroPlan 2000 1992 activities included the Council's formal adoption of the housing, land resources, and transportation elements of the plan; development of a Capital Investment Program (CIP) to examine priorities for public infrastructure investments in the region; and initiation of the Concentrated Development Center (CDC) nomination process.

MAPC also began an Overall Economic Development Program (OEDP) in 1992 that is expected to result in substantial new investments to the region from the Economic Development Administration as well as other federal and state sources.

Last year's Data Center services to communities included development and distribution of Community Employment Forecasts used in long range highway, transit, water, and sewer planning; sponsorship of the Boston Area Census User's Conference featuring workshops on census data applications, reviews of major demographic patterns, and information on how to use new 1990 census information; development of the community profiles, a two-page summary of the first release of the 1990 census information; and analysis of the Fiscal 1993 State Budget to help inform communities of the differences between the governor's, senate and house program appropriations.

MAPC's 1992 transportation planning efforts included, development and distribution of the regional Transportation Improvement Program for the Fiscal Years 1993-1995. The document was distributed to all member communities and to ensure local input into the process, MAPC sponsored two information sessions on the TIP in July and again in December. Because the Intermodal Surface Transportation Efficiency Act of 1991 requires a reclassification of roadways, in 1992 MAPC also provided member communities with maps of proposed functional classifications. All communities were offered an opportunity to comment.

MAPC's technical assistance on the new National Affordable Housing Act included preparation of local Comprehensive Housing Affordability Strategies (CHAS), the HOME program, and consortia formation. On behalf of its communities, MAPC also participated in EOCD's Housing Policy Commission; supported the Housing Bond Bill; and sought a state CHAS consistent with MetroPlan 2000 and beneficial to MAPC communities.

Hamilton responded to MAPC's 1992 outreach encouraging communities to develop pavement management programs. Road inventories and pavement condition reports are some of the benefits of participation.

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT  
30 LOGBRIDGE RD, MIDDLETON, MA 01949

ANNUAL REPORT -- JANUARY, 1993

North Shore Regional Vocational School District realized its long standing goal of owning its own facility with the purchase, in 1991, of a building and land in Middleton, Massachusetts, the renovation of that building during the spring and summer of 1992, and the opening, on September 9, 1992, of North Shore Technical High School. Although there is still much to be done to put the finishing touches on the facility, the school is operating effectively and efficiently in its new building, and students and staff are settling into their long awaited permanent home. Students, staff, and School Committee members are working to complete the remaining renovations, and, by September of 1993, the facility is expected to be complete, with the exception of athletic fields, which will take slightly longer to finish. In the interim, a number of agencies, including the Town of Middleton, have been most helpful in providing athletic fields for use by the school's teams. The North Shore Regional Vocational School District Committee is extremely grateful to city and town officials for their support in helping to secure a permanent home for the District's school.

ADMINISTRATION

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

ENROLLMENT

Enrollment, as of October 1, 1992, was 449. This reflects a constant enrollment from 1991, and includes out-of-district students, students enrolled through School Choice, and post-graduate students.

Nine (9) students from Hamilton are currently enrolled at North Shore Tech. Students participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, Health Technology, Machine Technology, and Job Skills Training(formerly Resort Services). Students from throughout the District may also enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Gloucester High School, and Electricity at Salem High School.



## GRADUATION

Seventy-one students received high school diplomas and vocational certificates, and twenty-eight post-graduate students received vocational certificates at the fourteenth annual graduation exercises, held in the Lester C. Ayres Gymnasium on June 5, 1992. Despite the high unemployment in the Commonwealth, ninety-six percent of the graduates were placed in trade-related jobs, entered the military, or pursued further education.

## CURRICULUM

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of academic and vocational components of the curricula are being employed.

The North Shore Tech Prep Partnership, which was initially funded through a federal vocational education grant in 1991, received increased funding for the current year, and has expanded to include additional schools on the North Shore. Through the Partnership, teachers, counselors, and administrators from several area comprehensive and vocational-technical high schools are meeting with their counterparts at North Shore Community College and with business and industry representatives to review curriculum, identify areas where advanced standing may be granted, and develop and strengthen articulation and linkages from high school to college to enable students to pursue a nationally recognized program known as Tech Prep, which consists of a planned curriculum from grade eleven through an Associate's degree.

## FUNDING

The level of state funding which will be available to the District for Fiscal Year 1994 remains as uncertain as it has in past years. The District's revenue from the state for Fiscal Year 1993 is \$328,000 less than was anticipated. This shortfall, which represents SBAB aid for the District's lease payments to USM, was not known until the Cherry Sheets were received in July, 1992. Efforts, to date, to recover this aid have been unsuccessful. Committee members are continuing their efforts to recover all, or some, of the aid due the District.



## BUILDING AND GROUNDS

The building in Middleton appears to be well-suited to its new purpose, and all major renovations have been completed. A new gymnasium has been erected, and students have recently completed laying a wooden floor in that building. The gymnasium should be fully operational within a few weeks. Plans to add a permanent transportation repair facility, to resurface the parking area, and to complete playing fields are in the works.

## INTERSCHOLASTIC SPORTS

North Shore Tech's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross country occupy the fall season, basketball and cheerleading the winter season, and baseball and softball round out the spring season. It is anticipated that Girls' Volleyball will be added as a fall sport in 1993. An awards banquet sponsored by the Varsity Club is held each spring to honor the athletes.

## CAREER EXPLORATION

Ninth grade students explore six different shop areas in their first three quarters of attendance. This experience, along with a Career Guidance series offered by the Guidance Department, enables students to make informed and realistic career choices.

## SPECIAL EDUCATION

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Tech. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Our experience continues to reinforce our belief that many students learn best through a hands-on approach to learning.

North Shore Tech's substantially separate special education program, formerly known as Resort Services, received a new name, Job Skills Training, to go along with its new home and its emphasis on providing students with life skills and work habits and experiences.

## PLACEMENT EFFORT

Placement of students in trade or trade-related employment continues to be high, despite the poor employment outlook in Massachusetts. Employer satisfaction with North Shore's graduates remains high, and we maintain a very favorable reputation among North Shore employers. With the increasing technical nature of many of the programs offered at North Shore Tech, a higher percentage of graduates pursue post-secondary education than in the past. The Tech Prep program is one attempt to ensure that graduates are well-prepared for higher education.

## COLLABORATIVE EFFORTS

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational-technical offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets frequently throughout the school year to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational-technical program at North Shore Tech. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

## ADULT EDUCATION

Working with the Division of Employment and Training, Mass Rehab., and Displaced Workers' Assistance programs such as that provided by Parker Brothers, programs have been developed to integrate adults in need of training or retraining into regular day programs, on a space-available basis. Placement assistance is provided to adult students who have participated in training programs, and employment efforts have been positive.

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the North Shore. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District, and provides a much-needed service to the adults of the region.

## SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory committee, and involvement in general school improvement efforts, North Shore Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed in a world class market. North Shore Tech will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

## NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

BEVERLY  
BOXFORD  
DANVERS  
ESSEX  
GLOUCESTER  
HAMILTON  
LYNNFIELD  
MANCHESTER-BY-THE-SEA  
MARBLEHEAD  
MIDDLETON  
NAHANT  
ROCKPORT  
SALEM  
SWAMPSCOTT  
TOPSFIELD  
WENHAM

Paul F. McDonald  
Charles Springer  
T. Frank Tyrrell, Jr.  
George R. Harvey  
Robert F. Parsons, Sr.  
Richard J. Ceremsak  
William Faria  
Marc A. Bliss  
H. Bruce Boal  
James M. Reynolds  
Thomas Johnson  
Alan Battistelli  
Audrey DeLoffi  
Stanley Goldstein  
Robert C. Nordstrom  
Judith H. Bubriski



## Personnel Board Annual Report for 1992

The Personnel Board recommended three By-Law changes which were approved at the Annual and/or Special Town Meetings during the past year. To make the sick pay buy-back at the time of retirement more equitable within the Town of Hamilton, a By-Law change improved the rate of accumulation from one day for each five days worked to one day for each four days worked.

The second By-Law change clarified eligibility for Holiday pay.

The last change provided for reimbursement of expenses incurred by employees covered by the By -Laws when job duties require the use of a personal vehicle. A procedure for reimbursement of travel expenses was implemented in the first quarter of 1993. We believe this will improve the control of these expenses.

At the request of the Selectmen and with the enthusiastic support of the Personnel Board, a Committee was formed to study the health insurance options available to the Town of Hamilton and recommend to the Selectmen an insurance package that met the needs of as many employees, their families and retired employees as possible. The recommendation was made in December 1992. The Personnel Board was represented on the Committee by Doug Woodman.

During 1992 the Personnel Board met with the Department Heads/Supervisors to discuss and hand out guidelines for interviewing new employees and the town's obligations under the Americans with Disabilities Act.

A management training program for Department Heads was selected and two Department Heads will be attending the course in the first quarter of 1993. The cost of this initial training is being funded from the Personnel Board training budget. If the program proves to be as successful as we expect additional Department Heads/Supervisors will attend training sessions in 1993.

The Personnel Board completed a survey of employee benefits in surrounding towns and we can report to you that we are competitive.

The Personnel Board brought the Selectmen, Board of Public Works and the Personnel Board together to discuss the DPW organization alternatives that the retirement of Leonard Heitz presented. This was a good opportunity to discuss the issues and management organizations available to the Town of Hamilton.

The Town of Hamilton participated in a compensation and benefit survey for Massachusetts police and fire departments and will be receiving the results of the survey in the first quarter of 1993.

The Board reprinted the Personnel By-Law Book, incorporating addenda from previous years.

Respectively submitted,

Arthur J. Oberheim, Chairman  
Robert M. Bullivant  
Thomas Lawnsby  
Douglas A. Woodman

## PLANNING BOARD REPORT FOR 1992

Continuing the trend of the last few years, the Planning Board dealt more with Site Plan Reviews, remaining issues surrounding previously approved subdivisions and Form A subdivisions than newly filed traditional Form B subdivisions (plans which create or upgrade a street to provide legal frontage). The Board reviewed and approved just one Form B subdivision in 1992. This subdivision was first brought to the Board as a Preliminary Plan; the Board conducted a site walk and some changes were made to the plan. The final plan was filed, the Board held a public hearing, and eventually approved the Reinhalter Subdivision which creates two new lots off Miles River Road.

The Board reviewed five Form A subdivisions (plans where the lots have proper frontage on existing streets). Two of these plans were lot line adjustments which did not result in new building lots. One Form A plan created a parcel of about 136 acres which was then given to the Essex County Greenbelt Association and is not a building lot. One Form A on Moulton Street created a new pork chop lot; another divided 21 acres of land off Miles River Road into two pork chop lots, both of which will not be further subdivided. In addition to the Preliminary Plan for the Reinhalter Subdivision, the Planning Board reviewed a Preliminary Plan for land on Fox Point near Chebacco Lake. It was agreed that this plan would not be approved unless a new road was built, a stipulation which had been placed on the previous plan for the property in question. A few concept plans for the possible subdivision of property on Meyer Road were brought before the Board. These plans involve some unresolved issues and are still pending at the end of 1992.

The Board dealt with eight Site Plans. The Board approved with few if any conditions the following plans: expansion of General Patton's farm stand, the addition of another commercial use in a vacant portion of the Junction Ice Cream building, the installation of a radio antenna on the roof of Hansbury's Variety Store building, the expansion and renovation of the Hamilton-Wenham Community House, and the addition of the newly built Information Booth at the Patton Park parking lot for use during the bicentennial year celebration. These five plans were also approved by the Zoning Board of Appeals. The Planning Board was not in favor of the relocation of the recycle bin for cans and bottles to its location near the town pool, very close to Bay Road but it was eventually approved by the Zoning Board of Appeals for a one year period of time which will end in early 1993. The Board had concerns about the plan for a gun shop going into the Paper Store, but had



little jurisdiction over this new use. The Zoning Board of Appeals approved the plan, with conditions. The Board met twice with Bob Tobyne et al regarding his site plan to add a convenience store and replace the existing fuel tanks with larger ones at the Highland Street Sunoco Station. The Board expressed its concerns to the Zoning Board of Appeals in the areas of public safety, appearance of the proposed canopy, concern for the disposition of any possible contaminated soil, and the need for a performance bond to cover the costs of the proposed work. The Zoning Board of Appeals denied the request for the convenience store but approved the tank installation.

The Planning Board conducted two Scenic Road hearings in conjunction with the Town Tree Warden on the proposed removal of trees to provide room for additional utility poles and/or wires. One of these was for a section of Chebacco Road; the other was on Gardner Street. It was determined in both cases that the trees involved could be removed.

The Board was approached by a citizen requesting that the on-lot well requirement which was a condition of approval in a few previously approved subdivisions be lifted on a lot on Autumn Lane. After consultation with the Board of Public Works and other investigation, it was determined that the water shortage which had prompted this approval condition a few years ago no longer existed. The Board, therefore, waived this condition and now permits town water hook-ups in the affected subdivisions.

Continued testing of the TCE levels in the water at Woodland Meade was done by the Town with generally good test results; it is believed that the opening of a water gate valve on Asbury Street helped this situation considerably. The Board voted to extend the approval of the Rock Maple Estates Flexible Plan Subdivision but it appears that litigation could hold up this subdivision for some time.

Performance Bond money was released during the year in several subdivisions. The remaining balance of money held toward Prides Park and Farrington Lane was released as both are now accepted town roads. All but \$5000 was released at Hunter Lane where just a few items remain to be completed. Similarly, all but \$5000 was released at Asbury Woods, pending acceptance as a public way. Much was accomplished at Asbury Woods in 1992. It is almost completely built out and 5 of the 6 affordable units are occupied. The remaining lots on Taft Woods Row have been sold and as the year ends, there are houses in various stages of construction at this location. The Town continues to hold a performance bond toward the completion of Taft Woods subdivision where several issues are still unresolved. At



Bittersweet Lane and Autumn Lane, numerous lots have been sold and houses are under construction. It would appear from the Planning Office's perspective that there are many fewer available building lots in Hamilton now than there were a year ago.

The Planning Board did some preliminary investigation into the possibility of changing the zoning district of part of Hamilton with a review of prices of raw land sales as it related to size of building lot. It was determined that enlarging lot sizes could result in reducing the value of the land of the affected lot owners, so this concept was not pursued further. No zoning by law changes were enacted by the Board in 1992.

The question of requiring new Occupancy Permits each time there is a change of tenant in commercial properties was raised by the Board. It is especially important for public safety reasons for the Town to know who and what type of business is operating within the Town. The Planning Coordinator worked with the Building Inspector on the newly adopted Building Permit System now in use in Town. This system mandates the sign off of various land use boards before the issuance of a building permit.

The Board met with the Selectmen to discuss Conservation Restrictions and with the Board of Public Works to discuss planned changes to the Hamilton Subdivision Regulations. These changes are in process and will most likely be adopted in 1993.

Debby Twining served as chairman of the Board until she resigned from the Board effective in May. Susanne Richey was elected to fill Debby's place; Peter Britton took over the chairmanship. No other changes in membership were made. Peter Clark was re-elected for another term. Candace Wheeler continued as Planning Coordinator, but at a reduced salary and time commitment as the Board agreed to the Selectmen's request that she assume the duties of coordinator to the Board of Selectmen. Evelyn Shuman continued as Wheeler's assistant as well as serving as the minutes secretary. The Board currently meets on the second and fourth Tuesdays of the month.

Respectfully submitted,

Evelyn Shuman for

Peter Britton, Chairman

Peter Clark

George Cutler

William Wheaton

Susanne Richey

Candace Wheeler, Coordinator

## PLUMBING INSPECTOR ANNUAL REPORT FOR 1992

I herewith submit my report as Plumbing Inspector for the year ending December 31, 1992.

A total of 114 Plumbing Permits were issued in 1992 covering the following:

Water Closets	106
Wash Bowls	106
Sinks (Kitchen)	49
Tubs	44
Shower Stalls	27
Washing Machine Connections	24
Dishwashers	26
Disposals	19
Floor Drains	5
Hot Water Heaters	23
Boilers	30
Piping Permits	13
Back Flow Preventers	9
Miscellaneous Piping	25
Pool Permits	4

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully Submitted  
William C. Thomas, Jr.  
Plumbing Inspector

## POLICE DEPARTMENT

I herewith submit my third annual report as Chief of Police for the Town of Hamilton.

The activity of the Department has increased again this year, as it has steadily for the past several years. The good side is that this year major criminal activity is down and minor complaints are up. Even though the figures show an increase, our criminal activity dropped drastically over last year.

The Department saw two retirements this year, with the retirement of Officer James Sullivan in February and Lieutenant George Rioux in October. These two positions were filled by the hiring of Officer Kenneth Nagy in August and Officer Matthew Donovan in November. Ken is a former police officer for Northeastern University in Boston. He graduated from the Criminal Justice Training Academy in 1990. He is a Certified Emergency Medical Technician and will be completing his Bachelor of Science degree in Criminal Justice in June of 1993. Matthew Donovan was hired to fill the second position. Matt is a former reserve officer with both the Boxford and Middleton Police Departments. He graduated from the Criminal Justice Training Academy in February of this year. He is an Emergency Medical Technician and is presently attending Northern Essex Community College.

At the present time, the Department consists of a chief, three sergeants, ten full-time patrolmen and ten reserve officers who work on a per diem basis. The department operates three marked police cruisers and one unmarked vehicle, all of which are fully equipped to handle emergency situations. The equipment includes: cold water rescue suits, life preservers and flotation devices, small rescue tools, fire extinguishers, and a complete emergency medical jump kit with equipment, including oxygen, to be able to sustain life and stabilize patients until the arrival of the police ambulance. Our ambulance is a state certified Class I ambulance manned twenty-four hours a day by on-duty officers. Your police department is unique in the fact that all officers are Emergency Medical Technicians as well as trained police officers who provide two emergency services for the price of one.



I have the highest respect for the job the officers of the Police Department/Emergency Medical Services perform. I want to thank the officers and the dispatchers of the Hamilton and Wenham Communications Center, for their dedication, knowledge and professionalism that makes everything click in times of emergency. Last but not least, I want to thank Chief Woodman and the entire Hamilton Fire Department for their cooperation and assistance during the year.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Walter D. Cullen".

WALTER D. CULLEN, Chief

PRESIDENTIAL PRIMARY  
HELD  
MARCH 10, 1992  
AT  
WINTHROP SCHOOL, HAMILTON, MA

At the close of Registration on February 11, 1992 there were 4290 registered voters as follows:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>UNENROLLED</u>	<u>TOTAL</u>
Precinct 1	261	467	1375	2103
Precinct 2	<u>293</u>	<u>567</u>	<u>1327</u>	<u>2187</u>
Totals	554	1034	2702	4290

The polls were opened at 7:00 a.m. by Theresa M. Fanning, Town Clerk. A total of 1697 ballots were cast:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>TOTAL</u>
Precinct 1	449	404	853
Precinct 2	<u>480</u>	<u>364</u>	<u>844</u>
Totals	929	768	1697

DEMOCRATIC VOTE

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
<u>PRESIDENTIAL PREFERENCE</u>			
Ralph Nader	30	18	48
Lyndon H. LaRouche	0	1	1
Jerry Brown	87	78	165
Tom Harkin	3	1	4
Larry Agran	2	1	3
Paul Tsongas	287	345	632
Eugene McCarthy	2	0	2
Bill Clinton	30	28	58
Robert Kerrey	4	1	5
Blanks	2	2	4
Write-Ins	1	2	3
No Preference	1	3	4

STATE COMMITTEE MAN

Stephen J. O'Leary	85	92	177
Kenneth L. Murphy	223	242	465
Blanks	141	144	285
Write-Ins	0	2	2

STATE COMMITTEE WOMAN

Shirley M. Raynard	276	309	585
Blanks	172	167	339
Write-Ins	1	4	5

TOWN COMMITTEE

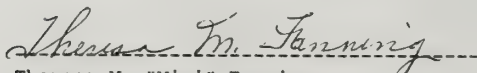
John P. Farrell	5	10	15
Thomas H. Gale, Jr	5	10	15
Frederick C. Hammond	5	10	15
Richard Kinkade	5	10	15
Bernard J. MacCallum	5	10	15
Jane K. McWane	5	10	15
John G. Rhoads	5	10	15
Mary E. Wedgwood	5	10	15
Mark L. Whitmore	5	10	15
Mary P. Whitmore	5	10	15
Others	9	30	39
Blanks	6735	7200	13935

REPUBLICAN VOTE

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
<b>PRESIDENTIAL PREFERENCE</b>			
Patrick J. Buchanan	86	90	176
David Duke	6	1	7
George Bush	290	242	532
Blanks	0	2	2
Other	12	7	19
No Preference	10	22	32
<b>STATE COMMITTEE MAN</b>			
Howard P. Blatchford	131	109	240
Dale C. Jenkins, Jr.	163	171	334
Blanks	106	84	190
Write-Ins	4	0	4
<b>STATE COMMITTEE WOMAN</b>			
Nancy J. Luther	281	243	524
Blanks	122	119	241
Write-Ins	1	2	3
<b>TOWN COMMITTEE</b>			
Paul G. Fischer, Jr.	17	21	38
Forrester A. Clark, Jr.	17	21	38
Roland Berry	16	21	37
Gloria R. Chittick	16	21	37
George S. Patton, Jr.	16	21	37
Robert C. Hagopian	18	22	40
Henry Hovanasian	17	21	38
Alexis Armstrong Mahan	16	21	37
Marjorie Mahan	16	21	37
David Dearborn	16	21	37
John Viola	16	21	37
James Murphy	16	21	37
Leigh M. Keyser	16	21	37
John R. Lutz	16	21	37
John E. Lawrence, Jr.	18	21	39
Jill Chagnon	16	21	37
Ingrid Swanson	16	21	37
Anna R. Staubitz	16	21	37
Edna L. Berry	16	21	37
Leslie Lovell	17	21	38
Timothy A. Maciejowski	16	21	37
James N. Esdaile	16	21	37
James A. Hartigan	16	22	38
Dona B. Pfunder	16	21	37
Curtis C. Pfunder	16	21	37
Kevin D. Cooper	16	21	37
David N. Gaffney	16	21	37
Francis P. Sears, Jr.	16	21	37
Royce A. Randlett	16	21	37
Charles W. Getchell, Jr.	17	21	38
Others	14	3	17
Blanks	14140	635	1138

The polls were closed at 8:00 P.M. but due to the Town Committees using stickers hand counting was necessary, therefore, results were not announced until 11:00 P.M.

A TRUE COPY:                      ATTEST:

  
 Theresa M. "Mimi" Fanning  
 Town Clerk



## 1992 REPORT OF THE BOARD OF PUBLIC WORKS

The Board of Public Works herein submits their annual report for the year ending December 31, 1992. This report includes comments and recommendations from the foreman of each department.

In the area of Highways, the normal Spring maintenance work included sweeping streets to remove winter sand; cleaning of catch basins for proper drainage, and repairing road surface of the many potholes. Our endless task of patching potholes throughout the year has become increasingly difficult due to further deterioration of town streets.

Performing our roadside mowing with the addition of cutting shoulders of roads will help in slowing down the deterioration process.

Installation of street signs, pruning trees, chipping brush, painting guard rails and hydrants are maintenance programs that our own Highway Department routinely perform from Spring to Fall.

Our road maintenance program continued into the fall with the laying of finish asphalt on Gardner St., Rock Maple Ave., Lake Dr., Durham Ave., Stopford St., Beech St., Leigh Rd., Pine Tree Dr., Perkins Ave., and Village Lane. In 1993 the D.P.W. anticipates reconstructing and/or overlaying approximately eight to ten existing streets in Town.

Again this fall it was time to collect leaves. This year our tonnage of leaves was much more than anticipated, so the leaf collection continued into the month of December.

The fall and the winter saw the beginning of the D.P.W. reconstruction of the sidewalks at Railroad Ave. between 1A & Willow St. In the Spring of 1993 the remaining sidewalk will be reconstructed with concrete and brick.

The Department of Public Works winter maintenance schedule is as follows: sanding and plowing all roads for safe passage of Town residents, hauling sand to our storage shed to replenish what was used during the storm and emergency situations.

In 1992, the Highway Department was introduced to the Metropolitan Area Planning Council(MAPC), which works with the Town in analyzing the conditions of our streets. This analysis will help the B.P.W. determine which roads would be reconstructed and the cost to the Town.

Maintenance on our fleet of trucks is always a major undertaking as our trucks get older and harder to repair. The various departments work together in the winter to clean around guard rails and/or cutting back brush on the sides of the roads.

We completed the second year of a three year rubbish and recycling collection program. The Board would like to thank residents for their positive response.

## REPORT OF THE WATER DEPARTMENT

During the year 1992 the Water Department carried out its normal maintenance activities which included new service installation, repair of service leaks, daily well checks, hydrant flushing, winter hydrant checks, monthly fluoride and bacteria sampling, chemical testing for 59 volatile organic compounds per federally mandated program. The program for electronic outside meters was continued as well as in house computer billing.

The Water Department's long range master water system plan continues according to design. Included in this plan is the replacing of all water meters throughout the town with electronic meters and outside touchtone readers. We are pleased to note approximately two-thirds of the Town has been metered electronically. Also included is a gate replacement program; drawing up new and up-dated plans of our water system; preventative maintenance program for our wells; a hydrant flushing program; and to replace or repair defective hydrants throughout the Town. We have updated our billing system with the new electronic and computerized Rockwell touch-read meter reading and billing program.

The Caisson well was upgraded and cleaned to bring the well to full capacity. A meter pit was built with a six inch meter installed at the entrance to Asbury Grove so that houses within the grove can be metered from one meter outside. This meter will help us monitor water usage within the Grove more accurately.

The Water Department initiated a town-wide hydrant flushing program in order to flush out sediment in our old mains while enabling the Department to find out which hydrants are not working properly. This program appears to be working and will continue until iron and manganese deposits are eliminated. All residents will be notified well in advance of any flushing activities.

The Town pumped 239,251,000 gallons of water in 1992, which is 2,990,000 less than 1991 and 49,187,000 less than 1990. This reduction was due mainly from conservation and our leak detection program. Maximum single day consumption was 1,088,000 gallons in 1992.

There were 2,447 active water services in use at the end of the year. The following work was performed on the water system during the year:

New Water Services Installed. . . . .	4
Cellar Valves Replaced. . . . .	7
Hydrants Replaced/Repaired. . . . .	10
Electronic Meters Installed . . . . .	485
Flow Test Conducted . . . . .	2

State required semi-annual testing of 59 volatile organic chemicals from our four wells showed no organic compounds were detected above the detection limit in any of the samples.

The cash balance of the Water Enterprise at the end of FY92 was \$333,326.28. These funds are being used to compensate payment for construction of the new Idlewood Well No. 2. The balance of the Enterprise Fund will be applied to the department's long range capital improvement program.

We are pleased to note that approximately two-thirds of the Town has been metered electronically. These meters are installed by Water Department personnel and we hope to complete the whole Town by FY95.

The Department is concerned over recent tests indicating that the iron and manganese levels have increased significantly at the Caisson well area since the early 1980's. The new Idlewood Well #2 will be on line in February or March of 1993. At this time the Water Department will be implementing a process called sequestering, which should alleviate the iron and manganese problem. If this process is not successful, the Town may be looking toward a filtration plant in the not too distant future.

#### REPORT OF THE PARK DEPARTMENT

The care and maintenance of Hamilton parks and ballfields, and grounds surrounding the Library, Cutler, Winthrop, Jr. High, and police station were carried out.

The year is broken down into two seasons: March through November entails cutting grass, preparing all ballfields for Little League, Babe Ruth, High School Baseball, Inter-Town Team, Youth Soccer, and Men's Flag Football.

This past year, the can and bottle returnable box drop-off at the Park was a success in raising money to purchase new pumps, motors, piping, grids, and a hot water heater for the pool. This year we hope to purchase doors, paint, and pipes out of this fund. It is our hope upon completion of the pool repairs that the funds from the returnables may be used for such items as new tennis courts, play equipment, and baseball fields.

We hope to replace the twenty-two year old Cub International tractor with a more efficient tractor which has the capabilities to cut grass and blow snow. This new mower would reduce the cutting time in half and allow more time for other projects.

The perennial weeds at the pond were treated this past Spring. We hope to continue this process in the years to come as necessary.

The play equipment in the children's area is very old and should be updated or removed.

From November to March: skating on the pond is always very popular with the young and old. Pruning of the trees at parks and schools are done during this time. Park equipment repairs such as swings, see saws, benches, etc. are also done during this time.

#### REPORT OF THE TREE WARDEN

The Tree Department spent a good portion of the Spring and Summer months pruning trees and cutting dead or diseased trees. All wood was either chipped or delivered to residents in accordance with D.P.W. policy.



The blizzard that occurred on December 12, 1992 did substantial damage to many town trees. The Tree Department spent many man-hours trimming and removing all damaged trees. All expenses incurred from this blizzard should be reimbursable to the Town of Hamilton through the Federal Emergency Management Agency.

#### REPORT OF THE CEMETERY DEPARTMENT

At our Cemetery general ground maintenance was done with the help of the purchase of the new rototiller in the Spring and Summer months.

The following transactions were carried out during 1992:

Single Endowed Graves Sold. . . . .	25
Four Lot Endowed Graves Sold. . . . .	9
Eight Lot Endowed Graves Sold . . . . .	0
Perpetual Care Deposits . . . . .	34
Sale of Lots and Graves . . . . .	\$ 7,100.00
Perpetual Care. . . . .	7,100.00
Grave Openings. . . . .	10,500.00
Foundations . . . . .	1,425.00
	-----
	\$26,125.00

Once again our Cemetery Department was praised for their outstanding performance in preparation for the Memorial Day festivities. This was done with the help of summer part-time employees.

#### REPORT OF THE MECHANIC

During the last year the D.P.W. mechanic performed routine maintenance on Police, Highway, Park, Cemetery, Water, and Tree equipment. Heat was added to another bay in the D.P.W. garage.

During the past year all jobs were performed in house and manufacturer's warranties were used to their utmost wherever possible, resulting in substantial savings to the Town.

The Board of Public Works would like to take this opportunity to thank the various departments in town government, the Police Department, and the residents of Hamilton to whom we have served during the year.

Respectfully submitted,

BOARD OF PUBLIC WORKS

Leonard Tuneburg, Chairman  
Paul Ricker  
Heather Ford

## REPORT OF THE RECREATION DEPARTMENT FOR 1992

The Recreation Advisory Committee herein submits their report for the year ending December 31, 1992.

1992 was a productive and challenging year in recreation. We had substantial increases in participation in the overall program ( see chart). The reason we were able to grow and offer quality programs was due to a competent and sizeable volunteer base. It was a challenging year because we have more activities than facilities to hold them in. Dealing with this problem will be a main concern for the next few years to come.

There was much progress made by this department in 1992. The Recreation office was moved to the Rec Center ( Old Junior High). We think that by making this move we will be at the scene of much of our activity. The Rec Center has made a number of improvements. We have added cost efficient lights in Veterans Memorial Gymnasium, a spacious new office, new rugs, fans, windows, doors and much needed work in the gym. Many of these improvements have been through donations from Beano and the Mens Basketball Leagues.

The Patton Park program was again successful. We added a Junior program in which we had to close registration at 72 children. The Seniors program grew in numbers and in activities. We employed a dedicated and experienced staff which lent creditability to the overall program.

We have many new goals for 1993. We will improve the Patton Park program, upgrade the Rec Center and involve more Senior Citizens. The Rec Department now has a separate committee to upgrade the Patton Park program. This committee has been working on the program since last November. We will have better training for the park staff, more events and field trips for the children and a very much improved Junior Park program. The Recreation Center will be enriched by proper landscaping, painting and some solutions to the parking problem. We will improve the inside of the Center by modernization of rest rooms, window repair more efficient use of utilities and increased maintenance.

We will be starting a Senior Citizen Aerobics class on weekday mornings at the Rec Center. This class will, hopefully, be the start of many other activities for Seniors

The Rec Department is sensitive to the growing taxes in Hamilton, with that in mind we have taken steps to reduce the recreation appropriation from \$18935 to \$5000. This money will be used to partially fund wages for the park program. All other programs are now self-sustaining.

RECREATION DEPARTMENT PROGRAMS

<u>PROGRAM</u>	<u>PARTICIPANTS</u>		<u>TOWN FUNDING</u>
	<u>1991</u>	<u>1992</u>	
Babe Ruth Baseball (Jr.)	77	86	\$ .00
Babe Ruth Baseball (Sr.)	31	41	\$ .00
Pony League Baseball	18	21	\$ .00
Girls Summer Basketball	12	25	\$ .00
Boys Summer Basketball	16	33	\$ .00
Girls Softball	54	69	\$ .00
Girls Kickball	N.A.	72	\$ .00
Youth Soccer	560	631	\$ .00
Youth Football	39	44	\$ .00
Youth Cheerleading	14	14	\$ .00
Youth Basketball (Grade 1,2,3)	37	89	\$ .00
Youth Basketball(Girls Grade 4-5)	16	27	\$ .00
Youth Basketball(Boys Grade 4-5)	72	83	\$ .00
Youth Basketball(Girls Gr.6,7,8)	18	29	\$ .00
Youth Basketball(Boys Gr. 6,7,8)	58	71	\$ .00
Gymnastics	24	27	\$ .00
Mens Softball	90	90	\$ .00
Town Team Baseball	17	19	\$ .00
Mens Flag Football	72	88	\$ .00
Mens Senior Basketball	108	124	\$ .00
Mens "A" Basketball	83	88	\$ .00
Adult Volleyball	37	39	\$ .00
Adult Badminton	27	27	\$ .00
Aerobics	40	40	\$ .00
Duplicate Bridge	N.A.	N.A.	\$ .00
Myopia Golf Tourney	72	88	\$ .00
Childrens Halloween Party	103	97	\$ .00
St. Patricks Dance	-	111	\$ .00
Youth Basketball Tournament	74	81	\$ .00
Patton Park Summer Program	267	275	\$4,700
Patton Park Junior Summer Program	-	72	\$ .00
Patton Park Swim Team	24	28	\$ .00
Little League Baseball(4 Divisions)	393	417	\$ .00
Birthday Parties at Rec Center	-	120(est.)	\$ .00



RECREATION DEPARTMENT PROGRAMS

<u>PROGRAM</u>	<u>PARTICIPANTS</u>		<u>TOWN FUNDING</u>
	<u>1991</u>	<u>1992</u>	
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Respectfully Submitted,

Jeanne Abbott, Co-Chairperson

Lori Dowley, Co-Chairperson

Rich Butterworth

Pam Beck

Mike Maione

Jack Mazzotti

TOWN OF HAMILTON  
SPECIAL TOWN MEETING  
HELD  
MONDAY, NOVEMBER 9, 1992  
AT  
HAMILTON-WENHAM REGIONAL HIGH SCHOOL  
\* \* \* \* \*

Moderator Howard C.K. Spears opened the meeting at 8:05 P.M. with 157 voters present:

PRECINCT 1 - 76

PRECINCT 2 - 81

Counters were:

Left Side:

Charles P. Cardani  
27 Savoy Road

Middle:

John G. Rhoads  
148 Asbury Street  
  
Lawrence Lamson  
45 Fox Run Road

Right Side:

William Prehl  
4 Postgate Road

Moderator outlined procedures to be followed at the meeting and then announced that the Selectmen and Finance Committee would make opening statements before the main business of the meeting.

Selectman James Conrad, after thanking all for attending, went on to explain the reason for the Special Meeting being held tonight, even though it was not considered an emergency, was called because of bills left over from last year that must be paid, two citizen petitions, technical changes in Personnel By-Laws to clear up some problems we've had, but most importantly to discuss the free cash which the Finance Committee will address. We may return some of that money to reduce the tax rate. Then turned the meeting over to the Finance Committee to explain the free cash situation.

Moderator turned the floor over to Richard Fates of the Finance Committee.

Using an overhead projector, Richard Fates first showed the:

Received Additional Income:

Building & Electrical Permits	
Hurricane Bob Funds	
Motor Vehicle Tax, Overdue	\$202,000.00
Bill Penalties	

Reduced Expenses:

Interest Expense	
Fire Caller's Wages	61,000.00
Handicap Access Charges	

Collection of Real Estate Bills:	<u>303,000.00</u>
----------------------------------	-------------------

Total Free Cash:	\$566,000.00
------------------	--------------

Uses for Free Cash

Available Free Cash	\$566,000.00
---------------------	--------------

	Low	High	Goal
Warrant Articles	\$100,000.00	\$270,000.00	
Apply to Reduce Tax Rate	190,000.00	220,000.00	220,000.00 (To level Tax Payment)
Remaining Free Cash	106,000.00	266,000.00	200,000.00
Level Tax Payment	Tax Rate	Assumed	
	1991-1992	1992-1993	
Assumes 10% devaluation	14.07	15.63	

## Uses for Free Cash (Cont.)

1991-1992 - House Valued at \$100,000.00 - 14.07 @ 1000.00 = \$1407.00

1992-1993 - House Valued at \$100,000.00 - 15.63 @ 1000.00 = \$1407.00

Asked for questions from the floor, there were none so Moderator went on to explain that since the Articles deal with the moving of money around there will be a great number of 2/3 votes required, if the vote is not unanimous it would then require a count vote.

\*\*\*\*\*

Article 1  
Policy on  
Regionalization  
of ECO

Moved by Jean Cardani, duly seconded, that the Town vote to adopt the following policy: "There shall be no further regionalization of the Hamilton-Wenham Emergency Center."

STANDING VOTE: YES - 81

NO - 51

CARRIED.

\*\*\*\*\*

ARTICLE 2  
Policy on  
Regionalization  
of Hamilton-  
Wenham School  
District

Moved by Ruth Dolan, duly seconded, that the Town adopt the following policy: "There shall be no further regionalization of the Hamilton-Wenham School District."

After much discussion motion was made and seconded to take No Action on the Article.

VOICE VOTE: CARRIED.

\*\*\*\*\*

ARTICLE 3  
Telephone  
Equipment  
Capital  
Appropriations

Moved by William Heitz, duly seconded, that the Town transfer \$8,795.00 from available funds to pay off the equipment component of the Centrex Telephone System.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 4  
NESWC

Moved by Paul Ricker, duly seconded, that the Town of Hamilton transfer \$33,425.15 from available funds for NESWC solid waste disposal fees for Fiscal Year 1992.

9/10 Vote required

STANDING VOTE: YES - 125

NO - 5

CARRIED.

\*\*\*\*\*

ARTICLE 5  
NESWC

Moved by Paul Ricker, duly seconded, that the Town transfer \$28,985.00 from available funds to supplement the Fiscal Year 1993 sanitation budget.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*



ARTICLE 6

Acceptance of  
Legislation:  
Fees

Moved by Kay Turner, duly seconded, that the Town accept General Laws Chapter 40, Section 22F to authorize the establishment of reasonable fees for licenses, permits and certificates and reasonable charges for services rendered or work performed.

VOICE VOTE: CARRIED.

\*\*\*\*\*

ARTICLE 7

Litigation  
Expense

Moved by Peter Twining, duly seconded, that the Town transfer \$16,000.00 from available cash to supplement the Fiscal Year 1993 legal expense budget.

2/3 Vote required

STANDING VOTE: YES - 113  
NO - 21

CARRIED.

\*\*\*\*\*

ARTICLE 8

Police  
Expense

Moved by Chief Walter Cullen, duly seconded, that the Town transfer \$7,800.00 from available funds to supplement the Fiscal Year 1993 police budget for payments to Lieutenant Rioux.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 9

Revaluation  
Expense

Moved by Michael Johnson, duly seconded, that the Town transfer \$30,000.00 from available funds for consulting services in connection with the triennial revaluation of the Town.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 10

Personnel  
By-Law

Moved by Arthur Oberheim, duly seconded, that the Town amend the Personnel By-Law by adding the following paragraph to Section 16.02 of the Personnel By-Law:

"If a Department Head/Supervisor has approved a vacation, sick day, personal day or jury duty on the day prior to or after a holiday, the requirement that the employee work a scheduled day before and/or after a holiday has been met. The absence from work on the day prior to or after a holiday must have the prior approval of the Department Head/Supervisor.

VOICE VOTE: CARRIED.

\*\*\*\*\*

ARTICLE 11

Personnel  
By-Law

Moved by Arthur Oberheim, duly seconded, that the Town amend the Personnel By-Law by adding the following section:

Section 9.02: Business Travel Reimbursement

When job duties require the use of a personal vehicle to travel to destinations other than the normal place(s) of work, employees and officers of the Town will be reimbursed at the rate of 23¢ per mile for distances approved by the Supervisor. Such reimbursement requests must be submitted in writing with the signature of the approving authority. The rate of reimbursement will be subject to periodic review by the Personnel Board.

VOICE VOTE: CARRIED.

\*\*\*\*\*

ARTICLE 12Health  
Insurance

Moved by Peter Twining, duly seconded, that the Town accept the provisions of General Laws Chapter 32B, Section 90 $\frac{1}{2}$  and pay 60% of the premium costs payable by the surviving spouse of an employee or retired employee for group general or blanket hospital, surgical, medical and other health insurance.

VOICE VOTE: CARRIED.

\*\*\*\*\*

ARTICLE 13Health  
Insurance

Moved by James Conrad, duly seconded, that the Town transfer \$57,000.00 from available funds to supplement the Fiscal Year 1993 budget for employee health care insurance.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 14Year One of  
Five Year Highway  
Maintenance  
Program

Moved by Leonard Tuneburg, duly seconded, that the Town take No Action under this Article.

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 15Purchase/Lease  
of Copier

Moved by William Heitz, duly seconded, that the Town transfer \$11,870.00 from available funds for the purchase of a new copy machine for the Town Hall.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 16Repairs and  
Alterations at  
Jr. High School

Moved by William Burrige, duly seconded, that the Town transfer \$8,560.00 from available funds for the following improvements to the Junior High School building (1) installation of energy-efficient lighting; (2) conversion of a utility room into a recreation office; and (3) installation of an electric utility service and meter.

2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 17Lower Tax  
Rate

Moved by Richard Fates, duly seconded, that the Town transfer \$198,000.00 from available funds to reduce the tax rate for Fiscal Year 1993.

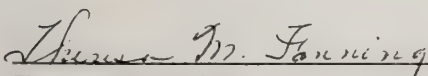
2/3 Vote required

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

After motion duly seconded, and voted, the Moderator declared the meeting adjourned at 10:05 P.M.

A TRUE COPY: ATTEST:

  
Theresa M. Fanning  
Town Clerk

APPOINTMENTS 1992-93

CHIEF OF POLICE  
Walter D. Cullen

CONSTABLES  
Walter D. Cullen  
Robert W. Poole

TOWN COUNSEL  
William Shields III

TOWN ACCOUNTANT  
Ellen Rose

REGISTRAR OF VOTERS  
Guy L. Alleruzzo

ANIMAL CONTROL OFFICER  
Carol Larocque

EMERGENCY MANAGAMENT DIRECTOR  
Walter D. Cullen

VETERANS SERVICE DIRECTOR  
David Beeman

EMERGENCY COMMUNICATIONS CENTER  
OPERATIONS BOARD  
Walter D. Cullen  
Robert Porter  
Donald Killan  
Peter Burnham  
Peter L. Carnes  
Douglas A. Woodman  
Anne Marie Cullen  
Richard Vitale

MEASURERS OF WOOD, LUMBER AND BARK  
Douglas A. Woodman  
Hovey Humphrey  
John E. Lawrence, Jr.

FENCE VIEWERS  
Douglas A. Woodman  
James M. Sullivan

HAMILTON-WENHAM REGIONAL  
CABLE TV ADVISORY BOARD  
William E. Heitz  
Leland Grimes  
Norman Durkee  
Leigh M. Keyser

ASSOCIATE MEMBERS  
George J. Rioux  
Richard Vitale

PERSONNEL BOARD  
Douglas A. Woodman

HARBORMASTER  
Bowden Russell

ASSISTANT HARBORMASTERS  
Stephen Trepanier  
William Hickey  
Robert Blanchard



PARKING CLERKS  
Doris Cole  
Wendy Conrad

COUNCIL ON AGING  
Mary S. Watson  
Dorothy Lamson  
Francis Dolan  
Mary Wedgewood  
Richard Preston  
Elizabeth Newborg  
Edward Hopping  
Doris Sargent

HISTORIC DISTRICT COMMISSION  
Lucinda Witt  
Thomas Catalano

M.B.T.A. REPRESENTATIVE  
Harry Boyles

SEALER OF WEIGHTS & MEASURES  
Harry MacGregor

M.A.P.C. REPRESENTATIVE  
Robert D. Brooks

IPSWICH RIVER WATERSHED DISTRICT  
COMMISSION REPRESENTATIVE  
Paul Ricker

CONSERVATION COMMISSION  
Virginia Cookson  
John Rhoads  
Larry Soucy

FIELD DRIVERS  
Suzanne Flachbart  
Francis J. Dolan

ZONING BOARD OF APPEALS  
David Neill  
William Bowler

FINANCE COMMITTEE  
(Moderator appointed)  
Richard Fates  
Diane Kerivan  
Thomas Ford  
Eldon Scott  
Margaret Stedman  
Stephen Parson

BUILDING INSPECTOR &  
ZONING ENFORCEMENT OFFICER  
Frankie DeCoster, Jr.

ASSISTANT BUILDING INSPECTOR  
Ford Brewer

ELECTRICAL INSPECTOR  
Robert Brown, Jr.

ASSISTANT ELEC. INSPECTOR  
John T. Varney

GAS INSPECTOR  
William Thomas

ASSISTANT GAS INSPECTOR  
Paul Marshall

PLUMBING INSPECTOR  
William Thomas

ASSISTANT PLUMBING INSPECTOR  
Paul Marshall

HAZARDOUS WASTE COORDINATOR  
Daniel Parsons

HAMILTON POLICE DEPARTMENT

George J. Rioux  
Robert A. Smith  
Paul R. Grant  
Robert A. Nyland  
Arthur P. Hatfield  
Edward B. Hopping, Jr.  
Stephen H. Trepanier  
Scot G. Janes  
Donald D. Dupray  
Jay G. Pino  
Karen A. Wallace

RESERVE PATROLMAN  
James A. Murphy, Jr.  
Clarence N. Trepanier  
Edward W. Seaver, Jr.  
Philip S. Robinson  
Sean R. Connolly  
Paul Accomando  
Albert Doran, Jr.  
Mark C. Horvath

SECRETARY/MATRON  
Myrna S. Doran

AUXILIARY POLICE  
James G. Perkins  
David P. Sedgewick  
J. Michael Lawler  
Michael D. Marchand  
Sean R. Connolly  
Mark C. Horvath  
Neal R. Chagnon  
Albert F. Doran  
Robert L. Arena  
Paul J. Accomando  
Richard J. Ceremsak  
Richard J. Callahan  
Charles E. Downey  
Edmond M. Tam  
John D. Doherty  
Edward W. Seaver

SPECIAL POLICE-GORDON CONWELL

Robert L. Collins  
Charles E. Downey  
Thomas C. Hennessy  
Mark C. Horvath  
David P. Sedgewick  
Jason DiDonato  
Steven Burt

## REPORT OF THE STATE ELECTION

Held November 3, 1992  
at Winthrop School, Hamilton, MA

At the close of registration on October 6, 1992 there were 4,685 registered voters:

	<u>Democrat</u>	<u>Republican</u>	<u>Unenrolled</u>	<u>Total</u>
Precinct 1	316	509	1457	2282
Precinct 2	<u>354</u>	<u>618</u>	<u>1431</u>	<u>2403</u>
Totals	670	1127	2888	4685

The polls were opened at 7:00 A.M. by Theresa M. Fanning, Town Clerk. A total of 4,277 votes were cast:

Precinct 1	2079
Precinct 2	<u>2198</u>
Totals	4277

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
ELECTORS OF PRESIDENT AND VICE PRESIDENT			
Bush & Quayle	830	1030	1860
Clinton & Gore	705	723	1428
Fulani & Munoz	0	1	1
Hagelin & Tompkins	0	0	0
Larouche & Bevel	1	0	1
Marrou & Lord	4	4	8
Perot & Stockdale	518	423	941
Phillips & Knight	1	2	3
Blanks	14	9	23
Others	6	6	12

REPRESENTATIVE IN  
CONGRESS

Nicholas Mavroules	673	663	1336
Peter G. Torkildsen	1300	1438	2738
Blanks	94	77	171
Others	12	20	32

COUNCILLOR

John Patrick Harris	1102	1248	2350
Edward J. Carroll	620	593	1213
Blanks	354	353	707
Others	3	4	7

SENATOR IN GENERAL COURT

Robert C. Buell	1137	1230	2367
Regina Villa	776	802	1578
Blanks	163	163	326
Others	3	3	6

REPRESENTATIVE IN  
GENERAL COURT

Forrester A. "Tim" Clark	1392	1551	2943
Kenneth L. Murphy	551	522	1073
Blanks	134	122	256
Others	2	3	5

SHERIFF

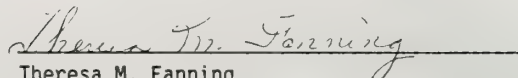
Charles H. Reardon	924	934	1858
Kevin J. Leach	946	1029	1975
Blanks	204	231	435
Others	5	4	9



	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
COUNTY COMMISSIONER			
Marguerite P. Kane	715	740	1455
Charles J. Chisholm	836	958	1794
John V. O'Brien	498	485	983
William H. Ryan	577	636	1213
Blanks	1521	1575	3096
Others	11	2	13
QUESTION #1			
Yes	1244	1451	2695
No	797	690	1487
Others	38	57	95
QUESTION #2			
Yes	1069	1137	2206
No	828	859	1687
Others	182	202	384
QUESTION #3			
Yes	874	966	1840
No	1163	1165	2328
Others	42	67	109
QUESTION #4			
Yes	879	931	1810
No	1078	1145	2223
Others	122	122	244

The polls were closed at 8:00 P.M. The results were announced at 9:40 P.M.

A TRUE COPY:      ATTEST:

  
 Theresa M. Fanning  
 Town Clerk

STATE PRIMARY  
HELD  
SEPTEMBER 15, 1992  
AT  
WINTHROP SCHOOL, HAMILTON, MA

At the close of registration on August 18, 1992 there were 4346 registered voters as follows:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>UNENROLLED</u>	<u>TOTAL</u>
Precinct 1	297	494	1365	2156
Precinct 2	<u>334</u>	<u>551</u>	<u>1305</u>	<u>2190</u>
Totals	631	1045	2670	4346

The polls were opened at 7:00 A.M. by Theresa M. Fanning, Town Clerk. A total of 1511 ballots were cast:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>TOTAL</u>
Precinct 1	437	329	766
Precinct 2	<u>431</u>	<u>314</u>	<u>745</u>
Totals	868	643	1511

DEMOCRATIC VOTE

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
REPRESENTATIVE IN CONGRESS			
Nicholas Mavroules	134	119	253
H. Eric Elbot	27	28	55
Barbara A. Hildt	272	282	554
Blanks	4	0	4
Write-Ins	0	0	0
Others	0	2	2
COUNCILLOR			
Edward J. Carroll	128	131	259
Ronald Francis Ford	73	67	140
Raffi Takesian	63	55	118
Blanks	171	177	348
Write-Ins	0	0	0
Others	2	1	3
SENATOR IN GENERAL COURT			
Regina Villa	273	274	547
Blanks	161	157	318
Write-Ins	0	0	0
Others	3	0	3
REPRESENTATIVE IN GENERAL COURT			
Kenneth L. Murphy	263	259	522
Blanks	173	171	344
Write-Ins	0	0	0
Others	1	1	2
SHERIFF			
Charles H. Reardon	251	257	508
Blanks	181	170	351
Write-Ins	0	0	0
Others	5	4	9

COUNTY COMMISSIONER	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
Marguerite P. Kane	174	160	334
Walter J. Birmingham, Jr.	43	39	82
Christie (Chris) Ciampa	86	80	166
Albert V. DiVirgilio	32	35	67
Karl R. Jansons	74	77	151
John V. O'Brien	116	110	226
Blanks	346	361	707
Write-Ins	0	0	0
Others	3	1	4

REPUBLICAN VOTE

## REPRESENTATIVE IN CONGRESS

Alexander T. Tennant	100	84	184
Peter G. Torkildsen	216	222	438
Blanks	8	5	13
Write-Ins	0	0	0
Others	5	3	8

## COUNCILLOR

John Patrick Harris	224	231	455
Blanks	102	82	184
Write-Ins	0	0	0
Others	3	1	4

## SENATOR IN GENERAL COURT

Robert C. Buell	257	266	523
Blanks	69	46	115
Write-Ins	0	0	0
Others	3	2	5

## REPRESENTATIVE IN GENERAL COURT

Forrester A. "Tim" Clark, Jr.	270	258	528
Blanks	52	52	104
Write-Ins	0	0	0
Others	7	4	11

## SHERIFF

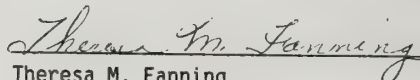
Kevin J. Leach	145	130	275
Mary Ruth Stocking	135	140	275
Blanks	48	44	92
Write-Ins	0	0	0
Others	1	0	1

## COUNTY COMMISSIONER

Charles J. Chisholm	180	185	365
William H. Ryan	155	163	318
Blanks	317	274	591
Write-Ins	0	0	0
Others	6	2	8

The polls were closed at 8:00 P.M. Results were announced at 9:15 P.M.

A TRUE COPY:      ATTEST:

  
 Theresa M. Fanning  
 Town Clerk



REPORT OF THE ANNUAL  
TOWN/SCHOOL ELECTION  
HELD  
THURSDAY, MAY 21, 1992  
AT  
WINTHROP SCHOOL, HAMILTON, MA

\* \* \* \* \*

The polls were opened at 7:00 P.M. by Moderator Howard Spears. There were 1139 votes cast.

Precinct 1 - 636

Precinct 2 - 503

Results as follows:

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
<b>MODERATOR (1 Year)</b>			
Howard C.K. Spears	371	287	658
Bruce Ramsey	235	184	419
Blanks	30	32	62
<b>SELECTMEN (3 Years)</b>			
Robert C. Hagopian	228	145	373
Peter P. Twining	382	336	720
Blanks	24	22	46
<b>ASSESSOR (3 Years)</b>			
Michael C. Johnson	457	370	827
Blanks	179	133	312
<b>BOARD OF HEALTH (3 Years)</b>			
Anthony Madera	458	369	827
Blanks	178	134	312
<b>BOARD OF PUBLIC WORKS (3 Yrs)</b>			
Stephen Parson	227	180	407
Paul Ricker	379	286	665
Blanks	30	37	67
<b>PLANNING BOARD (5 Years)</b>			
Peter B. Clark	443	361	804
Blanks	193	142	335
<b>PLANNING BOARD (2 Years)</b>			
Susanne Richey	450	361	811
Blanks	186	142	328
<b>LIBRARY TRUSTEE</b>			
Ann St. Germain	495	398	893
Blanks	141	105	246
<b>HOUSING AUTHORITY</b>			
William Nolan	436	357	793
Blanks	200	146	346

QUESTION 1:

Override pursuant to Chapter 56, Section 21C (i½) for Street Improvement.

YES	247	251	498
NO	363	244	607
BLANKS	26	8	34

Non Binding Public Opinion Advisory Question.

Do you favor changing 18 trailer parking spaces at Chebacco Lake State Boat Ramp to 13 trailer parking spaces and 5 car-top parking spaces.

YES	343	307	650
NO	163	118	281
BLANKS	130	78	208

HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE (3 Years)

Robert Whittier	352	292	644
Jaclyn E.W. Finocchio	314	262	576
Donald E. Gallant	367	321	688
Judith Mansfield	341	249	590
Blanks	534	385	919

WENHAM ELECTION RESULTS

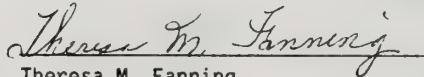
* ROBERT WHITTIER	306	644	950
* JACLYN E.W. FINOCCHIO	290	576	866
* DONALD E. GALLANT	359	688	1047
JUDITH MANSFIELD	238	590	828

\* Denotes election to the Hamilton-Wenham Regional School District Committee.

Polls were closed at 8:00 P.M. Moderator announced results at 9:15 P.M.

A TRUE COPY:

ATTEST:



Theresa M. Fanning  
Town Clerk

At the close of registration there were 4198 registered voters.

Precinct 1 - 2078

Precinct 2 - 2120

# 1992 ANNUAL REPORT OF TOWN CLERK

I herewith submit my report as Clerk of the Town of Hamilton. Even though the fiscal year of the Town ended June 30, 1992, this report is on a calendar year basis. All Town Meetings and Elections are printed in front of this report. The tabulation of Marriage Licenses issued, Births and Deaths recorded, Fish and Game Licenses and Dog Licenses issued for the year 1992 is as follows:

## MARRIAGE LICENSES ISSUED

	1992	1991
RESIDENTS (One or both parties from Hamilton)	28	33
NON-RESIDENTS	<u>21</u>	<u>10</u>
TOTAL	49	43

## BIRTHS RECORDED

MALE	55	59
FEMALE	<u>42</u>	<u>21</u>
(Two sets of twins born in 1992) TOTAL	97	80

## DEATHS RECORDED

RESIDENTS	39	33
NON-RESIDENTS	<u>3</u>	<u>2</u>
TOTAL	42	35

## FISH & GAME LICENSES ISSUED

FISHING	119	89
HUNTING	40	29
SPORTING	19	21
DUPLICATE & OVER 70	17	22
ARCHERY STAMPS	23	23
MASS WATERFOWL STAMPS	32	38
WILDLIFE STAMPS	<u>180</u>	<u>139</u>
TOTAL	430	361

## DOG LICENSES ISSUED

MALE	127	122
NEUTERED	246	215
FEMALE	37	34
SPAYED	394	372
KENNEL	<u>15</u>	<u>16</u>
TOTAL	819	759
DOGS FINED	123	150

1992, being a Presidential year, was very busy in the Town Clerk's office with all the extra elections and special Town Meetings, but I am proud to say everything went along smoothly. Again thanks to Debra Paskowski, my Administrative Assistant, for her efficient handling of her duties. We look forward to serving the public next year with the same efficiency.

Respectfully submitted,

Theresa M. "Mimi" Fanning, Town Clerk



TREASURER/COLLECTOR ANNUAL REPORT FOR 1992

I hereby submit my report as Treasurer/Collector for the Town of Hamilton for the year ending December 31, 1992.

Balance January 1, 1992	\$ 1,888,446.04
Receipts during 1992	<u>10,451,729.92</u>
Total	12,340,175.96
Disbursements during 1992	<u>10,293,879.26</u>
Balance December 31, 1992	\$ 2,046,296.70

See report for Collection breakdown.

Investment Program - Balances December 31, 1992

Stabilization Fund	\$ 259,344.76
Clark Property Funds	302,536.07
Conservation Commission	236,453.53
Woodland Meade	36,839.88
Trust Funds	<u>303,085.58</u>
	\$ 1,138,259.82

This has been a year of change. Alice Winkle, after ten years of faithful service to the Town, retired in September. We miss her and wish her well. Thanks again to all Town employees for their help throughout the year, and to Connie Cobb for all the volunteer work she does in this office.

Respectfully submitted,

Kay E. Turner  
Treasurer/Collector

TREASURER/COLLECTOR'S REPORT

CATEGORY	JANUARY - JUNE 1992		JULY - DECEMBER 1992		TOTAL CALENDAR YEAR 1992	
	YEAR	RECEIPTS	YEAR	RECEIPTS	YEAR	RECEIPTS
	Prior to		Prior to		Prior to	
REAL ESTATE	1989	\$ 0.00	1989	\$ 0.00	1989	\$ 0.00
	1989	11,376.58	1989	9,876.66	1989	21,253.24
	1990	6,906.47	1990	30,059.92	1990	36,966.39
	1991	39,451.04	1991	55,065.22	1991	94,516.26
	1992	3,993,239.89	1992	94,165.17	1992	4,087,405.06
	1993	17,711.58	1993	3,672,491.93	1993	3,690,203.51
Sub-Total		4,068,685.56		3,861,658.90		7,930,344.46
PERSONAL PROPERTY	1991	364.23	1991	0.00	1991	364.23
	1992	53,343.47	1992	713.65	1992	54,057.12
	1993	0.00	1993	39,736.53	1993	39,736.53
Sub-Total		53,707.70		40,450.18		94,157.88
MOTOR VEHICLE EXCISE	Prior to		Prior to		Prior to	
	1988	252.19	1988	419.32	1988	671.51
	1988	0.00	1988	430.49	1988	430.49
	1989	32.50	1989	80.00	1989	112.50
	1990	1,282.32	1990	984.69	1990	2,267.01
	1991	45,860.70	1991	7,913.17	1991	53,773.87
	1992	279,257.16	1992	104,739.93	1992	383,997.09
Sub-Total		326,684.87		114,567.60		441,252.47
PENALTIES & INTEREST		26,805.10		44,812.50		71,617.60
MUNICIPAL LIEN CERTIFICATES		6,250.00		10,825.00		17,075.00
BOAT TAX	1991	88.00	1991	0.00	1991	88.00
	1992	1,398.00	1992	108.00	1992	1,506.00
Sub-Total		1,486.00		108.00		1,594.00
WATER RATES		244,456.27		234,619.43		479,075.70
WATER SERVICES		4,500.00		15,050.00		19,550.00
WATER LIENS		10,774.91		779.99		11,554.90
WATER PENALTIES & INTEREST		1,524.88		2,058.81		3,583.69
TOTAL		\$4,744,875.29		\$ 4,324,930.41		\$ 9,069,805.70

SEALER OF WEIGHTS AND MEASURES  
ANNUAL REPORT FOR CALENDER YEAR 1992

<u>Scales:</u>	Adjusted	Sealed	Condemned
10 - 100 lbs		14	3 N.C.
100 - 1000 lbs		8	
Less than 10 lbs		2	

Weights:

Avoirdupois	
Metric	21
Troy	

Meters:

Gasoline	3	17
Vehicle Tank		5
<u>Totals</u>	3	67

Inspections:

Scales Rechecked	1
Re-weighting Fruits and Veggies	5

Turned over to the Town Treasurer the sum of \$660.00 dollars sealing fee's.

Sealed Mobil Station in WEnham for the owner. The State usually does it, but they are short-handed.

Respectfully submitted,

Harry MacGregor  
Sealer of WEights and Measures







# TOWN OF HAMILTON



1993

# ANNUAL REPORT





TOWN OF HAMILTON

1993 ANNUAL REPORT

Town of Hamilton

Essex County

Commonwealth of Massachusetts

\* \* \* \* \*

Incorporated June 21, 1793  
Area 14.99 Square Miles  
Town Population: 7,291  
Sixth Congressional District  
Fifth Councillor District  
First Essex and Middlesex Senatorial District  
Fourth Essex Representative District

1992 State Officials

Congressman:	Peter Torkildsen of Danvers
Senator:	Robert C. Buell of Topsfield
Co. Commissioners:	Marguerite Kane of Lawrence
	Kevin J. Leach of Salem
	John O'Brien of Beverly
Representative:	Forrester A. Clark, Jr. of Hamilton

\* \* \* \* \*

TOWN HALL HOURS

Monday - Thursday: 8 A.M. - 4:30 P.M.

Friday: 8 A.M. - 12 Noon

Monday: 7 - 9 P.M.





- In Memoriam -

Former Elected and Appointed Officials

Charles F. Butler

James A. Essensa

A. Willard Horn

William W. Lundgren

William F. MacKenzie, Sr.

Dennis M. White



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BOARD OF SELECTMEN  
- 1993 ANNUAL REPORT -

The Board of Selectmen wish to extend our sincere thanks to all employees and volunteers who unselfishly gave of their time and effort to improve the quality of Town government.

STREET LIGHT RESTORATION PROJECT

The first phase of street light restoration has been implemented and should be completed by April, 1994. The Board appreciates the effort and expertise that was provided by the Street Light Committee [Bob Bonazoli, Thelma Foster, Sylvia Harper, Larry Lamson, Bob Levin, Stephen Sweeney]. Without their input and effort we would probably still be in the dark. Special thanks to Peggy Stedman and to Chief Walter Cullen for their work in developing the implementation plan.

HEATING SYSTEM

The system is now functioning as it should after minor problems were eliminated this year. We should receive a heat cost savings in future years as projected in the 15% area.

OFFICE SPACE

All departments previously located in the Town Hall basement area are now situated on the second floor except the offices of Plumbing, Building, and Electrical Inspector which have limited use by the nature of their work.

TOWN HALL

The Town Hall has experienced water (ice dam) damage this year that will necessitate the replacement of the Town Hall roof which has outlived its expected life. Some repainting will be needed in some water-stained areas.

The air conditioning has been completed and is functioning properly. Storm windows have been put into place and draperies made for some first floor offices. The inside is very presentable. Work will continue on bringing the outside up to a satisfactory level.

STREET ACCEPTANCE

Annie's Lane and Ricker Circle marked completion of the Asbury Woods Project, including six units of affordable housing sponsored by the Town.

UNION NEGOTIATIONS

The BPW contract has been signed and the Town Hall union contract is awaiting signature. The Police union and the Town are still some distance away from a contract conclusion as negotiations continue.

EARLY RETIREMENT INCENTIVE PLAN

Three employees had taken advantage of this program.

HEALTH INSURANCE

The Town now is enrolled with the MIIA [Massachusetts Interlocal Insurance Association] insurance group as of the May 24, 1993 vote. The employees' health insurance cost share adjustment is in effect from 90/10 to 80/20.

PROPERTY CASUALTY INSURANCE

MIIA has done an excellent job of lowering our insurance costs. This savings has allowed the Town to add some new coverages to improve the protection of Town vehicles, computer equipment, fine arts, and earthquake/ flood protection--all of which were inadequately insured. Continued savings will result from a new two-year agreement with MIIA.

The Town has joined the Federal Flood Insurance Program which will allow our citizens to take part. This acceptance of the Federal plan has no costs to the Town.

BICENTENNIAL COMMITTEE

The Selectmen wish to express to the entire Committee the Town's appreciation for the hundreds of hours expended to provide the Town with the many wonderful events, especially the excellent parade. The bandstand is to be a gift to the Town as a remembrance of our celebration. Also voted was to give the Town the information booth which was requested by the BPW.

COMPUTERS

As of March 15, 1993, the Computer Committee [Brian Fanning, Jack Kerivan, John Rhoads] was reinstituted to bring our town up to date in the communications field. They have developed a plan for a network system, new software and hardware with training for our employees. Progress continues at this time.



REPAIRS TO OLD JR. HIGH

The front steps, platform area and front lower windows have been attended to so that the major leak problem in these areas has been eliminated.

GOVERNMENT STUDY COMMITTEE

The Committee continues to meet frequently and will have a final report and requests at the Annual Town Meeting. Thanks to the Committee members [Jim Conrad, Esther Herdeg, Marcy Homer, Jack Lawrence, David Thompson, Ray Whipple, Jr., Mark Whitmore].

FIRE ALARMS

Funding for updated fire alarms in Town buildings was made available at Special Town Meeting; and, with the assistance of our Fire Inspector, they will be placed in Town Hall, Jr. High, Library, and BPW Garage.

SPECIAL TOWN MEETING

On November 8, 1993 we finally received a quorum so the Town could conduct its business. Again an excellent Free Cash situation allowed the Town to apply free cash to reduce the tax rates.

The meeting allowed for the creation of a Town Engineer position for the BPW. It also allowed for reorganization of the Personnel By-laws in the areas of classification, Compensation Table, and added an appendix for informational purposes, showing compensation for Town jobs not covered by the Personnel By-laws, such as Police, BPW, Town Hall unions, contract service employees, appointed officials, and elected officials.

LITIGATION

We have sustained continued loss of tax money on ongoing lawsuits such as Audubon, Congregational Church, and individuals. The legal expense incurred among other problems has prompted this Selectmen to search for a better answer and solution to our legal problem. We have been well served by single-lawyer representation over the years, but the Town's problems have become far more complex and difficult. This may warrant the Town's searching out legal representation that will concentrate on avoiding legal entanglements and which will provide reasonably-priced expertise in all phases of today's modern government. If we are to modernize, as the Government Study Committee proposed, then this is one area that must be considered and acted upon soon.

SCHOOL REGIONALIZATION WITH ESSEX

After lengthy deliberations and meetings, it was decided that it was not beneficial in all areas to take in another school. It was found that the educational benefit was minimal and that also applied to the financial picture. The voters must be made aware that a vote of "yes" for a regional system should be based on educational benefit first and money second which did not seem to be the case. The citizenry must be aware that a windfall of funds may look good up front, but it will entail a loss of vote so that lesser town contributors could outvote the major bill-payer. The effect would be long range.

MASCONOMET GRAVE SITE

The care of this site is now up to the Town of Hamilton and is under the direction of the Cemetery Department of the BPW. It is gratifying to see Hamilton accept this responsibility that has been neglected over the years. It is hoped the children of the Town will study and visit this site that is a link to our local history.

Respectfully submitted,

William E. Heitz, Chairman  
Peter P. Twining, Clerk  
Margaret L. Stedman

TOWN OF HAMILTON  
COMBINED INCOME STATEMENT  
JUNE 30, 1993

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>REVENUES:</b>					
Property taxes	7,934,882				7,934,882
State government	632,319				632,319
Local	705,194				705,194
Water rates & services			348,059		348,059
Other	261,941	82,176	2,299	67,378	413,794
Police private		64,143			64,143
Recreation revolving		58,095			58,095
Total Revenues	9,534,336	204,414	350,358	67,378	10,156,486
<b>EXPENDITURES:</b>					
General government	608,175				608,175
Public safety	1,117,404				1,117,404
Health & town benefits	1,004,198				1,004,198
Department of public works	1,041,855				1,041,855
Water enterprise			357,607		357,607
Education	5,564,774				5,564,774
State & county assessments	266,604				266,604
Other		32,468		8,238	40,706
Police private		63,766			63,766
Recreation revolving		32,189			32,189
Total Expenditures	9,603,010	128,423	357,607	8,238	10,097,278
EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND- ITURES	(68,674)	75,991	(7,249)	59,140	59,208
<b>OTHER FINANCING SOURCES (USES):</b>					
Operating transfers in	106,015			59,301	165,316
Operating transfers out	(59,301)	(33,800)	(35,019)	(37,196)	(165,316)
Net Other Financing Sources (Uses)	46,714	(33,800)	(35,019)	22,105	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	(21,960)	42,191	(42,268)	81,245	59,208
FUND BALANCE, JULY 1, 1992	1,037,419	62,929	581,585	1,116,334	2,798,267
FUND BALANCE, JUNE 30, 1993	1,015,459	105,120	539,317	1,197,579	2,857,475



TOWN OF HAMILTON  
COMBINED BALANCE SHEET  
JUNE 30, 1993

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORAN- DUM ONLY)
<b>ASSETS</b>					
Current Assets:					
Cash & Investments	1,182,365	107,355	293,761	1,164,825	2,748,
Accounts Receivable:					
Taxes	4,847,289				4,847,
Water rates and services			145,235		145,
Due from other funds	8,138			42,800	50,
Prepaid expenses	733				
	6,038,525	107,355	438,996	1,207,625	7,792,
Other Assets:					
Property & Equipment			330,000		330,
<b>TOTAL ASSETS</b>	<b>6,038,525</b>	<b>107,355</b>	<b>768,996</b>	<b>1,207,625</b>	<b>8,122,</b>
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES:</b>					
Current liabilities:					
Accrued expenses	12,544				12,
Tailings	4,169				4,
Deferred revenue	4,584,829		76,520		4,661,
Tax overlay for abatements	168,039				168,
Warrants Payable	210,685	2,235	23,159		236,
Due to other governments				1,908	1,
Due to other funds	42,800			8,138	50,
Current portion of N/P			65,000		65,
	5,023,066	2,235	164,679	10,046	5,200,
Other Liabilities:					
Long term portion of N/P			65,000		65,
	5,023,066	2,235	229,679	10,046	5,265,
<b>FUND BALANCE:</b>					
Reserved for continued appropriations	180,131				180,
Reserved for endowments				1,197,579	1,197,
Reserved for expenditures	140,947				140,
Reserved over/under estimates	258				
Designated-Approp. Deficits	(37,665)				(37,
Unres-Designated for capital exp			539,317		539,
Unreserved and undesignated	731,788	105,120			836,
	1,015,459	105,120	539,317	1,197,579	2,857,
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>6,038,525</b>	<b>107,355</b>	<b>768,996</b>	<b>1,207,625</b>	<b>8,122,</b>

## COUNCIL ON AGING ANNUAL REPORT FOR 1993

We have provided shopping trips each month for the Senior Citizens of Hamilton to the North Shore Mall as well as the Liberty Tree Shopping Mall. We average about 14 people on each trip and have increased these trips to twice a month, the 2nd and 4th Tuesday of each month.

We entertained and served our Annual Harvest Supper to the Senior Citizens in October, approximately 160 people attended. We deliver fruit baskets to Senior shut-ins, 90 years old and over at Christmas time, this past year we delivered 15 baskets. We also make a presentation to the oldest man and woman in town during the month of May.

We provided some transportation to doctor and hospital visits when Senior Citizens have no other way of going.

We took Senior Citizens on the following trips:

- 1) LaSalette in Ipswich for lunch & tour of the mansion.
- 2) Suffolk Downs (trophy dedicated to our group & luncheon).
- 3) Boat trip on the Essex River & luncheon in Essex .
- 4) Dinner & show at Giordano's during Christmastime.
- 5) Luncheon at Millstone Restaurant for tenants of Hamilton Housing.
- 6) Strawberry Banke, NH Shopping Trip.

At last count we had 995 Seniors over the age of 62. We receive many phone calls concerning adult daycare, senior activities senior housing and ambulance service to and from the hospital. We try to assist and answer these inquiries as best we can.

Our current board member, Doris Sargeant, had to resign , due to the illness of her husband, in January of 1994. Mrs. Virginia Lougee will take her place for the coming year, taking reservations for the shopping trips.

Respectfully submitted,

Dorothy Lamson, Chairman  
Mary Wedgwood, Secretary  
Betty Newborg  
Doris Sargeant  
Francis Dolan  
Edward Hopping  
Richard Preston  
Mary Watson



# TOWN OF HAMILTON

## ANIMAL CONTROL

324.19	# Hours worked
608	# Calls received by A.C.O. (does not incl wildlife)
202	# Complaints received
114	# Calls responded to by A.C.O.
24	# Dogs warned for Leash Law Violations
22	# Dogs cited for Leash Law Violations
22	# Bite reports
72	# Dogs impounded
68	# Dogs returned to owners
1	# Dogs delivered MSPCA
2	# Dogs adopted
2	# Injured Dogs & Cats
14	# Cats picked up
6,674	# Total mileage for Leash Law Only
4602	# Dogs licensed incl. late fees <u>not</u> <u>incl</u> March
395	# Citations assessed
1075	# All Fees & fines collected
	# Misc.

Received so many raccoon calls  
that I stopped recording them.

Carol M. Larocque



REPORT OF THE TOWN OF HAMILTON  
ANNUAL TOWN MEETING  
HELD  
MONDAY, MAY 3, 1993  
AT  
HAMILTON-WENHAM REGIONAL HIGH SCHOOL

\* \* \* \* \*

At the close of registration on April 13, 1993 there were 4,500 registered voters.

PRECINCT 1 - 2,318

PRECINCT 2 - 2,182

Counters were:

Left Side:

Robert Bonazoli  
75 Greenbrook Rd

Middle:

Jerry Schrock  
79 Ortins Rd  
Llewellyn Thomas  
88 Homestead Circle

Right Side:

William Prehl  
4 Postgate Rd

Moderator Howard C.K. Spears opened the meeting at 7:40 P.M. with 344 voters checked present and the warrant duly posted.

PRECINCT 1 - 200

PRECINCT 2 - 144

Moderator outlined the procedures to be followed at the meeting and then introduced Father Bourgeois, Pastor of St. Paul's Catholic Church of Hamilton.

Father Bourgeois gave the invocation.

Thanking Father Bourgeois the Moderator proceeded with the first Article of the meeting.

ARTICLE 1

Election  
of Officers

MODERATOR: The vote on Article 1 is by ballot on Thursday, the Twentieth of May, 1993(May 20, 1993) at the Winthrop School. The polls will be opened at 7:00 A.M. and will close at 8:00 P.M.

The officers to be elected are:

Town Moderator for one year  
One Selectman for three years  
One Assessor for one year  
One Assessor for three years  
Town Clerk for three years  
Treasurer/Collector for three years  
One member of Board of Public Works  
for one year  
One member of Board of Public Works  
for three years  
One member of Board of Health  
for three years  
One member of Planning Board  
for five years  
One Library Trustee for three years

\* \* \* \* \*

ARTICLE 2:  
Reports

Moved by James Conrad, duly seconded, that the reports of the Town Officers and Committees be received and placed on file.

Mr. Conrad thanked all for coming and thanked all of the many volunteers, various board members, committee members, employees, and elected officials for their dedication, cooperation and effort in making this past year so successful. He went on to say it is a testament to the professional character and fortitude that individuals have and we owe them all support and hardy thanks. Continued to explain the proposed warrant to be voted on. Discussed the budget and financial actions and explained the difficulty of keeping the spending less than 2½% due to the fact Health Insurance and its cost far exceed the 2½%; as an example, Health Insurance has gone up 31%, the NESWC Arbitration which is going to cost another \$100,000. To address this task it will be proposed a reorganization of town government, a change in direction, more professional management and some cost savings in doing so. Plan to work toward a shift in Health Insurance percentages, move employees to an 80 - 20 split instead of the current 90 - 10. Also will propose a 2% raise for employees, although have not negotiated all the union contracts at this time, those people that have settled will receive the 2% raise, this current year there was no raise at all and feel this was long overdue.

The second group of articles addresses a Zoning By-Law change; try to adopt a Flood Insurance proposal; another Town By-Law change which would institute more control on the dispensing of video games in Town; propose a road improvement plan, first part of a road maintenance plan; address some of the recreational needs, the parking lot at the old Junior High; repair and maintenance of town buildings, propose some exterior work at the Town Hall, finishing the Air Conditioning project which started last year and small improvements to the telephone system. Last there are two non-binding articles that deal with gas tax and lottery money.

In summary this warrant will present some financial actions, normal budget items and some transfer of funds.

Moderator then turned the meeting over to Richard Fates, Chairman of the Finance and Advisory Committee.

Using overhead projector Mr. Fates showed the Major Expense Increases and Revenue Increases as follows:

MAJOR EXPENSE INCREASES

	<u>CHANGE</u>	<u>AMOUNT</u>
Group Health Insurance	35 %	\$ 65,606
NESWC	36.5	73,798
Schools	2.5	134,638
Operating Expense	3.1	274,042
NESWC(one time fee)		108,190
TOTAL MAJOR EXPENSE INCREASE	4.2%	\$382,232

REVENUE INCREASES

	<u>CHANGE</u>	<u>AMOUNT</u>
Real Property Tax	2.5%	\$200,787
New Growth in Tax Base	.4	30,000
State Aid	0	0
Local Receipts	4.0	32,358
Contribution from Water Enterprise		46,031
TOTAL INCREASE	3.8	\$309,126
SHORTFALL		(73,056)

ARTICLE 2  
(Continued)

Mr. Fates then turned the meeting over to Margaret Stedman to explain a couple of the Towns restructuring that we have put into effect.

Margaret Stedman then explained the changes in the Assessors office. The plan being to go toward a full time or part time Assessor/Appraiser so they would no longer need outside contract services. This is a process that was started last year. Then continued on about reorganization of the Department of Public Works. Referred to Appendix A, page 10 of the Warrant, the Board of Public Works budget and went on to explain the actions taken.

Moderator moved all reports of the Town Officers and Committees be received and placed on file.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 3  
Early  
Retirement

Moved by James Conrad, duly seconded, that the Town accept the provisions of Chapter 399 of the Acts of 1992.

Mr. Conrad explained the incentive for early retirement would be the addition of five years to an employees age or years of service. This incentive is to allow a person to retire before their time with out replacing them in order to save costs associated with that position. It is a one time program by the State and expires this June 30th.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 4  
Appropriations

Moderator outlined the procedure for the budget passage prior to reading the entire budget as follows:

FISCAL YEAR 1994 BUDGET  
TOWN OF HAMILTON

	FY 93 BUDGET	CHANGE INCR (DECR)	FY 94 BUDGET
-----			
GENERAL TOWN GOVERNMENT			
*****			
SELECTMEN			
SALARY OF CHAIRMAN	2,250		2,250
SALARIES OF MEMBERS	3,975		3,975
EXECUTIVE SECRETARY	17,680	4,862	22,542
ADMINISTRATIVE ASST	21,435	467	21,902
CONTRACT SERVICES (Vacation Coverage)		825	825 H
EXPENSES	7,000		7,000
H A W C	900		900 H
SR HOME CARE SERVICES	1,800		1,800
PROJECT RAP	2,250		2,250
COMPUTER ADMINISTRATION		5,000	5,000
COMPUTER EXPENSE	6,750	3,300	10,050
M A P C	500		500
STREET LIGHT EXPENSE	41,000	1,360	42,360
RETIREMENT FUND	220,921	23,926	244,847
TOWN HALL MAINTENANCE	19,000	(9,000)	10,000
JR HIGH MAINTENANCE		14,000	14,000
TOWN REPORTS	5,500	(500)	5,000
MEMORIAL DAY	1,500	200	1,700
P & C INSURANCE	121,945	(9,945)	112,000
GROUP INSURANCE	175,000	78,106	253,106



INSURANCE ADJUSTMENT FOR NON-UNION		4,764	4,764
MEDICARE TAX	13,400	610	14,010
FICA(Employers Contribution)	19,000	380	19,380
LESS WATER ENTERPRISE REIMBURSEMENT		(56,339)	(56,339)
	681,806	62,016	743,822
TOWN HALL			
WAGES CUSTODIAN/CONTRACT SVCS	22,195		22,195
EXPENSES	20,000	(1,800)	18,200
	42,195	(1,800)	40,395
RECREATION			
SALARY OF DIRECTOR	28,215	1,321	29,536
SUMMER PARK PROGRAM	18,936	(14,936)	4,000
	47,151	(13,615)	33,536
TOWN ACCOUNTANT			
CONTRACT SERVICES	23,400	1,560	24,960
PART TIME CLERICAL	4,500	2,785	7,285
EXPENSE	2,027	119	2,146
AUDIT-RESTRICTED	3,500	2,500	6,000
	33,427	6,964	40,391
TREASURER/COLLECTOR			
SALARY OF TREAS/COLL	33,072	661	33,733
ASST TO TREAS/COLL	21,433	40	21,473
TEMPORARY PART TIME		1,500	1,500
STAFF TRAINING	750	(750)	
EXPENSES	9,560	(260)	9,300
EQUIPMENT RENTAL & PURCHASE	600	100	700
INTEREST	14,000	(7,000)	7,000
BORROWING DISCLOSURE	1,100		1,100
PROCESSING CHARGES	21,000	(3,000)	18,000
COMPUTER REPLACEMENT	2,000	(2,000)	
RETIREMENT SICK DAY BUY BACK	1,801	(1,801)	
	105,316	(12,510)	92,806
TOWN CLERK			
SALARY OF TOWN CLERK	33,072	661	33,733
ADMINISTRATIVE ASST	20,084	1,182	21,266
EXPENSES	5,003	755	5,758
	58,159	2,598	60,757
TOWN COUNSEL			
SALARY OF TOWN COUNSEL	6,000		6,000
EXPENSES	30,000		30,000
	36,000		36,000
ELECTION & REGISTRATION			
SALARIES OF REGISTRARS	742		742
EXPENSES	13,375	(6,975)	6,400
	14,117	(6,975)	7,142
POLICE			
SALARY OF CHIEF	53,097		53,097
WAGES OF OFFICERS	532,000		532,000
TRAINING	17,000		17,000
OVERTIME	20,500		20,500
SPECIAL INVESTIGATION	2,000		2,000
COURT DUTY & LOCK UP	10,000		10,000
WAGES OF CLERK STENOGRAPHER	22,864		22,864
EXPENSES	33,000		33,000
UNIFORMS	13,000		13,000
EQUIPMENT	3,000		3,000
CRUISER	16,000		16,000
AMBULANCE BILLING	2,400		2,400

CIVILIAN DEFENSE	2,400		2,400
AUXILIARY POLICE EXPENSES	500		500
AUXILIARY POLICE UNIFORMS	750		750
EMERGENCY SERVICES	3,168	(1,168)	2,000
	729,279	(1,168)	728,111
FIRE DEPARTMENT			
SALARY OF CHIEF	5,491	110	5,601
WAGES OF CALL FIREFIGHTERS	60,000	(6,000)	54,000
SALARY OF INSPECTOR	31,373	1,784	33,157
WAGES OF MECHANIC	7,325	(239)	7,086
EXPENSES	43,900		43,900
TRAINING	26,000		26,000
ASSISTANT CHIEFS	2,205	44	2,249
FIRE PREVENTION	2,000		2,000
	178,294	(4,301)	173,993
POLICE/FIRE STATION			
MAINTENANCE	18,750		18,750
CONTRACT SERVICES	4,250		4,250
RENOVATIONS & REPAIR	7,500		7,500
	30,500	0	30,500
EMERGENCY REPORT CENTER			
SALARY OF SUPERVISOR	29,351	587	29,938
WAGES OF DISPATCHERS	86,339	2,300	88,639
EXPENSES	21,977	(3,873)	18,104
	137,667	(986)	136,681
SEALER OF WEIGHTS & MEASURES			
SALARY OF SEALER	1,108		1,108
EXPENSES	92		92
	1,200	0	1,200
BUILDING INSPECTOR			
SALARY OF BUILDING INSPECTOR	9,603		9,603
CONTRACT SECRETARIAL SERVICES	7,240		7,240
ASSISTANT	250		250
EXPENSES	2,290	710	3,000
	19,383	710	20,093
ELECTRICAL INSPECTOR			
SALARY OF ELECT INSPECTOR	8,919		8,919
CONTRACT SECRETARIAL SERVICES	1,671		1,671
ASSISTANT	250		250
EXPENSES	1,423	577	2,000
	12,263	577	12,840
ANIMAL CONTROL			
CONTRACT	8,160		8,160
PATROLLING	5,000		5,000
EXPENSES	3,000		3,000
	16,160		16,160
GAS INSPECTOR			
SALARY OF INSPECTOR	3,800		3,800
ASSISTANT	125		125
EXPENSES	418	20	438
	4,343	20	4,363

PLUMBING INSPECTOR			
SALARY OF INSPECTOR	3,800		3,800
ASSISTANT	125		125
EXPENSES	646		646
	4,571		4,571
VETERANS' BENEFITS			
ADMINISTRATION	23,200		23,200
EXPENSES	15,450	(2,450)	13,000
	38,650	(2,450)	36,200
TOTAL GENERAL TOWN GOV'T	2,190,481	29,104	2,219,585
=====			
OTHER TOWN BOARDS AND COMMITTEES			
*****			
FINANCE COMMITTEE EXPENSES	205	60	265
ASSESSORS			
SALARY OF CHAIRMAN	4,500	(1,450)	3,050
SALARIES OF MEMBERS	6,000	(3,000)	3,000
ADMINISTRATIVE ASSIST	21,435	38	21,473
JOB RECLASSIFICATION	3,500	(3,500)	0
BOARD/STAFF TRAINING	2,400		2,400
PART TIME CLERICAL	6,100		6,100
COMPUTER SERVICES	6,000		6,000
EXPENSES	3,500	1,050	4,550
APPELLATE LITIGATION	6,000	(3,000)	3,000
CONTRACT SERVICES	7,100	9,900	17,000
	66,535	38	66,573
PERSONNEL BOARD			
EXPENSES	150	2,178	2,328
STAFF TRAINING	450		450
	600	2,178	2,778
PLANNING BOARD			
PLANNING COORDINATOR	8,160		8,160
CONTRACT SERVICES	4,284	700	4,984
EXPENSES	2,000	(700)	1,300
	14,444	0	14,444
APPEAL BOARD			
SALARY OF CHAIRMAN	1,150		1,150
EXPENSES	800	(800)	0
	1,950	(800)	1,150
CONSERVATION COMMISSION			
CONTRACT SERVICES	12,000	1,260	13,260
EXPENSES	1,190	175	1,365
	13,190	1,435	14,625
BOARD OF HEALTH			
SALARY OF CHAIRMAN	600		600
SALARIES OF MEMBERS	675		675
ADMINISTRATION	5,901	539	6,440
AGENT CONTRACT SERVICES	25,871		25,871 H
ADMINISTRATIVE ASSIST	21,435	38	21,473
EXPENSES	3,040	1,910	4,950
CAPE ANN MENTAL HEALTH	4,410	(44)	4,366
VISITING NURSE	2,000	750	2,750 H
	63,932	3,193	67,125



COUNCIL ON AGING	3,200	100	3,300
TOTAL OTHER BDS & COMMITTEES	164,056	6,204	170,260
=====			

LIBRARY TRUSTEES  
\*\*\*\*\*

LIBRARY			
SALARY OF LIBRARIAN	33,793	1,968	35,761
SALARY OF ASSIST LIBRARIAN	25,180	1,468	26,648
SALARY OF CHILDREN LIBRARIAN	23,191	1,351	24,542
WAGES OF CLERKS	28,738	574	29,312
WAGES OF CUSTODIAN	8,291	39	8,330
EXPENSES-GENERAL	43,475	900	44,375
EXPENSES-MAINTENANCE	21,676	1,420	23,096
BUILDING REPAIR & MAINTENANCE	3,315		3,315
-----			
	187,659	7,720	195,379
=====			

BOARD OF PUBLIC WORKS  
\*\*\*\*\*

BOARD OF PUBLIC WORKS			
SALARY OF CHAIRMAN	1,000		1,000
SALARIES OF MEMBERS	1,500		1,500
SALARY SUPERINTENDENT/ ENGINEER	39,231	14,769	54,000
SALARY OF GENERAL FOREMAN	30,973	(30,973)	0 H
TREE & INSECT WAGES	13,253	(13,253)	0
TREE EXPENSE	6,282	(6,282)	0
ADMINISTRATIVE ASSIST	21,435	(2,839)	18,596
FUEL		11,000	11,000
VEHICLE, EQUIPMENT R & M, GARAGE STOCK		18,000	18,000
UTILITIES		9,200	9,200
ADVERTISING		2,500	2,500
EXPENSES	1,200	2,450	3,650
RETIREMENT: VACATION/SICK BUYBACK		11,979	11,979
LESS WATER ENTERPRISE REIMBURSEMENT		(24,711)	(24,711)
-----			
	114,874	(8,160)	106,714

SANITATION			
COLLECTION & HAULING*	83,885	4,142	88,027
NESWC*	201,960	73,798	275,758
WATER TESTING	300		300
RECYCLING*	53,968	2,698	56,666
-----			
	340,113	80,638	420,751

\* - RECLASSIFIED FOR COMPARATIVE PURPOSES

HIGHWAY			
WAGES	140,652	5,786	146,438
OVERTIME WAGES	3,500		3,500
SUMMMER WAGES	6,800		6,800
EXPENSES	34,375	(31,625)	2,750
SNOW REMOVAL OVERTIME		10,000	10,000
SNOW REMOVAL EXPENSES	45,000	(10,000)	35,000
HIGHWAY MAINTENANCE	109,000	(51,000)	58,000
HIGHWAY RECONSTRUCTION		50,000	50,000
DPW GARAGE MAINTENANCE	1,200	1,700	2,900
-----			
	340,527	(25,139)	315,388

CEMETERY			
WAGES	13,166	51	13,217
OVERTIME WAGES	4,800		4,800
SUMMER WAGES	6,800		6,800
CLERK	600	(600)	0
EXPENSES	5,882	(4,432)	1,450
IMPROVEMENTS		9,200	9,200
	31,248	4,219	35,467
PARKS			
WAGES	26,434		26,434
OVERTIME WAGES	4,200		4,200
SUMMER WAGES	6,800		6,800
EXPENSES	13,530	(8,050)	5,480
BUILDING R & M		900	900
	50,964	(7,150)	43,814
TOTAL BD OF PUBLIC WORKS	877,726	44,408	922,134
TOTAL TOWN OPERATING BUDGET	3,419,922	87,436	3,507,358
SCHOOL COMMITTEE			
*****			
H-W REGIONAL SCHOOL			
OPERATING BUDGET	5,385,501	134,638	5,520,139
DEBT SERVICE REPAYMENT	152,120	0	152,120
TOTAL HAMILTON			
OPERATING BUDGET	8,957,543	222,074	9,179,617
*****			
WATER ENTERPRISE BUDGET			
	FY 93		FY 94
REVENUE	440,000		450,000
FROM WATER RESERVE	146,928		
	586,928		450,000
EXPENSES			
FULL TIME WAGES	87,590		74,506
OVERTIME WAGES	14,000		14,000
CLERICAL	19,661		18,597
CLERICAL OVERTIME	2,000		0
CLERICAL PART TIME	3,500		0
BENEFITS & OTHER TOWN BENEFITS	35,019		81,050
DEPRECIATION	15,406		15,406
ENTERPRISE CONSULTANT	10,000		10,000
UTILITIES			35,000
FUEL, VEHICLE/EQUIP R & M			4,000
WATER SYSTEM MAINTENANCE	11,000		23,000
EXPENSES	40,000		5,450
LITIGATION			4,000
WELL MAINTENANC	15,000		12,000
METER REPLACEMENT/REPAIR	50,000		50,000
GATE/HYDRANT REPAIR	25,000		25,000
DEBT SERVICE	75,562		71,936
LEAK DETECTION	4,000		4,000
CAPITAL IMPROVEMENT	173,140		
RETIREMENT SICK DAY BUYBACK	6,050		
TOTAL EXPENSES	586,928		447,945
SURPLUS	0		2,055
FOR INFORMATIONAL PURPOSES ONLY			
CAPITAL EXPENSE ITEMS			
HYDRANTS & GATES	25,000		25,000
METERS	50,000		50,000
NEW WELL	335,500		
TOTAL CAPITAL EXPENDITURES	410,500		75,000

## RECREATION REVOLVING ACCOUNT

REVENUE	FY 93	FY 94
SUMMER PARK PROGRAM	14,000	30,600
BASKETBALL	1,300	
FLAG FOOTBALL	2,000	
GOLF TOURNAMENT	1,500	
ST. PATRICK DAY DANCE	1,500	
BEANO (REPAY LOAN)	5,000	1,000
OTHER		2,280
TOTAL REVENUE	25,300	33,880
EXPENSES		
SUMMER PROGRAM EXPENSES	5,500	4,500
CONTRIBUTION TO TOWN BUDGET	15,600	
REPAY STABILIZATION FUND		
FOR JR. HIGH HEATING	2,800	2,800
OTHER EXPENSES	1,400	
SUMMER STAFF WAGES		26,384
	25,300	33,684

Moved by Dick Fates that the Town raise and appropriate the amounts set forth in the 93/94 Fiscal Year Budget appearing on pages 4 - 13 of the Warrant Book (with the additions and corrections read by the Moderator) excepting those items held and approving the Water Enterprise Budget set forth on page 12 of the Warrant Book.

VOICE VOTE: CARRIED.

\*\*\*\*\*

Held items were discussed, in order, some had lengthy debate, motions were made on each, seconded and passed by voice vote as originally presented with the following exceptions:

Visiting Nurse	2,750.00
Increase	<u>1,050.00</u>
Total	3,800.00

VOICE VOTE: CARRIED.

The held item on the Salary of General Foreman, under the Board of Public Works, was added to Wages under the Highway Budget and corrected by Moderator and accepted in the original motion.

\*\*\*\*\*

ARTICLE 5Financial  
Actions

Moved by Dick Fates, duly seconded that the Town:

- A. Raise and appropriate \$65,000 for the Finance Committee's Reserve Account;
- B. Transfer \$5,300 in the State Aid to Libraries Account to the Libraries Expense Account to be used for library purposes;
- C. Transfer \$11,000 from the Cemetery Sale of Lots and Graves Account and transfer \$18,000 from the Cemetery Perpetual Care Account to the Cemetery Expense Account to be used for cemetery purposes; and
- D. Transfer \$48,254 from available funds to the stabilization fund.

VOICE VOTE: CARRIED.

\*\*\*\*\*



**ARTICLE 6****Personnel By-Law  
Schedules**

Moved by Arthur Oberheim, duly seconded, that the Town amend Sections 6.01 and 7.02 of the Personnel By-Laws as recommended by the Personnel Board by adopting the changes to the classification and compensation plans which are set forth in Appendix B of the 1993 Warrant Book.

VOICE VOTE: CARRIED.

\* \* \* \* \*

**PERSONNEL BOARD SCHEDULE**

NOTE: This schedule would replace the current schedule of employee classifications and compensation as authorized by Sec. 6.01 and 7.02 of the Personnel By-Law.

Notes in parentheses are for informational purposes and will not become part of the Personnel By-Law. Compensation for union positions can only be changed by negotiated contract. Negotiations with unions are not complete at this time.

Group 1	Four Step Job Rates	Step 1	Step 2	Step 3	Step 4
	Town Engineer/Superintendent	43,468	46,728	50,232	54,000
	Superintendent DPW	36,247	37,722	39,230	40,800
	General Foreman/Water Dept.	28,819	29,976	31,176	32,423
	General Foreman/DPW	28,819	29,976	31,176	32,423
	Recreation Director	25,855	26,879	28,779	29,604
	Fire Inspector	28,691	30,843	33,157	35,644
	Tree Climber	10.24	10.70	11.25	11.72
Group 2	Two Step Job Rates				
	Reserve Police Officer	10.15	10.40		
	Janitor	9.80	10.63	(No. Chg. Union position)	
	Fire Equip. Mechanic	10.53	11.31		
	Fire Equip. Mechanic Asst.	9.93	10.67		
	Fire Insp. Asst.	12.08	12.98		
	Tree Warden	10.94	11.77		
Group 3	Four Step Job Rates				
	Town Accountant	27,611	29,690	31,925	34,326
	Librarian	29,821	32,064	34,469	37,054
	Asst. Librarian	22,254	23,891	25,684	27,610
	Childrens Librarian	20,465	22,004	23,655	25,429
	Chief Dispatcher	24,080	25,892	27,842	29,938
	Executive Secreatry	14.88	16.00	17.20	18.50
	Administrative Asst. (Union)	8.97	9.59	10.26	10.95
	Asst. to Treasurer (Union)	8.97	9.59	10.26	10.95
	Secretary to Selectman	9.15	9.78	10.46	11.17
	Police Clerk/Stenographer (Union)	8.97	9.59	10.26	10.95
	Dispatcher ERC (Union)	8.97	9.59	10.26	10.95
Group 4	Two Step Job Rates				
	P/T Dispatcher	9.15	9.78		
	P/T Administrative Asst.	9.15	9.78		
	Technical Services Librarian	9.15	9.78		
	Clerk Typist	7.80	9.21	(Union)	
Group 5	Special Rates				
	General Clerical	5.38	5.78		
	Laborer Light Work	5.38	8.16		
	Library Page	4.93	5.53		
	Seasonal Rec. Help	4.34	9.04		

Percent changes are for informational purposes and will not become part of the Personnel By-Law.

Section 7.02 % Change

Employees  
-----

Police Chief	\$53,097	0%
Fire Chief	5,601	2%
Deputy Fire Chiefs	265	2%

Elected Officials  
-----

Town Clerk	33,733	2%
Treasurer/Collector	33,733	2%

Contract Services  
-----

Bd of Appeals Chr.	1,150	0%
Animal Inspector	1,669	0%
Plumbing Inspector	3,800	0%
Asst. Plumbing Insp.	125	0%
Building Inspector	9,603	0%
Asst. Building Insp.	250	0%
Electrical Inspector	8,919	0%
Asst. Elect. Insp.	250	0%
Gas Inspector	3,800	0%
Asst. Gas Insp.	125	0%
Sealer of Weights & Measures	1,108	0%

Other  
-----

Registrar of Voters	185.50	0%
EMT Fire Dept.	20.00	0%

\*\*\*\*\*

ARTICLE 7

Unpaid Bills

Moved by Richard Fates, duly seconded that the Town transfer \$767.04 of available funds to pay bills from prior fiscal years.

4/5 Vote  
Required

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 8

Vote By  
Ballot

Moved by Karen Zagorski, duly seconded that the Town vote to amend Chapter II of the By-Laws of the Town (Rules and Procedure of Town Meeting) by adding a new Section 9 as set forth below and renumbering the current Section 9 as Section 10.

Section 9:

- (a) Whenever any twenty (20) voters so request, the vote on any question shall be taken by ballot.
- (b) The form of ballot to be used for taking a ballot vote, unless the Moderator shall otherwise direct, shall bear the word "yes" printed on one half, and the word "no" printed on the other half. It shall be the responsibility of the Town Clerk to have available at every meeting a supply of such ballots. The method of issuing and collecting ballots shall be as determined by the Moderator.

After lengthy discussion Moderator called for standing vote since this is controversial so as not to make a mistake with a voice vote.

STANDING VOTE: 145 FOR  
161 AGAINST DEFEATED

ARTICLE 9

North Shore  
Regional  
Vocational  
School District

Moved by Richard Ceremsak, duly seconded that the Town approve the gross operating and maintenance budget of the North Shore Regional Vocational School District and raise and appropriate \$58,637 for the Towns assessed portion thereof.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 10

Interest on  
Clark Property  
Account,  
Conservation Fund

Moved by Peter Dana, duly seconded that the Town transfer \$9,879.64 from the Clark Property Account to the Conservation Fund, and authorize certain expenditures from the conservation fund of approximately \$9,000.00

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 11

Wetlands  
Protection Act  
Fees

Moved by Peter Dana, duly seconded that the Town appropriate \$655.50, the local share of fees collected under the Wetlands Protection Act and deposited in the Wetlands Protection Fund to be used for conservation purposes by the Conservation Commission as provided for in the Wetlands Protection Act, General Laws Chapter 131, Section 40 as amended by Chapter 287, Section 54 of the Acts of 1989.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 12

Street Lights

Moved by Robert Levin, duly seconded that the Town authorize a street lighting restoration program as set forth in Appendix C of the 1993 Warrant Book and transfer \$2,000.00 from available funds to implement the program.

## STREET LIGHT RESTORATION PROGRAM PROPOSAL

- 1) The Town of Hamilton would sign an "S-20" agreement with Massachusetts Electric Co., by which the Town would agree to convert all of its street lights that are presently mercury vapor to sodium vapor over a 5 year period. In return, Mass Electric would charge the lower sodium vapor lighting rates for all the Town's street lights as soon as the agreement became effective, whether the lights were mercury vapor or sodium vapor. (The Town would get the benefit of sodium vapor pricing on all lights even before the conversion was complete).
- 2) The Town would install sodium vapor lights on all residential streets where lights were removed for Town budgetary reasons, 1/3 each year for a period of three years.
- 3) The Town would re-activate all disconnected mercury vapor lights, and replace them with sodium vapor fixtures.
- 4) This program would add \$4,500.00 to the budget approved under Article 4 of this warrant. It would return the Town to an inventory of 672 street lights, from the current total of 436 street lights.

The Street Lighting Study Committee, created at the request of the 1992 Annual Town Meeting, recommends that the Town adopt the above Street Light Restoration Program.



ARTICLE 12

(Continued)

Mr. Levin went on to explain the restoration program using overhead projector and after lengthy discussion Moderator called for the vote.

STANDING VOTE:      219 FOR      PASSED  
                         52 AGAINST

\*\*\*\*\*

ARTICLE 13

Public Works  
Truck, Tractor

Moved by Paul Ricker, duly seconded that the Town raise and appropriate \$34,000, contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C(i+), for the purchase of a truck and tractor net of any trade-ins.

VOICE VOTE:      CARRIED  
(Allows question to go on ballot.)

\*\*\*\*\*

ARTICLE 14

Street  
Improvement  
Plan

Moved by Leonard Tuneburg, duly seconded that the Town raise and appropriate \$188,000 contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C(i+), for street improvements during the first year of a proposed ten-year street improvement plan.

Dan Fortier of MAPC gave a lengthy explanation of the conditions of the roads in town and the plan and cost to reconstruct. A ten year plan is recommended.

H. Grant Crowell made a motion to take no action on this article as he would like to wait until an engineer looked into the problem and make a recommendation.

After further lengthy discussion the Moderator called for a vote to take No Action.

VOICE VOTE:      DEFEATED

Moderator then called for a vote on the main motion.

VOICE VOTE:      CARRIED  
(Allows question to go on ballot)

\*\*\*\*\*

ARTICLE 15

Chapter 90  
Improvements

Moved by Paul Ricker, duly seconded that the Town appropriate \$117,000 of monies made available under General Laws, Chapter 90 for reconstruction and improvement of Town Streets.

VOICE VOTE:      CARRIED

\*\*\*\*\*

ARTICLE 16

Recreation  
Center Parking

Moved by Willaim Burr ridge, duly seconded that the Town raise and appropriate \$5,000, contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C(i+), to cover a portion of the cost of construction of a parking area to serve the Recreation Center.

VOICE VOTE:      CARRIED  
(Allows question to go on ballot)

\*\*\*\*\*

30 30  
ARTICLE 17  
Bicentennial  
Celebration

Moved by William Heitz, duly seconded, that the Town transfer \$6,000 from available funds for the Town's Bicentennial.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 18  
Medex Program

Moved by Peter Twining, duly seconded, that the Town accept Chapter 32B, Section 18 of the General Laws.

VOICE VOTE: CARRIED

(Note:) The effect of this action would be to require all MIIA Health Insurance participants to "buy in" to Medex Program for eligible over 65 employees.)

\*\*\*\*\*

ARTICLE 19  
Property  
Assessment

Moved by James Conrad, duly seconded, that the Town take No Action on this Article.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 20  
Street  
Acceptance

Moved by George Cutler, duly seconded, that the Town take No Action on this Article.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 21  
Street  
Acceptance

Moved by George Cutler, duly seconded, that the Town accept Ricker Circle and Annie's Lane as Town ways.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 22  
NESWC  
Arbitration  
Award

Moved by Peter Twining, duly seconded, that the Town transfer \$10,300 from available funds and appropriate \$92,700 from the stabilization fund to pay a NESWC arbitration award.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

ARTICLE 23  
Town Pool

Moved by William Burrige, duly seconded, that the Town transfer \$4,367.65 in the "Patton Park Revolving Account" for repairs to the Town Pool.

VOICE VOTE: CARRIED

\*\*\*\*\*

ARTICLE 24  
Video By-Law

Moved by James Conrad, duly seconded, that the Town amend Section 6 of Chapter III of the By-Laws as set forth in Article 24 of the Warrant.

VOICE VOTE: CARRIED

(Note: Amend Section 6 of Chapter III of the By-Laws of the Town by adding after the last sentence the following: "No commercial establishment shall have more than two amusement devices of the type regulated by this section, except that this limit shall not apply to private clubs or organizations.")

\*\*\*\*\*

ARTICLE 25

Planning  
Board  
Membership

Moved by Peter Clark, duly seconded, that the Town take  
No Action on this article.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 26

Repairs to  
Town Hall

Moved by Peter Twining, duly seconded, that the Town raise  
and appropriate \$20,000 contingent upon the passage  
of a referendum question pursuant to General Laws,  
Chapter 59, Section 21C(i) for maintenance repairs to  
the exterior of the Town Hall.

VOICE VOTE: CARRIED  
(Allows question to go on ballot)

\* \* \* \* \*

ARTICLE 27

Air Conditioning  
Town Hall

Moved by William Heitz, duly seconded, that the Town  
transfer \$6,300 from available funds for air conditioning  
at the Town Hall.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 28

Fire Department  
Van

Moved by Eldon Scott, duly seconded, that the Town raise  
and appropriate \$23,000 contingent upon the passage of  
a referendum question pursuant to General Laws, Chapter  
59, Section 21C(i), for an Air Supply Van and associated  
equipment for the fire department.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 29

Government  
Study Committee

Moved by Peter Twining, duly seconded, that the Town vote  
to direct the Moderator to appoint a committee to be  
constituted, and with the duties and responsibilities  
set forth in Article 29 of the Warrant Book.

Moved by Lawrence Lamson, duly seconded that the Town  
amend the motion to change the appointing of the  
committee from the Moderator to 2 appointed by the  
Moderator, 2 by the Selectmen and 3 by the Finance  
Committee.

VOICE VOTE: CARRIED

Moderator opened the floor for discussion on the Article  
as amended.

Moved by Richard Goehlert, duly seconded, that the  
words "excluding the school system" be inserted in the  
Article.

VOICE VOTE: CARRIED

ARTICLE 29 as amended:

To see if the Town will vote to direct the Moderator,  
Selectmen and Finance Committee to appoint a committee  
of seven citizens of the Town (two to be appointed by  
the Moderator, two appointed by the Selectmen and three  
appointed by the Finance Committee), knowledgeable in  
its affairs, none of whom shall hold or be seeking  
elected or appointed office in the Town while a member  
of the committee, three of whom shall have held elected  
or appointed office in the Town within the last seven  
years, and one of whom shall be designated by the Moderator  
as Chairman.



ARTICLE 29

(Continued)

This Committee shall be known as the Town Government and Town Services Study Committee, and shall examine all aspects of Town Governmental organization and structure, including, without limitation, regional and multi-town relationships, and the operation of all Town departments, boards, committees and commissions, elected and appointed, excluding the school system. Said Committee may appoint Sub-Committees as needed. It shall recommend changes in such organization and structure, consonant with the traditional values of the Town, designed to achieve improved efficiency and effectiveness in the delivery of governmental services. The final report, or an interim report, shall be made in a form suitable for consideration at the next Annual Town Meeting, and if an interim report, the final report shall be made at the May, 1995 Annual Town Meeting, and to see if the Town will raise and appropriate, or transfer from available funds, a sum of money for the expenses of such Committee.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 30

Federal Flood Insurance

Moved by William Wheaton, duly seconded, that the Town adopt the Resolution to join the Federal Flood Insurance Program as set forth in Appendix D of the 1993 Warrant Book.

VOICE VOTE: CARRIED

## RESOLUTION TO JOIN THE NATIONAL FLOOD INSURANCE PROGRAM

WHEREAS, certain areas of the Town of Hamilton are subject to periodic flooding causing serious damages to properties within these areas; and

WHEREAS, relief is available in the form of Federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and

WHEREAS, it is the intent of the Town of Hamilton to require the recognition and evaluation of flood hazards in all official actions relating to land use in the flood plain areas having special flood hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to MRSa Title 30, Sections 1917, 2151, 4956, and 4962.

NOW THEREFORE, BE IT RESOLVED, that the Town of Hamilton hereby:

- 1) Assures the Federal Insurance Administration that it will enact as necessary, and maintain in force for those areas having flood hazards, adequate land use control measures with effective enforcement provisions consistent with the Criteria set forth in Title 44, CFR Part 60 of the National Flood Insurance Program Regulations; and
- 2) Vests the Hamilton Planning Board with the responsibility, and authority to:
  - a) Delineate or assist the Administrator, at his request, in delineating the limits of the areas having special flood hazards on available local maps of sufficient scale to identify the location of building sites.

ARTICLE 30  
(Continued)

- b) Provide such information as the Administrator may request concerning present uses and occupancy of the flood plain.
  - c) Cooperate with Federal, State, and local agencies and private firms which undertake to study, map, and identify flood plain areas, and co-operate with neighboring communities with respect to management of adjoining flood plain areas in order to prevent aggravation of existing hazards.
  - d) Submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of flood plain management measures.
- 3) Appoints the Building Inspector to maintain for public inspection and to furnish upon request a record of elevations (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures located in the special flood hazard areas. If the lowest floor is below grade on one or more sides, the elevation of the floor immediately above must also be recorded.
  - 4) Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the program.

\* \* \* \* \*

ARTICLE 31  
Zoning  
Amendment

Moved by William Wheaton, duly seconded, that the Town amend Section II of the Hamilton Zoning By-Laws and add a new Section V.F. as set forth in Appendix E of the 1993 Warrant Book.

PROPOSED ZONING BY-LAW AMENDMENT TO JOIN FLOOD PROGRAM

- 1) ADD TO PAGE II-1 SECTION II.A.:  
FPD - Flood Plain District Sec. V.F.
- 2) ADD TO PAGE V-21, A NEW SECTION, V.F.:

Section V.F. Flood Plain District

1) Purpose. The purposes of the Flood Plain District are to 1) ensure public safety through reducing the threats to life and personal injury; 2) eliminate new hazards to emergency response officials; 3) prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding; 4) avoid the loss of utility services which if damaged by flooding would disrupt or shutdown the utility network and impact regions of the community beyond the site of flooding; 5) eliminate costs associated with the response and cleanup of flooding conditions; 6) reduce damage to public and private property resulting from flooding waters.

2) Floodplain District boundaries and Base Flood Elevation Data.

a. The Flood Plain District is herein established as an overlay district. The Flood Plain District includes all special flood hazard areas designated on the Hamilton Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP dated June 4, 1990 as Zone A, and AE, which indicate the 100-year regulatory floodplain.

ARTICLE 31  
(Continued)

2) The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Flood Insurance study booklet dated June 4, 1990. The Firm and Flood Insurance Study Booklet are incorporated herein by reference and are on file with the Town Clerk, Selectmen, Planning Board and Conservation Commission.

b. Base Flood Elevation and Floodway Data.

i. Floodway Data. In Zone A and AE, along watercourses that have not had a regulatory floodway designated, the best Federal, State, Local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

ii. Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

3) Notification of Watercourse Alteration.

Any person who proposes to alter any floodway in the Town of Hamilton must deliver a copy of all permits and variances received under the regulations listed in this section, V.F. to all cities and towns adjacent to Hamilton, to the National Flood Insurance Program State Coordinator in MA Division of Water Resources, and to the National Flood Insurance Program Specialist in the Federal Emergency Management Agency. (Satisfactory evidence shall consist of certified mail receipts or signed and dated receipts for hand-delivery of all deliveries required by this sub-section.)

4) Use Regulations. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Law and with the following:

- a. Section of the Massachusetts State Building Code which addresses floodplain areas (currently 780 CMR 2102.0, "Flood Resistant Construction");
- b. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- c. Inland Wetlands Restriction, DEP (currently 302 CMR 6.00);
- d. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage (Satisfactory evidence shall consist of any Permit issued by the Board of Health for the project and/or a written statement from the Board of Health or its Agent that no such Permit is necessary for the project.) Any Variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.



ARTICLE 31  
(Continued)

5) Other Regulations.

- a. All subdivision proposals shall be reviewed to assure that: 1) such proposals minimize flood damage; 2) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and 3) adequate drainage is provided to reduce exposure to flood hazards.
- b. Existing contour intervals of site and elevations of existing structures must be included on plan proposal.

6) Permitted Uses. The following uses of low flood damage potential and causing no obstructions to flood flows are encouraged provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

- a. Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
- b. Forestry and nursery uses.
- c. Outdoor recreational uses, including fishing, boating, play areas, etc.
- d. Conservation of water, plants, wildlife.
- e. Wildlife management areas, foot, bicycle, and/or horse paths.
- f. Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
- g. Buildings lawfully existing prior to the adoption of these provisions.

Further moved by William Wheaton to amend the Article to read:

Amendment to the following: To Section V.F.4.d., after the phrase "Minimum requirements for the Subsurface Disposal of Sanitary Sewage", "DEP (currently 310 CMR 15, Title 5) and the Hamilton Board of Health Regulations Chapter 6."

Requires 2/3 Vote.

VOICE VOTE: UNANIMOUS

\* \* \* \* \*

ARTICLE 32  
Lottery Funds  
Local Share

Moved by William Heitz, duly seconded, that the Town instruct its representatives in the General Court to support an amendment to the FY '94 state budget to guarantee that cities and towns receive the full \$47 million growth in lottery revenues.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 33  
Gas Tax:  
Local Share

Moved by William Heitz, duly seconded, that the Town instruct its representative in General Court to support legislation filed by the Massachusetts Municipal Association that would establish in state law a Local Roads Fund in order to ensure a fair and predictable share of state gas tax collections for distribution to cities and towns for use on local roads.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 34

Telephone  
System

Moved by Peter Twining, duly seconded, that the Town transfer \$2,000 from available funds for improvement to the telephone system at the Town Hall.

VOICE VOTE: CARRIED

\* \* \* \* \*

ARTICLE 35

Financial  
Actions

Moved by Richard Fates, duly seconded, that the Town transfer \$65,326 from available funds to reduce the tax rate for the Fiscal Year beginning July 1, 1993.

VOICE VOTE: CARRIED

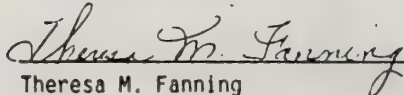
\* \* \* \* \*

Motion made and seconded to adjourn until 7:00 A.M., May 20, 1993 at the Winthrop School for the purpose of voting on the ballot items.

VOICE VOTE: CARRIED

MEETING ADJOURNED 11:05 P.M.

A TRUE COPY: ATTEST:

  
Theresa M. Fanning  
Town Clerk

HAMILTON BOARD OF ASSESSORS  
ANNUAL REPORT 1993

The Hamilton tax rate for fiscal year 1994 increased from \$15.31 with a taxable valuation of \$529,937,079 to a tax rate of \$15.79 with a valuation of \$531,016,706. The total amount to be raised is \$10,868,885.66.

During 1993 the Board looked at 230 building permits, examined 71 arms length real estate sales and acted on 105 applications for abatement.

Chairman Michael Johnson completed a revaluation of our Town that is done every three years under the direction of the Department of Revenue. Mike resigned his position on the Board of Assessors as he married this fall and moved to Beverly. Thank you for bringing professionalism to the Board and for all the hard work and many hours you gave to the Town.

Member James A. Essensa, Jr. passed away in February of 1993 after a long illness, he will be missed. Our condolences to his family. In May of 1993 George E. Cantwell was elected to the Board to fill Jim's unexpired term.

With the resignation of Mike, the Board set about to hire a part time appraiser, after much interviewing we hired Thomas S. Hogan, Jr. of Beverly. Tom will be reviewing our computer system and leading us into our 10 yr. revaluation for FY 97. He will also be handling building permits, abatements and making sure all residents are assessed fairly and equally.

We welcome Gelean M. Campbell, appointed in January of 1994 to fill Michael Johnson's unexpired term, ending May of 1994.

With a full Board and the hiring of Tom Hogan the Assessors are excited about the future of the office. There is much to do and although we realize it cannot all be done at once, we look forward to the challenges ahead. Also our appreciation to Pam Plummer; we rely on her experience, working with other Boards and the friendly way she serves the people of Hamilton.

We all look forward to serving the Town of Hamilton, updating the Assessors office and working with other Town Boards.

Respectfully submitted,

Robert H. Trussell, Chairman  
George E. Cantwell  
Gelean M. Campbell

BOARD OF ASSESSORS





WALTER D. CULLEN  
CHIEF OF POLICE

TOWN OF HAMILTON

## POLICE DEPARTMENT

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

TELEPHONE  
508-468-1211  
FAX: 508-468-

FEBRUARY, 1994

THE HONORABLE BOARD OF SELECTMEN  
HAMILTON TOWN HALL  
HAMILTON, MASSACHUSETTS

I HEREWITH SUBMIT THE HAMILTON AUXILIARY POLICE REPORT FOR THE YEAR 1993.

THE HAMILTON AUXILIARY POLICE NOW STAND AT NINETEEN MEMBERS. SIX OF THESE MEMBERS ALSO HOLD RESERVE POLICE APPOINTMENTS IN THE HAMILTON POLICE DEPARTMENT. TEN MEMBERS ARE REGISTERED E.M.T'S, ONE MEMBER IS A REGISTERED PARAMEDIC AND A SECOND IS ABOUT TO BECOME ONE.

DURING THE YEAR OF 1993 SEVEN NEW MEMBERS WERE APPOINTED. ONE MEMBER RETIRED, ONE MEMBER RESIGNED AND TWO WERE PROMOTED TO RESERVE STATUS IN NEARBY TOWNS.

THE MEMBERS OF THE AUXILIARY DONATED 4,523 HOURS OF UNPAID TIME IN 1993. THIS WAS AN ALL TIME ONE YEAR RECORD HIGH FOR THE AUXILIARY DEPARTMENT. THOSE HOURS WERE MADE UP OF DEPARTMENT TRAINING, E.M.T. AND PARAMEDIC TRAINING, SHOOTING, TRAFFIC AND CROWD CONTROL DURING COMMUNITY EVENTS AND RIDING IN THE CRUISERS WITH THE REGULARS, ASSISTING WHERE NECESSARY. ALL THIS TRAINING NOT ONLY BENEFITS THE INDIVIDUAL, BUT IT ALSO BENEFITS THE COMMUNITY IN TIME OF NEED.

THE MAJOR EVENT FOR THE AUXILIARY IN 1993 WAS THE HAMILTON BICENTENNIAL PARADE. CHIEF CULLEN ASSIGNED THE ENTIRE PROJECT OF DETOURING AND DIRECTING TRAFFIC AND CROWD CONTROL TO THE AUXILIARY. WITH NEARLY 100% PARTICIPATION BY HAMILTON MEMBERS AND FIVE MEMBERS FROM THE WENHAM AUXILIARY, THE PARADE WENT OFF WITHOUT A HITCH. SOME OF THE OTHER EVENTS COVERED BY THE AUXILIARY IN 1993 WERE MEMORIAL DAY, THE ART SHOW, THE BICENTENNIAL DAY AT THE PARK, THE TWO TOWN FOURTH, ST. PAUL'S HORSE SHOW, THE FIREMEN'S MUSTER, A BENEFIT DANCE, OTHER EVENTS NOT MENTIONED HERE AND OF COURSE HALLOWEEN.

I WISH TO THANK, THE TAX PAYERS OF THE TOWN FOR THEIR CONTINUED SUPPORT OF THE AUXILIARY, THE FULL TIME MEMBERS OF THE HAMILTON POLICE DEPARTMENT FOR TAKING THE TIME TO PREPARE AND TRAIN US FOR THE UNEXPECTED, AND THE MEMBERS OF THE AUXILIARY FOR MAKING THE ORGANIZATION WHAT IT IS TODAY.

WITH A REDUCED ANNUAL BUDGET OF \$1,250.00, I BELIEVE THE TOWN WILL APPRECIATE THAT THE COST OF THE AUXILIARY WAS \$.28 CENTS PER HOUR FOR THE YEAR OF 1993.

RESPECTFULLY SUBMITTED,

*"Duke" Seaver*

EDWARD "DUKE" SEAVER, CAPTAIN  
HAMILTON AUXILIARY POLICE

# R E P O R T     O F     T H E     B U I L D I N G     I N S P E C T O R

I herewith submit my report as Building Inspector for the year ending December 31, 1993

	PERMITS ISSUED	PERMIT FEE	ESTIMATED COST
DWELLINGS .....	18	\$ 24,479.00	\$ 4,771,000.00
BARNs & SHEDS.....	13	\$ 1,060.00	\$ 197,000.00
POOLS .....	9	\$ 390.00	\$ 73,000.00
SIGNS .....	7	\$ 70.00	\$ 7,000.00
VINYL SIDING.....	6	\$ 205.00	\$ 36,000.00
ROOFING .....	23	\$ 365.00	\$ 32,000.00
RESIDENTIAL - ADD & ALTER .....	137	\$ 10,340.00	\$ 1,937,000.00
NON RESIDENTIAL - ADD & ALTER ..	11	\$ 1,755.00	\$ 362,000.00
GARAGES .....	3	\$ 270.00	\$ 51,000.00
DEMOLITIONS .....	3	\$ 60.00	\$ 9,000.00

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## S U M M A R Y     O F     P E R M I T S

TOTAL PERMITS ISSUED .....	230
TOTAL NEW DWELLINGS .....	18
TOTAL PERMIT FEES .....	\$ 38,994.00
TOTAL ESTIMATED COST .....	\$ 7,475,000.00

I wish to extend a special thanks to all Town Officials for their sincere efforts and support. It has been a pleasure serving the Town of Hamilton as Building Inspector and Zoning Officer.

Frankie E. DeCoster, Jr.  
BUILDING INSPECTOR/ZONING OFFICER

by: Denise P. DeCoster

## Hamilton Conservation Commission

### Annual Report - Fiscal Year 1994

Fiscal year 1994 has presented unique opportunities for the Conservation Commission to extend its activities beyond the basic role of wetland protection, providing educational and recreational opportunities for the town of Hamilton.

During the course of the year, the Commission applied for and received a grant from the Department of Environmental Management Greenways Small Grants Program, for the "Discover Hamilton" trails project.

The project goal was to make open areas in the Town of Hamilton more accessible to town residents. This involved researching existing trails, and coordinating with property owners for the creation of a trail linking the Greenways in the Town of Hamilton with the Bay Circuit trail in Ipswich and the Hamilton Historic District.

The "Discover Hamilton" trail was developed and mapped, using the trail wide mapping system, from which an informational brochure with a trail description and map was prepared.

To accomplish this, a town-wide mapping system was developed, utilizing a CAD (Computer Aided Drafting) system in which data from several informational services was "layered" onto a single plan. The layers include a parcel base map, Greenways, topographical data, hydrologic data and trail locations. Additional layers which will be added in the future include land use, zoning, wetlands and land ownership.

A significant implication of this project, although much work needs to be done, is that it represents the first step in developing a Town-wide mapping system, ultimately offering a comprehensive land use planning tool for eventual use by all of the Town boards.

A grand opening of the trail was coordinated with the Town Bicentennial celebration during peak foliage. A number of people attended the event, and over 35 took part in the initial walk.

A most important aspect of the "Discover Hamilton" trail project was the involvement of numerous volunteers, without whom the trail would not have been completed. Citizen involvement provides a model for future projects.

During fiscal 1995, it is our intent to begin the development of a handicap access trail for which we hope to count upon more volunteer assistance.



Also during 1994, we have continued to provide financial resources for the Audubon Program which through a combination of in-class and field activities offers students of our school system a background in conservation related subjects.

Meetings with local and regional associations such as the Essex County Greenbelt, Ipswich River Watershed and others, continue to develop cooperative efficiencies that can deal with regional issues, and utilize the collective talents of many groups with common conservation oriented objectives.

#### COMMISSION MANDATE

The Hamilton Conservation Commission's primary responsibility is protection of the Town's wetlands and wildlife residing within its jurisdiction. This includes all activities occurring in or within 100 feet of defined wetlands within the Town of Hamilton.

Commission jurisdiction and responsibility is based on three state laws:

- The Conservation Commission Act (MGL Ch.40 s.8C)
- The Wetlands Protection Act (MGL Ch.131 s.40)
- The Forest Cutting Practices Act (MGL Ch. 132 s.40-46)
- Local By-Law (Ch. 16)

Responsibilities of the Commission include:

- Processing of Applications
- Investigation of Complaints
- Emergency Projects
- Enforcement Orders
- Consultation with other Town Boards
- Educational Programs
- Participation in MACC Seminars and Workshops

The Commission's responsibility and response to the filing of a typical application for activity within its jurisdiction is to:

- Accept the filing of an applicant
- Review the application and assess the applicable fee
- Institute legal notification in appropriate publications
- Conduct site review by Commission members
- Hold required public meetings/hearings
- Vote to establish its official position
- Provide written notice of findings to applicant within 21 days
- Issue a Certificate of Compliance upon completion and review

## REVIEW OF FISCAL YEAR 1994 ACTIVITIES (to date)

### BUDGET

The Conservation Commission budget for fiscal year 1994 was approved in the amount of \$ \$14,625.00. This total consisted of the following:

Contract Services -Conservation	\$ 13,260.00
Coordinator	
Expenses	1,365.00
TOTAL SALARIES & EXPENSES	\$ 14,625.00

### REVENUE

Revenue for fiscal 1994 through December 31st 1993 totaled \$1136.45 versus \$958 during the comparable 1992 period.

### STRUCTURE OF THE COMMISSION

It was voted at the January 26th meeting of the Commission, to institute a rotation of the Chairmanship among its members. This will involve the annual appointment effective each January 1st of a member who will begin to assume duties of the Chair, and assume full responsibility effective the following January 1st.

In addition, the activities of the Commission will be broken down into various categories, for which responsibilities will be assigned to individual members.

An effort will be made to attract new "consultants" to the Commission who will fill vacated positions. Their role will become more active than the former approach which has been primarily to observe, so that they may become an integral part of the Commission's activities.

### 1995 FISCAL YEAR BUDGET

Total Salary and expenses in the proposed 1995 fiscal year are \$15,095.00 versus \$14,625.00 in fiscal 1994.

Increases from fiscal 1994 expenses represent an increase in contract service costs, and provisions for the purchase of a file cabinet. Other expenses of the Commission remain unchanged.

The Conservation Commission is attempting to gradually bring the hourly wages of the Conservation Commission Coordinator more into line with the level prevailing in other towns of comparable size and scope of responsibility.

#### COMMENTARY

The level of Conservation Commission activity remains high, and its involvement in new projects continues to increase. Public meetings are now held twice a month on a regular basis, Saturday site-walks are held one and frequently twice a month, and an individual member of the Commission is present each Monday night at Town Hall to assist in expediting the permitting process. In addition, as discussed there are more meetings of Conservation related groups throughout Essex County, whose interests are similar, and whose decisions are more and more often influenced by the common goals and collective needs of neighboring communities.

During the coming year, subject to the continuing analysis of its effectiveness and approval by the Town, the Commission plans to continue Audubon Society educational programs in the regional school system on a shared cost basis with the Town of Wenham. It is our hope that through this program and others, that we can create a greater awareness of the critical role played by wetlands, as well as the responsibilities of both the citizenry and the Conservation Commission.

It will be our intent to broaden the educational process to include a broader range of Hamilton residents through both participation in our programs, and access to text and media sources.

Respectively submitted,

Hamilton Conservation Commission

John Rhoads, Chairman  
Virginia Cookson  
Robert Cronin  
Peter Dana  
John Hendrickson  
Doris Nason  
Lawrence Soucie  
Paul Krashefski (Commission Coordinator)



REPORT OF THE ELECTRICAL INSPECTOR

I herewith submit my report as Electrical Inspector for the Town of Hamilton.

Year ending December 31, 1993.

A total of 204 permits were issued for the following installations:

		<u>PERMIT FEES</u>
NEW DWELLINGS .....	18	\$ 14,152.00
ADDITIONS & ALTERATIONS .....	134	\$ 4,847.00
NEW SERVICES .....	22	\$ 420.00
OIL/GAS BURNERS .....	5	\$ 50.00
SWIMMING POOLS .....	9	\$ 240.00
ELECTRIC HOT WATER HEATERS .....	4	\$ 55.00
BARNs AND SHEDS.....	3	\$ 81.00
NON-RESIDENTIAL ADD/ALTER .....	6	\$ 970.00
GARAGES .....	3	<u>\$ 122.00</u>
 TOTALS.....	 204	 \$ 20,937.00

Respectfully submitted,

Robert B. Brown, Jr.  
Electrical Inspector

The dispatchers at the Hamilton-Wenham Emergency Center are pleased to have completed another year serving the citizens of both Hamilton and Wenham. We have been able to assist people through minor problems such as motor vehicle lock-outs and giving directions to life threatening emergencies such as heart attacks or severe motor vehicles accidents. At the end of each shift, the dispatcher leaves with a sense of satisfaction at having done the most important thing that can be done--helping another human.

This year has brought us another step closer to the installation of Enhanced 9-1-1. Every street address has been verified with New England Telephone and every telephone in each town has been assigned an address. This means each pay phone will have an exact address so if any emergency call originates there, we know exactly where to send the help. Once a 9-1-1 call is placed to the Emergency Center, the name of the resident, as well as any pertinent information will appear immediately on a screen in front of the dispatcher. This program allows us to include information on residents with disabilities. For instance, there are several people in Hamilton and Wenham who are unable to speak. We currently have notes with this information. If it were included on the Enhanced 9-1-1 program, it would speed up the public safety response to that address. Anyone who wishes to have any disability information included is requested to contact the Emergency Center at 468-4421. All information is confidential.

Once again, I want to emphasize the need to update our radio equipment. After an intensive study, we have concluded it is in the best interest of public safety to become part of the BAPERN system. We have come before the town for several years with this request and hope to see it become a reality in the 1994-1995 budget.

As in the past, I ask the co-operation of the townspeople regarding police and fire alarms. We have the capability to accept alarms directly into the Emergency Center. Regardless of the termination point, it is imperative we have owner information on file.

Thank you to the town employees for their continued cooperation, to the citizens for their support and assistance, and a very special thank you to the dispatchers for their dedication.

Anne Marie Cullen  
Chief Dispatcher

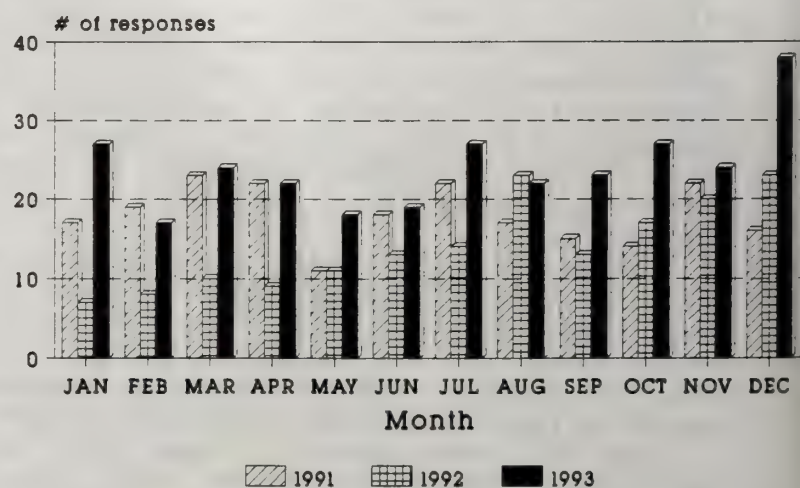
# THE BOARD OF FIRE ENGINEERS HEREWITH SUBMITS OUR ANNUAL REPORT FOR 1993.

The Hamilton Fire Department has the following apparatus available for service.

ENGINE	1	1965 Mack 1000 GPM Fire Pumper
ENGINE	2	1985 International/Ranger 1000 GPM Fire Pumper
ENGINE	3	1975 Howe 1250 GPM Fire Pumper
LADDER	1	1947 Maxim 65' Aerial ladder on a 1981 International chassis
SQUAD	1	1991 Ford Forestry Truck
CASCADE	1	1978 Chevrolet Air Supply Van

The Hamilton Fire Department responded to 288 calls for assistance in 1993. The 116 additional responses represent a 67% increase in emergency service requests in 1993.

## RESPONSES BY FIRE DEPARTMENT 1991-1993



Fire prevention and smoke detectors continue to be our strongest allies. In cooperation with the local schools, we are able to provide even the youngest students with invaluable fire prevention education.

Our education efforts peak during Fire Prevention Week, this year we had the privilege of coordinating a county wide fire prevention booth at the Topsfield Fair. Our thanks to Deputy Chief Daniel Parsons and Firefighter Fred Day who logged over 100 volunteer hours each manning this exposition.



Again and again, smoke detectors provide life saving early warning of fire. In spite of the benefits, our concerns continue over the number nonworking or missing smoke detectors we encounter. We urge every person that reads this report to stop here, right now, we'll wait, go test your smoke detectors and repair or replace any that do not work. Remember, smoke detectors save lives, do not stay home without one.

As indicated last year, new regulations on breathing apparatus, are requiring us to replace our airpacks much more quickly than planned. In order to accomplish this without further burdening the taxpayers, we have scaled back our capitol replacement schedule of other equipment for 3 years. Unfortunately, this may be a robbing Peter to pay Paul strategy that we hope does not haunt us in future years.

Our budget for 1995 includes two major capitol requests. One is to replace our Engine 1, This 30 year old pumper recently failed its mandated pumping capacity test. This leaves us well under the recommended fire protection capability that the fire insurance underwriters specify for our community.

Second, is for the replacement of our air supply van. Funding for this vehicle failed by one vote following this years town meeting. The Board of Fire Engineers cannot even begin to convey to our fellow citizens the importance of replacing this equipment. Currently, we feel confident in our abilities to react and handle most any situation we are called to. We desperately do not want to be placed in the position where we do not have the confidence in the reliability of our equipment.

A special message to Eldon Scott for his many years as our representative from the finance committee, thanks Eldon for your help and dedication.

We would like to take this time to thank all of the members of the Hamilton Fire Department whose spirit and dedication make the department the quality organization it is today.

In closing we would like to thank all of you for your support during the past year. We hope you will show the same support in the future, as we will strive to maintain the excellent level of fire protection currently afforded to the citizens of the Town of Hamilton.

Respectfully Submitted,

Douglas A. Woodman

Gordon W. Lamson                      Philip W. Stevens

Kenneth R. Brand                      Daniel E. Parsons

## Report of the Gas Inspector

I herewith submit my report as Gas Inspector for the year ending December 31, 1993.

A total of seventy-one (71) permits were issued covering the following:

Ranges.....	21
Grills (Gas).....	3
Boilers.....	12
Furnaces.....	6
Unit Heaters.....	1
Hot Water Heaters.....	29
Gas Dryers.....	10
Gas Conversion Burners.....	3
Direct Vent Heaters.....	6
Pool Heaters.....	3
Miscellaneous.....	10
Gas Piping.....	14

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully submitted,

William C. Thomas, Jr.  
Gas Inspector

## HAMILTON HOUSING AUTHORITY ANNUAL REPORT FOR 1993

The Hamilton Housing Authority herein submits their report of the year ending December 31, 1993.

Office is located at 121 Railroad Avenue, So. Hamilton in the lower level of the Robert H. Brooks House.

The Robert H. Brooks House is for seniors or handicapped adults who wish to live in a shared environment. Currently we have 10 apartments filled, with only two vacancies availability. For more information you may contact the Staff Coordinator, Gini Rooney at 468-5201.

The Elderly Housing consists of 40 apartments for elders 62 years of age or older and for handicapped people. This past year we had 8 vacancy turn overs. We hope to obtain funding from the state to replace the roofs and gutters on all buildings in this project, due to the gutters and roofs being original dated back in 1963, when the development was built. There are 23 applications on the waiting list for this program.

The DesVeaux House managed by Family Continuity Program allows 8 adults with special needs and an environment structured with a variety of daily routines. Upgrades this year included the basement floor replaced with carpet, and the kitchen area repainted.

The Family House located at 31 Union Street has been successfully completed with upgrades and renovation work. This home is a three family unit, all apartments are two bedrooms. There are 28 applications on the waiting list for this program.

The Harris Avenue Development still remains in litigation. We still remain committed to provide additional family housing. Family Housing projects are still on hold.

Newly appointed Chairman is William Nolan elected at the Annual meeting in June of 1993

The members of the Board of Commissioners and the staff of the Hamilton Housing Authority wish to thank the Town of Hamilton and the Citizens for their continued support of public housing in the community .



ALL PROGRAMS OFFER PREFERENCE TO LOCAL RESIDENTS AS WELL AS PREFERENCE TO MINORITIES IN PROGRAMS WHERE AFFIRMATIVE ACTION GOALS HAVE NOT BEEN MEET.

WE ARE AN EQUAL HOUSING OPPORTUNITY AUTHORITY

If anyone is interested in obtaining information for public housing for any of our programs please feel free to call the office at 468-3981.

Respectfully submitted;

Chairman, William Nolan	1997
Vice-Chairman, Robert Nyland	1994
Treasurer, William Stechenfinger	1996
Assistant Treasurer, James Campbell	1995
State Appointee, Thomas Gale	1993
Executive Director, Lisa Bright	
Maintenance, Robert Irvine	
Maintenance, Diane McGrath	

The Town of Hamilton Office on Disabilities completed another year of activity.

Suggestions made to various departments include:

- 1: Providing bathroom facilities for handicap persons attending functions at the former Junior High School gym.  
Chairman Ruth Dolan contacted the Recreation Department informing them of the requirements of the state and federal laws to bring the Town in compliance with the regulations. She was informed that the project will be included in the upcoming budget.
- 2: A request was made to the Board of Selectmen to make the water fountain located in Town Hall handicap accessible.
- 3: The BiCentennial Committee has completed the Bandstand at Patton Park. The Town was fortunate to have a dedicated group work so diligently to honor the town.  
It has been noted that one addition is needed to make the structure complete, and that is to make the bandstand handicap accessible.

The Town of Hamilton Office on Disabilities, with the help of the community, hope to make a difference for persons with disabilities, to realize what they can do, rather than deny them, based on what they cannot do.

Respectively submitted,  
Madelyn C. Liberti, secretary

Committee Members are:

Ruth G. Dolan, chairman  
Madelyn C. Liberti, secretary  
Betty Dunbar  
David Varney  
James M. Sullivan, Jr.

Hamilton & Wenham Cable Advisory Board  
Report for 1994

Cable television in the two towns is enjoyed by many residents of both towns and with the enactment of the new federal regulations this past year, rates have been over-hauled and in some cases, the monthly bill has seen a decrease in the amount owed. With federal rules still in a limbo stage and more changes predicted, cable users may see even more decreases in fees.

In regards to local programming, the coverage of the selectmen's meetings in both towns still is the number one program that citizens watch, followed by Citizens Forum and high school sports and the school committee.

The advisory board has been meeting every other month and we hope that this coming year will see changes for even better programming, due to new equipment being put in service, such as a major change in the audio portion of any local program. This has been a concern during selectmen's meetings, but with the new audio equipment in place, this concern should be a thing of the past.

The committee would like to invite any citizen or group to come and join in the local program operation. Just to run a camera, or whatever, not just being a guest on one of the programs. Its your option...

Leigh M Keyser, Chm  
Norman Durkee, secy  
Ernest Yeo  
William Heitz  
Brian Fanning



## **Hamilton-Wenham Cultural Council**

The Hamilton-Wenham Cultural Council was substantially reorganized in December 1993 with six new members added to the Council to replace members whose terms had expired. The Council wishes to thank Dr. Thomas Adams, Roberta Berg, Phil Craig, Terri Frasca, Elizabeth Otis, and Fern Meyers for their service. The new Cultural Council will review applications for funding in fiscal year 1994 and forward all approved applications to the Massachusetts Cultural Council by March 1, 1994.

Respectfully submitted,

Judtih King, Chair  
Paula Keller, Treasurer  
Julie Bishop, Secretary  
Christine Burns, Publicity Chair  
Callie Reynolds, School Liason  
Jean Buckley, Member  
Winifred Wilson, Member  
Norman Jones, Member

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

### TO THE CITIZENS OF HAMILTON AND WENHAM:

The 1993 school year brought with it both challenges and accomplishments for our students and faculty. In January, the Secretary of Education, Dr. Piedad Robertson, visited our school district to learn about our curriculum process and our work in technology. The positive impression made by faculty and students lead to a visit from Governor William Weld. The Cutler School hosted the Governor for a morning of curriculum discussion with an emphasis on technology as a learning and teaching tool. Certainly, Hamilton-Wenham Regional School District's reputation as a district committed to learning and to risk taking is a reputation well earned.

The number of Choice students who come to the Hamilton-Wenham Regional High School from a variety of communities on the North Shore also gives testimony to our reputation for serious commitment to learning.

Enrollments at all grade levels (K-12) increased during the 1992-93 school year, particularly, at the elementary grade levels. An additional first grade class had to be opened in September due to an increase in students at that grade level. If enrollments continue to increase as expected, the district will be looking for additional space at both the elementary and middle school levels.

During the school year, the district continued its five year review of curriculum with a focus on science. There was a continued emphasis on the integration of technology into all subjects and grade level. The addition of an IBM Math Lab at the high school as well as Technology Labs at the elementary and middle schools emphasized both individual and group instruction through the use of technology. The school district was awarded a Health Protection Grant which enabled us to review and strengthen our health programs. The district undertook a study of the kindergarten program and as a result of research by parents, teachers and administrators, the school district initiated a 2 1/2 day kindergarten program. Certainly, the need for all day kindergarten sessions is needed but financial and classroom constraints prevent us from moving in that direction. The district also initiated an Early Childhood Program for three and four year olds which is housed at the Gordon Conwell Seminary.

The district completed many of its maintenance projects which were funded by monies received from the School Building Assistance Bureau. The continued maintenance of our facilities is a prime concern to our School Committee and the district will continue to monitor, maintain and improve its facilities over the next few years. An additional classroom is being added to the Winthrop School in anticipation of an additional fifth grade at that facility during the 1994-95 school year.

The new Education Reform Bill provided the school district with additional funds to re-hire many of the staff which were cut back over previous years and to purchase instructional materials for our classrooms. The Education Reform Law also established School Councils at each of our schools consisting of parents, administrators and teachers. The School Councils will participate in decision making around curriculum and staff development.

The school community was saddened this year by the death of one of our most outstanding teachers, Dr. William J. Alston, a Physic teacher at our high school and by Anthony Ciampa, a Junior at the high school. We were also saddened by the death of Scott Michno, a recent graduate of the high school who died of AIDS. Scott in his short life time was an inspiration to all of us. His courage and persistence in waging a battle against this horrible disease was an inspiration to all of us. Scott was and will continue to be a profile in courage for those who know him.

Each year, our school community faces challenges of both an academic and personal nature. And each year, we rise to those challenges and become a stronger and more positive school district. I am most impressed by the dedication, talent and enthusiasm of our professional staff and administrators and by the strong support and encouragement offered by our parents and community. The district is truly fortunate to have a group of community members who work diligently to support our school district. The members of the Hamilton-Wenham Education Foundation and the business members of our BEST BET Program are an integral part of our school community. We wish to express our thanks and appreciation for all they have done for the students of the Hamilton-Wenham Regional School District. This report would not be complete without thanking the members of the Hamilton-Wenham Regional School Committee for their commitment and concern for the children of our two towns.



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE  
TERM EXPIRES

John McWane(Chairman) 175 Woodbury St., So. Hamilton 01982 (468-2612)	1994
Elizabeth M. Reilly (Vice-Chairman) 68 Rock Maple Ave., Hamilton 01982 (468-7458)	1996
Jaclyn Finocchio (Secretary) 13 Conrad Circle, Wenham 01984 (468-3031)	1995
Elizabeth Crosbie (Asst. Secretary) 7 Donald Rd. So. Hamilton 01982 (468-1079)	1994
Carolyn Chouinard 16 Hamilton Ave., So. Hamilton 01982 (468-2256)	1996
Don Gallant (Treasurer) 28 Mayflower Dr., Wenham 01984 (468-2357)	1995
Frank Cause 28 Juniper St., Wenham 01984 (468-3897)	1994
Robert Whittier. 35 Waldingfield Rd. P.O.Box 2608 So. Hamilton 01982 (468-4020)	1995
Robert Healey 6 Dodges Rd, Wenham 01984 (468-4020)	1996

## CENTRAL ADMINISTRATIVE OFFICE

### MAILING ADDRESS:

Superintendent of Schools  
775 Bay Rd.  
So. Hamilton, MA 01982

TEL: (508) 468-5310

Patricia A. Alger  
Charles E. Cooke III  
Mark L. Kaufman  
Jean M. Vitale  
Nancy A. Smith  
Lois E. McIntyre  
Margaret A. Patch

Superintendent of Schools  
Business Administrator  
Curriculum Director  
Secretary to Superintendent  
Payroll Supervisor  
Bookkeeping Supervisor  
Secretary/Bookkeeper

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### NONDISCRIMINATORY POLICY UNDER TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND CHAPTER 622, STATE OF MASSACHUSETTS

Federal law prohibits discrimination on the basis of sex in educational programs or activities receiving Federal financial assistance. In accord with requirements of Title IX of the Educational Amendments of 1972, as well as Chapter 622, State of Massachusetts, the Hamilton-Wenham Regional School District hereby serves notice that it does not discriminate in any educational programs or activities or in employment therein. Glenn Rogers, Hamilton-Wenham Regional School District, 325 Bay Rd., South Hamilton, Massachusetts 01982 (TEL: (508) 468-5340) has been designated as the employee responsible for coordinating the Hamilton-Wenham Regional School District's efforts to implement the nondiscriminatory policy

## **REPORT OF THE DIRECTOR OF CURRICULUM**

The school district has continued to make significant progress on the revision of its K-12 curriculum. During 1993, new programs were implemented in elementary math, reading and writing, middle school math and high school social studies. In addition, the elementary, middle and high school science programs began their curriculum review. The Spanish program at the middle school was extended to the seventh grade and the high school Applied Arts department introduced new technology based courses in business and industrial technology.

The district places a major emphasis on the integration of technology into curriculum and instruction. In order to be prepared for the 21st century, students will need a set of new skills which include the ability to use and understand various types of technology to solve problems. Students in all schools now are able to access computers, videodisks, CD-ROM, cable and satellite television and telecommunications to support and enhance their learning. The high school has a new networked computer lab for math and science purchased with support from the Hamilton-Wenham Local Education Fund. All of the district's schools have upgraded their technology labs with funds provided by the state's increased per pupil aid.

This year, the district received a grant of over \$48,000 from the state's Health Protection Fund resulting from the \$.25 increase in the tobacco tax. These funds have provided for a health educator/counselor to work with students, parents and staff on the creation of a comprehensive health program for the schools and the community. The grant is monitored by a broad based community advisory council which meets monthly to review and plan health related programs. In addition, the district has received continued funding for its Drug Free Schools program, Chapter 1 remedial reading support, Eisenhower Science and Math projects and the Chapter 2 block grant which supports professional development activities.

During the summer, there were thirteen locally funded and three grant funded curriculum workshops which took place. These workshops included areas such as: music, social studies, special education, technology, writing and the new full day kindergarten program. Teachers prepared materials and curricula to update and improve these programs. Also, many teachers attended courses and workshops throughout the summer to sharpen their skills and learn new approaches to teaching and learning.

Our school district is fortunate to have a blend of community support, professional commitment and quality programs which make it unique. We have been recognized across the state and nationally for many achievements by students and staff. The community can continue to be extremely proud of its schools and their accomplishments.

**Mark Kaufman, Director of Curriculum**



## REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

Collaboration with parents and the community at large is critical to the maintenance of high quality programs designed to meet the needs of children with disabilities. Accordingly, building and strengthening partnerships with parents and the community was a major goal of the special education department during 1993. We help parents understand their roles and responsibilities in the special education process and provide information regarding the scope of services that are available for their children.

Approximately 350 TEAM meetings were held. These meetings facilitate parent - staff communication and afford parents the opportunity to participate in planning their children's special educational programs. Such meetings also provide parents with the much needed opportunity to share information that ultimately increases their understanding of learning problems and enhances their ability to support their children's learning beyond the school day. Three parent education programs were sponsored by the department, including: an overview of technology; college opportunities for students with learning disabilities; and, a workshop on parent facilitation of homework.

To measure parent satisfaction, a Special Education Parent Survey was developed in collaboration with the Special Education Advisory Council, and sent to all parents whose children participate in our programs. The results of the survey were tabulated by an independent evaluator, whose report is on file in the superintendent's office. The results reflect a high degree of parent satisfaction with the district's special education program in twenty-three of the twenty-five areas surveyed.

Two new programs were created to meet the needs of children with challenging disabilities. Last June, two students graduated from The Cape Ann Collaborative's FACE program at Winthrop. A new program at Buker was required to provide these youngsters with a free, appropriate public education (FAPE) in the least restrictive environment. With the superb cooperation of Kalil Boghdan, Jan DeSantis and the 6th grade team, we introduced a program which successfully integrated the two students into the regular education classroom for most of the school day.

The Hamilton-Wenham Integrated Preschool Program, housed at Gordon-Conwell Seminary, was developed to meet the needs of preschool children with disabilities. The program provides a safe and nurturing environment and promotes the physical, social, emotional and cognitive development of young children. This program also includes children without disabilities thus offering an ideal opportunity for all children to explore social relationships and enhance self-esteem. The preschool curriculum incorporates the developmentally appropriate practices outlined by the National Association for the Education of Young Children (NAEYC). A transdisciplinary team, which includes teachers, speech, vision, physical and occupational therapists, meets weekly to ensure that the specific objectives outlined on Individualized Educational Plans are effectively implemented. This approach enables each member of the team to work with the "whole child" rather than to approach the child's separate needs in a fragmented fashion. The transdisciplinary team also develops strategies to incorporate specific skills into regular classroom activities.

Thanks to the broad community for support of our programs for students with disabilities, 1993 was a productive and rewarding year for this department.

Susan S. Rees  
Director of Special Education

## **REPORT OF THE CUTLER SCHOOL PRINCIPAL**

The Cutler School Community of students, parents and staff worked together to create a challenging and productive educational environment in 1993. Our enrollment increased to 399 with more students expected next year. Because of expanding enrollments at the primary level, we added another first grade class so that our class size remained within school committee guidelines.

The Massachusetts State School Reform Bill was passed this spring. A School Council was formed consisting of three staff members, three parents and one community member. We meet monthly to discuss issues pertinent to the school and help implement the new reforms. The members of this year's school council are:

Susan Cooke, principal  
Grace Meo and Kathy Sullivan, teachers  
Catherine Harrison, Pam McCormack and Kali Reynolds, parents  
Peg Timpson, community representative

Staff changes this year included Maggie Gavin, who joined us at third grade and the return of Karen Woolf from a year at The University of New Hampshire. Martha Gillespie replaced Mark Williams as Library/Resource Specialist. Mark is now a third grade teacher at Winthrop School.

In curriculum areas, we are beginning a major review of our science curriculum and plan to begin to implement a new program in the fall of '94. We are finishing the implementation of the new reading and math programs and are quite pleased with the results. We feel that our students will benefit from these new and updated materials. The district continues to be committed to professional staff development. Many of our staff members are enrolled in advanced degree programs and are taking in-service courses offered by the district, especially in the area of technology.

The Governor came to our district this past spring and Cutler was chosen to be the site of his visit. Governor Weld met with students, teachers, administrators and school committee to learn about our district. He then joined our students for lunch in the cafeteria!



The Friends of Cutler continued to support our schools in many ways. Dede Johnson, president of the Friends for two years provided strong leadership and the Friends developed several new initiatives which were well received by the entire school community. They created a "Cutler School Store" which is open each Friday during lunchtime. Students purchase items for school. Parents have developed a "Parents Resource Library" located in the lobby which serves as a resource center for all the community. It is open during school hours.

The entire school district focused on high standards and expectations for behavior and academic work this year. The Superintendent of Schools, Pat Alger, spoke to all our parents at curriculum evenings this past fall. We continue to focus daily on the expectations and standards we feel are important for our students.

The entire school community worked hard to provide a challenging environment which encourages students to think creatively and to grow as responsible young students of our community.

We invite our communities to visit us at Cutler and share our pride in our exciting educational environment.

Susan Cooke  
Principal



WINTHROP SCHOOL  
TOWN REPORT  
1993 - 1994

Our Winthrop School population has now risen to four hundred and seventy one students ranging from kindergarten through grade five and includes our Hamilton-Wenham Collaborative Class. It is now necessary to use our cafeteria for a variety of instructional programs throughout the day. The unfinished portion of our newest addition is now in the process of being built into a classroom that will house a fourth fifth grade for the 1994/1995 school year. Next year's Winthrop population is projected to be between four hundred and eighty two and four hundred and ninety pupils. This will also require one more teacher and completely fill our school building.

This last summer, as part of our maintenance program, seven classrooms were recarpeted and one room was subdivided to provide for an additional fourth grade and our Technology Center. Through the interest and skill of Mr. Hugh Collins and Mrs. Betty Stone, the Winthrop School courtyard is now complete and provides a beautiful and peaceful space for students and staff to utilize in a number of creative ways. Our building still provides a location and services for such activities as the Hamilton Bicentennial Celebrations, the Rotary Club Art Show, Historical Society Meetings, Recreation Department Programs, and many other community events and meetings.

As part of our school district's continuing work in improving and updating our curriculum and programs, a number of new efforts have taken place this year. A new kindergarten school day and week was adopted and is now in operation. The Education Reform Bill has helped us to update some instructional materials and develop a school council that is made up of teachers, parents and a community representative. These committees are working in an advisory capacity with school principals across the state discussing programs, procedures and budget preparation. Our teachers are also working on revising our report cards, developing a new science program and reviewing our recently adopted math, reading and language arts curriculum. Teachers are also continuing their professional development and further study so as to keep current in advances in educational trends, the needs of the schools of the future, and their own instructional skills.

The excellent support we receive from the Friends of Winthrop, our parents in general, community service organizations and our towns are of tremendous value to all our schools and are essential to enhancing and maintaining quality programs for our children. We are in the second year of our Retired Community Volunteer Program. The volunteers come into our school every week to provide our children with instructional support in many ways. The citizens of our two communities have a right to be proud of their educational system. All our staff members, from non-instructional personnel to those who work teaching children every day, need this kind of support in order to continue to enhance this excellent school system.

Glenn R. Rogers, Principal

## BUKER MIDDLE SCHOOL TOWN REPORT

The Buker Middle School is committed to providing a safe environment, a meaningful school experience, and a sound education for its students. A commitment to high standards and high expectations, combined with support from parents and the communities, has allowed us to move forward as a middle school both in philosophy and practice. The entire academic curriculum, combined with the many extra-curricular and intramural activities, affords our students a variety of challenging, wholesome, and rewarding programs which help address the developmental stages of the middle school child.

New staff to Buker this year include: Ms. Joanne Kennealy, Spanish teacher; Ms. Leslie Zimring, French teacher; Ms. Louise Ingalls, Special Education teacher; Eileen Cherry, Art teacher, Laurence Kerig, Industrial Technology teacher; Marlene Cann, Life Skills teacher; Jeanne Clark, Minta Hall, and Claudia Ketcham, Special Education teaching assistants.

The understanding of learning styles, cooperative learning techniques, the implementation of interdisciplinary units, and a greater use of technology are used to enhance learning and to increase self-esteem among our students. In addition, several of our staff were invited to share their expertise at outside workshops and conferences in the New England area.

Parents are an integral part of the middle school, and their participation and involvement are greatly encouraged. The Friends of Buker continued to be active and supported the school in many ways. We also have encouraged and welcomed community involvement with Buker.

It is our intent to foster a middle school environment that is safe, that is conducive to both learning and teaching, and that addresses all the needs of the middle school child. The smooth running of a school can only be accomplished through the efforts of many people, and we would like to not only thank the Wenham Police Department, the Hamilton Police Department, the Wenham Highway Department, and the other town departments that have helped us during the year, but also the parents, the communities, and the School Committee for their support and commitment to Buker and its programs; finally, we thank the staff for their dedication to educational excellence for our students.

Kalil S. Boghdan, Principal



BUKER MIDDLE SCHOOL  
GRADUATING CLASS 1992 - 93

Casey Allen	Song Yee Han	Kristin Potter
Lisa Anderman	Simon Hewett	Joseph Princi
William Anderson	Natalie Hoak	Katie Rainville
Ashley Archer	Diana Hoggard	Johanna Ravich
Diana Barbieri	James Jack	Joshua Rollins
Elizabeth Barrett	Brian Johnson	Kimberly Ropes
Krisanne Barrett	Daniel Johnson	Colin Ruanel
Thomas Barrett	Eoghan Keenan	Roger Russell
Nicholas Belton	Thea Kent	Jeffrey Rydbeck
Kimberly Bennett	Lindsey Ketcham	Matthew Scott
Katherine Birkemose	Angela King	Margaret Seiter
Abby Biser	Alona Knope	Tracy Shedden
Caleb Blanchette	Eric Kosinski	Kelly Snow
Gen Boudreau	Joel Krajewski	Joanna Standley
Aaron Boynton	Michelle Lamontagne	Kimberly Stanley
Christopher Buckwell	Julie Lazzaro	Kristin Stanley
Alyson Burrige	Meghan Leen	Deborah Steward
Michael Butler	Matthew Letterman	Landis Tanger
Sandra Campbell	Chelsee Lowe	Brandon Tarricone
Rebecca Carolina	Meghan Luckert	Lauren Trees
Devin Carter	Michael Maestranzi	Matthew Tuff
James Carter	Greg Maffei	Jamie Veno
Ben Chen	Jacquelyn Maher	Stephanie Walton
James Christensen	Ryan Maione	Cory Watson
Jesse Cohen	Marybeth Maney	Jonathan Watson
Brian Cooke	Elisabeth Manzi	Christian Westra
Meghan Cooper	Elizabeth Marcy	Jennifer Whiteacre
Jonathan Crowe	Jared Martin	David Whiteman
David Cummings	Emily Martineau	Lisa Wilhelm
Nicole d'Avis	Ryan Massa	Emily Wilkins
Gaetano Danca	Jessica May	James Windson
Derek Day	Krista McCabe	Michael Winer
Audra DeMarco	Mark McGregor	Justin Wunderlich
Kathleen DeMarco	Joseph Miles	
Jonathan Dexter	Julie Miller	
Cristin Dwyer	Kelly Miller	
Jacob Eberly	Jason Moore	
Melissa Ellison	Leah Moore	
Andrew Fanning	TJ Murphy	
Elizabeth Feeherry	Timothy Neill	
Tyler Fischer	Kimberly Nolan	
Erin Foley	Pratik Pate	
Megumi Fukutoku	Christopher Player	
Amanda Godfrey	Carolyn Potter	
Tanya Gossom	Katherine Potter	

## High School Town Report

I am pleased to report that 1993 was a positive and productive year for the High School community. In particular, I am continually impressed with the ways that students, staff and community consistently distinguish themselves and support each other academically and personally.

Our students continue to do well academically. This past year we had excellent success in the National Merit Scholarship Competition with two students, Benjamin Twining and Peter Hardigan, earning Finalist status. In the National History Day Competition Sarah Cannizzo, Marcy Dyer, Jay Mahajan and Christina Meo won State recognition and Sarah Cannizzo, Marcy Dyer, Jay Mahajan and Christina Meo participated in the National Competition in Washington, D.C. in June. The following students won awards in the Boston Globe Scholastic Art competition: Honorable Mention - Suzanna Collinson, Jessica Weyburn, Kelly Coletti, Erin Sherry, Seth Baker, Tara Kevin. Silver Key - Aimee Symonds. In April fifteen Regional students spent two weeks in Angers, France living with French families. After our students' return, nineteen French students spent two weeks with families of the American students they hosted. Exchanges such as this are valuable experiences for our students especially as international trade and communication continue to expand.

Once again our athletic teams had some excellent successes. Cape Ann League Championships were won by the Wrestling, Boys Basketball, and (for the third year in a row) Track teams. State Tournament achievements included Girls Swim team - Eastern Mass Sectional Champions, Field Hockey - Division III Sectional runner-ups, Suzie Herrick - State Champion in 200 yd. individual medley relay, and Boys Track - Northern Area Championship. Our coaches continue to represent our program well with the following being selected as Cape Ann League Coaches of the Year: Judy Moore - Football and Basketball Cheerleading, Bill James - Wrestling, Rich Butterworth - Boys Basketball, and Bill Burridge - Girls Basketball while Jen White - Field Hockey and Chris Grancio - Basketball won Cape Ann League Player of the Year Recognition.

In a break from tradition Graduation and Candlelight were held at the new Gordon College Performing Arts Center/Chapel. Students and parents responded favorably on the change. I suspect that the beautiful Performing Arts Center with air conditioning and adequate seating made the change favorable. A special thanks to Gordon College for their generous support in accommodating our graduation activities.

The Parent Advisory Council continues to be a vibrant and positive contributor to our school community. This year PAC sponsored forums addressing parent and school issues and supported the Safe Homes Committee in their attempts to provide safe and substance free activities and homes for our students.

Beginning with the class of 1995 a Technology graduation requirement was instituted to help ensure competency in a technological area and provide the opportunity for our students to apply technology to problem-solving and real life situations.



Recent reports and research on the skills our students will need for future success demand that we assess how well we are preparing our students for the new millennium. To this end over the next few years we will be reviewing and shaping the direction and form of our high school. Currently a committee is looking at alternative schedules while another committee is exploring the concept of a senior project requirement for graduation. Along with possible changes in the high school structure we are attempting to develop a list of competencies based in part on the SCANS report which we want our students to demonstrate before they graduate.

In concert with the review of High School's future direction, our High School Speaker's Forum has brought us several dynamic and stimulating speakers including Randolph Ryan, editorial writer for the Boston Globe, and Lester Thurow, Dean of the MIT Sloan School of Management, author, and noted economist. These speakers have been influential in challenging our ideas on curriculum and high standards. A special thank you goes to the League for Women Voters for their generous financial support of the Speaker's Forum

As part of the Educational Reform law our School Council was formed this past fall. The members of the council are: Mr. Andrew O'Keefe, Ms. Christen Borgman, Mr. John Robinson, Mr. Kenneth Portnoy, Mr. Norman Zaniboni, Ms. Patricia Goehliert, Mr. William Bode, Mr. Robert Teel, Mrs. Doris Gallant and Mrs. Judith Bubriski.

New staff members for the 1993-94 school year include Carl DiMaiti, social studies, David Terjanian, school psychologist, Charles Gliniewicz, Vera Lawson and Christine Bertoni, science, and Richard Cairns, English and Department Chair.

In the beginning of this report I mentioned how I am continually impressed with how the school community rises to meet challenges and crises in the school and larger community. 1993 tested the strength of our High school Community once again.

First, last spring the school community was saddened by the death of Dr. William J. Alston, physics teacher. From banquets to the Yale Russian Chorus to the opera Dr. A, as students and faculty belovedly called him, exposed our students to a wealth of experiences far beyond physics and room 119. I will never forget thirteen years ago his convincing some of the biggest boys in the senior class to participate in the National Honor Society's Talent Show as Russian Cossack dancers. Dr. A will be missed, but his special zest for life will live on in all whom he touched.

On a more positive note, Harold Simpson, master teacher and Science department chairperson for 32 years at the Regional retired. The total school community honored Harold's commitment and dedication with gifts, a banquet, a Harold Simpson Day at the High school, and the naming of the chemistry lab for Harold. As one of the original teachers who opened the school, Harold Simpson has left us a tradition of excellence that will serve the school well in the years to come. We wish him well in the future and thank him for his years of exemplary service.

In June the school community was shocked when Anthony Ciampa, a popular and



outgoing member of the Class of '94, was tragically killed in an automobile accident. Even though school was out for the summer , staff and students came together to offer support to one another and the Ciampa family.

And, during the year students and staff were moved by the courage and unselfishness of Scott Michno who waged a battle against AIDS before dying from the disease in December. As a principal I could not be more proud of our students, staff, and community for their support and caring for each other and Scott during the year. Scott Michno was a special gift to all of us, and we are all the wiser and stronger because of Scott's example. In my years as an educator I have never been more influenced by one student's conviction strength, and courage than I was by Scott Michno's.

We are fortunate to have an educational community with a legacy of and a commitment to high standards and expectations coupled with genuine caring and support for each other. I thank all the members of the towns who have supported and fostered over the years both academic excellence and a caring community.

John Elwell

HAMILTON-WENHAM REGIONAL HIGH SCHOOL  
1992-93 GRADUATING CLASS

Scott Ashwood	Margaret Fucillo	Kimberly	Timothy Shanks
Anthony Atamanuik	Todd Fuller	McGonnell	Erin Sherry
James Bacon	Ruth Fulwider	Patricia McKay	Peter Simpson
Seth Baker	Derek Gallant	Sean McKenney	Amy Sivo
Jennifer Banks	Alexander George	Timothy McNamara	Courtney Smith
Glendon Barnes	Kristen Glass	Jason Mendonca	Jamieson Smith
Alison Beck	Christopher Grancio	Scott Michno	Michael Stallard
Matthew Borgman	Jonathan Greeley	Elizabeth Miller	Hans Strauch
Nathaniel Boroff	Kristen Grimes	Amy Moolic	Aimee Symonds
Rachel Bragdon	Nathan Guest	Carolyn Morin	Jay Thomas
Meredith Brecher	Thomas Halter	Christopher Morin	Thompson
Daniel Brennan	Alison Hamilton	Danielle Morin	Margaret Thomsen
Justin Brown	Elena Hammond	Rachel Noack	Jennifer Tobiasz
David Bullivant	Peter Hardigan	Brian Norwood	Nikki Tobiasz
William Burridge Jr.	James Harris	Micah Nyatsambo	Morgan Tomaiolo
Robert Calzada	Benjamin Hauck	Shane O'Neill	Courtney Towne
Mellissia Capano	Carey Heath	Jill Pasquarelli	Benjamin Twining
Gregory Carr	Mary Hertz	Elizabeth Perreault	Donald Vadala
Bettina Chadbourne	Rebecca Hinch	Chris Perricelli	Michael Viggiano
Hannah Chapman	Brian Horvitz	Michele Perrine	Katherine Vyn
David Christensen	Sarah Howard	Virginia Peyla	Jonathan Waddell
Matthew Clark	Justin Johnson	Jennifer Pino	Heidi Wallick
Kimberly Connor	Sarah Kearney	Marc Polito	Milton Weiler, III
Holly Corbit	Joshua Keith	Stephen Porter	Scott Weston
Shannon Cragen	Ian Kellett	Patricia Poste	Michael Wetson
David Craigen	Tara Kevin	Benjamin Potter	Adam Whitney
Christopher Crotty	Jacob Krajeski	Pamela Premo	Charles Wilkins, III
Julie Cummings	Andrew Lamson	Margaret Prezzano	Geoffrey Young
Emillie Curtis	Cynthia Latusky	Kristyn Reed	
Beth D'Amelio	Kimberly Lemelin	Benjamin Rich	
Elizabeth Diephuis	Kellie Lent	Todd Rogers	
Joseph DiGennaro	Walter Leszczynski	Drew Rohnke	
William Dix	Max Levine	Robert Rosell	
Erika Donati	Ilana Liebert	Sven Rosenfeldt	
Paul Donovan	Heather Lindmark	Mark Ruggiero	
Ryan Doucette	Malina Linkas	Lia Salza	
Laura Dougherty	Michael Lougee	Michael Savory	
Daniel Durgin, Jr.	Sarah Lufkin	Ryan Scanlon	
Michelle Fasciano	Donald Luxton, Jr.	Nicole Scherer	
Gabrielle Fontaine	Christopher Lyness	Ezra Schildkraut	
Dana Foote	Tara Mansfield	Kimberly Schrock	
Brett Forsythe	Wendy Marks	Jason Schroot	
Katherine Foulds	Eileen Marsella	Adam Schultz	
Salavtore Frontierro	Keith Martell	Lars Schuster	
Jill Fucillo	Jason McGonnell	Brenda Sellars	

## AGE OF ATTENDANCE

Pupils entering the kindergarten in September must have been at least five years of age on September 1st preceding entrance in September. Parents registering a child for kindergarten must present to the principal the child's birth certificate, and a statement from a doctor of the result of the physical examination which was given during that current year of registration. The schools hold a regular registration for kindergarten each spring.

## NO SCHOOL SIGNAL

As a matter of policy, school will be in session whenever possible. When weather conditions are questionable, parents are urged to exercise their own judgment as to whether or not their children attend school.

If it seems inadvisable to have school in session, the following procedure for no school signals will be observed. Radio Stations WEEI, WESX, WBZ, WMJX, WVBF, and TV Stations, WBZ (Channel 4), WEEI (Channel 5), WHDH (Channel 7), and Channel 11 on Cable TV will be notified not later than 7:00 a.m. so that notification may be broadcast by them between 7:15 a.m. and 7:30 a.m. At 7:00 a.m. the no school 22-22 will be sounded on the local fire alarm. In the event of a delayed opening, which will be announced on the same stations, school will start two hours later and A.M. Kindergarten will not be in session.

## VACCINATION

According to Legislative Acts of 1967, Chapter 590, each child, unless otherwise exempted, to be admitted to school shall present "a physicians certificate" that the child has been successfully vaccinated against smallpox and immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis and such other communicable diseases, as may be specified from time to time by the department of public health.



## BOARD OF HEALTH ANNUAL REPORT FOR 1993

The Board of Health is responsible for the overall stewardship of the public health and environmental protection of the Town and its responsibilities are defined both by local bylaws and state law. The Board promotes, enacts, and enforces health and environmental rules and regulations, additionally the Board of Health conducts health clinics, participates in education programs wherever possible and administers the contracts for Health Agent services, a food inspection program, a public health nurse and communicable disease follow-up program, animal inspection and community mental health service.

The Board consists of three members elected for three year terms in rotation. Richard Goehlert served as Chairman, Anthony Madera as member, and Robert Daigneault was elected in May when William Tanzer did not seek reelection. Mr. Tanzer had served on the Board for ten (10) years, many of them as Chairman. We are most appreciative of Bill's dedication, hard work and sense of humor he brought to the Board. He will continue to represent the Town on the Essex-Middlesex Sanitary District. Martin Fair, R.S., C.H.O., continued as Health Agent and Doris Nason as Administrative Assistant and Clerk to the Board. The Animal Inspector, nominated by the Board and approved by the State Department of Food and Agriculture, Division of Animal Health and Dairying. Chester Humphrey served as Assistant Animal Inspector.

Over sixty percent of the Board's funds and effort are concerned with the enforcement of the laws and regulations for sewage disposal. This included many site visits to existing and proposed home sites, review and approval of plans, and the issuing of disposal works permits. Our role also includes the inspection of construction of the disposal works and involvement in the permit process for work on existing and new homes.

Semi-annual food inspections were performed by Werby Laboratories, Inc. at all permanent, limited and temporary establishments that sells and or prepares food for the public. This program continued to provide at no cost to the School District, inspections at the three public schools. These services are valued at \$600.00.

Bay Area Visiting Nurse Association provided public health, preventive health and health promotion services to the residents of Hamilton. These included:

influenza immunization of elders and chronically ill at home and at clinics, funded by the Board of Health and a Federal Grant. A total of 368 people were vaccinated at our two clinics, in their homes and at the Bay Area Visiting Nurse Association office;

immunization against other communicable diseases including MMR and DT and Hepatitis B;

tuberculosis screening;

communicable disease follow-up by telephone and/or home visits with completion of epidemiologic survey;

BOARD OF HEALTH ANNUAL REPORT FOR 1993 (continued)

one time home visits to high risk mothers and their newborns;

occasional home visits to assess an individuals' health and safety and grief visits.

Bay Area also participates in/or provides community screenings (glucose, cholesterol, blood pressure); education offerings; and health fairs in other sites in the North Shore which are open to Hamilton residents. Most of these endeavors are a service of Bay Area and are seldom funded.

The Mental Health Center of Greater Cape Ann is a full-service private non-profit comprehensive community mental health center which has served the Cape Ann area since 1969. Analysis of services rendered to Hamilton residents July 1, 1992 through June 30, 1993 showed a total of 988 hours of services were provided to Hamilton residents last year. In general the type of clients seen from Hamilton represents a wide range of emotional, mental and addictive disorders seen at the clinic. These include children and adults with acute and chronic mental illness, sexual abuse and families coping with poly-drug and alcohol addiction disorders. Twenty-eight percent of the clients were male, 72% female. Seventeen percent of the clients were adolescents or children and 83% were adults. Ninety-one percent of the clients were receiving individual or family treatment. The remaining clients were receiving a variety of group, diagnostic, emergency or medication services. In addition, Hamilton residents are accepted for the Day Treatment Program. This is an intensive 5-day-a-week program designed to avert psychiatric hospitalization for individuals experiencing acute chronic mental illness.

The Board of Health, under State authority, is responsible for domesticated animals and animal health. Under these authorities the Board is the primary focus of monitoring and enforcing the regulations concerned with rabies. The Mid-Atlantic rabies epizootic among epizootic and other mammals has reached Massachusetts. Hamilton had its first confirmed case of rabies in a racoon in December 1993. Unfortunately, the dog that was involved in the altercation with the racoon had to be destroyed as it was unvaccinated. The Board cannot over emphasize the absolute need for dog and cat owners to obtain rabies vaccinations for their pets and revaccinations on the required schedule. This year a State Law became effective requiring all cats to be vaccinated by February 24, 1993. Please have your cats and dogs vaccinated not only to protect their health but to prevent rabies in humans as pets are the bridge between ground animals and humans. Pets must be revaccinated within one (1) year of their initial vaccination and once every three (3) years thereafter.

Rabies immunization clinics for dogs and cats were held at the Town garage in February and May. The clinics were sponsored by the Veterinarian Association of the North Shore. Doctors Hobbie and Parrot were assisted by Animal Inspector Carol Larocque.



BOARD OF HEALTH ANNUAL REPORT FOR 1993 (continued)

The Commonwealth of Massachusetts, Department of Food and Agriculture, Division of Animal Health and Dairying requires all horses, ponies, cattle, sheep, goats, swine, and flocks of poultry numbering twenty-five (25) or more to be inspected and the annual census completed. The Animal Inspector attended the Division of Animal Health seminar held at Essex Agricultural Technical Institute as well as a number of seminars on Rabies. The Animal Inspector conducted inspections of the animals and their housing conditions at fifty-eight (58) sites or addresses in the Town.

Number of Beef Cows	1
Number of Beef Heifers under one year	0
Number of Beef	0
(one animal constitutes a herd)	
Number of Horses	353
Number of Ponies	35
Number of Donkeys	7
Number of Goats	0
Number of Sheep	7
Number of Swine	2
Number of Poultry Flocks of 25 or more birds	0

During the year the Board performed the following reviews and issued the types and numbers of licenses/permits listed below.

Disposal Works Construction (New)	14
Disposal Works Construction (Repair)	41
Disposal Works Construction (Renewal or Transfer)	11
Subdivision Review	1
Food Establishment	24
Temporary Food Establishment	10
Disposal Works Installers	34
Exams for Disposal Works Installers	5
Septage Pumpers	13
Portable Toilets	6
Keeping of Animals & Stables	16
Wells	0
Soil Testing	67
Pool Permits	2
Recreational Camps	1

Total fees collected were \$16,165.00. These monies were turned into the Town Treasurer and receipts were received for same.

We thank the Town Boards, employees and citizens for their support and cooperation during the year.

Respectfully submitted,

Richard Goehlert, Chairman  
Anthony Madera  
Robert Daigneault



## HAMILTON HISTORIC DISTRICT COMMISSION

### Annual Report for 1993

The Hamilton Historic District Commission met several times, on an "as needed" basis in 1993. The following matters were presented to the Commission for action:

1. In March, 1993, the Commission issued a Certificate of Appropriateness to James and Janet Collett to demolish and reconstruct a portion of the residence at 595 Bay Road.

2. In April 1993, the Commission held a public hearing on the application of Steven Corbin to construct two single family residences at Lot 7 Bay Road and Lot 8 Rock Maple Avenue. At the hearing, the applicant withdrew the application.

3. In June 1993, the Commission granted to Karen and Ronald O'Hanley a Certificate of Appropriateness to construct an addition at 569 Bay Road. The Certificate was revised in December 1993 in response to revised plans submitted by the applicants.

4. In June 1993, the Commission issued a Certificate of Non-Applicability to the Town of Hamilton to install screens and storm windows on the top floor of Town Hall.

5. The Commission held a series of public hearings on the proposal of the First Congregational Church to construct a 38 car parking lot at 624 Bay Road. On July 15, 1993 the Commission granted a conditional Certificate of Appropriateness. The Church subsequently withdrew its appeal of the Commission's 1992 decision denying the construction of a 77 car parking lot. In August, abutters Robert S. and Deidre Pirie filed suit in Essex Superior Court appealing the Commission's decision.

6. In August 1993, the Commission issued a Certificate of Appropriateness to Daniel and Elizabeth Heffernan to construct a single family residence at Lot 8, Rock Maple Avenue.

7. In December 1993, the Commission issued a Certificate of Appropriateness to Thomas Goodwin to construct a single family residence at Lot 7, Bay Road.

At the Commission's last meeting in December, it was voted that Lucinda Witt become the Commission's vice-chairman and Harry Walton become the secretary.

Finally, in honor of the Town's bicentennial celebration, Commission member Harry Walton donated materials and considerable personal time and effort to replicate the boundary signs for the Historic District which had rotted over time. Mr. Walton deserves public recognition for his extraordinary service to the Town with beautiful results.

Respectfully submitted,

Donna MacKenna, Chairman  
Lucinda Witt, Vice-Chairman  
Harry Walton, Secretary  
Tom Catalano  
Arne Goldman  
Stephen Homer  
Mark Whitmore  
Donald Gates, Alternate

## REPORT OF THE LIBRARIAN

Another outstanding year of service to the people of Hamilton was provided by the staff of the Hamilton Public Library in 1993. Once again, circulation figures exceeded by several thousand the previous year's figures.

A total of 88,451 items was circulated from the library to the public. 19,233 adult fiction, 15,872 adult non-fiction, 1,478 bookmobile books, 615 museum passes, 1,947 music cassettes, 1,669 books on tape, 5 cameras, 1,480 compact discs, 26,760 junior and young adult fiction, 11,460 junior and young adult non-fiction, 6,498 videos, 92 records 1,311 adult magazines and 46 children's magazines were enjoyed by area people. We sent out to other libraries 1,355 items and received 368. 4,383 items were added to the library's collection making a total of 47,227 items that the Library owns. Over 2,500 people enjoyed our programs.

New counter space was installed in the reference area, making room for a new magazine database of over 2,000 general interest periodicals on CD-ROM which was added this year. (Paid for with grant funds.) In addition the public-access terminals which were installed in 1993 are being readily utilized by the public. This electronic access to the library's holdings takes the place of the old card catalog, which was retired on the last day of 1992. Now, all data pertaining to our holdings is entered and deleted electronically, saving hours of precious time.

The library was hit by lightning during a particularly bad storm in July causing damage to the cupola and some of the terminals. Additional money was required at the special November Town Meeting to address this problem. The cupola was rebuilt and terminal boards were restored. In addition, the outside trim of the Library and Children's room were painted.

To commemorate the Town of Hamilton's 200th anniversary, a parade was held in October. With the help of the Friends of Hamilton Library, (Pres. Dorothy Chainey) Hamilton Library participated with a colorful float depicting libraries in the past, present, and future. Chairman of Trustees, Alan Reid represented Benjamin Franklin. Friends, Library Staff, and Trustees Ann St Germain and Blanche Day helped to decorate the float and give out balloons.

A Magnolia tree was donated by the Friends of Hamilton Library and planted on the front lawn to honor the Trustees in Hamilton's Bi-Centennial year.

Space needs continue to be a serious problem at the Hamilton Library. Many library programs and services cannot be conducted because of this. The Trustees and Friends are actively working to resolve this long-standing predicament.

Respectfully submitted,

*Annette V. Janes*  
Annette V. Janes  
Librarian



## REPORT OF THE TRUSTEES OF HAMILTON PUBLIC LIBRARY

In 1993, the Hamilton Public Library had another busy year serving the needs of the Town. Circulation was up again for the fourth straight year by almost 6%.

The highlight of the year was the addition of the public-access terminals which saves a great deal of time for the Library staff when entering new holdings.

The Library also has introduced a magazine database (on CD-ROM ) which references over 2,000 magazines.

We want to thank the Town for their continued support; both through increased circulation and at Town Meetings. The money voted in the Fall meeting allowed us to not only repair lightning damage but also to provide additional staffing in that hectic hour immediately after school dismissal.

The Friends of the Hamilton Library once again were dynamic in their support of the Library. Under the enthusiastic leadership of President Dorothy Chainey, the Friends conducted three successful book sales and organized popular outings such as the trip to Fenway Park. Largely through their fund-raising efforts, we have been able to renovate the upstairs portion of the Library in an attempt to maximize our limited space.

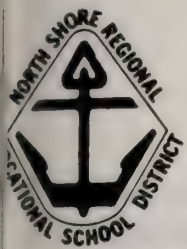
The Library staff, led by Director Annette Janes, should also be cited for their continued good work. Whether it be providing help for a research project, conducting a children's reading hour, or just processing items for circulation, the staff has been exemplary in serving the town's citizens.

Looking forward, it is important that the Town decide what the future role of the Library should be. Without additional space, it will be impossible for the Library to fulfill its function as a full-purpose library. The Trustees are continuing to explore all options (including expansion or regionalization) to

deal with the Library's space needs. We welcome the continued contributions from the residents of Hamilton to address this issue.

In conclusion, the Trustees pledge continued service to the community while exercising their responsibilities with the Library - your cultural center of Hamilton.

Respectfully submitted,  
Alan D. Reid, Chairman  
Blanche Day  
Ann M. St.Germain



## NORTH SHORE TECHNICAL HIGH SCHOOL

30 Logbridge Road, Post Office Box 806  
Middleton, Massachusetts 01949-2806  
Telephone (508) 762-0001  
Fax (508) 762-4589

Patricia W. Carlson, Ed.D.  
Superintendent-Director

### ANNUAL REPORT -- JANUARY, 1994

The long awaited passage of the Education Reform Act of 1993 is expected to have an enormous affect on education in Massachusetts. While there are aspects of the Education Reform Act of 1993 which have caused confusion and consternation among almost everyone involved, there are many positive thrusts of the act which should, over time and provided the state maintains its promised funding, have a profoundly positive impact on the education the students across the Commonwealth are afforded. Educators must seize this opportunity to work together with community and business leaders to fulfill the promise of the Education Reform Act of 1993. The School Committee, administration, teachers, parents, and students at North Shore are attempting to do just that.

#### ADMINISTRATION

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

#### ENROLLMENT

Enrollment, as of October 1, 1993, was 445. This reflects a constant enrollment from 1992, and includes out-of-district students, students enrolled through School Choice, and post-graduate students. Ninth grade enrollment is the largest it has been in a number of years. This, we believe, is attributable to both the increased population in that age cohort and the improved physical facility in which the school operated.

Eight (8) students from Hamilton are currently enrolled at North Shore Tech. Students participate in programs in Auto/Diesel Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, Health Technology, Manufacturing Technology, and Job Skills Training(formerly Resort Services). Students from throughout the District may also enroll in Cabinet Making and Printing at Beverly High School, Machine Technology at Gloucester High School, and Electricity at Salem High School.

#### GRADUATION

Seventy-nine students received high school diplomas and vocational certificates, and thirty-nine post-graduate students received vocational certificates at the fifteenth annual graduation exercises, the first from the newly named North Shore Technical High School in Middleton. Despite the

#### Participating Communities:

Beverly  
Boxford

Danvers  
Essex

Gloucester  
Hamilton

Lynnfield  
Manchester-by-the-Sea

71

Marblehead  
Middleton

Nahant  
Rockport

Salem  
Swampscott

Topsfield  
Wenham



high unemployment in the Commonwealth, ninety-six percent of the graduates were placed in trade-related jobs, entered the military, or pursued further education.

## CURRICULUM

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of academic and vocational components of the curricula are being employed.

The North Shore Tech Prep Consortium received increased federal funding for the current year, and has expanded to include additional schools on the North Shore. Each year, new programs are added for articulation, and students and their parents are becoming increasingly aware of this innovative route to college.

## FUNDING

The level of state funding which will be available to the District for Fiscal Year 1995 is not, as of this writing, certain, but it is anticipated that some increase as a result of the Education Reform Act of 1993 will be forthcoming. Committee members and the administration are still attempting to recover some of the funds which the District believed it was due from School Building Assistance from its lease with USM. As a result of the revenue shortfall in FY '93, the District ended the fiscal year with the first deficit in the history of the District. It is expected that the entire deficit will be cleared by the end of the current fiscal year. The District has received written assurance that School Building Assistance for the new facility will begin in FY '95 to offset the cost of acquisition and construction of the Logbridge Road site.

## BUILDING AND GROUNDS

The new facility in Middleton is serving the needs of the students quite effectively, and much of the remaining interior finish work was completed over the summer. The gymnasium is fully operational, and thanks to a donation from the Town of Wenham, the District has recently acquired some additional space in the form of portable classrooms. These have been located on site in Middleton, and students are now completing the necessary repairs to make them operational. The District expects to break ground early this spring for a transportation facility which will serve as a repair and maintenance garage for the District, as well as a dispatch and storage area. Funding for this addition is budgeted, and will be reimbursed by regional school transportation funds. Planning is underway to begin to construct playing fields for the District.

## INTERSCHOLASTIC SPORTS

North Shore Tech's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. Soccer and cross country

occupy the fall season, basketball and cheerleading the winter season, and baseball and softball round out the spring season. Girls' Volleyball was added as a fall sport in 1993, and saw active participation from a significant number of students. An awards banquet sponsored by the Varsity Club is held each spring to honor the athletes.

### CAREER EXPLORATION

Ninth grade students explore six different shop areas in their first three quarters of attendance. This experience, along with a Career Guidance series offered by the Guidance Department, enables students to make informed and realistic career choices.

### SPECIAL EDUCATION

Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Tech. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Our experience continues to reinforce our belief that many students learn best through a hands-on approach to learning.

North Shore Tech's substantially separate special education program, formerly known as Resort Services, received a new name, Job Skills Training, to go along with its new home and its emphasis on providing students with life skills and work habits and experiences.

### PLACEMENT EFFORT

Placement of students in trade or trade-related employment continues to be high, despite the poor employment outlook in Massachusetts. Employer satisfaction with North Shore's graduates remains high, and we maintain a very favorable reputation among North Shore employers. With the increasing technical nature of many of the programs offered at North Shore Tech, a higher percentage of graduates pursue post-secondary education than in the past. The Tech Prep program is one attempt to ensure that graduates are well-prepared for higher education.

### COLLABORATIVE EFFORTS

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational-technical offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets frequently throughout the school year to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational-technical program at North Shore Tech. This program provides access to vocational education for students who might not participate in a full-time vocational education program.



## ADULT EDUCATION

Working with the Division of Employment and Training, Mass Rehab., and Displaced Workers' Assistance programs such as that provided by Parker Brothers, programs have been developed to integrate adults in need of training or retraining into regular day programs, on a space-available basis. Placement assistance is provided to adult students who have participated in training programs, and employment efforts have been positive.

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the North Shore. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District, and provides a much-needed service to the adults of the region.

## SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory committee, and involvement in general school improvement efforts, North Shore Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed in a world class market. North Shore Tech will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

## NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

BEVERLY  
BOXFORD  
DANVERS  
ESSEX  
GLOUCESTER  
HAMILTON  
LYNNFIELD  
MANCHESTER-BY-THE-SEA  
MARBLEHEAD  
MIDDLETON  
NAHANT  
ROCKPORT  
SALEM  
SWAMPSCOTT  
TOPSFIELD  
WENHAM

Paul F. McDonald  
Charles Springer  
T. Frank Tyrrell, Jr.  
George R. Harvey  
Robert F. Parsons, Sr.  
Richard J. Ceremsak  
William Faria  
Marc A. Bliss  
Carolyn Stanton  
James M. Reynolds  
Thomas Johnson  
Alan Battistelli  
Audrey DeLoffi  
Stanley Goldstein  
Robert C. Nordstrom  
Judith H. Bubriski



**Town of Hamilton  
Personnel Board 1994 Annual Report**

During the past year the Personnel Board spent most of its time on the day to day personnel issues in the Town of Hamilton. New initiatives this past year were:

- o A study of the independent contractors was undertaken. A report with recommendations on the future review of this important class of help was delivered to the Selectmen in January 1994.
- o The implementation of a different health care cost sharing arrangement within the Town was completed, recommended at Town Meeting and approved. The net effect of this change will be a change in the cost sharing between the Town and its employees and a bridge payment to the employees to absorb the first year's impact of the increased cost to the employee.
- o A November review of the compensation ranges for the summer help for the Recreation Department was completed and will be in place this year prior to the start of the program which will be of help in hiring qualified help for this important Town Program.
- o A significant amount of time during the year was employed on the early retirement of Town Employees effective as of June 30, 1993.
- o Joined the Selectmen and Board of the Department of Public Works as a member of the selection committee for the hiring of the Town Engineer.

During FY94 the Personnel Board reviewed and approved the hiring of six new employees in the Town of Hamilton. It is expected, as our current employees reach retirement age and/or leave for other opportunities, that this trend will continue. One challenge and opportunity this offers the Town is the need to establish new employment procedures.

The Personnel Board continued to work to find an appropriate means to collect and track employee records. After much discussion and analysis the Personnel Board recommended that the starting point for centralized employee record keeping be the hours worked which would include; vacation, sick time, personal days, comp time, credit for sick pay buy-back and overtime. We have missed two targets for completion of this task and are working to meet the present target of June 30, 1994.

Several By-Law changes were made in the past year. The most important were:

- o Revision of the concept of accrual for earning vacation time which will reduce the cost of vacation to the Town.
- o New salary ranges for the employees covered by the By-Laws.

Doug Woodman retired as Tree Warden and resigned from the Personnel Board in 1993. Doug has been an active member of the Board and his presence will be missed. Tom Lawnsby also resigned from the Personnel Board in 1993 and his guidance was much appreciated.

Three new members were added to the Personnel Board in 1993. They are Dan Parsons-elected by the Town employees, Henrietta Gates (Robertson)-appointed by the Finance Committee to fill a vacancy and Pam Miles-MacNaught-appointed by the Town Moderator to replace Tom Lawnsby. They are welcome additions to the Board and will enable the Board to focus its attention on personnel practices and improved communication between Town Departments.

Respectively submitted,

Arthur J. Oberheim, Chairman  
Robert M. Bullivant  
Dan Parsons  
Henrietta Gates (Robertson)  
Pam Miles MacNaught

## PLANNING BOARD REPORT FOR 1993

As has been the norm in the last few years, the Planning Board tended to see small developments in Town with one to three lots per subdivision. The only exception to this was the subdivision of approximately 143 acres of John Pingree's land on Highland Street into fourteen residential lots plus two conservation lots. This subdivision did not create any new roads (a so-called Form A Plan), but used Highland Street for legal frontage, and existing private ways and drives for individual lot driveway access. The lots ranged in size from about 2 1/2 acres to 19 acres, with several of the lots already having dwellings on them. The Planning Board held a Public Hearing on the Special Permit needed for more than two lots to share a common driveway at this location.

Nine other Form A plans came before the Board. Four were for lot line adjustments not creating new building lots. One new lot was added at Woodland Meade, one on Waldingfield Road at the intersection of Highland, one at 1031 Bay Road and three on Highland Street across from Gail Avenue. One plan for a new lot off Meyer Road is currently under discussion.

The Board approved one Form B Subdivision consisting of two lots off a newly created cul-de-sac on the west end of Beech Street. This plan was filed by Tom Ford. Preliminary Plans were reviewed for Ford's Beech Street Plan and one for Norris Road. The Norris Road Preliminary Plan was not approved as filed since the plan did not show a road that met town standards and drainage and run off were not adequately handled.

The Planning Board reviewed and approved Site Plans for the revised version of the parking lot at the Hamilton Congregational Church, for a new parking lot at the old Junior High School at the corner of Linden and Union Streets, and the creation of a separate lot for the Hungry Fox business on Bay Road. The Beverly National Bank received an extension from the Zoning Board of Appeals for their approved site plan and in 1993 completed most of the construction on the Bay Road building.

Ongoing issues in previously approved subdivisions dealt with by the Board were mostly in



regard to the expenditure of performance guarantee monies. Hunter Lane was completed and the money fully released. Partial releases were issued at Asbury Woods and Taft Woods Row. In 1993 Taft Woods Road was completed with granite curbing installed and a final top coat of pavement applied to the road surface. Money is also held by the Town toward the road work at Woodland Meade.

At the May Town Meeting, the two roads in Asbury Woods, Annie's Lane and Ricker Circle were accepted by the Town. The Zoning By-law amendment enabling the Town to join the FEMA Flood Insurance Program was also approved at Town Meeting. The Board had held a public hearing on this amendment in April. During 1993, the Board investigated increasing the number of members on the Planning Board but ultimately decided to remain at five.

The staff developed a Form A Guidelines Checklist to be used by the Board when the Board reviews Form A plans, and is working on one for use with Form B subdivisions. The Board continued the task of reviewing the Hamilton Subdivision Regulations in anticipation of adopting some amendments therein. An old law suit involving the Planning Board with regard to further development at Black Brook Road was dismissed in 1993. A new suit involving the Board and its interpretation of the Contiguous Buildable Area section of the Zoning By-law was filed.

The Board membership did not change in 1993. Peter Britton served as chair. Candace Wheeler continued as Planning Coordinator, with Evelyn Shuman assisting her and serving as minutes secretary. The Board currently meets on the second and fourth Tuesdays of the month.

Respectfully Submitted,  
Evelyn Shuman for  
Peter Britton Chair  
Peter Clark  
George Cutler

William Wheaton  
Susanne Richey  
Candace Wheeler,  
Coordinator

## PLUMBING INSPECTOR ANNUAL REPORT FOR 1993

I herewith submit my report as Plumbing Inspector for the year ending December 1993.

A total of 79 Plumbing Permits were issued in 1993 covering the following:

Water Closets	64
Wash Bowls	71
Sinks (Kitchen)	13
Tubs	35
Shower Stalls	28
Washing Machine Connections	16
Dishwashers	13
Disposals	15
Hot Water Heaters	29
Piping Permits	13
Back Flow Preventers	9
Miscellaneous Piping	18
Laundry Trays	6
Tankless Heaters	3
Slop Sinks	3

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully Submitted,

William C. Thomas, Jr.  
Plumbing Inspector



WALTER D. CULLEN  
CHIEF OF POLICE

TOWN OF HAMILTON

# POLICE DEPARTMENT

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

TELEPHONE  
508-468-1212  
FAX: 508-468-1212

In calendar year 1993 the Hamilton Police Department handled a total of 6558 recorded incidents, an increase of 16.8% over the 1992 statistics. A synopsis of the department's response to these incidents is presented below.

Open cases.....	27
Closed cases.....	6531
Total cases	6558

Closed cases generally include;

Criminal Activity (court action)....	110	
General Criminal Activity*.....	474	
Motor Vehicle Activity**.....	2171	(33%)
Miscellaneous Complaints.....	2132	(33%)
Public Service.....	1671	(25%)

\*Includes unfounded, verbal warnings, attempted crimes, and clearance by extenuating circumstances of a host of activities ranging from vandalism to recreational vehicle complaints.

\*\*Includes citations, warnings, accidents, hit and run, disabled, etc.

A more detailed breakdown of department activity is as follows:

## GENERAL INVESTIGATIONS/CRIMINAL ACTIVITY

### Federal Index Crimes (Uniform Crime Report)

	<u>1993</u>	<u>1992</u>
Murder.....	0	0
Rape.....	0	1
Robbery.....	0	0
Assaults.....	8	19
B+E Burglary.....	12	15
Larceny.....	64	63
Motor vehicle Theft.....	4	2

Other Crimes	<u>1993</u>	<u>1992</u>	<u>% change</u>
Simple Assaults.....	13	10	+30%
Vandalism.....	68	56	+21%
Sex Offenses.....	7	5	+40%
Drug Violations.....	27	16	+68%
Liquor Law Violations.....	41	28	+46%
Drunk/Incapacitated.....	29	35	-17%
Disorderly Conduct.....	12	18	-33%
General Disturbance.....	122	190	-35%
Domestic Disturbance.....	67	35	+91%



This reflects a slight decrease of 3.8% in general criminal compared to the previous year. This however is overshadowed by the marked increased in specific areas; namely assaults, vandalism, sex offenses, drug and liquor violations, and most notably the domestic abuse law. These particular areas are not unique to Hamilton, but rather we are witnessing the increasing trend in violence within society as a whole which is similarly reflected in regional and national crime statistics.

#### MOTOR VEHICLE SUMMARY

	<u>1993</u>	<u>1992</u>	<u>% change</u>
Vehicles Stopped by Cruiser..	1898	1784	+ 6.2%
Citations Issued.....	808	878	- 7.9%
Written Warnings Issued.....	420	345	+21.7%
Verbal Warnings Issued.....	564	470	+20.0%
Court Summons.....	36	38	- 5.2%
Arrests*.....	70	53	+32.0%

\*Includes 51 arrests for Operating Under the Influence vs. 44 in 1992.

#### Motor Vehicle Accidents (per incident not per vehicle)

	<u>1993</u>	<u>1992</u>	<u>% change</u>
Investigated by officer.....	81	80	+ 1.25%
Reported by not investigated..	65	58	+12.06%
Involving Pedestrian/bicyclist	3	0	
Fatalities.....	0	0	

Overall motor vehicle related activity increased by just over 6% with marked increases observed in arrests and warnings. The success of traffic enforcement is often gauged through a relative measure of motor vehicle crashes which generally remained the same with only one additional crash investigated in 1993 as compared to 1992.

#### PUBLIC SERVICE

	<u>1993</u>	<u>1992</u>	<u>% change</u>
Burglar Alarms Answered.....	467	495	- 5.6%
Assistance at Fire Calls.....	173	113	+53.1%
Lock-Outs Residential/MV.....	132	123	+ 7.3%
Ambulance Transports*.....	250	213	+17.3%
Animal Calls.....	217	127	+70.8%
General Asst/Disabled MV.....	331	233	+42.0%
Mutual Aid Other P.D.....	101	65	+55.4%

\*In 1993 the HPD Ambulance was dispatched a total of 462 times resulting in 250 patient transports, 53 treatment refusals, and 159 incidents where the ambulance was ultimately not required. There were an additional 13 patient transports by other ambulance services in a back-up capacity as well as 56 students transported by numerous carriers from the Pingree School Mass Casualty Incident (MCI).

Public service, often considered the key to success in police work, reflected a healthy 22% increase over the previous year and accounted for over 25% of the entire department activity. Of particular interest is the increase in animal calls which have mirrored the higher level of awareness and activity brought on by the recent influx of wild animals that have tested positive for rabies in this area.

As usual the response to home and commercial false burglar alarms remains high although there was a minimal (5.6%) decrease from the previous year.

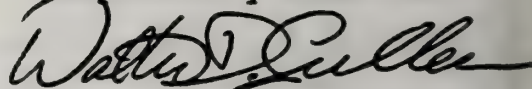
The frequency of use of the department run ambulance is also of interest as this service is one of the few remaining of its kind. Response times are minimal and the personnel responding are plentiful and well trained; two factors of emergency service that the town of Hamilton should be proud of and strive to continue.

#### CONCLUSION

A poll printed in the September 1993 issue of Boston Magazine rated Hamilton #24 out of 105 cities and towns rated for overall crime rates (#1 having the lowest crime) and further stated that Hamilton was one of the 18 "Best" areas when rated for overall crime rate and forecasted community safety through the year 2000. The town of course is not immune to tragic incidents of violence and crime as reflected in the above statistics. It therefore becomes imperative that the professional actions of the public safety personnel remain steadfast and consistent in order that the citizens of Hamilton can remain safe and secure in their homes.

Statistical analysis was prepared by Sgt. Donald D. Dupray.

Respectfully Submitted



Walter D. Cullen, Chief



## 1993 REPORT OF THE BOARD OF PUBLIC WORKS

The Hamilton Board of Public Works hereby submits their Annual Report for the year ending December 31, 1993. This Annual Report incorporates discussion and recommendations from Stanton W. Bigelow, P.E., the Town's newly-hired Town Engineer/Superintendent of Public Works.

### DEPARTMENTAL RE-ORGANIZATION

In 1993, the Department of Public Works underwent a substantial re-organization, precipitated in part by the Massachusetts Retirement System's Early Retirement Incentive Program, which was authorized by the State Legislature and adopted by the Town. In addition, the opportunity to streamline departmental staffing and operations presented itself. With increasingly complex technical and regulatory issues becoming important in recent years, both the Board of Public Works and the Board of Selectmen saw the need to obtain the services of a Town Engineer, and after the retirement of Superintendent of Public Works Richard Vitale, Tree Foreman Douglas Woodman and Water Foreman Leonard Heitz, as well as the layoff of General Foreman Jeffrey Manship through the discontinuance of his position, a broad-based search for a Town Engineer/Superintendent of Public Works was conducted, resulting in August with the hiring of Mr. Bigelow, a civil engineering graduate of Norwich University and Northeastern University.

Figure 1 shows the Department of Public Works Organization prior to the Re-organization of 1993, and Figure 2 shows the Department Organization as it currently exists. In addition to placing more emphasis on the Superintendent's engineering capabilities, the new organizational structure makes the Department more linear, with fewer levels of management and more direct reporting to the Superintendent by Foremen.

Also in 1993, two new Administrative Assistants, Gail Hannable and Nancy Stevens, as well as two new Truck Driver/Laborers, Paul Provost and Timothy Shea, were hired, and Richard Poole was appointed by the Board to the position of Foreman in the Highway Division.

### SNOW AND ICE REMOVAL OPERATIONS

The year 1993 saw the close-out of one major snow season and the early precursors of the largest snow season on record for the Town and region (1993-94). Both winters resulted in exceedance of the Department's snow removal budgets by factors of two to three times the original projections, in addition to major wear-and-tear on the Department's snow removal equipment fleet. A new Stand-by Pay policy for sanding of Town streets under winter conditions, adopted as part of a two-year Agreement with AFSCME Local No. 9, signed in August and retroactive to July 1, 1992, went into effect upon the Agreement's ratification by Special Town Meeting in November, and has worked effectively with little budget impact through writing of this Annual Report.

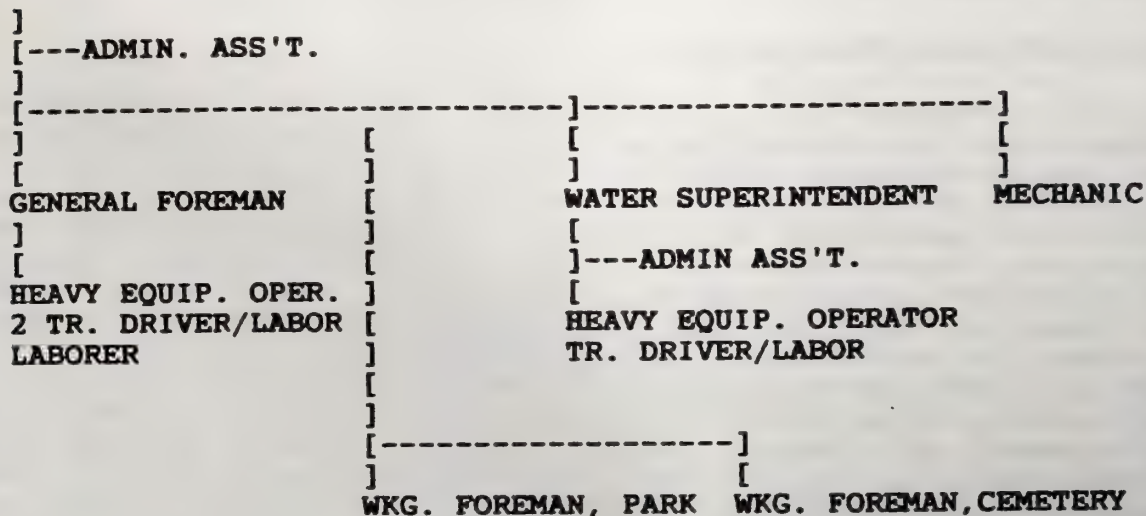


# 1993 REPORT OF THE BOARD OF PUBLIC WORKS

FIGURE 1

DPW ORGANIZATION PRIOR TO REORGANIZATION OF 1993

## SUPERINTENDENT

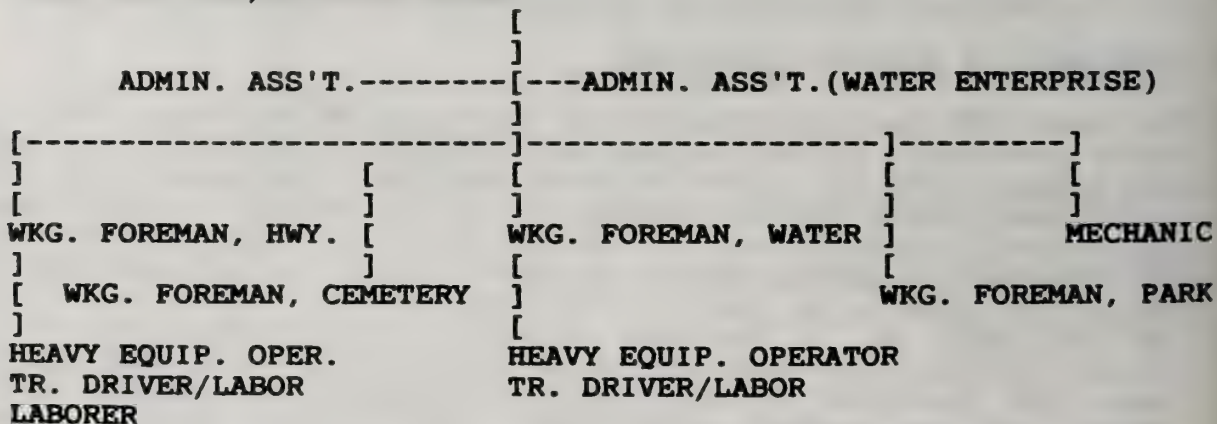


# 1993 REPORT OF THE BOARD OF PUBLIC WORKS

FIGURE 2

DPW ORGANIZATION AFTER REORGANIZATION OF 1993

## TOWN ENGINEER/SUPERINTENDENT



## **YEAR 1, HIGHWAY RECONSTRUCTION PROGRAM**

In October, the Fiscal Year 1994 Highway Reconstruction and Resurfacing Program got underway when the Board signed a \$321,200 contract for reprocessing, regrading and resurfacing of streets with Brox Industries, Inc. of Dracut, Massachusetts. In addition, the first of several related drainage projects were undertaken by Highway Division personnel, with still more scheduled for spring, 1994. Table 1 describes in detail the various reconstruction and resurfacing projects planned for this first year of a proposed ten year Highway Reconstruction Program. All of the projects have been completed as of writing of this Annual Report, with the exception of Railroad Avenue, Willow Street and drainage projects and final pavement overlay of Sagamore Street.

An earlier proposal to reconstruct Woodbury Street between Bridge and Essex Streets was put on hold while public comments regarding various reconstruction options were solicited during public meetings that were well-attended during October. Another meeting is planned for spring 1994, at which time a consensus reconstruction proposal will be presented.

One new addition to the Fiscal Year 1994 Highway Reconstruction and Resurfacing Program was the dedication of a portion of the Program Budget for engineering services, to allow for the funding assistance and engineering design services of LEA Guertin Associates, Inc. of Boston related to submittal of a Town funding request to the Massachusetts Highway Department, District 4 Projects Office, for total reconstruction of streets eligible for ISTEA (75% Federal/25% State funds). See Table 2 for a breakdown of funding allocations made by the Board in the Fiscal Year 1994 Program. Yet more engineering funds are expected to be expended in the next Fiscal Year, as a major reconstruction project (Highland Street/Asbury Street/Essex Street) is readied for construction in Fiscal Year 1996. Utilization of this Surface Transportation Program of the Federal ISTEA Programs is expected to save the Town well in excess of \$2,000,000 in the total reconstruction of these streets.

## **WATER ENTERPRISE DIVISION**

The Water Department, as part of the Department of Public Works Re-organization, is now known as the Water Enterprise Division. A Water Enterprise Fund continues to provide a continuing carry-over of surplus funds from year to year for the funding of capital improvements and emergency repairs to the Town's water supply system as required.

In 1993, the Town pumped 259,829,000 gallons of water from three (3) active Town wells and one (1) periodic Town well. Another Town well, Idlewood No. 2, was commissioned by DEP for operation as a back-up supply in December, but has not yet been needed. In July, when demand was high for an extended period of time, the Town was forced to purchase 1.27 million gallons of water from the





TABLE 1

TOWN OF HAMILTON  
BOARD OF PUBLIC WORKS

FISCAL YEAR 1994 HIGHWAY RECONSTRUCTION  
AND RESURFACING PROGRAM

SUMMARY OF WORK

Reconstruction Projects	From (Start)	To (End)	Length, Ft.	Width, Ft.
<hr/>				
1) Sagamore Street <sup>1</sup> , Bridge St. to Town Bound <sup>2</sup>			5,500	22
2) Chebacco Road <sup>3</sup> , Essex St. to Beck Pond Area			2,950	22
<hr/>				
Overlay Pavement Projects	From (Start)	To (End)	Length, Ft.	Width, Ft.
<hr/>				
3) Railroad Avenue <sup>4</sup> , Bay Rd. to Willow Street			460	28
4) Harris Avenue, Asbury St. to Gifford Ave.			379	19
5) Gifford Avenue, Baker Ave. to Harris Ave.			264	22
6) Willow Street <sup>5</sup> , Asbury St. to Linden St.			1,624	32
7) Garfield Avenue, Asbury St. to Terminus			934	18
8) Washington Avenue, Asbury St. to Arthur Ave.			465	20
9) Roosevelt Avenue, Asbury St. to Arthur Ave.			418	20
10) Arthur Avenue, Washington Ave. to Terminus			526	20
11) Grant Avenue, Asbury St. to Terminus			920	20
12) Central Avenue, Asbury St. to Gifford Ave.			650	17
13) Adams Road, Boston Ave. to Central Ave.			142	16
14) Baker Avenue, Asbury St. to Adams Rd.			677	19
15) Western Avenue, Asbury St. to Terminus			555	18
16) Lincoln Avenue, Asbury St. to Terminus			1,724	18

<sup>1</sup>Includes 100' of 12-in. diameter culvert pipe, 35' of 18-in. diameter culvert pipe and 385' of paved waterway ditch by force account (Town) labor/materials.

<sup>2</sup>Indicates first of two Ipswich Town Bounds on left (west) side of roadway.

<sup>3</sup>Includes 42' of 12-in. diameter culvert pipe and 30' of paved waterway ditch by force account (Town) labor/materials.

<sup>4</sup>Includes 663' of granite curb resetting by Contractor.

<sup>5</sup>Includes 1,624' of remove/replace bituminous sidewalk and berm curb, reset 12 ea. 8' granite radius curbs at handicap access grade by Contractor.

**TABLE 2**

**TOWN OF HAMILTON  
BOARD OF PUBLIC WORKS**

**FISCAL YEAR 1994 HIGHWAY RECONSTRUCTION  
AND RESURFACING PROGRAM**

**PROGRAM BUDGET**

**1. AVAILABLE FUNDS**

From Chapter 90 (Mass. Highway Department).....	\$ 117,035.00
From Town Meeting Override Authorization.....	188,000.00
From Department of Public Works Operating Budget (Highway Reconstruction Account).....	50,000.00
From Developer's Surety Bond, Taft Woods Row.....	3,727.25
<hr/>	
<b>TOTAL AVAILABLE FUNDS.....</b>	<b>\$ 358,762.25</b>

**2. PROGRAM EXPENSES**

To Brox Industries for General Contract.....	\$ 317,872.75
To Brox Industries for Taft Woods Row.....	3,327.25
For Police Details.....	9,600.00
For Engineering/Administration.....	20,000.00
For Culvert Labor/Materials.....	3,144.25
For Contingencies (1.5% of General Contract).....	4,818.00
<hr/>	
<b>TOTAL PROGRAM EXPENSES.....</b>	<b>\$ 358,762.25</b>



Essex Water Department, in order to avoid depletion of the Town's water reservoir on Brown's Hill.

The total pumpage of 261,099,000 gallons for 1993 was more than the 1992 pumpage by 20,848,000 gallons, and more than the 1991 pumpage by 17,858,000 gallons. Of the total, some 229,200,000 gallons were accounted for as metered uses; the balance of water--31,899,000 gallons or 12 percent--is unaccounted-for water, which represents in-system leakage and meter under-registration losses. No decrease in the percentage of unaccounted-for water was observed between 1992 and 1993, the first year since the inception of the meter replacement program that the number has held steady. This indicates that the vast majority of the older, under-registering meters in the system have now been replaced, and that we are now dealing with water losses that are primarily due to leakage. Losses of 12 percent per year to leakage are higher than the industry-wide average, but most of these losses are probably due to several "bleeders" placed on the ends of asbestos cement lines to prevent build-up of dissolved polychlorinated ethylenes (PCE's) in water supplied to customers on those lines.

In 1993, only 85 domestic water meters were replaced with electronic meters ("Rocks") and outside touch-readers. This was partially due to the fact that most of the remaining customers to receive the new meters are difficult to reach, will not allow our personnel into their homes, have inaccessible meter locations or are not at home when we attempt to reach them. Removal of the water personnel from the meter replacement task for such other priorities as snow removal, hydrant flushing and replacement of water services with lead lines also reduced the meter replacement output. In addition, there were 21 new services installed, all equipped with "Rocks", for a total of 1,520 out of 2,491 services now outfitted for automatic meter reading as of the writing of this Annual Report.

In 1994, it is expected that at least one, and possibly two, contracts for installation of meters by outside contractors will be awarded by the Board, as part of a program to speed the total-AMR capability of the water system. Proper utilization of the "Rocks" is expected to result in totally automated meter reading and utility billing, with rapid turn-around time between reading of a meter and billing of the account. As the system becomes more automated, it is expected that numerous other benefits will result for both the Town and its customers.

In addition to the regular bacteriological and fluoride monitoring requirements and annual volatile organic compounds testing, the water system was sampled at numerous locations for lead and copper testing, and passed the Tier I analysis requirements of the Federal Safe Drinking Water Act for those constituents. However, it was noted that there were a number of services on Willow Street that had lead "goosenecks" as part of the service lines, and in the months of May and June, a total of 15 such service lines were dug up and replaced.



In late 1993, preparations continued to initiate iron and manganese control by "sequestering" in the Town's well-sites, with the engineering being done for obtaining DEP approval of the proposed chemical feed systems. As of this writing, a contractor has been hired and installation of the feed systems is expected to occur very shortly. It had been hoped to have the systems on-line by this time, however, DEP review was delayed by State engineers' offering of alternatives to the Town's consultant and discussion of the "pros and cons" of same.

#### **SOLID WASTE DISPOSAL/RECYCLING**

In the last week of November and the first week of December, the Town's refuse collection contractor, Laidlaw Environmental Services, Inc., collected "heavy trash" at curbside. An estimated total of 105 tons of "heavy trash," mostly old furniture and bulky objects, was collected, 65 tons in November and 40 tons in December, resulting in an additional disposal cost of about \$17,500 to the Town.

Except for the "heavy trash" overage, the Town's waste tonnage for the year very closely resembled the Guaranteed Annual Tonnage promised at NESWC. An adjustment in the way NESWC calculates each member community's running balance in the "Tipping Fee Stabilization Fund" in 1993 resulted in the discovery that Hamilton was one of two communities that were running in a deficit position, and it became imperative as of this writing for the Town to raise an additional \$25,000 to offset that deficit and maintain a normal balance in the Fund.

In 1993, the Town entered the final year of a three-year contract with Laidlaw for collection of both household trash and recycled household materials. As of this writing, a specification is being prepared for bidding by Laidlaw and other contractors for a subsequent three-year contract for the same services. The new contract specifications anticipate curbside collection of recyclables to include, for the first time, plastic jugs and telephone directories. A Town Meeting Warrant Article has been prepared which would make recycling of several materials, including plastic jugs, mandatory instead of elective.

In November, 1993, a "White Goods Day" was held at the DPW Yard, with excellent results. A total of two trailer loads of metal appliances and scrap metal goods, weighing over 35 tons, were collected and removed free-of-charge by Brockton Iron & Steel, Inc., and 26 refrigeration units were collected at a minimal charge and detoxified by Freon Recovery, Inc. of Taunton. Discussions were held with the Hamilton-Wenham League of Women Voters relative to the possible establishment, in 1994, of an annual "limited" household hazardous waste day, devoted to collection of such items as tires and paints.

The fall of 1993 saw the first year of leaf collection by private contract, in biodegradable paper bags. While the Board regrets the need to curtail (at least for the near future) the leaf vacu-

um operation, it notes that over 125 tons of leaves were collected over three Saturdays by a private contractor, allowing the Department's limited staff to remain focused on the Street Reconstruction Program during the critical fall period. At a total cost of less than \$5,000, the privatization program appears to have saved many times its cost in Departmental operations. A similar collection is planned for two consecutive Mondays in May of this year.

#### DPW GARAGE AREA

In November, the equipment bay of the DPW Garage, which was heated in 1992, was insulated, thus allowing us to save substantially on the heating bill for the Garage during the ensuing winter. Also, a 20-foot-wide bituminous apron was installed along the garage entry area to limit tracking of gravel into the garage, loss of hydrocarbon spills into the underlying gravel from vehicles and damage to the concrete aprons of the Garage bay doors.

#### SIGNAGE AND STREET PAINTING

In August, Highway Division staff conducted a Town-wide street painting program, including painting of cross-walks and stop lines, centerlines and "fog" lines along most principal streets in the Town. Equipment for this program was provided through a grant from the Governor's Highway Safety Commission, and it is estimated that some \$3,000 in contractor costs were saved by doing this work "in-house". In subsequent years, the street painting quality should improve as the staff becomes more proficient with the new equipment.

Street signage was periodically purchased and installed throughout the year, including the following:

	<u>Total</u>	<u>Replacement</u>
Street Name Signs	18	14
Stop Signs	8	6
One Way Signs	2	2
Caution Signs	4	1
Other Traffic Signs	4	1
Temporary Signs	2	0

In addition to this total of 38 signs, a total of 7 street name signs which were in stock were installed as replacement of lost signs became necessary, for a total of 45 signs installed in 1993. Of this total, 12 were purchased by private parties, including owners of properties on private ways and residents desiring marking signs to indicate their special needs, such as "Caution-Children."

#### CEMETERY DIVISION OPERATIONS

In 1993, the Cemetery received new water lines and street paving, as part of the long-range improvements planned. This year, we are hoping to complete structural repairs to the maintenance garage, and to relocate the Policemen's/Firemen's Memorial Statue to a new



location behind the Police Station.

In November, the Cemetery Division's area of responsibility expanded, when Masconomet's Gravesite on Sagamore Hill was consecrated and officially became a part of the Cemetery. In preparation for the ceremony, which was conducted both by Native Americans and by a local Roman Catholic priest, the site was cleared of brush and weeds, with special attention paid to the artifacts at the site. Plans for this year include grubbing out of the many sapling stumps and addition of a loam bed and grass to the "ceremonial ring" area of the site.

The Cemetery conducted the following transactions during 1993:

Single Endowed Graves Sold.....	27
Four Lot Endowed Graves Sold.....	9
Eight Lot Endowed Graves Sold.....	0
Perpetual Care Deposits.....	37
Revenue from Sale of Lots and Graves.....	\$ 8,550.00
Perpetual Care Revenue.....	13,050.00
Revenue from Grave Openings.....	13,950.00
Revenue from Furnishing Foundations.....	1,450.00
	-----
Total Revenue.....	\$37,000.00

As usual, the Cemetery Division staff, including part-time summer help, had the Cemetery in top condition for the Memorial Day festivities, despite the late arrival of spring conditions in 1993.

#### MECHANIC'S ACTIVITIES

After the severe wear and tear on the snow removal equipment in the winter of 1992-93, a large portion of the Mechanic's work was devoted to rebuilding and repair of such items as plow frames and blades. One of the sanders was re-fitted with electrical warning light circuitry and repainted.

The Mechanic supervised the construction, by an outside welding contractor, of a metal leaf collection box for mounting on one of the Department's small dump trucks. Completed in November, this box, a vast improvement over earlier wooden boxes, albeit smaller, served the Highway, Park and Cemetery Divisions well in conjunction with the leaf vacuum machine for late fall cleanup around the park and cemetery and in low-lying roadway areas near catch basins.

Over a period of several weeks in the fall of 1993, a complete overhaul of the Park Division pick-up truck was conducted, including extensive repairs to the body, repainting of the entire vehicle and replacement of the bench seat.

#### ENGINEERING SERVICES

In addition to managing the affairs of the Department, the Town Engineer has provided support, in the form of engineering advice



and design services, to other Town departments. A new septic system for the Police and Fire Station building was designed and, as of this writing, is being completed by DPW staff, at a cost that is far less than the original estimate. A parking lot for the former Junior High School, presently housing the Recreation Center and a day-care center/private school, was carried through concept planning, preliminary design and cost engineering. State grant funding sources are being investigated for this and other off-street parking facilities proposed throughout the Town.

Numerous drainage facilities on Town roads have been designed and presented to the Conservation Commission for their review and approval, and the task of mapping and modeling the Town's water system has begun. In the ensuing months, it is anticipated that more such facilities will be designed and submitted to the Commission and DEP for their evaluation, prior to their installation by DPW staff. It is also anticipated that at least one water main replacement/extension project will be engineered and undertaken in 1994 by Town personnel.

Respectfully submitted,

BOARD OF PUBLIC WORKS

Paul Ricker, Chairman  
Heather Ford  
Nunzio Napoleon

## Recreation Department Report 1993

Over the past year, Recreation in Hamilton has gone through a metamorphosis, developing into an organization that is professional and efficient, with one goal in mind; to offer a variety of programs that address the needs of the diverse population it serves..

The Summer Park Program is one of Recreation's biggest challenges. Due to increased demand from parents to provide programming for younger children, the Jrs. Club was created. Last year was a remarkable one. A maximum enrollment was achieved, (having to limit registrations for safety reasons) and 120 4 - 7 year olds were offered a highly structured environment including swimming and tennis lessons, arts and crafts, sports, music, theatre, storytelling, nature, and a variety of visiting artists. An additional 220 youngsters enrolled in the Seniors Program, and participated in Swimming and Tennis Lessons, Arts & Crafts, sports and a variety of other activities. A strong swim program got stronger under the direction of Claudia Ketcham and over 60 youngsters participated in a highly successful swim team with Hamilton hosting the summer All Star meet with 6 towns competing. A commitment to provide a better trained summer staff was fulfilled, and all counselors were trained and certified in basic first aid, CPR, and child development. This year's goals for the Park program are to strengthen the Seniors program and continue to offer a safe and enjoyable environment for our town's youth.

The Recreation Center too has been in a state of change. Originally donated to the town for Recreational or school purposes, this building has seen new lighting, the installation of THE DEAN SNAVELY SCOREBOARD, (donated by The Snavely Family) new fans, and a long list of repairs that have been needed for quite some time. The Recreation Department is deeply appreciative to the Beano Organization for all their contributions to Recreation programs and the Recreation Center. As the use of the center grows, an improved design for a parking lot is being created to address neighbor's concerns and facilitate traffic and parking issues. The location of the Recreation office has improved coordination of recreational activities, and lends itself to better management of goings on within the building. As we move into the future, facility space continues to be a central focus of our ability to provide programs to the citizens of Hamilton, and we will continue to explore options such as the future of this building, in order to address the needs of those who participate in Recreation Programs.

Recreation Programs continue to grow in both size and diversity, as does the population of Hamilton. Programs range from Youth Basketball, Senior Citizen Aerobics, Gymnastics, Girls Softball, Adult Volleyball, Badminton, and a wide range of others. We now provide 44 programs involving more than 2,500 people (1/3) the town's population, ranging from ages 4-84. As the needs of society become more complex, the Town of Hamilton and its Recreation Department must be sensitive to its role in providing safe alternatives for its citizen's no matter what their age.

Our goals for the upcoming year include continued growth, professionalism, and communication with the citizens of Hamilton, enabling us to continue meeting the needs of the diverse population we are so fortunate to serve.

Respectfully submitted,

Jeanne Abbott & Lori Dowley, Co-chairs  
Pamela Beck, Kimberly Barrie  
Jack Mazzotti  
Michael Maione  
Richard Bilo

## SEALER OF WEIGHTS AND MEASURES

Board of Selectmen  
Hamilton Massachusetts

Gentlemen:

I hereby submit my activities for the Year 1993

Jan. 21	Bob's Gulf Bay Road S. Hamilton	
	Checked Gasoline Pumps	Fee \$60.00
Jan. 29	Richdale Bay Road S. Hamilton	
	Checked Gasoline Pumps	Fee \$72.00
Jan. 27	Allen Fuel Asbury St Hamilton	
	Checked Oil Delivery Truck	Fee \$35.00
Jan. 27	Covert Oil Horseshoe Ln. Hamilton	
	Checked Oil Delivery Truck	Fee \$35.00
Jan. 27	Welch & Lamson Willow St. Hamilton	
	Checked Oil Delivery Trucks	Fee \$105.00
Jan. 8	Star Pantry Hamilton Shopping Ctr. Hamilton	
	Checked and sealed 7 scales	Fee \$70.00
June 23	Meadowbrook Farm Essex St. Hamilton	
	Checked and sealed 5 scales	Fee \$50.00
June 23	Green Meadows Farm ASbury St. Hamilton	
	Checked and sealed 5 scales	Fee \$50.00
Oct. 9	Highland St. MOtors Highland St. Hamilton	
	Checked Gasoline Pumps	Fee \$108.00
Dec. 14	Welch & Lamson Willow St. Hamilton	
	Checked and sealed oil trucks	Fee \$105.00
Dec. 14	Allen Fuel Asbury St. Hamilton	
	Checked and sealed oil truck	Fee \$35.00
Dec. 14	Covert Oil Horseshoe Ln. Hamilton	
	Checked and sealed oil truck	Fee \$35.00
Dec. 14	Stelline Fuel Homestead Cir. Hamilton	
	Checked and sealed oil truck	Fee \$70.00
Dec. 21	Asbury Mkt. Asbury St. Hamilton	
	Checked meat scale	Fee \$10.00
Dec. 21	Hungry Fox Bay Road Hamilton	
	Checked meat scale	Fee \$10.00
Dec. 21	P.J.Hansbury Willow St. Hamilton	
	Checked hardware scale	Fee \$10.00
Nov. 14	Hamilton Wenham Regional School	N.C.
Nov. 14	Cutler School	N.C.
Nov. 14	Winthrop School	N.C.

Turned over to the Town Treasurer the sum of \$762.00 for  
the year 1993.

Respectfully,

Harry MacGregor  
Sealer of Weights and measurers



TOWN OF HAMILTON  
SPECIAL TOWN MEETING  
HELD  
MONDAY, NOVEMBER 8, 1993  
AT  
HAMILTON-WENHAM REGIONAL HIGH SCHOOL

\* \* \* \* \*

Warrant duly posted. Due to Quorum not being present, Moderator postponed meeting until Tuesday, November 9, 1993. Quorum was not met on the 9th so Moderator again postponed meeting until Monday, November 22, 1993.

\* \* \* \* \*

POSTPONED SPECIAL TOWN MEETING  
HELD  
MONDAY, NOVEMBER 22, 1993  
AT  
HAMILTON-WENHAM REGIONAL HIGH SCHOOL

At the close of registration on October 29, 1993 there were 4,432 registered voters.

Precinct 1 - 2,277

Precinct 2 - 2,155

Counters were:

Left Side:

Robert Cronin  
21 Beech St.

Center:

Leon Purington  
32 Mill St.  
William Bowler  
328 Essex St.

Right Side:

Victor Lorizio  
27 Lincoln Ave.

Moderator Howard C. K. Spears opened the meeting at 7:42 P.M. with 180 registered voters checked present and the warrant duly posted.

Precinct 1 - 103

Precinct 2 - 77

Moderator outlined the procedures to be followed at the meeting and then read the following resolution presented by Mr. Robert Hagopian:

RESOLUTION

Whereas, a committee of our citizens under the co-chairmanship of Marge Mahan of Hamilton and Historian Sue Boice of Ipswich, took it upon themselves to pay proper respect to Masconomet, Chief or Sachem of the Agawams by way of a christian burial service, since he had adopted and enjoined christianity as his religion in 1644. He died in 1658 and was buried on Sagamore Hill in Hamilton without the christian ritual he was entitled to:

Whereas, his grave lot had not been consecrated for over 335 years.

On Saturday, November 6, 1993 said grave lot was consecrated by the Rev. Fr. Louis Bourgeois of St. Paul's Church, Hamilton, enabling Sachem Masconomet to rest in eternal peace.

Sachem Masconomet was also given Indian Burial Rites to please his ancestors.

And whereas, this was made possible by many persons co-operating, special thanks should be given to:

Former Selectman George H. Ricker who donated in 1972 the large memorial stone, blending in with the surroundings.

Richard Vitale and Stanton Bigelow and their Highway Department for clearing the gravesite.

The Selectmen of Hamilton and Wenham for attending.

The Indian group from Brockton who conducted the Indian service.

To Joseph Shea for lettering the old stone.

To Chief Walter Cullen and the Police Department for taking care of all traffic problems.

Be it further resolved: That a copy of this Resolution be made part of the Town Meeting records.

Respectfully submitted,

Robert C. Hagopian  
Town Meeting Member

Moderator asked if any member of Finance Committee or Selectmen wished to speak. Selectman Peter Twining elected to do so.

Selectman Twining welcomed all and thanked for their attendance. Using the overhead projector, Mr. Twining went on to explain the reasons for the changes which will be voted on tonight.

#### SUMMARY OF ECONOMIC TERMS FOR HAMILTON

##### 2 YEAR CONTRACT TERM (FY '93 & '94)

	<u>1st Year</u>	<u>2nd Year</u>
Salary	0%	.50/Hr
Health Insurance	No Change 90/10	80/20
Other Benefit Changes	No Change	DPW: Stand-By Sanding Pay Town Hall: Day off after Thanksgiving
Net Economic Effect:	DPW: 2.3% per yr	Town Hall: 2.1% per yr
Overall Package 2 Yrs:	4.6%	4.2%

Moderator then turned meeting over to Richard Fates of the Finance Committee. Mr. Fates went on to explain that the money to be allocated through the articles tonight come from free cash. Using overhead projector went on to explain where free cash came from:

#### SOURCES OF FREE CASH (as of 6/30/93)

BALANCE AFTER LAST YEAR STM	\$ 65,000
LOCAL RECEIPTS IN EXCESS TO BUDGET	176,000
OPERATING EXPENSES LESS THAN BUDGET	93,000
FEMA	50,000
\$ SET ASIDE FOR SNOW	38,000
CHERRY SHEET AND OTHER REVENUE	
BUDGET DIFFERENCES	<u>46,000</u>
	<u>\$468,336</u>

\*\*\*\*\*

Moderator then proceeded with meeting:

#### ARTICLE 1

Classification  
and Compensation  
Plans

Moved by Arthur Oberheim, duly seconded, that the Town amend the Personnel By-Law by adopting the changes to the Classification and Compensation Plans set forth on pages 1 and 2 of Appendix A of the Warrant. (see end of minutes)

Mr. Robert Hagopian and Mr. Lawrence Lamson questioned as to why this was not brought up at the Annual Town Meeting when the budget is voted on, were informed the union contracts had not been signed at that time.

Moderator proceeded to motion.

VOICE VOTE: CARRIED

\*\*\*\*\*

#### ARTICLE 2

1994 Fiscal  
Year Budget:  
Amendments

The Moderator outlined the procedure for the budget passage prior to reading the budget. Will read the headings only:

	FISCAL 1994 APPROPRIATION	CHANGE (+/-)	FISCAL 1994 REVISED BUDGET
GENERAL GOVERNMENT *****			
SELECTMEN			
Executive Secretary	22,542	660	23,202
Retirement Fund	244,847	(12,020)	232,827
Group Insurance	253,106	(11,880)	241,226
Insurance ADJ/Non-Union	4,764	(4,764)	0
Medicare Tax	14,010	450	14,460
FICA Tax	19,380	2,200	21,580
Computer Administration	5,000	(5,000)	0
Computer Expense	10,050	5,000	15,050
	573,699	(25,354)	548,345
TOWN HALL			
Wages Custodian/Cont Svc	22,195	1,044	23,239
RECREATION			
Salary of Director	29,536	660	30,196
TREASURER/COLLECTOR			
Salary of Tres/Coll	33,733	660	34,393
Asst to Treas/Coll	21,473	980	22,453
	55,206	1,640	56,846
TOWN CLERK			
Salary of Town Clerk	33,733	660	34,393
Administrative Asst	21,266	980	22,246
Temporary Asst	0	1,760	1,760
	54,999	3,400	58,399
POLICE			
Wages of Clerk/Steno	22,864	1,044	23,908
FIRE DEPARTMENT			
Salary of Inspector	33,157	660	33,817
EMERGENCY REPORT CENTER			
Salary of Supervisor	29,938	660	30,598
Wages of Dispatchers	88,639	2,088	90,727
	118,577	2,748	121,325
TOTAL GENERAL TOWN GOV'T	910,233	(14,158)	896,075
=====			
OTHER TOWN BOARDS & COMMITTEES *****			
ASSESSORS			
Administrative Asst	21,473	980	22,453
BOARD OF HEALTH			
Administrative Asst	21,473	980	22,453
TOTAL OTHER BOARDS & COMMITTEES	42,946	1,960	44,906
=====			



	FISCAL 1994 APPROPRIATION	CHANGE (+/-)	FISCAL 1994 REVISED BUDGET
LIBRARY TRUSTEES *****			
LIBRARY			
Salary - Librarian	35,761	660	36,421
Salary - Asst. Librarian	26,648	660	27,308
Salary - Child Librarian	24,542	660	25,202
TOTAL LIBRARY TRUSTEES	86,951	1,980	88,931
BOARD OF PUBLIC WORKS *****			
BOARD OF PUBLIC WORKS			
Salary of Super/Engineer	54,000	(7,900)	46,100*
Administrative Asst	18,596	(1,056)	17,540*
Early Retire Incentive		5,200	5,200
Unemploymt Compensation		9,360	9,360
	72,596	5,604	78,200
HIGHWAY			
Wages	146,438	(7,319)	139,119*
Overtime Wages	3,500	2,751	6,251 - HOLD
Standby Wages		5,100	5,100 - HOLD
Snow Removal Overtime	10,000	(1,424)	8,576
Highway Maintenance	58,000	(2,500)	55,500
	217,938	(3,392)	214,546
CEMETERY			
Wages	13,217	523	13,740
Overtime Wages	4,800	190	4,990
	18,017	713	18,730
PARKS			
Wages	26,434	1,044	27,478
Overtime Wages	4,200	165	4,365
	30,634	1,209	31,843
TOTAL BD OF PUBLIC WORKS	339,185	4,134	343,319
TOTAL TOWN BUDGET	1,379,315	(6,084)	1,373,231
WATER ENTERPRISE BUDGET *****			
EXPENSES			
Full Time Wages	74,506	(1,704)	72,802*
Overtime Wages	14,000	530	14,530
Clerical Wages	18,597	1,080	19,677*
TOTAL EXPENSES	107,103	(94)	107,009

\* - PARTIAL YEAR - Please see compensation table for full year salaries and hourly wage rates.

ARTICLE 2  
Continued

Moved by Peter Twining, duly seconded, that the Town amend the appropriations voted under Article 4 of the Warrant of the 1993 Annual Town Meeting by increasing and decreasing individual line item amounts as set forth in Appendix B to the Warrant of the Special Town Meeting with the exception of those items held.

VOICE VOTE: UNANIMOUS

HELD ITEMS: Board of Public Works, Highway/Stand-by Wages.

Moved by James Conrad, duly seconded, that the Stand-by pay amount be zero.

After lengthy discussion, question was moved and seconded. Moderator announced this required a 2/3 vote for approval.

STANDING VOTE: IN FAVOR TO REDUCE TO ZERO - 71  
OPPOSED - 72

Town Counsel ruled a simple majority is needed on the motion to amend.

Motion to amend - Defeated

After a challenge on the vote, Moderator ruled a counted vote cannot be recounted. Much debate continued on the count but the Moderator ruled it was a counted vote and the vote was final.

Moderator then proceeded to original amount. Asked for a motion to appropriate.

Moved by Peter Twining, duly seconded, that the Town raise and appropriate \$5,100 as Stand-By wages.

Moved by Margaret Stedman, duly seconded, that we take No Action on this Article.

STANDING VOTE: IN FAVOR - 79  
OPPOSED - 87

Motion to take No Action defeated.

Moderator proceeded to original motion to appropriate \$5,100 for Stand-By wages.

STANDING VOTE: IN FAVOR - 93  
OPPOSED - 67

Motion for the appropriation passed.

Moved to next Held item, Overtime Wages

Richard Fates moved that due to the Stand-By wages being passed there was no reason to change the Overtime wages. Retracted the Hold.

Moved by Richard Fates, duly seconded, that the Town raise and appropriate \$6,251 under Overtime wages.

VOICE VOTE: UNANIMOUS.

\*\*\*\*\*

ARTICLE 3  
Personnel  
By-Law on  
Vacation Pay

Moved by Arthur Oberheim, duly seconded, that the Town amend Sections 10.01 and 10.02 of the Personnel By-Law in the manner set forth in Article 3 of the Warrant for this Special Town Meeting.

As shown in the Warrant:

ARTICLE 3

## Continued

by: i) deleting the first paragraph of Section 10.01 which states:

Employees shall be entitled to one week vacation in the first calendar year if employed before July 1.

and by substituting therefor the following:

Employees shall be entitled to one day of vacation for each ten weeks worked in the first year of employment. A Department Head may approve a carryover of up to three days of the first year's vacation. Thereafter vacation will accrue quarterly in proportion to the time worked in the current year.

For prospective employees, upon recommendation of the appropriate department head and/or board, and approval of the Personnel Board, the seniority required to qualify for vacation time may be altered, but in no case shall the annual vacation allotment exceed the maximum allowed by this By-Law. In addition, the department head and/or board, and the Personnel Board, may approve accelerated vacation accrual schedules.

ii) inserting a new paragraph in Section 10.01, as follows:

Upon termination of employment accrued but unused vacation from the current calendar year will be paid at the straight time rate.

and iii) by deleting the phrase "on the anniversary of" wherever it appears in Section 10.02 and by substituting therefor the word "after".

After lengthy discussion, Motion by Kathy Hough, duly seconded, to delete the paragraph beginning with "For prospective employees" and ending with "accelerated vacation accrual schedules."

VOICE VOTE: CARRIED(to delete)

Moderator then returned to original motion; with the exception of the one paragraph that has been deleted.

VOICE VOTE: CARRIED.

\* \* \* \* \*

ARTICLE 4Maternity  
Leave

Moved by Arthur Oberheim, duly seconded, that the Town amend the Personnel By-Law by amending Section 13.05 relative to Maternity Leave by deleting the phrase "is entitled to no more than eight (8) weeks of Maternity Leave" and by substituting therefor the phrase "is entitled to no more than twelve (12) weeks of Maternity Leave."

Mr. Oberheim went to explain this brings the Town in compliance with Federal Law.

VOICE VOTE: CARRIED UNANIMOUSLY.

\* \* \* \* \*

ARTICLE 5Health  
Insurance

Moved by Arthur Oberheim, duly seconded, that the Town amend the Personnel By-Law by deleting Section 20.01 relative to health insurance by substituting therefor the following:

"Group health insurance for Town employees is governed by Chapter 32B of the General Laws."

Mr. Oberheim explained that this basically brings the Town in compliance with State Law, under which we operate, which is Chapter 32B.

VOICE VOTE: CARRIED UNANIMOUSLY.

\* \* \* \* \*



ARTICLE 6Chapter  
90 Funds

Moved by William Heitz, duly seconded, that the Town appropriate an additional \$35.00 to supplement, and for the purposes set forth in, the appropriation under Article 15 at the 1993 Annual Town Meeting.

Mr. Heitz explained that this is a correction. The \$35.00 should have been on the last Annual Town Meeting.

VOICE VOTE: UNANIMOUSLY CARRIED.

\*\*\*\*\*

ARTICLE 7Decennial  
Revaluation

Moved by William Heitz, duly seconded, that the Town transfer \$26,867.00 from available funds for the decennial revaluation of the Town.

Lawrence Lamson asked if the Town would be "hit" with the same amount of money for the next two years.

Robert Trussell, Assessor, went on to explain that the Department of Revenue mandates that every 10 years we have a full major assessment which means Fiscal '97. If they go out to hire someone to do it, it will be more than that amount. Hope to work with the Department of Revenue starting in 1994 and work over three years and save money.

Moderator advised this requires a 2/3 vote to pass.

VOICE VOTE: UNANIMOUSLY PASSED.

\*\*\*\*\*

ARTICLE 8Article 5.D  
Annual Town  
Meeting

Moved by Richard Fates, duly seconded, that the Town rescind the transfer of \$48,254 voted under Article 5.D of the Warrant at the 1993 Annual Town Meeting and vote to raise and appropriate \$48,254 for the stabilization fund.

Mr. Fates explained that at the 1993 Annual Town Meeting it was voted to "transfer" and should have been "raise and appropriate."

VOICE VOTE: UNANIMOUSLY CARRIED.

\*\*\*\*\*

ARTICLE 9Unpaid Bills  
General  
Government

Moved by William Heitz, duly seconded, that the Town transfer \$6,571.81 from available funds for unpaid bills of prior fiscal year.

Moderator advised a 9/10 vote needed for passage.

VOICE VOTE: UNANIMOUSLY PASSED.

\*\*\*\*\*

ARTICLE 10Unpaid Bills  
Water Enterprise

Moved by William Heitz, duly seconded, that the Town appropriate and authorize transfer of \$4,395.42 from the Water Enterprise Fund for unpaid bills of the prior fiscal year.

Moderator advised 9/10 vote needed for passage.

VOICE VOTE: UNANIMOUSLY PASSED.

\*\*\*\*\*

ARTICLE 11  
Repair and  
Replacement  
of Gutters

Moved by William Heitz, duly seconded, that the Town transfer \$5,000.00 from available funds for repairs and replacement of gutters at the Town Hall.

Moderator advised 2/3 vote needed for passage.

VOICE VOTE: UNANIMOUSLY PASSED.

\* \* \* \* \*

ARTICLE 12  
Town Hall  
Repairs

Moved by Peter Twining, duly seconded, that the Town transfer \$12,500.00 from available funds for repairs and residing of Town Hall.

Moderator advised 2/3 vote needed for passage.

VOICE VOTE: UNANIMOUSLY PASSED.

\* \* \* \* \*

ARTICLE 13  
Repairs at  
Jr. High  
School

Moved by William Heitz, duly seconded, that the Town transfer \$9,000.00 from available funds for repairs to the Junior High School/Recreation Center.

Moderator advised 2/3 vote needed for passage.

VOICE VOTE: PASSED UNANIMOUSLY.

\* \* \* \* \*

ARTICLE 14  
Town Library  
Repair and  
Expenses

Moved by Alan Reid, duly seconded, that the Town transfer \$4,272.60 from available funds for the Town Library to hire and train part-time staff, to repair lightning damage to the Library and Library equipment and to replace a multiplexer board.

Moderator advised 2/3 vote needed for passage.

VOICE VOTE: UNANIMOUSLY PASSED.

\* \* \* \* \*

ARTICLE 15  
Acceptance  
of Statute

Moved by Margaret Stedman, duly seconded, that the Town accept Chapter 44, Section 53D of the Massachusetts general Laws as amended.

Mrs. Stedman explained this was the acceptance of allowing for a Recreation Department Revolving Fund.

VOICE VOTE: PASSED.

\* \* \* \* \*

ARTICLE 16  
Fire and  
Smoke Alarms

Moved by Peter Twining, duly seconded, that the Town transfer \$10,000.00 from available funds for fire and smoke alarms in Town buildings. Mr. Twining explained this came to the attention of the Selectmen as a result of an inspection by the Fire Inspector. Then turned discussion over to the Inspector.

Daniel Parsons, Fire Inspector, went on to explain the importance of this as the Town Hall has a very anti-quoted fire alarm system, also the Library has absolutely nothing and also the old Junior High.

Moved by Daniel Parsons, duly seconded, to change amount to \$20,000.00.

VOICE VOTE: DEFEATED (to increase amount)

Moderator returned to main motion and advised it required 2/3 vote for passage.

VOICE VOTE: UNANIMOUSLY CARRIED.

\* \* \* \* \*

ARTICLE 17Surveying  
Equipment

Moved by Paul Ricker, duly seconded, that the Town transfer \$13,000.00 from available funds to purchase surveying equipment.

After lengthy discussion, motion made by Kathy Hough, duly seconded, to amend amount of \$13,000.00 to \$4,200.00 as a lease/purchase program.

VOICE VOTE: CARRIED (to amend)

Moderator read new motion:

That the Town transfer \$4,200.00 from available funds for the lease/purchase program of surveying equipment. Motion in its entirety requires 2/3 vote for approval.

VOICE VOTE: PASSED UNANIMOUSLY AS AMENDED.

\* \* \* \* \*

ARTICLE 18Sequestering  
Of Town Water

Moved by Paul Ricker, duly seconded, that the Town transfer \$22,000.00 from available funds in the water enterprise fund to the well maintenance budget for carrying out mineral sequestering of Town water.

Stanton Bigelow, Town Engineer, using overhead projector explained the reasons for sequestering.

## DEP's AUTHORITY

1. Controls rate of groundwater withdrawals via the Water Management Act.
2. Implementation of the federally mandated Safe Drinking Water Act (SDWA).
3. Sanitary Survey of Water System --- Can issue "Non-Compliance Orders."
4. Issues final approval of all water supply and treatment facilities.
5. Ultimate Power --- \$25,000 per day fines.

DEP REQUIREMENTS FOR  
HAMILTON WATER SYSTEM

1. Submit "Desktop Evaluation" of corrosion control by 12/31/93.
2. Inspect condition of storage reservoir.
3. Submit report on storage adequacy by 1/10/94.
4. Report on sequestering effectiveness and stand-by power needs.
5. Operate facilities to meet "Lead and Copper Rule" by 1996.

WATER SUPPLY QUALITY OPTIONS OF THE  
HAMILTON WATER SYSTEM

1. Do Nothing
  - No improvement
  - Non-compliance with DEP requirements



ARTICLE 18

## Continued

2. Sequestering
  - Inexpensive
  - Also useful for controlling corrosion, potentially satisfying the "Lead & Copper Rule."
  - Requires less than one year to evaluate effectiveness.
  - DEP approves of this option on a trial basis.
3. Filtration Plant
  - Possibly the ultimate solution.
  - Expensive.

## REASONS FOR SEQUESTERING

- Attempt to control iron and manganese
- Also, satisfy corrosion control requirements (Lead & Copper Rule)
- Inexpensive option compared to a filtration plant

## APPROACH - APPROVED BY DEP AT 6/93 MEETING

1. Evaluate effectiveness of up to three sequestering agents.
2. Assess corrosion control ability of preferred sequestering agent (i.e., compliance with the Lead & Copper Rule)
3. If successful, implement corrosion control at the Patton and School street wells.
4. Report results.

TOWN OF HAMILTON  
BOARD OF PUBLIC WORKS  
WATER ENTERPRISE FUND

WATER SUPPLY SYSTEM  
OPERATION & MAINTENANCE  
BUDGET NEEDS

1. Engineering Support (\$12,000)
  - A. CDM (\$9,500)
    - Sequestering start-up support
    - Lead & Copper rule compliance
    - DEP sanitary survey order compliance
    - Design specs for Idlewood well #1 redevelopment
  - B. Biomarine/Other Laboratories (\$2,500)
2. Chemicals (\$15,217)
  - Zinc Polyphosphate (\$9,142)
  - Sodium Fluoride (\$2,245)
  - Sodium Hypochlorite Solution (\$3,830)
3. System Repairs Mandated by DEP/LES (\$6,350)
  - Reservoir Cleaning (\$2,800)
  - Reservoir Inspection (\$1,750)
  - Fluoride System Float Valves (\$1,800)
4. Other Necessary (Emergency) System Improvements (\$22,900)
  - Chlorine Solution Feed Systems (\$7,900)
  - Transformer Removal/Disposal (\$3,000)
  - Redevelopment of Idlewood well #1 (\$12,000)
5. Miscellaneous Well Supply O & M Costs (\$6,755)

**TOTAL WATER SUPPLY SYSTEM O & M COSTS (\$63,222)**

ARTICLE 18

Continued

After lengthy discussion Moderator advised 2/3 vote required for passage.

STANDING VOTE:      IN FAVOR - 112  
                             OPPOSED - 6

PASSED.

\*\*\*\*\*

ARTICLE 19

Reduction of  
1993 Tax Rate;  
Stabilization  
Fund

Moved by Richard Fates, duly seconded, that the Town transfer \$159,560.00 from available funds to reduce the tax rate for Fiscal year 1994,

and

transfer \$92,700.00 from available funds to fund the stabilization Fund.

After discussion Moderator advised 2/3 vote needed for passage.

VOICE VOTE:      UNANIMOUSLY PASSED.

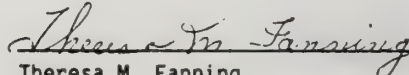
\*\*\*\*\*

After a motion made and duly seconded, the Moderator declared the meeting adjourned at 10:45 P.M..

ADJOURNED

A TRUE COPY:

ATTEST:



Theresa M. Fanning  
Town Clerk

REPORT OF THE ANNUAL  
TOWN/SCHOOL ELECTION  
HELD  
THURSDAY, MAY 20, 1993  
AT  
WINTHROP SCHOOL, HAMILTON, MA

\* \* \* \* \*

The polls were opened at 7:00 A.M. by Moderator Howard Spears. There were 1595 votes cast as follows:

Precinct 1 - 923

Precinct 2 - 672

Results as follows:

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
<b>MODERATOR (1 Year)</b>			
Howard C. K. Spears	520	399	919
Bruce Ramsey	362	230	592
Blanks	41	43	84
<b>SELECTMAN (3 Years)</b>			
Paul Chansky	46	47	93
Robert Hagopian	84	68	152
George Rioux	315	177	492
Margaret Stedman	457	366	823
Blanks	21	14	35
<b>TOWN CLERK (3 Years)</b>			
Theresa M. Fanning	812	573	1385
Blanks	111	99	210
<b>TREASURER/COLLECTOR (3 Years)</b>			
Kay E. Turner	805	570	1375
Blanks	110	102	220
<b>ASSESSOR (3 Years)</b>			
Robert Trussell	739	529	1268
Blanks	184	143	327
<b>ASSESSOR (1 Year)</b>			
George Cantwell	514	354	868
Leon Purington	331	230	561
Blanks	78	88	166
<b>BOARD OF HEALTH (3 Years)</b>			
Robert Daigneault	684	500	1184
Blanks	239	172	411
<b>BOARD OF PUBLIC WORKS (3 Years)</b>			
Nunzio Napoleone	623	468	1091
Blanks	300	204	504
<b>BOARD OF PUBLIC WORKS (1 Year)</b>			
Richard Bilo	369	229	598
Heather Ford	476	388	864
Blanks	78	55	133
<b>PLANNING BOARD (5 Years)</b>			
William Wheaton	469	380	849
Marcy Ricker	376	236	612
Blanks	78	56	134



	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
LIBRARY TRUSTEE (3 Years)			
Blanche Day	773	537	1310
Blanks	150	135	285

## QUESTION 1:

Override pursuant to General Laws, Chapter 59, Section 21C(i) for purchase of a truck.

"Shall the Town of Hamilton be allowed to assess an additional thirty-four thousand dollars (\$34,000) in real estate and personal property taxes for the purchase of a truck and tractor for the fiscal year beginning July 1, 1993?"

YES	250	204	454
NO	634	443	1077
BLANKS	39	25	64

## QUESTION 2:

Override pursuant to General Laws, Chapter 59, Section 21C(i) for Street Improvement.

"Shall the Town of Hamilton be allowed to assess an additional one hundred and eighty-eight thousand dollars (\$188,000) in real estate and personal property taxes for street improvements during the first year of a proposed 10 year street improvement plan, for the fiscal year beginning July 1, 1993?"

YES	475	358	833
NO	424	303	727
BLANKS	24	11	35

## QUESTION 3:

Override pursuant to General Laws, Chapter 59, Section 21C(i) for construction of parking area at the Recreation Center.

"Shall the Town of Hamilton be allowed to assess an additional five thousand dollars (\$5,000) in real estate and personal property taxes for construction of a parking area to serve the Recreation Center for the fiscal year beginning July 1, 1993?"

YES	339	271	610
NO	556	391	947
BLANKS	28	10	38

## QUESTION 4:

Override pursuant to General Laws, Chapter 59, Section 21C(i) for repairs and maintenance for Hamilton Town Hall.

"Shall the Town of Hamilton be allowed to assess an additional twenty thousand dollars (\$20,000) in real estate and personal property taxes for maintenance and repair of the exterior of the Town Hall for fiscal year beginning July 1, 1993?"

YES	376	293	669
NO	514	363	877
BLANKS	33	16	49

## QUESTION 5:

Override pursuant to General Laws, Chapter 59, Section 21C(i) for installation of air conditioning at the Hamilton Town Hall.

"Shall the Town of Hamilton be allowed to assess an additional six thousand three hundred dollars (\$6,300) for installation of air conditioning at the Town Hall for the fiscal year beginning July 1, 1993?"

PASSED AT TOWN MEETING.

Precinct 1Precinct 2Total

## QUESTION 6:

Override pursuant to General Laws, Chapter 59, Section 21C(1½) for purchase of a Fire Department air supply van.

"Shall the Town of Hamilton be allowed to assess an additional twenty-three thousand dollars (\$23,000) in real estate and personal property taxes for purchase of an air supply van and associated equipment for the Hamilton Fire Department for the fiscal year beginning July 1, 1993?"

YES	443	326	769
NO	444	326	770
BLANKS	36	20	56

## HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE (3 Years)

Carolyn Chouinard	692	506	1201
Mary Reilly	592	465	1057
Robert Hagopian	318	226	544
Robert Healy	590	472	1062
Blanks	574	347	921

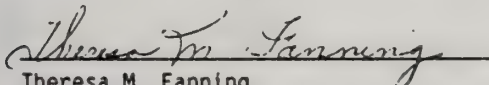
	<u>Wenham</u>	<u>Hamilton</u>	<u>Total</u>
WENHAM ELECTION RESULTS			
* Carolyn Chouinard	260	1201	1461
* Mary Reilly	274	1057	1331
Robert Hagopian	59	544	603
* Robert Healy	277	1062	1339
Blanks	84	921	1005

\* Denotes election to the Hamilton-Wenham Regional School Committee.

Polls were closed at 8:00 P.M. Moderator announced results at 9:15 P.M.

A TRUE COPY:

ATTEST:

  
Theresa M. Fanning  
Town Clerk

# 1993 ANNUAL REPORT OF TOWN CLERK

Before I submit my report as Clerk of the Town of Hamilton, I would like to take this opportunity to thank everyone who voted for me in the May election, for another three year term. I appreciate the show of confidence.

As you know the fiscal year of the Town ended June 30, 1993, but this report is on a calendar year basis. All Town Meetings and Elections are printed in front of this report. The tabulation of Marriage Licenses issued, Births and Deaths recorded Fish and Game Licenses and Dog Licenses issued for the year 1993 is as follows: (I have included 1992 as a comparison)

MARRIAGE LICENSES ISSUED		
	1993	1992
RESIDENTS (One or both parties from Hamilton)	31	28
NON-RESIDENTS	<u>19</u>	<u>21</u>
TOTALS	50	49
BIRTHS RECORDED		
MALE	58	55
FEMALE	<u>48</u>	<u>42</u>
TOTALS	106	97
DEATHS RECORDED		
RESIDENTS	50	39
NON-RESIDENTS	<u>3</u>	<u>3</u>
TOTALS	53	42
FISH & GAME LICENSES ISSUED		
FISHING	89	112
HUNTING	36	40
SPORTING	20	19
DUPLICATE & OVER 70	13	17
ARCHERY STAMPS	31	23
WATERFOWL STAMPS	23	32
WILDLAND STAMPS	<u>146</u>	<u>180</u>
TOTALS	358	430
DOG LICENSES ISSUED		
MALE	82	127
FEMALE	24	37
SPAYED	341	394
NEUTERED	237	246
KENNELS	<u>13</u>	<u>15</u>
TOTALS	697	819
DOGS FINED	18	123

1993, the Bicentennial year, was a very exciting year. We had such fun selling commemorative items from my office. I was very pleased to have been a part of the wonderful celebration. I also want to thank my Administrative Assistant, Debra Paskowski, for her efficient handling of her duties. We will strive to continue to serve the public with the same efficiency as in the past.

Respectfully submitted,

Theresa M. "Mimi" Fanning, Town Clerk



## TREASURER/COLLECTOR'S REPORT

JANUARY - JUNE 1993

JULY - DECEMBER 1993

TOTAL CALENDAR YEAR 1993

CATEGORY	YEAR	RECEIPTS		YEAR	RECEIPTS		YEAR	RECEIPTS	
		Prior to			Prior to			Prior to	
REAL ESTATE	1990	\$	1,068.40	1990	\$	831.37	1990	\$	1,899.77
	1990		4,447.38	1990		2,460.51	1990		6,907.89
	1991		1,137.43	1991		5,781.98	1991		6,919.41
	1992		14,521.33	1992		6,504.82	1992		21,026.15
	1993		4,018,720.71	1993		100,881.54	1993		4,119,602.25
	1994		0	1994		3,850,275.36	1994		3,850,275.36
Sub-Total			4,039,895.25			3,966,735.58			8,006,630.83
PERSONAL PROPERTY	1992		48.79	1992		0	1992		48.79
	1993		67,548.68	1993		470.23	1993		68,018.91
	1994		0	1994		51,325.51	1994		51,325.51
Sub-Total			67,597.47			51,795.74			119,393.21
MOTOR VEHICLE EXCISE	Prior to			Prior to			Prior to		
	1989		1,127.29	1989		455.25	1989		1,582.54
	1989		613.96	1989		327.81	1989		941.77
	1990		960.73	1990		801.25	1990		1,761.98
	1991		1,705.00	1991		1,269.80	1991		2,974.80
	1992		21,479.22	1992		9,135.34	1992		30,614.56
	1993		347,905.66	1993		90,520.68	1993		438,426.34
Sub-Total			373,791.86			102,510.13			476,301.99
PENALTIES AND INTEREST			19,468.97			27,635.50			47,104.47
MUNICIPAL LIEN CERTIFICATES			12,380.00			17,305.00			29,685.00
BOAT TAX	1992		173.00	1992		0	1992		173.00
	1993		1,578.00	1993		71.00	1993		1,649.00
Sub-Total			1,751.00			71.00			1,822.00
WATER DEPARTMENT									
Water Rates			159,185.93			110,865.21			270,051.14
Water Services			9,750.00			17,400.00			27,150.00
Water Liens			19,794.71			1,545.23			21,339.94
Penalties & Interest			240.00			25.00			265.00
Fees			525.00			1,220.45			1,745.45
Sale of Brass			520.00			535.50			1,055.50
Sub-Total			190,015.64			131,591.39			321,607.03
TOTAL			\$ 4,704,900.19			\$ 4,297,644.34			\$ 9,002,544.53

TREASURER/COLLECTOR ANNUAL REPORT FOR 1993

I hereby submit my report as Treasurer/Collector for the Town of Hamilton for the year ending December 31, 1993.

Balance January 1, 1993	\$ 2,046,296.70
Receipts during 1993	<u>10,614,678.27</u>
	12,660,974.97
Disbursements during 1993	<u>10,520,367.31</u>
Balance December 31, 1993	\$ 2,140,607.66

See report for Collection breakdown.

Investment Program - Balances December 31, 1993

Stabilization Fund	\$ 252,081.28
Clark Property Funds	305,599.41
Conservation Commission	255,571.77
Woodland Meade	37,897.92
Trust Funds	<u>308,483.00</u>
	\$ 1,159,633.38

Respectfully submitted,

Kay E. Turner  
Treasurer/Collector













# TOWN OF HAMILTON



## 1994 ANNUAL REPORT



TOWN OF HAMILTON

1994 ANNUAL REPORT

Town of Hamilton

Essex County

Commonwealth of Massachusetts

\* \* \* \* \*

Incorporated June 21, 1793  
Area 14.99 Square Miles  
Town Population: 7,351  
Sixth Congressional District  
Fifth Councillor District  
First Essex and Middlesex Senatorial District  
Fourth Essex Representative District

- State Officials -

Congressman:	Peter Torkildsen of Danvers
Senator:	Bruce E. Tarr of Gloucester
Co. Commissioners:	Christopher T. Casey of Lynn Marguerite P. Kane of Lawrence John V. O'Brien of Beverly
Representative:	James D. Colt of Wenham

\* \* \* \* \*

TOWN HALL HOURS

Monday - Thursday: 8 A.M. - 4:30 P.M.

Friday: 8 A.M. - 12 Noon

Monday: 7 - 9 P.M.





- IN MEMORIAN -

Former Elected and Appointed Officials

H. Grant Crowell

George C. Cutler

Robert C. Hagopian

Donald L. Miller

Clark S. Sears





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BOARD OF SELECTMEN  
- 1994 ANNUAL REPORT -

Due to publication schedules, this report is being prepared several months before the 1995 annual town meeting and before knowing the conclusions to a number of the initiatives now ongoing by the Board. Thus, this report looks at what the Board of Selectmen is seeking to accomplish and what has been accomplished to date.

In May, 1994, the Board set certain goals for the coming year. Given space limitations of this report, only the major goals will be reported on. The themes underlying these goals were the professionalization of town management, active support for the proposed Hamilton/Wenham library, the town government study and middle school initiatives, the aggressive repair and maintenance of town buildings and the development and support of the peaceful community programs and recreation alternatives for our children. The Board was unanimous in establishing these themes and the associated goals.

We selected these themes because they represent the critical elements to prepare our community for the years to come. As we see the future, Hamilton must, first and foremost, be a livable and affordable community, one which continues the strong tradition in excellence in our schools and continuing modernization of our town governance. Also important is the continued professionalization of town management. Begun with the transition to a Town Engineer to head the DPW operations and to provide overall engineering advice to the Town, this year was the time to transition the day-to-day town management to the Executive Secretary, Candace Wheeler. Finally, this was the year to re-design our working relationship with Wenham in order to set the foundation for the possibility of expanded sharing of services between our communities. This is an important goal if we are to control cost while maintaining the services that we all want. Also important was to create a working relationship which, while helping us control costs, would not compromise the separate identification and heritage of our two Towns.

- Professionalization of Town Management -

With the support of Town Meeting and Town Boards and Committees, the Selectmen set a direction this year to begin the transition to full-time, professional management of the Town. This effort began with creation of a part-time Executive Secretary position in 1992, and the hiring of a full-time Town Engineer in 1993. At the 1994 Annual Town Meeting, the Town authorized a full-time Executive Secretary. Candace Wheeler, for many years the Town planner to the Planning Board, assumed this role at the request of the Selectmen in July, 1994. Her work in this new role has had a major, positive impact on the effectiveness and efficiency of overall Town operations. The intent of this newly-structured, full-time position is to provide for daily, in-house coordination and



and administration of projects and issues which span several Town departments--in particular, personnel administration, collective bargaining, procurement under the State's cumbersome bidding laws, legal affairs, computerization and networking, insurance, real estate negotiation, building maintenance projects, and inter-Town cooperation. Our goal is to develop a "management team" approach that links the expertise and efforts of our able Town officers and Boards to focus on a variety of projects. An example from this year is the collaboration between Candace, Town Accountant Ellen Rose, Town Treasurer Kay Turner, and the Personnel Board to automate personnel record-keeping and benefits' tracking. Another example is the coordination by Candace and Selectmen's Secretary Ann Freitas of computerization, training, and the beginnings of inter-departmental networking, involving the Computer Study Committee, every department head, the Town Accountant, and every other Town Hall staff person. The Executive Secretary has also played a role in the development of joint programs with Wenham and the cooperation with the County and Town of Essex on Chebacco Lake issues. The Selectmen are very pleased with the progress toward a management team approach, as well as the progress on many specific issues.

- Active Support for Library and Middle School Projects -

As the ultimate policy-makers for the Town, the 1995 Special and Annual Town Meetings will have before them various questions concerning two important projects, the outcome of which will shape and effect the quality of Town services for years to come. The Selectmen have been integrally involved in the consideration and planning for each of these projects. The projects are the possible creation of a joint library with Wenham and construction of a new middle school, together with extensive renovations to our existing high school.

Careful consideration has been given to the cost implications of these projects. Without repeating the full analysis to be presented to voters at these Town meetings, the Selectmen have fully reviewed the implications and costs of these projects and fully support Town Meeting and voter approval of them. The costs may seem substantial and are, but nevertheless represent important investments for the future. The joint library will permit the Town to continue to enjoy a first-class library and to benefit with Wenham from economies of scale. The school project is both the result of increasing school enrollment and aging facilities. Like Town citizens before us who provided both the Winthrop and Cutler Elementary Schools and the Regional High School, we must provide for the growth today and the education of our children tomorrow. We urge your support of these important investments for the future.

- The Town Government Study -

The 1993 Annual Town Meeting approved the appointment of the Government Study Committee. The committee's charge was to "...examine all aspects of Town governmental organization and structure, including, without limitation, regional and multi-town relationships, and the operation of all Town departments, boards, committees and commissions, elected and appointed." At the 1995 Annual Town Meeting the Committee will provide their final recommendations for your approval. Briefly stated, they will recommend the abolition of the Board of Public Works and the consolidation of its oversight function into the Board of Selectmen and the appointment, instead of election, of certain financial and land use planning positions. The Selectmen have carefully evaluated the report and participated in the discussion and debate and support the recommendations and urge your approval. The changes will simplify the now overly-complex structures of Town government and permit additional responsibility to be taken on by the professional Town employees. The effect will be to modernize the Town financial and assessing functions and lodge operating responsibility more directly and completely with Town employees. All general oversight will continue but now will be centralized in the Board of Selectmen. This embodies the philosophy that authority and responsibility should follow each other.

- Peaceful Community Initiative -

The Selectmen feel strongly that if we are to maintain coherency in our lives, we need to nurture the community. Only in this way will we have the type of place where we want to raise our children and live as adults. To this end, the Town government must model peaceful resolution of conflicting views and maintain its social infrastructure. We have worked this year to enhance these goals through such initiatives as the increased emphasis on our recreation for adults and children and social options such as the Teen Center for our children. We are proud of these efforts and thank all who have helped in their achievement.

Finally, the Selectmen want to thank you for the opportunity to serve. We strongly believe our community has enjoyed a good and successful year and is moving effectively to prepare for the millennium.

Respectfully submitted,

Peter P. Twining, Chairman  
Margaret L. Stedman, Clerk  
David G. Neill

TOWN OF HAMILTON  
COMBINED BALANCE SHEET  
JUNE 30, 1994

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>ASSETS</b>					
Current Assets:					
Cash & Investments	1,306,608	126,177	329,139	1,275,024	3,036,948
Accounts Receivable:					
Taxes	5,041,724				5,041,724
Water rates and services			250,325		250,325
Due from other funds	8,362			5,675	14,037
	6,356,694	126,177	579,464	1,280,699	8,343,034
Other Assets:					
Property & Equipment			330,000		330,000
<b>TOTAL ASSETS</b>	<b>6,356,694</b>	<b>126,177</b>	<b>909,464</b>	<b>1,280,699</b>	<b>8,673,034</b>
	=====	=====	=====	=====	=====
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES:</b>					
Current liabilities:					
Accrued expenses	4,651				4,651
Tailings	4,539				4,539
Deferred revenue	4,748,168		102,224		4,850,392
Tax overlay for abatements	231,760				231,760
Warrants Payable	235,046	9,695	21,155		265,896
Due to other funds	5,675			8,362	14,037
Current portion of N/P			65,000		65,000
<b>TOTAL LIABILITIES</b>	<b>5,229,839</b>	<b>9,695</b>	<b>188,379</b>	<b>8,362</b>	<b>5,436,275</b>
<b>FUND BALANCE:</b>					
Reserved for continued appropriations	300,293				300,293
Reserved for endowments				1,272,337	1,272,337
Reserved for expenditures	136,551				136,551
Reserved over/under estimates	2,449				2,449
Designated-Approp. Deficits	(48,693)				(48,693)
Unres-Designated for capital exp			721,085		721,085
Unreserved and undesignated	736,255	116,482			852,737
	1,126,855	116,482	721,085	1,272,337	3,236,759
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>6,356,694</b>	<b>126,177</b>	<b>909,464</b>	<b>1,280,699</b>	<b>8,673,034</b>
	=====	=====	=====	=====	=====



TOWN OF HAMILTON  
COMBINED INCOME STATEMENT  
JUNE 30, 1994

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
ES:					
erty taxes	8,217,014				8,217,014
government	610,279				610,279
	833,082				833,082
rates & services			511,557		511,557
	210,515	95,312	5,645	69,465	380,937
private		58,720			58,720
ation revolving		38,810			38,810
Total Revenues	9,870,890	192,842	517,202	69,465	10,650,399
EXPENDITURES:					
al government	478,308				478,308
ic safety	1,130,296				1,130,296
h & town benefits	962,302				962,302
tment of public works	1,346,562				1,346,562
enterprise			254,384		254,384
tion	5,688,414				5,688,414
& county assessments	245,238				245,238
		45,312		8,577	53,889
private		58,564			58,564
ation revolving		53,158			53,158
Total Expenditures	9,851,120	157,034	254,384	8,577	10,271,115
(DEFICIENCY) OF UES OVER EXPEND- S	19,770	35,808	262,818	60,888	379,284
FINANCING SOURCES					
S):					
ating transfers in	184,726	400		92,700	277,826
ating transfers out	(93,100)	(24,846)	(81,050)	(78,830)	(277,826)
Other Financing urces (Uses)	91,626	(24,446)	(81,050)	13,870	0
(DEFICIENCY) OF UES AND OTHER NCING SOURCES OVER NDITURES AND OTHER NCING USES	111,396	11,362	181,768	74,758	379,284
ALANCE, JULY 1, 1993	1,015,459	105,120	539,317	1,197,579	2,857,475
ALANCE, JUNE 30, 1994	1,126,855	116,482	721,085	1,272,337	3,236,759

## COUNCIL ON AGING ANNUAL REPORT FOR 1994

We have provided shopping trips each month for Senior Citizens of Hamilton to the North Shore and Liberty Tree Malls. We average about 14 people for the trips. We increased these trips to twice a month in 1994. The trips are scheduled for the 2nd and 4th Tuesday of each month. Through the courtesy of Lawrence Lamson we received a van for our use to travel to the malls, doctors visits and hospital calls. This is very helpful to the Seniors who do not drive.

We entertained and served dinner to 180 Senior Citizens in October at the Community House. We also delivered 13 baskets of fruit to those over 90 years of age who are living at home at Christmas time.

We make a presentation to the oldest living man and woman in May, which is Senior Citizens Month.

We have provided the following activities:

- 1) Breakfast at the Beverly Hospital
- 2) Dinner and a play at Giordano's
- 3) Dinner at Millstone for Seniors & Elderly Housing
- 4) Cruise in the Essex River
- 5) A day at Rockingham Park

We have a count of 995 Senior Citizens over the age of 62 living in Hamilton.

We receive and try to find solutions to problems from the elderly concerning daycare, activities, housing and ambulance service.

Respectfully submitted,

Dorothy Lamson, Chairperson  
Mary Wedgwood, Secretary  
Mary Watson  
Betty Newborg  
Francis Dolan  
Edward Hopping  
Andy Teshko  
Virginia Lougee

## **HAMILTON BOARD OF ASSESSORS ANNUAL REPORT 1994**

This past year started the Town on its 10-year measure and list project to be completed in 1997. This will be the largest and most intense project that the Hamilton Board of Assessors has ever undertaken. Under the mandate of the Department of Revenue and with their guidance and direction, the Board of Assessors feels that a complete survey of the Town is necessary so that all residents of Hamilton are assessed equitably.

In order to accomplish this, we have contracted for a new appraisal system to replace an outdated and costly leased one. This system should be in place by February 1995 and in the Spring we will begin collecting data on all 2,859 parcels in Hamilton.

The Board of Assessors is pleased with its Staff of Tom Hogan, Pam Plummer and Ermenia Maher and the professionalism, experience and dedication to they use in serving the public.

The Hamilton tax rate for fiscal 1995 increased from \$15.79 with a taxable valuation of \$531,016,706 to a tax rate of \$16.24 with a valuation of \$538,606,074. The total amount to be raised by taxation for fiscal 1995 is \$8,746,962.64.

During the year Tom Hogan addressed 251 building permits, examined 119 real estate transactions and along with the Board acted on 71 applications for abatement.

The Board and its staff look forward to the challenge ahead. We look for the cooperation of Hamilton tax payers and other Town Boards in completing this task by 1997. We will continue to serve each and everyone in a fair and equal manner.

Respectfully submitted,

Robert H. Trussell, Chairman 5/96  
George E. Cantwell 5/97  
Gelean M. Campbell 5/95

BOARD OF ASSESSORS





TOWN OF HAMILTON

# POLICE DEPARTMENT

TELEPHONE  
508-468-1  
FAX: 508-46

WALTER D. CULLEN  
CHIEF OF POLICE

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

THE HONORABLE BOARD OF SELECTMEN  
HAMILTON TOWN HALL  
HAMILTON, MASSACHUSETTS 01936

FEBRUARY 1995

I HEREWITH SUBMIT THE HAMILTON AUXILIARY POLICE REPORT FOR THE YEAR 1994.

AT THE PRESENT TIME, THE HAMILTON AUXILIARY POLICE HAS 19 MEMBERS. SIX OF THE MEMBERS ALSO HOLD RESERVE POLICE APPOINTMENTS IN THE HAMILTON POLICE DEPARTMENT. ONE MEMBER HOLDS A RESERVE APPOINTMENT IN THE TOWN OF MANCHESTER-BY-THE-SEA. WE ALSO BOAST TWO PARAMEDICS AND EIGHT E.M.T.'S.

THE WERE NO NEW APPOINTMENTS OR RESIGNATIONS DURING 1994.

THE AUXILIARY MEMBERS DONATED A RESPECTABLE 1,638.5 HOURS OF UNPAID TIME DURING 1994. CONSIDERING OUR ANNUAL BUDGET OF \$1250.00, THE COST TO THE TOWN WAS \$.76 PER HOUR.

THE MAJOR EVENT FOR THE AUXILIARY IN 1994 WAS HAMILTON'S FIRST ANNUAL FOOD DRIVE FOR THE ACCORD FOOD PANTRY. THE AUXILIARY'S TASK WAS TO COME UP WITH THE LOGISTICS THAT ASSIGNED DRIVERS AND HELPERS AND THE PICK UP ROUTES FOR THE FOOD DRIVE THROUGHOUT THE TOWN OF HAMILTON. THE DRIVE WAS A SUCCESS MAINLY DUE TO THE GENEROSITY OF THE CITIZENS OF BOTH HAMILTON AND WENHAM, AND THE VOLUNTEERS FROM THE MEMBERS OF BOTH THE HAMILTON AND WENHAM POLICE AND FIRE DEPARTMENTS.

OTHER EVENTS COVERED BY THE AUXILIARY IN 1994 WERE MEMORIAL DAY, THE ART SHOW, A HAMILTON GARDEN CLUB EVENT, ST. PAULS HORSE SHOW, AND HALLOWEEN. SOME MEMBERS ALSO ATTENDED DEPARTMENT TRAINING CLASSES THAT WERE HELD FOR THE FULL TIME OFFICERS.

THE MEMBERS OF THE AUXILIARY WILL BE LOOKING FORWARD TO SERVING THE TOWN AGAIN IN 1995. OUR THANKS TO THE TAXPAYERS FOR THEIR SUPPORT AND ESPECIALLY TO THE FULL TIME OFFICERS FOR THEIR HELP AND GUIDANCE.

RESPECTFULLY SUBMITTED,

*Edward "Duke" Seaver*

EDWARD "DUKE" SEAYER, CAPTAIN  
HAMILTON AUXILIARY POLICE

# R E P O R T     O F     T H E     B U I L D I N G     I N S P E C T O R

herewith submit my report as Building Inspector for the year ending December 31, 1994

	PERMITS ISSUED	PERMIT FEE	ESTIMATED COST
DWELLINGS .....	15	\$ 19,503.00	\$ 3,894,000.00
BARN & SHEDS.....	23	\$ 2,650.00	\$ 494,000.00
POOLS .....	8	\$ 340.00	\$ 69,000.00
SIGNS .....	2	\$ 10.00	\$ 1,000.00
VINYL SIDING.....	6	\$ 410.00	\$ 72,000.00
ROOFING .....	32	\$ 863.00	\$ 120,000.00
RESIDENTIAL - ADD & ALTER .....	146	\$ 17,346.00	\$ 3,301,000.00
NON RESIDENTIAL - ADD & ALTER ..	15	\$ 2,240.00	\$ 449,000.00
GARAGES .....	6	\$ 665.00	\$ 130,000.00
DEMOLITIONS .....	2	\$ 30.00	\$ 4,000.00

## S U M M A R Y     O F     P E R M I T S     -     1 9 9 4

TOTAL PERMITS ISSUED .....	255
TOTAL NEW DWELLINGS .....	15
TOTAL PERMIT FEES .....	\$ 44,057.00
TOTAL ESTIMATED COST .....	\$ 8,534,000.00

I wish to extend a special thanks to all Town Officials for their sincere efforts and support. It has been a pleasure serving the Town of Hamilton as Building Inspector and Zoning Officer.

Respectfully submitted,

Frankie E. DeCoster, Jr.  
BUILDING INSPECTOR/ZONING OFFICER

by: Denise P. DeCoster

## Hamilton Conservation Commission

### Annual Report - Calendar 1994

During 1994 the Hamilton Conservation Commission continued to fulfill its responsibilities for wetland protection and also broadened its activities in conservation related areas that bring additional recreational resources to the Town.

During the year, significant changes took place in wetlands regulations (to become effective in calendar 1995) as did some of the criteria on which Conservation Commissions base jurisdictional decisions.

After years in the formulation process, the new "Title" 5" of the State Environmental Code, entitled "Standard Regulations for the Siting, Construction, Inspection, Upgrade and Expansion of On-Site Sewage Treatment and Disposal Systems and for the Transport and Disposal of Septage" became law in September of 1994, and taking effect in part in November of 1994 and in March of 1995.

In general the new "Title 5" permits alternative technologies, requires system inspection at the time of property transfer, establishes new setback rules, and regulates nitrate loading for environmentally sensitive areas.

This significant change, as well as new regulations using hydrology and interpretation of soil composition as a more integral part of wetland determination, have and will require the Commission to update its knowledge and skills in order to make fair and accurate decisions.

Required on going education is accomplished by the Commission either as a group, or through individual attendance at workshops, as well as the annual meeting of the Massachusetts Association of Conservation Commissions. These and numerous publications distributed on a regular basis are important sources of update.

### 1994 SPECIAL EVENTS AND PROJECTS

During the calendar year, Conservation Commission activity focused on a number of projects.

#### DISCOVER HAMILTON

A portion of the "Discover Hamilton Trail" was dedicated as part of the Bay Circuit Trail on National Trails Day held on June 4th, 1994. Activities which also included a Volkssport walk, nature trail walk, and cookout complete with a band and other entertainment were designed to appeal to Town residents of all ages. In excess of 300 people people attended the various hiking and canoeing events. This dedication was jointly sponsored by the Hamilton Conservation Commission, Eastern Mountain Sports, Bradley Palmer State Park, and Foote Brothers. Plans are under way for a repeat of this event for June 3rd.



We are pleased that Hamilton is included in this trail which currently connects to over 50 miles of trails, and hopefully by the year 2000 will extend from Cranes Beach to Cape Cod Bay - a distance of over 200 miles.

#### COMPUTER MAPPING

The Conservation Commission is nearing the end of a two year program to transfer existing town mapping onto a CAD (computer aided drafting) system compatible with the Town Engineering Department's system. This mapping includes the assessors parcel plan, wetlands, topographical information (contours, streams, ponds, etc.) open space, zoning, water resources (aquifer recharge areas, etc.) and a public trail system.

#### MASSACHUSETTS AUDUBON SOCIETY EDUCATION PROGRAM

One of the Commission's core priorities is the environmental education of our young people. To meet that objective, we continue to support the Massachusetts Audubon's Hamilton-Wenham Environmental Education Program.

Presently structured to develop an understanding of environmental issues that dovetails with existing curriculum, the program involves classroom and field exposure to important present and future issues. At this time the program involves 6 grade levels, including lower, middle and upper schools.

#### HAMILTON OPEN SPACE COMMITTEE

With volunteers from the community we have formed the Hamilton Open Space Committee. It's goal is to update the Hamilton Open Space and Recreation Plan. Not only will this provide a guide for preserving open space in our community, but it will also make Hamilton eligible for various State Grants.

#### WHEELCHAIR ACCESSIBLE RECREATION TRAIL

With a grant from the Department of Environmental Management (DEM), the Conservation Commission has developed the first wheelchair accessible recreational trail in northeast Massachusetts, located in Bradley Palmer State Park. The Commission has applied for grants to fund the construction of this trail, hopefully to be completed in the next year or two.

#### COORDINATED CONSERVATION RELATED ISSUES.

Meetings with local and regional associations such as the Essex County Greenbelt, Ipswich River Watershed and others, continue to develop cooperative efficiencies that can deal with regional issues, and utilize the collective talents of many groups with common conservation oriented objectives.

## COMMISSION MANDATE

The Hamilton Conservation Commission's primary responsibility is protection of the Town's wetlands and wildlife residing within its jurisdiction. This includes all activities occurring in or within 100 feet of defined wetlands within the Town of Hamilton.

Commission jurisdiction and responsibility is based on three state laws:

- The Conservation Commission Act (MGL Ch.40 s.8C)
- The Wetlands Protection Act (MGL Ch.131 s.40)
- The Forest Cutting Practices Act (MGL Ch. 132 s.40-46)
- Local By-Law (Ch. 16)

Responsibilities of the Commission include:

- Processing of Applications
- Investigation of Complaints
- Emergency Projects
- Enforcement Orders
- Consultation with other Town Boards
- Educational Programs
- Participation in MACC Seminars and Workshops

The Commission's responsibility and response to the filing of a typical application for activity within its jurisdiction is to:

- Accept the filing of an applicant
- Review the application and assess the applicable fee
- Institute legal notification in appropriate publications
- Conduct site review by Commission members
- Hold required public meetings/hearings
- Vote to establish its official position
- Provide written notice of findings to applicant within 21 days
- Issue a Certificate of Compliance upon completion and review

## CALENDAR YEAR 1994 FILINGS

During 1994 the Conservation Commission processed:

35 Requests for Determination

12 Notices of Intent

3 Abbreviated Notices of Intent

6 Certificates of Compliance

BUDGET	FISCAL 1995 (Proposed)	FISCAL 1996
Contract Services -Conservation Coordinator	\$ 12,658.00	\$ 14,820.00
Expenses	1,315.00	1,475.00
TOTAL SALARIES & EXPENSES	\$ 13,973.00	\$ 16,295.00

Increases from fiscal 1995 expenses represent a rise in contract service costs. Other expenses of the Commission remain unchanged. It should be noted that the Commission will soon vote on a proposal that the Conservation Coordinator become a part time Town employee. This may change the compensation level.

## REVENUE

Revenue for fiscal 1994 totaled \$2616.00; projections for fiscal 1995 are \$ 1500.00, and are estimated at \$2500.00 for fiscal 1996.

## COMMENTARY

Looking ahead, notable projects initiated in 1994 that may over time require a significant commitment, are the proposed Devon Glen (Donovan) property development, and that proposed by Gordon College. It is also probable that "Title 5" regulations will render eligible certain properties for development formerly not meeting then existing requirements, which will require regulatory review and possible action on the part of the Commission.



The level of Conservation Commission activity continues to increase as we become more involved in conservation related projects that reach beyond our mandate. We are fortunate to have the breadth of talent, and energy among the Commission members, encouraging us to participate in such a broad range of activities. These not only support our efforts to carry out regulatory responsibilities, but expand that role to an understanding of regional issues and a cooperative effort with other cities and towns to jointly manage them.

Respectively submitted.

Hamilton Conservation Commission

Virginia Cookson, Chairperson  
Robert Cronin  
Peter Dana  
John Hendrickson  
Doris Nason  
John Rhoads  
Lawrence Soucie  
Paul Krashefski (Commission Coordinator)

REPORT OF THE ELECTRICAL INSPECTOR

I herewith submit my report as Electrical Inspector  
for the Town of Hamilton.

Year ending December 31, 1994.

A total of 181 permits were issued for the following  
installations:

		<u>PERMIT FEES</u>
NEW DWELLINGS .....	15	\$ 11,753.00
ADDITIONS & ALTERATIONS .....	99	\$ 9,893.00
NEW SERVICES .....	30	\$ 600.00
OIL/GAS BURNERS .....	6	\$ 80.00
SWIMMING POOLS .....	8	\$ 145.00
ELECTRIC HOT WATER HEATERS .....	5	\$ 47.00
BARNs AND SHEDS.....	2	\$ 626.00
NON-RESIDENTIAL ADD/ALTER .....	11	\$ 160.00
GARAGES .....	5	<u>\$ 374.00</u>
 TOTALS.....	 181	 \$ 23,678.00

Respectfully submitted,

Robert B. Brown, Jr.  
Electrical Inspector

Since its inception thirty-five years ago, the Hamilton-Wenham Emergency Center has served the citizens of both towns. This past year has seen more changes than any other year since 1960.

On August 31st of this year, we began Enhanced 9-1-1 service. As of this date, the address from which the call originates is shown on a screen which allows the dispatcher to send help even if the person is unable to give his or her location. One of the advantages of this system is the disability indicator. Any citizen who suffers from any type of physical or cognitive disability may fill out a form and submit it to the Emergency Center. In turn, the 9-1-1 Data Center programs the information to show automatically when a call originates from that residence. Anyone may stop at the Emergency Center to pick up one of these forms or if that is not possible, we will deliver it to the resident. All of this information is strictly confidential.

We are receiving many 9-1-1 calls where the caller hangs up. It is our policy to call back and verify that there is no problem at the residence. If we are unable to make contact, a cruiser is dispatched. If anyone calls by mistake, please take the time to tell the dispatcher. Much valuable time and manpower is wasted in chasing down these calls.

Burglar and fire alarms are, as usual, being accepted into the Emergency Center. Alarm Engineering of Georgetown recently installed a new piece of equipment which details information sent from a business or residence. All alarms are monitored by the on-duty dispatcher. This allows the citizens to tie in at a lower cost than private services. A yearly maintenance fee is paid to Alarm Engineering. No money is at any time paid to either the Town of Hamilton or Wenham. Applications are available at the Emergency Center. We are always available to answer questions regarding the alarm system.

The third and most visible change is the new BAPERN radio system. New radios were purchased by the Emergency Center and both police departments. A new repeater has been installed and voting receivers will be in place sometime in 1995. This will provide not only a superior radio system for police work, but now gives the fire departments a frequency of their own. The work done several years ago when a new antenna was erected behind the Hamilton Public Safety building is still an important part of our communication network. Both fire departments will use it and continue to transmit on the local government frequency. Along with radios and voting receivers, a new console was purchased from Motorola. We now have two complete and independent dispatch



positions. Police and fire incidents can now be handled separately or, if needed, patched together for direct communication.

The dispatchers serve the towns of Hamilton and Wenham by not only answering emergency calls but in numerous other ways. Since we are open seven days a week, twenty-four hours a day, it seemed to be the best location to distribute burning permits as well as beach stickers. Requests for assistance into the Emergency Center range from life threatening emergencies to directions to the high school football game. To maintain maximum efficiency, we are fast approaching the point where two dispatchers will be needed on a regular basis.

This fall saw the first two town drive for Acor. The off-duty police officers, firefighters and dispatchers gave their time to canvas the two towns to collect food for the local food pantry. We usually co-ordinate our departments in time of emergency but found an additional sense of satisfaction in helping in a far different way. As is usual in times of need, these men and women worked as a single unit for the good of the townspeople. We wish to make this an annual event and hope people will contribute during the year.

The one constant thread in the years since the Emergency Center was just an idea has been the guidance of Robert Porter of Wenham. Bob helped set up the original communications center and has given freely of his time and knowledge with never any compensation from the towns. Thank you Bob for your patience, expertise and sense of humor.

I would like to take this opportunity to sincerely thank the Selectmen and citizens of both towns for their support of the BAPERN project at the Town Meetings. We have needed this equipment for a long time and are very pleased to see the project near completion.

My job is something I look forward to each and every day due in large part to my co-workers. The dispatchers work to the best of their ability to serve the towns of Hamilton and Wenham. A heartfelt thank you to each and every one of them as well as to the members of the Hamilton and Wenham Police and Fire Departments, Town Hall employees and elected officials.

Respectfully submitted,

Anne Marie Cullen

## ENHANCED 9-1-1

### DISABILITY DISPLAY FEATURE

A very important feature of the new Enhanced 9-1-1 system is its ability to display a number of codes or indicators to the 9-1-1 Dispatcher. Any citizen who suffers from any type of physical or cognitive disability is eligible to participate. When a 9-1-1 call originates from a participating location, the selected disability indicator automatically appears on the 9-1-1 screen at the Emergency Center. The code helps the 9-1-1 Dispatcher communicate with the caller, as well as provide useful information to the responding public safety agencies.

This information is confidential and will only appear on the Dispatcher's screen when a 9-1-1 call originates from your address. Participation is completely voluntary and is afforded the highest level of confidentiality.

The form on the following page shows the information needed to initiate this feature, along with the various "indicators."

Copies of this Form may be obtained from the 9-1-1 municipal coordinator or the Chief Dispatcher--at the Emergency Center. If this is not possible, the form will be delivered directly to a resident upon request.

We urge eligible residents to utilize this voluntary, confidential feature to help our public safety personnel effectively respond to your needs.

The Hamilton-Wenham Emergency  
Center Operations Board

## ENHANCED 9-1-1 DISABILITY INDICATOR INFORMATION - INDIVIDUAL RECORD

(Please follow the attached Instructions)

The filing of this document with your 9-1-1 Municipal Coordinator will alert Public Safety Officials that an individual residing at your address communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport. This information is confidential and will only appear at the dispatcher's location when a 9-1-1 call originates from your address.

### RECORD INFORMATION:

Telephone Number: Area code ( ) \_\_\_\_\_ ☐ Voice ☐ TTY

Name: \_\_\_\_\_

Address: SAMPLE

Town/City/Zip: \_\_\_\_\_

The following are approved designations for inclusion in the E-9-1-1 Database to assist Public Safety Dispatchers in responding to an emergency at your address. **Any changes** should be communicated to your 9-1-1 Municipal Coordinator promptly.

- ☐ **"L S S" Life Support System** - alerts the Public Safety Dispatcher that someone at that address is linked to equipment required to sustain their life.
- ☐ **"M I" Mobility Impaired** - alerts the Public Safety Dispatcher that someone at that address is bedridden, uses a wheelchair or has another mobility impairment.
- ☐ **"B" Blind** - alerts the Public Safety Dispatcher that someone at that address is legally blind.
- ☐ **"D H H" Deaf & Hard of Hearing** - alerts the Public Safety Dispatcher that someone at that address is deaf or hard of hearing.
- ☐ **"T T Y" Teletypewriter** - alerts the Public Safety Dispatcher that communication via the telephone with someone at that address may be by TTY.
- ☐ **"S I" Speech Impaired** - alerts the Public Safety Dispatcher that someone at that address is speech impaired.
- ☐ **"D D" Developmentally Disabled** - alerts the Public Safety Dispatcher that someone at that address has some degree of cognitive disability.
- ☐ **Please remove** any designation presently being displayed.
- ☐ **Please change** existing designators to those shown above.

**NOTICE:** By initiating this document I understand that I am responsible for notifying my 9-1-1 Municipal Coordinator of any changes with regard to the status of the above disability indicator(s). I further agree I will indemnify, defend and hold Statewide Emergency Telecommunications Board (SETB), NYNEX, my Public Safety Dispatch location and municipality harmless from and against any claims, suits, and proceedings (including attorneys fees associated therewith) resulting from or arising out of the initial provision or updating of this information.

I understand this information will remain as part of my 9-1-1 record until such time as I notify my 9-1-1 Municipal Coordinator to change or delete same.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

White - 9-1-1 Municipal Coordinator

Canary - NYNEX

Pink - Customer Copy

Printed on recycled paper to protect the environment



**THE BOARD OF FIRE ENGINEERS HEREWITH SUBMITS OUR ANNUAL  
REPORT FOR 1994.**

The Hamilton Fire Department has the following apparatus available for service.

ENGINE 1	* 1965 Mack 1000 GPM Fire Pumper
ENGINE 2	1985 International/Ranger 1000 GPM Fire Pumper
ENGINE 3	1975 1975 Howe 1250 GPM Fire Pumper
LADDER 1	1947 Maxim Aerial on a 1981 International chassis
SQUAD 1	1991 Ford Forestry Truck
CASCADE 1	1994 Ford Air Supply Van

\* Engine 1 is slated for replacement during fiscal 1995.

The Department responded to 271 calls for assistance in 1994. This represents a 10% increase in response over 1993. No one category showed a significant increase, just that our overall activity is on the upswing. We are beginning to see some incidents involving Carbon Monoxide, we are currently training to deal with these incidents more effectively.

Years of level funding our equipment expense budget has seriously injured our ability to maintain a successful capitol replacement program. Unfortunately the rob Peter to pay Paul approach is not a cure for the problem, merely a finger in the dike. Upcoming budgets will have to reflect positively toward our equipment requirements.

Our long term apparatus replacement schedule is back on track. Luckily, our 48 year old aerial ladder snuck through and passed the underwriters certification test. This should allow us to hold off replacing it until fiscal 1997. As we have indicated previously, With the significant expense involved in purchasing fire apparatus, we feel the town should start a fund, similar to the stabilization fund, expressly for replacement of fire apparatus. A preplanned annual contribution to such a fund would allow timely replacement without the burden of additional tax levies or overrides.

Fire prevention responsibilities continue to soar upward. In addition to fire safety education and awareness, increases in underground storage tank removal, smoke detector and other inspections are beginning to tax our resources. Down the road, we will probably need to review workload currently undertaken by one fire prevention officer.

Several years of retirements and losses through attrition, necessitated our adding some new firefighters. The following new members have successfully completing our recruit training program ;

FF S. Belakonis

FF G. Preston

FF A. Oullette

FF F. Eldridge

FF M. Wetson

FF R. Greene

FF R. Ayer

We would to publicly recognize the firefighters of the Hamilton Fire Department for their dedication and willingness to serve the community. Their commitment is what makes the call fire department system function.

In closing, we would like to thank all of you for your continued support. Without your blessing, it would be impossible to maintain the excellent level of public safety currently available in our town.

Respectfully Submitted,

Douglas A. Woodman

Gordon W. Lamson

Philip W. Stevens

Kenneth R. Brand

Daniel E. Parsons

### GAS INSPECTOR ANNUAL REPORT FOR 1994

I herewith submit my report as Gas Inspector for the year ending December 1994.

A total of 74 Gas Permits were issued in 1994 covering the following:

Range	24
Grills	1
H. Boiler	6
Furnace	16
Unit Heater	1
Water Heater	25
Dryer	14
Conventional Burner	2
Direct Vents	2
Pool Heater	3
Misc.	15
New L.P.'s	2

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully Submitted,

William C. Thomas, Jr.  
Gas Inspector



**HAMILTON HOUSING AUTHORITY  
ANNUAL REPORT FOR 1994**

The Hamilton Housing Authority herein submits their report of the year ending December 31, 1994.

The office is located at 121 Railroad Avenue in the lower level of the Robert H. Brooks House.

The Congregate Housing known as the Robert H. Brooks House, has a total of twelve units. Eleven units are filled, leaving one vacancy. For more information you may call the Staff Coordinator, Gini Rooney at 468-5201.

The Elderly Housing consists of 40 apartments for elderly and handicapped people. Over the past year we have had two vacancies. Currently there are 41 applications. We have been awarded a grant in the amount of \$39,000. from Executive Office of Communities and Development for handicapped accessibility for the Recreation Hall, (Lamson Hall) in order to meet the ADA Accessibility Compliance. However this award is subject to the verification of reported conditions by EOCD technical staff. We submitted six Applications for Capital Improvement funding which included the following: roofs, gutters, walkways, additional electric outlets in the kitchens, kitchen cabinets lowered, and handicapped accessibility to the Rec. Hall. Improvements made this year: the rear door of Lamson Hall was replaced and included new handicapped accessible hardware, the hot water heater for Lamson Hall was replaced, the parking lot lines were repainted.

The DesVeaux House located at 117 Railroad Avenue, is managed by the Family Continuity Programs. The program is directed by John Mulvihill. One goal is to encourage the residents to move to more independent housing, as rehabilitation occurs. This year three residents have moved to less supervised housing. The primary goal is greater management of their mental illness, by being empowered and less dependent on the mental health system. The Hamilton Housing Authority is proud the DesVeaux House is managed by Family Continuity Programs.

The Family Housing is located at 31 Union Street which offers three, two-bedroom units of family housing. We have a total of 61 applications on the waiting list. This year we had one vacancy.

The Harris Avenue Development will offer a total of four, three-bedroom units, however this project remains in litigation. The Housing Authority is still committed in seeing the project complete.

Purchases made this year included, a new computer, a copy machine, a fax machine, numerous tools, a tractor, and a storage shed.

Donated this year by the Hamilton Wenham Rotary Club was a check in the amount of \$200.00 which enabled the housing to purchase a VCR for Lamson Hall, for the benefit of the tenants..

New appointments this year included, Leon Purington as State-Appointee, Carol Mazzetta, and George H. Ricker Jr.

The members of the Board of Commissioners and the staff of the Hamilton Housing Authority appreciates the continued support from Town of Hamilton and the Citizens.

**ALL PROGRAMS OFFER PREFERENCE TO LOCAL  
RESIDENTS AS WELL AS PREFERENCE TO MINORITIES  
IN PROGRAMS WHERE AFFIRMATIVE ACTION GOALS  
HAVE NOT BEEN MEET.  
WE ARE AN EQUAL HOUSING OPPORTUNITY AUTHORITY.**

If anyone is interested in obtaining information for public housing for any of our programs please feel free to call the office at 468-3981.

Respectfully submitted:

Chairman, William Stechenfinger	1996
Vice-Chairman / State-Appointee, Leon Purington	1998
Treasurer, Carol Mazzetta	1999
Assistant Treasurer, James Campbell	1995
George H. Ricker	1997
Executive Director, Lisa Bright	
Maintenance, Robert Irvine	
Maintenance, Diane McGrath	





The reorganized Hamilton-Wenham Cultural Council has had a busy year. In February 1994 we reviewed applications for FY'94 programs. By November, we were reviewing applications for FY'95.

During 1994, the Cultural Council funded programs including the Band Concert Series at the Bicentennial bandstand, programs for children and their families at the Hamilton and Wenham libraries, school visits from a traveling tide pool, a planetarium, and Leonardo Da Vinci and contributed to the Wenham Museum interactive exhibit.

It was a pleasure to see the \$6,450 from the Megabucks Lottery (administered by the Massachusetts Cultural Council ) working in our community to fund a broad range of culturally enriching programs which are available to our residents at no cost.

Respectfully submitted,

Judith King, Chair (12/96)

Julie Bishop, Secretary (11/96)

Jean Buckley (6/95)

Christine Burns , Publicity (11/96)

Norman Jones (2/97)

Paula Keller, Treasurer (12/96)

Mary Polsonetti (5/97)

Kali Reynolds, School Liaison (11/96)

## CENTRAL ADMINISTRATIVE OFFICE

MAILING ADDRESS: Superintendent of Schools  
775 Bay Rd.  
So. Hamilton, MA 01982

TEL: (508) 468-5310

Patricia A. Alger	Superintendent of Schools
Charles E. Cooke III	Business Administrator
Mark L. Kaufman	Curriculum Director
Jean M. Vitale	Secretary to Superintendent
Nancy A. Smith	Payroll Supervisor
Lois E. McIntyre	Bookkeeping Supervisor
Margaret A. Patch	Secretary/Bookkeeper

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### NONDISCRIMINATORY POLICY UNDER TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND CHAPTER 622, STATE OF MASSACHUSETTS

Federal law prohibits discrimination on the basis of sex in educational programs or activities receiving Federal financial assistance. In accord with requirements of Title IX of the Educational Amendments of 1972, as well as Chapter 622, State of Massachusetts, the Hamilton-Wenham Regional School District hereby serves notice that it does not discriminate in any educational programs or activities or in employment therein. Glenn Rogers, Hamilton-Wenham Regional School District, 325 Bay Rd., South Hamilton, Massachusetts 01982 (TEL: (508) 468-5340) has been designated as the employee responsible for coordinating the Hamilton-Wenham Regional School District's efforts to implement the nondiscriminatory policy

HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE  
TERM EXPIRES

Elizabeth M. Reilly (Chairman) 68 Rock Maple Ave., Hamilton 01982 (468-7458)	1996
Robert Healey (Vice Chairman) 6 Dodge Row, Wenham 01984 (468-4020)	1996
Jaclyn Finocchio (Secretary) 13 Conrad Circle, Wenham 01984 (468-3031)	1995
Frank Cause(Asst. Secretary) 28 Juniper St., Wenham 01984 (468-3897)	1994
Don Gallant (Treasurer) 28 Mayflower Dr., Wenham 01984 (468-2357)	1995
Carolyn Chouinard 16 Hamilton Ave., So. Hamilton 01982 (468-2256)	1996
Elizabeth Crosbie 7 Donald Rd. So. Hamilton 01982 (468-1079)	1994
John McWane(Chairman) 175 Woodbury St., So. Hamilton 01982 (468-2612)	1994
Robert Whittier. 35 Waldingfield Rd. P.O.Box 2608 So. Hamilton 01982 (468-4020)	1995



## AGE OF ATTENDANCE

Pupils entering the kindergarten in September must have been at least five years of age on September 1st preceding entrance in September. Parents registering a child for kindergarten must present to the principal the child's birth certificate, and a statement from a doctor of the result of the physical examination which was given during that current year of registration. The schools hold a regular registration for kindergarten each spring.

## NO SCHOOL SIGNAL

As a matter of policy, school will be in session whenever possible. When weather conditions are questionable, parents are urged to exercise their own judgment as to whether or not their children attend school.

If it seems inadvisable to have school in session, the following procedure for no school signals will be observed. Radio Stations WEEI, WESX, WBZ, WMJX, WVBF, and TV Stations, WBZ (Channel 4), WEEI (Channel 5), WHDH (Channel 7), and Channel 11 on Cable TV will be notified not later than 7:00 a.m. so that notification may be broadcast by them between 7:15 a.m. and 7:30 a.m. At 7:00 a.m. the no school 22-22 will be sounded on the local fire alarm. In the event of a delayed opening, which will be announced on the same stations, school will start two hours later and A.M. Kindergarten will not be in session.

## VACCINATION

According to Legislative Acts of 1967, Chapter 590: unless otherwise exempted, each child to be admitted to school shall present a physician's certificate that the child has been successfully vaccinated against smallpox and immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis and such other communicable diseases, as may be specified from time to time by the department of public health. Beginning in September 1995, a second dose of measles vaccine will be required for entry into seventh grade until 2002.

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

### TO THE CITIZENS OF HAMILTON AND WENHAM:

The 1994 school year was a year of change and challenge. The new Education Reform Law set the stage for a variety of curriculum initiatives which will affect our children and teachers over the next few years. New State guidelines in teacher recertification, core curriculum, time and learning and technology requirements have all been established by the Department of Education. Our school district will adapt easily to these state requirements. The more difficult challenge that the district faces will be coping with student growth and adjusting our programs to our space limitations. To address the student growth problem, our School Committee established a Space Needs Committee last spring to review the district's growth trends. It was evident that there was a need for a new middle school and renovations to the high school would be needed before the 21st century.

Contingency plans to address the needs of a space shortage have been set. As always the school district will work diligently to maintain a high quality of education while it addresses the shortage of space.

The early retirement law provided incentives for a number of staff and administrators to retire from the system earlier than anticipated. Glenn Rogers, the Principal of the Winthrop School left after 33 years of service to the district. Glenn was replaced by Martha Cesarz, an Elementary Principal from the Swampscott school system. Teachers also benefited from the retirement law. Ted Josephs, 4th grade teacher at the Winthrop School, Sally Anderson, physical education teacher at the high school, Judy Robertie, a 4th grade teacher at the Cutler School, also retired after many years of service to our school district. Annette Bouchard, a school nurse for many years in our district, retired this year though she was not part of the state's early retirement plan. Barbara Ross, high school nurse, also left the district as her husband's ministry relocated them to Virginia. In addition, Dr. Kalil Boghdan, Principal of the Buker Middle School, returned to the Hamilton-Wenham Regional High School as a science teacher and was replaced by Jan DeSantis as the new Principal of the Buker Middle School. The school district was also saddened by the death of Steve Avedikian, science teacher at the Regional High School.

The school district continued to move forward in the area of technology. Our district was a participant in the Massachusetts Software Council's development of, "The Switched On Classroom", a technology guide that was distributed to all schools of the Commonwealth. A number of grants were also awarded to the district in the areas of Health Education, Special Needs and Technology.

Once again, our students achieved recognition in the BOSTON GLOBE Drama Festival. Students also participated in the National History Day State Competition and were awarded national honors at the competition in College Park, Maryland. Our students received recognition at the State Science Fair competitions and our athletic teams were so successful during the school year that they captured the



Hyland Trophy in recognition for their outstanding overall record among all Cape Ann League teams.

Our district continues to provide quality education for all students by ensuring that our staff is well prepared and highly motivated. Staff development continues to be a major priority in our school district. Teachers participated in workshops and graduate courses throughout the school year as well as participating in workshops over the summer vacation period.

The district continued its curriculum review process including the development of a new physical science curriculum for our elementary schools, a literature program at the middle school, and a district wide plan for the integration of technology into our K-12 curriculum.

During the school year, a number of maintenance projects were completed and our three year maintenance program continued to be implemented. The middle school roof was replaced in sections, sections of the high school roof were repaired but will need complete replacement in the coming years. Classrooms were painted, and outside sidewalks resurfaced. The general care of our buildings continued to be a major priority in the school district.

Again this year the district benefited from the services of our many parents and community volunteers. Children were tutored, art work was matted and hung for public presentation and volunteers learned, along with students, the many applications of technology in the daily curriculum.

Our school district met the challenge this year of providing quality education to each and every youngster in our school district. This is due in large part to the dedication and commitment of our staff, the administration, the support of parents and community members and the dedication of your School Committee.

I wish to take this opportunity to thank the members of the Hamilton-Wenham Education Foundation and the business members of Best Bet for their support and encouragement for many of our projects during the school year. We should be justly proud of the school community of Hamilton and Wenham. Our school district stands as a model of excellence for many districts throughout the Commonwealth. In closing, I wish to thank the School Committee for their continued commitment and support of the children of our two towns.



## REPORT OF THE DIRECTOR OF CURRICULUM

The Education Reform Act of 1993 has resulted in renewed attention at the state level to issues of curriculum, instruction and professional development in Massachusetts' schools. New curriculum frameworks are being developed in English/language arts, mathematics, science and technology, social studies, health, world languages and arts. Regulations for teacher recertification and professional development have been adopted and teachers have begun to create professional development plans for their recertification. New requirements for time and learning impacting on the length and nature of the school day have been approved by the Board of Education. A statewide technology plan, *Mass Ed Online*, has outlined the opportunities and approaches for the integration of technology into curriculum and instruction.

The Hamilton-Wenham Regional School District is well positioned to respond to the new demands of Education Reform. Over the past four years, our curriculum renewal process has enabled teachers to review research and national standards in their subject areas and most of our curricula have been revised to reflect the latest standards. The district's professional development programs have served as a model for other school systems as we have used grants, release times and in-service days to provide outstanding professional development opportunities to all staff. Hamilton-Wenham teachers will meet or exceed new certification requirements by participating in the ongoing district in-service activities. Our in-service day schedule will enable us to continue to meet teachers' professional needs while still providing maximum student instructional days and time. In the area of technology, the district has collaborated with the Massachusetts Software Council in developing *The Switched On Classroom*, a technology planning guide, which has been distributed to all schools in Massachusetts. Several of our programs were featured as case examples in the guide.

The Hamilton-Wenham Health Protection Advisory Council sponsored the *Peaceful Community* week which involved over 100 community members in a "Summit" meeting along with a wide range of programs in various community settings. One outgrowth of the *Peaceful Community* week was the creation of the Teen Center for middle and high school students which opened this year. The district also received a grant to implement *Kids & Co.*, a child safety program, in the elementary schools.

Many members of our staff serve as presenters, workshop leaders and participants in a wide range of professional activities throughout the state. As the pace of educational change quickens, we are fortunate to have a school culture which encourages and supports high expectations for students and staff.

Mark Kaufman, Director of Curriculum

## REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

1994 was a challenging year for the special education department. Special education enrollments increased from 248 to 315 students, which represents 15.5% of the total school population. We service students with disabilities ranging from mild speech and/or learning disorders to challenging physical, emotional or intellectual disabilities. It is both our mandate and our philosophy to provide services that maximize student potential within the regular school setting. Only when the nature and severity of the child's disability cannot be met within the school district does placement of students outside the district occur. This year, four have required such placement, which was decided after working closely with families, staff and - in some cases - the Department of Social Services in order to reach consensus on the most appropriate school programs for these students.

We received a \$9000 grant from the Department of Education targeted specifically to help teachers meet the needs of "difficult to teach" students in regular classrooms. Monies from this grant were primarily used to train teachers how to employ a multisensory approach when teaching written expression. We were also able to train teachers to utilize methodologies that incorporate study skills and organizational strategies into content area instruction. Additionally, teachers were trained to use a problem solving approach to develop appropriate alternative instructional strategies for students at risk for failure. Another grant enabled this director plus five teachers to attend a national conference on Inclusion. We all gained many new ideas and insights that have served to improve our programs.

Although our programs focus almost exclusively on the child, we recognize that family involvement is an essential component of a successful program. Families of children with disabilities vary in their ability to cope with and support the cognitive, emotional and social needs of their children (and themselves). We implemented not only an extensive family education program but also a support group for parents of children with Attention Deficit Disorder. These programs are designed to meet the informational and training needs of parents; to improve parent/child interactions; to provide support systems to help families cope with stresses associated with the disability; and, to strengthen the home/school partnership.

An evaluation of the newly created Hamilton-Wenham Integrated Preschool Program was conducted by Early Childhood Associates. The study documents that the District has achieved tremendous success in designing and implementing its integrated preschool program. Using national and statewide standards to measure program effectiveness, the integrated preschool program received impressively high ratings for a first year program. Specific strengths were noted in the quality of adult-child interactions, curriculum and physical environment. We are now working on the implementation of the five recommendations cited by the evaluator, which include: 1. Create a multicultural orientation; 2. Strengthen the literacy features of the program; 3. Refine and strengthen the transdisciplinary model; 4. Link IEP goals and objectives with program routines; 5. Examine and refine the current transition process to support children and families as they move from a preschool to kindergarten program.

Many thanks to the community for its support of our programs.

Susan S. Rees  
Director of Special Education



## REPORT OF THE CUTLER SCHOOL PRINCIPAL

The Cutler School has experienced an exciting and enriching year. Space needs continue to be a concern with 400 students currently enrolled at Cutler. We have several of our classes in grade three approaching 25 students, with 23 students in all our first grades.

The Cutler School Council meets monthly to discuss issues pertinent to the school and advise the principal. The members of this year's school council are: Susan Cooke, principal; Grace Meo and Kathy Sullivan, teachers; Catherine Harrison, Pam McCormick and Kali Reynolds, parents; Peg Timpson, community representative.

Staff changes this year were many. Amy Richardson who joined us at third grade, replaced Maggie Gavin. Susan Lucia replaced Kristen Remondi who took a maternity leave. Lois Brophy retired and was replaced by James LaSelva. Judith Robertie also retired and was replaced by Irene Raber, our elementary math specialist. Karen Keay, our school secretary had twins and was replaced by Donna Hilton. Joanne Brown took a maternity leave and was replaced by Barbara Blumberg.

In the areas of curriculum and staff development, we are implementing a new physical science curriculum in grades K-5. Many of our staff members are enrolled in advanced degree programs and are taking in-service courses offered by the district, especially in the area of technology. Our faculty continues to find ways to integrate technology with curriculum.

The Friends of Cutler continued to support our schools in many ways. Pam McCormick, president of the Friends for the past two years has provided strong leadership and the Friends have raised significant funds to help us obtain some technology software, stage curtains, materials for the playground and a new kiln.

This year, through a Massachusetts Cultural Arts Council grant and the generosity of The Friends of Cutler, Cutler students were given a special opportunity to work with Steven Ratiner, Poet in Residence for seven weeks. Our students in grades four and five had an intensive writing experience which culminated in a special assembly in December. We thank the Friends, Ann Pearson and The Massachusetts Council for



supporting this valuable experience for our students.

Cutler School continued to focus on high standards and expectations for behavior and academic work this year. The entire school community worked hard to provide a challenging environment which encourages students to think creatively and to grow as responsible young students of our community.

We thank the citizens of the communities of Hamilton and Wenham for their support and invite you to visit us at Cutler to join us in this exciting educational adventure.

Susan Cooke, Principal

WINTHROP SCHOOL  
TOWN REPORT  
1994-1995

The Winthrop School community continues to grow! The total enrollment is five hundred students in grades Kindergarten to Grade Five. There are four classes at each grade level with specialists' (music, art , physical education, library) schedules at their maximum. The School Building is totally utilized including the recent completion of enclosure of the back overhang portion of the building. We continue to use the cafeteria for various instructional purposes, the back of the stage for music lessons, and the library and classrooms for music. The Winthrop School is at capacity.

This year has been one of transition at the Winthrop School. Mr. Glenn R. Rogers, principal, retired after serving the District for thirty-three years. There were many expressions of farewell for Mr. Rogers including a ride through the towns on a fire truck. Mr. Rogers served the children and families of the Towns both as a teacher and a Principal, at the Cutler and the Winthrop Schools.

Mrs. Martha Cesarz was appointed Principal at the Winthrop as of October, 1994. Mrs. Cesarz most recently was the Principal of the Stanley School in Swampscott, Ma. She had worked for the Swampscott Public Schools for twenty-three years. Her decision to come to Hamilton-Wenham was based on a great respect for the communities' commitment to quality education. Mrs. Cesarz hopes to contribute her efforts to continue to provide excellent educational experiences for the students at the Winthrop School.

Mr. Ted Josephs also retired this year. Mr. Josephs had been teaching at the Winthrop School for 31 years. Mr. Andy Schiller, the School Custodian, also retired this fall. Mr. Schiller had worked at the Winthrop School for 22 years.

Routine maintenance projects were completed at the Winthrop School including the repair of the intercom system and the installation of fans in the Library.

Each year teachers and administrators work to improve and update the curriculum and programs. A new elementary science curriculum was

introduced thanks to the efforts of the Elementary Science Committee. The first strand is in physical science with strands in earth science and life science to be added next year. All Elementary Teachers worked with a consultant from Wheelock College to learn how to create inquiry-based science lessons in the classroom. Teachers have worked on a draft of a new report card which will reflect more clearly the kinds of curriculum experiences we plan for students and communicate their progress to parents. As always, teachers continue their professional development with courses, workshops and visits to other schools.

The Winthrop School Council, formed under the guidelines of the Educational Reform Act of 1993, continued to meet on a regular basis. Their focus has been to review the budget, discuss educational issues at the school, and advise the principal. This Council is made up of parents, teachers, a community-at-large member and the principal.

The students at the Winthrop School participated in a community project called "Winthrop Warms Others" during the month of December. Students donated canned goods, winter coats and new mittens to Accord, the local food kitchen. Students also attended the first "Winthrop School Holiday Reception" organized by Grade Five Students.

The Winthrop School continues to benefit from the efforts of many volunteers. The Friends of Winthrop continue to work diligently to support the school. Through their efforts there are many cultural events including a mini-residency with Carin Doben, an art historian for students in grades four and five. Retired persons volunteer on a regular basis in classrooms and helping teachers on various projects. Parents assist teachers as chaperones on field trips, working with students on special assignments and generally to support for all that the teachers plan. The Winthrop School is a better place because of all the volunteers' efforts.

The teachers and other staff members continually work to provide the most positive educational experiences for the students. Our school reflects the commitment to quality education for which the communities of Hamilton and Wenham are known.

We are grateful for the continued support from the residents of Hamilton and Wenham and always welcome visitors to the Winthrop School.

Martha D. Cesarz, Principal



## Buker Middle School

### Town Report

The 1994 school year was very productive and exciting for the Buker Middle School. The staff implemented principles and practices of middle school concept within the 5 educational clusters that serviced a student population of 403. The introduction of the six day scheduling cycle enabled the student/teacher ratio to average 23, while a facilities committee worked to address the long range planning issues of the increasing student enrollment.

New staff members included Louise Ingalls, Special Education teacher, who replaced Mary Nassaf, who transferred to the Regional. Ms Ingalls had been employed by Landmark. Joanne Kennealy, Foreign Language teacher, replaced Regina Sternlicht. Eileen Cherry joined the Art department and Larry Kerrig supplemented the Industrial Technology program. The Buker community faced personnel changes of two significant members. Annette Bouchard, nurse, who provided her services to the school system for 23 years retired. Dr. Kalil Boghdan, principal, dedicated 7 years to Buker families and staff. Dr. Boghdan transferred to the Regional as a science teacher. Both Dr. Boghdan and Ms Bouchard are special individuals and their support and leadership will be missed.

Buker is committed to upholding high curriculum standards and expectations. As part of our multi-year curriculum process, new mathematical instructional materials were reviewed and purchased. These math materials support the national standards' guidelines. The implementation of our strengthened writing process program was celebrated in grade six with our first annual Author's Day. The Local Education Foundation, LEF, provided Buker with \$6,000 for technology purposes. The generosity of LEF afforded the purchase of 20 word processors which are integrated into our writing program and keyboarding classes. The Language Arts teachers completed a review of their literature program and made recommendations to further coordinate literature directions.

Staff development is valued in the District and supports the maintenance of high standards and expectations. Buker focused on two major topics this year: the integration of technology and assessment practices. These two topics represent a proactive motivation by teachers, as reflective practitioners, to continually refine the art of teaching and learning.

There are many support systems that make Buker an outstanding school. We would like to thank the Friends of Buker, the Wenham police and Highway departments, the volunteer program, LEF, and community citizens for their commitment to the education of our children. Buker Middle School welcomes you to visit at any time.

Janice C. DeSantis  
Principal, Buker Middle School

# BUKER MIDDLE SCHOOL GRADUATES 1993-94

Seth Abramson  
 Hadley Bacon  
 Amy Baker  
 Paul Bastide  
 Jason Beaubier  
 Dale Biser  
 Micah Blais  
 Joseph Blanchard  
 Jeffrey Blankman  
 Caitlin Bowler  
 Jesse Bridges  
 David Brown  
 Ryan Brown  
 Jonathan Burke  
 Melissa Burke  
 Kelly Butterworth  
 Meredith Campbell  
 Elizabeth Cannizzo  
 Catherine Cannon  
 Mark Carleo  
 Abby Carney  
 Suzie Charette  
 Aaron Clemenzi  
 Holly Collett  
 Ryann Collin  
 Christopher Conte  
 Edward Contilli  
 Jennifer Coughlin  
 Emily Crowley  
 Melanie D'Amelio  
 Jennifer Dubie  
 Michael Duignan  
 Robert Early  
 Melissa Foley  
 Judd Funchion  
 Jennifer Gaspar  
 Vincent Gaudenzi  
 David Gowman  
 Danielle Greilich  
 Ziangyin Guan  
 Christian Hassle  
 Stephanie Herwig  
 Theresa Hilton  
 Amy Hinch

Matthew Jensen  
 Alexandra Johnson  
 Michael Jones  
 Thomas Jones  
 Scott Kaszuba  
 Jonathan Kline  
 Jennifer Krasco  
 Cara Lamontagne  
 Thomas Lantych  
 Christopher Lasonde  
 Ryan Leen  
 Abby Lincoln  
 Shanaz Lindsey  
 Jessica Liu  
 David Long  
 Jeffrey Lordan  
 Benjamin Lower  
 Tina Macmillan  
 Joseph Madera  
 Lisa Maffei  
 Darren Maidment  
 Amber Maione-Amero  
 Andrew Marquis  
 Sara Mastroianni  
 Diane Mattern  
 Lindsey McCormack  
 Tucker McCormick  
 Matthew McGinness  
 Connor Melville  
 Jessica Meo  
 Matthew Miceli  
 Susan Michno  
 Jonathan Migliaccio  
 James Miller  
 Tracy Miller  
 Emilie Montoni  
 Lisa Morais  
 Michelle Morais  
 Caitlin Murphy  
 Dane Murray  
 Kathleen Myer  
 Christina Napoleone  
 Kimberly Nigro  
 Amanda Nyland

Elizabeth O'Hara  
 Sean O'Reilly  
 Ryan Oak  
 Jonathan Pai  
 Mark Parry  
 Carol Pena  
 Jamie Penniman  
 Dawnielle Piotrowski  
 Dustin Prieur  
 Jennifer Procter  
 Daniel Ramsey  
 Brooke Ranta  
 Jennifer Raymond  
 John Rhoades  
 Seam Roderick  
 Jacqueline Rollins  
 Emily Rose  
 Jennifer Rubino  
 Timothy Saulnier  
 Shayna Scholnick  
 Carolyn Scott  
 Erin Shepherd  
 Amanda Smerage  
 Kristy Spaulding  
 Emily Steele  
 Vanessa Steubing  
 Katy Stropnick  
 Patricia Sullivan  
 Ann Sweeney  
 Courtney Thompson  
 Taryn Tinkham  
 Jenna Twomey  
 Jason Waldron  
 Michael Warner  
 Nicholas Willnow  
 Jamie Wilson  
 William Wilson  
 Mark Winfrey  
 Scott Winfrey  
 Lisa Woods  
 Joy Zampell  
 Mark Zimring



## REPORT OF HAMILTON-WENHAM REGIONAL HIGH SCHOOL PRINCIPAL

During a busy and challenging 1994, the Hamilton-Wenham Regional High School community again demonstrated a special commitment to excellence and caring for each other.

Our students distinguished themselves in many areas. Patrick Rich earned National Merit Finalist honors while Brian Watson was selected for the All-State Chorus. Selected by their class mates, Christina Meo received the DAR Award while Carla Lochiotto received the Jewish War Veterans' Classmates Today/ Neighbors Tomorrow Award. Our drama program, ably directed by Christopher Shailor, took top honors state-wide in the Boston Globe Drama Festival for the play, The Tower. In the National History Day State Competition out of fourteen different groups which could represent Massachusetts at the National Competition in College Park Maryland, Hamilton- Wenham captured 3 positions. Students competing at the Nationals for Hamilton-Wenham were Kate Gammons, Christy Borgman, Marti Devereaux, Carrie Manzi, Sarah Outcalt, Kristen Thomsen, and Jason Tarricone. Our art students continued to fare well in the Boston Globe Scholastic Art Competition with awards won by Kristen Thomsen, Jon Crowe, and Binnie Son. At the State Science Fair competition we had awards in each of the four levels of recognition. Receiving awards were Dan Scholnick, Jessica Rich, Brenna Collins, and Amy Kerivan.

Athletically we continued our tradition of good sportsmanship and excellent competition. Cape Ann League Coach of the Year Awards went to Dave Keough - Ice Hockey, Bill Burrige - Girls' Basketball, Cliff Mello - Girls' Softball, and Steve Sawyer - Boys' and Girls' Cross Country. Jamie Keough - Ice Hockey, Sofia Pena - Basketball, and Liz Simone - Cross Country earned Cape Ann League Player of the Year recognition. In addition Suzie Herrick (swimming) was State Champion in the 200IM and 100 Freestyle while Matt Dodge (wrestling) was a Division III State Champion. Cape Ann League Championships were won by Girls' Basketball, Boys' Basketball, Wrestling, Boys' Track, Boys' Cross-Country, and Girls' Cross Country. To top off a highly successful school year, Hamilton-Wenham Regional High School was awarded the Hyland Trophy for the best overall record among all Cape Ann League teams.

Unfortunately, the high school community was rocked with tragedy as the school year drew to a close. A beloved teacher, Mr. Stephen Avedikian, died suddenly at the end of May. Staff and students alike were shocked by the loss of such a kind and gentle man. In his 11 years at the Regional Mr. Avedikian had never missed a day of school because of illness. His dedication and commitment to his students and school community were examples for all. He will be missed in so many aspects of our school life from the chemistry classroom to the Science League meets to timing spring track events to his ever friendly hello as you passed him in the hall. Soon after Mr. Avedikian's death and a week after graduation, the Hamilton, Wenham, and Essex communities were stunned by the tragic deaths in an automobile accident of two recent graduates, Patrick Boynton and Aleck Heath. Patrick Boynton, an Eagle Scout, was a sensitive and caring young man, who loved the outdoors and who cared deeply about people and the environment. Aleck Heath will be remembered for his indomitable spirit, his stellar performances as a goalie on the state-qualifying hockey team, and his special zest for life.

Staff new to the High School for 1994 included the following: John Kotch, chemistry teacher, comes to us from Bishop Fenwick and College. Karen Lowrie, guidance counselor, brings experience in business education and guidance from Swampscott Middle School. Sharon Friedman, mathematics teacher, is a recent graduate of Boston College where she was involved in a National Science Foundation Project in Discrete Mathematics. Art Oberheim, English Teacher and a graduate of the Regional, is pursuing an advanced degree at Boston College while teaching



part-time. Matt Lucey, social studies teacher, joins us after earning a Masters Degree from Boston College and work experience in the banking field. And, Darryl Essensa, physical education teacher and a graduate of the Regional, comes to us after teaching at a private school in Boston.

This past year several members of our school community retired. After 38 years of dedicated service to students and his community, Gelean "Bud" Campbell retired in June as math teacher and department chairperson. Bud's special dedication to his students and teaching will continue to be a model for all of us for years to come. He has had a positive impact on thousands of young people over the years. Bud is a true professional who leaves us all the better for his positive outlook and his commitment to excellence. In October Sally Anderson, physical education teacher, retired after over 25 years of dedicated service to our school community. Sally was not one to seek the limelight, but she was always there to help no matter how big or small the task. We will all miss her positive spirit, devotion to duty, and genuine caring and concern for her students and fellow staff members. We all wish Bud and Sally the best in the years to come.

During the past year we have spent many hours developing basic competencies which we feel all students should be able to demonstrate before they graduate from high school. Many of the competencies are based on the Secretary of Labor's report on Acquiring Necessary Skills (SCANS) for the work force. We have shared these competencies with parents and are now developing ways to assess attainment of the competencies. These competencies will help students to connect and integrate the knowledge and skills they learn in individual courses.

Our staff members continue to distinguish themselves locally, regionally, and nationally. Kevan Sano, Spanish teacher, recently received a grant to integrate computers in foreign language instruction. Many of our staff members regularly are requested to do workshops for fellow professionals. Kevin O'Reilly, social studies, received a National Endowment for the Humanities grant for a year of study while social studies department chairperson, Richard Aieta, serves on the National Geography Curriculum Standards Committee and was honored nationally as Distinguished Teacher of the Year by the National Council for Geographic Education. Harry Daniels, new mathematics department chair, instituted an Advanced Placement calculus course and attended a week long Advanced Placement seminar last summer in Vermont.

I could not close this report without alerting citizens to the high school's impending needs. As our resident enrollments grow over the next few years, the high school will be forced to phase out its School Choice program because of space limitations. On the face of it, this appears to be no problem since we will be replacing Choice students with an equal number of resident students. But there are serious financial implications for this situation. Currently the High School through the Essex tuition and School Choice programs, generates about one million dollars of revenue a year. If we lose that revenue, then the communities of Hamilton and Wenham will have to make-up that million dollars if we are to maintain our current academic program. This situation will require the ideas, efforts and support of all the townspeople if we are to maintain our commitment to excellence.

Hamilton-Wenham Regional High School has been noted over the years for its commitment to excellence and its special caring as a community. This past year in particular with the tragic loss of three members of our school community that tradition of commitment and resolve was once again challenged. It was only through the concerted efforts of staff, students, parents, and community members that we were able to move ahead with renewed vigor, commitment, and support. And, once again I feel privileged to thank the townspeople for their continued support of our school programs.

John Elwell, Principal

## BOARD OF HEALTH ANNUAL REPORT FOR 1994

The Board of Health is responsible for the overall stewardship of the public health and environmental protection of the town and its responsibilities are defined both by local bylaws and state law. The Board promotes, enacts, and enforces health and environmental rules and regulations, additionally the Board of Health conducts health clinics, participates in education programs wherever possible and administers the contracts for Health Agent services, a food inspection program, a public health nurse and communicable disease follow-up program, animal inspection, and community mental health service.

The Board consists of three members elected for three year terms in rotation. Anthony Madera served as Chairman, Richard Goehlert was reelected and continues to serve as a member, and Robert Daigneault has completed his second year as a member of the Board. Martin Fair, R.S., C.H.O., continued as Health Agent and Doris Nason as Administrative Assistant and Clerk to the Board. The Animal Inspector, Reed Wilson was nominated by the Board and approved by the State Department of Agriculture, Division of Animal Health and Dairying. Carol Larocque served as Assistant Animal Inspector.

Over sixty percent of the Board's funds and effort are concerned with the enforcement of the laws and regulations for sewage disposal. This included many site visits to existing and proposed home sites, review and approval of plans, and the issuing of disposal works permits. Our role also includes the inspection of construction of the disposal works and involvement in the permit process for work on existing and new homes.

Semi-annual food inspections were performed by Werby Laboratories, Inc. at all permanent, limited and temporary establishments that sell and/or prepare food for the public. This program continues to provide at no cost to the School District, inspections at the three public schools. These services are valued at \$600.00.

Bay Area Visiting Nurse Association provided public health, preventive health and health promotion services to the residents of Hamilton. These included:

influenza immunization of elders and chronically ill at home and at clinics, funded by the Board of Health. A total of 308 people were vaccinated at our two clinics, in their homes and at the Bay Area Visiting Nurse Association Office.



BOARD OF HEALTH ANNUAL REPORT FOR 1994 (continued)

tuberculosis screening;

immunization against other communicable diseases

communicable disease follow-up by telephone and/or home visits with completion of epidemiological survey;

one time home visits to high risk mothers and their newborns;

occasional home visits to assess an individuals' health and safety and grief visits.

Bay Area also participates in/or provides community screenings (glucose, cholesterol, blood pressure); education offerings; and health fairs in other sites in the North Shore which are open to Hamilton residents. Most of these endeavors are a service of Bay Area and are seldom funded.

The Mental Health Center of Greater Cape Ann continued to provide mental health services to Town residents.

In February and May rabies immunization clinics for dogs and cats were offered at the Town garage. The clinics were sponsored by the Veterinary Association of the North Shore assisted by Animal Inspector Reed Wilson and Assistant Animal Inspector Carol Larocque.

The Mid-Atlantic rabies epizootic among raccoons and other ground animals peaked in Hamilton during the Spring and Summer. The Board cannot over emphasize the absolute need for dog and cat owners to obtain rabies vaccinations for their pets and revaccinations on the required schedule. Please have your cats and dogs vaccinated not only to protect their health but to prevent rabies in humans as pets are the bridge between ground animals and humans. Pets must be revaccinated within one (1) year of their initial vaccination and revaccinated as recommended by the Veterinarian or vaccine manufacturer thereafter.

The Board of Selectmen resolved that the Town would participate with the Town of Essex, the Chebacco Lake Association and the Essex County Office of Regional Services to develop best management practices to improve the aquatic quality of Chebacco Lake. The Board of Health nominated Frank Ragusa and Jack Haas on the Task Force and they were appointed by the Selectmen.



BOARD OF HEALTH ANNUAL REPORT FOR 1994 (continued)

The Commonwealth of Massachusetts, Department of Food and Agriculture, Division of Animal Health and Dairying requires all horses, ponies, cattle, sheep, goats, swine, and flocks of poultry numbering twenty-five (25) or more to be inspected and an annual census completed. The Inspector of Animals conducted inspections of the animals and their housing conditions at fifty-eight (58) sites or addresses in the Town.

Number of Beef Cows	5
Number of Beef Heifers under one year	0
Number of Beef Heifers one to two years	3
Number of Beef	0
(one animal constitutes a herd)	
Number of Horses	372
Number of Ponies	36
Number of Donkeys	9
Number of Goats	3
Number of Sheep	24
Number of Swine	3
Number of Poultry Flocks of	
25 or more birds	1
Number of Dairy Cows over two years	1
Number of Dairy Heifers one to two years	1

During the year the Board performed the following reviews and issued the types and numbers of licenses listed below.

Disposal Works Construction (New)	27
Disposal Works Construction (Repair)	49
Disposal Works Construction	
(Renewal or Transfer)	1
Subdivision Review	1
Food Establishment	19
Temporary Food Establishment	6
Disposal Works Installers	33
Exams for Disposal Works Installers	4
Septage Pumps	13
Portable Toilets	8
Keeping of Animals & Stables	30
Wells	4
Soil Testing	68
Pool Permits	1
Recreational Camps	1

BOARD OF HEALTH ANNUAL REPORT FOR 1994 (continued)

The Board also distributed the following number of doses of vaccines and biologics.

<u>HepB</u>	<u>DTP</u>	<u>OPV</u>	<u>Hib</u>	<u>MMR</u>	<u>DT</u>	<u>Td</u>	<u>PPD</u>	<u>ISG</u>
310	555	400	450	400	40	600	250	50

Total fees collected in calendar year 1994 were \$21,445.00. These moneys were turned into the Town Treasurer and receipts were received for the same.

We thank the Town Boards, employees and citizens for their support and cooperation during the year.

Respectfully submitted,

Anthony Madera, Chairman  
Richard Goehlert,  
Robert Daigneault

## HAMILTON HISTORIC DISTRICT COMMISSION

### Annual Report for 1994

The Hamilton Historic District Commission met several times on an "as needed" basis in 1994. The following matters were presented to the Commission for action.

1. In January, the Commission granted a certificate of appropriateness to the First Congregational Church of Hamilton to construct a handicapped ramp at the Wigglesworth-Cutler house, 624 Bay Road.
2. In October, the Commission granted a certificate of appropriateness to Mr. and Mrs. David DeSieves to make alterations to their residence at 648 Bay Road.
3. In October, the Commission granted a certificate of appropriateness to Mr. and Mrs. Gerald Tower to construct a deck at their residence at 670 Bay Road.
4. In December, the Commission granted a certificate of appropriateness to Mr. and Mrs. Donald Wells to make alterations to the barn at 684 Bay Road.

In addition to the items identified above, the Commission was notified that the lawsuit against the Commission by Mr. and Mrs. Robert Pirie regarding the granting of a certificate of appropriateness to the First Congregational Church of Hamilton to construct a parking lot at 624 Bay Road was dismissed upon agreement by all parties.

Respectfully submitted,

Hamilton Historic District Commission  
Donna MacKenna, chairman, Term exp.  
1997

Lucinda Witt, vice-chairman, 1995

Harry Walton, secretary, 1995

Thomas Catalano, 1995

Virginia Cogger, 1997

Stephen Homer, 1996

Mark Whitmore, 1996



## REPORT OF THE LIBRARIAN

1994 was a very busy and exciting time for the Hamilton Public Library. Our outstanding staff provided another year of dedicated service to the town and the surrounding communities.

A total of 88,141 items were circulated to the public. The circulation statistics are as follows, 18,630 fiction, 13,389 non fiction, 29,870 junior fiction, 9,840 junior non-fiction, 206 bookmobile, 615 museum passes, 2,032 music cassettes, 2,122 book cassettes, 1,367 compact discs, 7,521 videos, 46 records, 2,569 adult magazines, 34 children's magazines. We received 1,020 inter-library loans from the Merrimac Valley Library Cooperation group, and 76 from Boston Public Library. Hamilton Public Library sent out to other libraries 1,508 items. Close to 2,000 people enjoyed our programs for adults and children. We added 2,604 new items to our collection. In addition we subscribed to 102 monthly and weekly periodicals. There is a magazine data base (EBSCO) which accesses 400 additional titles. 14,293 out-of-town patrons enjoyed materials from our library.

In March, Trustees and other officials began a tentative inquiry into the possibility of merging the Hamilton and Wenham public libraries. After the initial meeting, the Joint Library Committee was formed including Barbara Younger, Paul Neiderer, Ellie Thompson and Cathy Felton from Wenham and Trustee Ann St Germain, Jean Cardani, Phyllis Hompe, and Jan Maddern from Hamilton. This committee produced an excellent report recommending further pursuit of the venture. Later, agreement among officials of both towns progressed to the point of applying for a planning grant from the State.

The summer program for children was especially successful this year. Planning for the programs was done with Children's Librarian Judith Carbrej, Young Adult Librarian Nancy Day, Jeannine Curtis, and Friends of the Library, Jan Maddern and Judith King. The resulting program on Whales was a huge success. The mammoth whale built by the children on the library lawn (on a wood frame constructed by Scott Maddern) was the talk of the town.

A reference program offered for adults and children proved to be very popular this year. Each participant was taught searching skills on public access terminals and the magazine data bases. A mini-course on basic reference was included.

Special thanks to Trustees Alan Reid, Ann St Germain, and Blanche Day for many, many hours of personal time contributed to the library.

Respectfully submitted,  
Annette V. Janes  
-47-Librarian

## REPORT OF THE TRUSTEES OF HAMILTON PUBLIC LIBRARY

In 1994, the Hamilton Public Library had another busy year serving the needs of the Town. Circulation was heavy for the fifth straight year with over 88,000 items being checked out.

The main focus this year was centered on discussions with Wenham concerning a new joint library. Based on the recommendation of the First Joint Library Committee, a second Committee was appointed in late 1994 to take the necessary steps to make the new library possible. The Committee is chaired by Scott Maddern and includes four other Hamilton residents- Bill Burridge, Randy Gowman, Al Reid, and Peggy Stedman. A Letter of Intent was submitted to the Massachusetts Board of Library Commissioners in the Fall of 1994 in order for us to be considered for future State Funding. In 1995, we will be seeking funding for architectural planning and design work.

We want to thank the Town for their continued support of the Hamilton Public Library; both through increased circulation and at Town Meetings.

The Friends of the Hamilton Library once again were dynamic in their support of the Library. Under the enthusiastic leadership of President Dorothy Chainey, the Friends conducted three successful book sales, assisted in the Summer Program, and once again provided the Library with the funding for many other programs along with the popular passes to the museums. Largely through their fund-raising efforts, we have been able to renovate the upstairs portion of the Library in an attempt to maximize our limited space. Also, their funds allowed us to purchase new air conditioners for our patrons' comfort.

The Library staff, led by Director Annette Janes, should also be cited for their continued good work. Whether it be providing help for a research project, conducting a children's reading hour, or just processing items for circulation, the staff has been exemplary in serving the town's citizens.

In conclusion, the Trustees pledge continued service to the community while exercising their responsibilities with the Library - your cultural center of Hamilton.

Respectfully submitted,  
Alan D. Reid, Chairman  
Blanche Day  
Ann M. St.Germain





# Metropolitan Area Planning Council

60 Temple Place, Boston, Massachusetts 02111 617/451-2770 Fax 617/482-7185

*Serving 101 cities and towns in metropolitan Boston*

## Hamilton Town Report

1994

The Metropolitan Area Planning Council (MAPC) has worked to increase its legislative capacity in 1994, and this effort has resulted in substantial revenue to cities and towns. For example, the Council lobbied for the *Capital Outlay Bill*, signed into law in August, which included \$300 million in Chapter 90 funding to cities and towns for road and bridge repairs. The *Capital Outlay Bill* also included language which allotted \$10 million toward a state-funded revolving loan to homeowners for Title 5 repairs. MAPC was instrumental in creating this concept, and is currently working with the Department of Environmental Protection to formulate a mechanism to effectively allocate these funds. The Council was instrumental in organizing over thirty transportation-oriented groups to lobby for the passage of the *Transportation Bond Bill*, which will allot \$4.6 billion in bonds over two years for road, bridge, mass transit, and other transportation-related projects. The Council has also worked toward the passage of the *Open Space Bond Bill*, the *River Protection Bill*, and other critical initiatives.

Hamilton is a member of MAPC's North Shore Task Force subregion. The North Shore Task Force was originally formed to address transportation issues in the region. However, more recently, the group has broadened its policy and planning agenda to support cooperative action among local communities for regional benefits. **This year, a grant from MAPC allowed the North Shore Task Force to begin a regional hiking trails study to link recreation, open space, and historic areas.**

### MAPC Staff:

- participated in the Route 1/114 Corridor Planning Study which is seeking to develop solutions to traffic congestion problems in the Southern portion of the NSTF area. The study covers Route 1 in Danvers and Peabody and Route 114 between the Middleton Town Line and Route 128. The study hopes to find ways to reduce congestion for local business oriented traffic and for through commuters on the North Shore.
- provided local organization (North Shore Bikeways Coalition) with information on bicycle planning through phone calls, written material and in meetings.
- provided information on school-age population and potential school study to Hamilton/Wenham school district.
- also assisted communities with the programming of transportation projects into the Transportation Improvement Program. Project solicitation requests, TIP updates, and project status reports were provided to the community on a regular basis.

Edmund P. Tarallo, *President*

William G. Constable, *Vice-President*

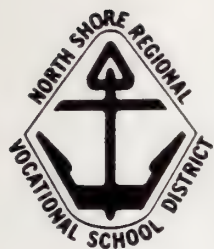
Donna M. Jacobs, *Secretary*

Richard A. Easler, *Treasurer*

David C. Soule, *Executive Director*

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## NORTH SHORE TECHNICAL HIGH SCHOOL

30 Logbridge Road, Post Office Box 806  
Middleton, Massachusetts 01949-2806  
Telephone (508) 762-0001  
Fax (508) 762-4589

Patricia W. Carlson, Ed.D.  
Superintendent-Director

ANNUAL REPORT -- JANUARY, 1995

Now in the second year of the implementation of the Education Reform Act of 1993, school districts across the state continue to grapple with the changes which are unfolding as the Department of Education goes about the business of enacting regulations to support the legislation. The adoption of the Massachusetts Common Core, the recertification of educational personnel, the active involvement of School Councils, and the changes in school committee governance are just a sampling of the major changes with which all school districts are confronted. North Shore Regional Vocational School District is actively engaged in promoting the systemic change which The Education Reform Act of 1993 contemplates, and, as an institution, is striving to foster an atmosphere which is conducive to positive change and overall school improvement. This is an exciting and energizing time to be involved in the field of education, and the administration, faculty, and School Committee are working together to meld this energy into a synergistic organization.

### ADMINISTRATION

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee, and oversee the daily operation of the school.

### ENROLLMENT

Enrollment, as of October 1, 1994, was 525. This reflects a significant increase over last year's enrollment, and includes out-of-district students, students enrolled through School Choice, and a limited number of post-graduate students. The largest percentage of this increase is due to the inclusion, as of September 1, 1994, of the Beverly vocational programs under the administrative umbrella of North Shore Regional Vocational School District. Ninth grade enrollment increased for the second year in a row. This is a very positive development and is, we believe, attributable to both the increased population in that age cohort and the improved physical facility in which the school operated.

Four (4) students from Hamilton are currently enrolled at North Shore Tech. Students participate in programs in Auto Technology, Carpentry, Commercial Art, Collision Repair Technology, Cosmetology, Culinary Arts, Marketing Education, Fashion Design, Building Trades Technology, Electronics/Computer Technology, Masonry, Welding, Health Technology, Manufacturing Technology, and Job Skills Training(formerly Resort Services). Students from throughout the District may also enroll in Machine Technology at Gloucester High School and Electricity at Salem High School.

Participating Communities:

-50-

Beverly  
Boxford

Danvers  
Essex

Gloucester  
Hamilton

Lynnfield  
Manchester-by-the-Sea

Marblehead  
Middletown

Nahant  
Rockport

Salem  
Swampscott

To  
W

## CURRICULUM

The faculty and administration continuously review curriculum and teaching methods to meet the needs of the students and to prepare them for the demands of the twenty-first century. Program Advisory Committee input is utilized extensively in reviewing and modifying vocational curriculum. Competency-based education is being implemented across the curriculum, and efforts to increase the integration of academic and vocational components of the curricula are being employed.

As part of a national movement to integrate academic and vocational curriculum, the Construction Cluster at North Shore instituted an innovative program which fosters curriculum integration. Students in grades ten, eleven, and twelve in the construction programs have the same group of teachers for the three years, engage in problem solving, design joint projects, and work cooperatively to build linkages between academic subjects and vocational skills. The teachers meet frequently to jointly plan their activities, are actively involved in all aspects of the students' educational program, and are working to include special education students into the regular academic programs, with the assistance of a special education instructor, who works exclusively with the Construction Cluster. The students in the Construction Cluster, as a part of this project, have chosen to wear uniforms in shop. This gives them an identity with their group, and engenders a great deal of pride in their appearance. A second integration project, involving some of the Consumer Cluster, is in the planning stages,, and is scheduled for implementation in September of 1995. These, and other teacher-driven initiatives, are testimony to the energy which is being felt throughout the District, and are among the reform initiatives which research indicates lead to effective school improvement. The District is proud of the enthusiasm and creativity exhibited by its staff.

Last spring, a chapter of the National Vocational Honor Society was chartered at North Shore Tech. Twelve students were inducted into the Honor Society.

The North Shore Tech Prep Consortium received federal funding for the current year, and has, once again, expanded to include additional schools on the North Shore. Each year, new programs are added for articulation, and students and their parents are becoming increasingly aware of this innovative route to college. One student is taking advantage of a provision of the Education Reform Act which allows high school students to take courses at state colleges and universities, and to receive dual credit for completed courses. North Shore Regional Vocational School District is actively involved with the state School-to-Work initiative, which received federal funding this year. The goal of School-to-Work programs is to prepare all students for entry into the workplace equipped with the skills and attitudes which employers indicate are needed in the workplace of the twenty-first century.

## FUNDING

The level of state funding which will be available to the District for Fiscal Year 1996 is not, as of this writing, certain, but it is anticipated that some



increase as a result of the Education Reform Act of 1993 will be forthcoming. current fiscal year. The District has begun to receive SBAB reimbursement for its construction project. These funds, which represent a 65% reimbursement, directly offset the costs of the bond issue which was approved by member communities to provide funds for the acquisition and renovation of the Logbridge Road facility.

#### BUILDING AND GROUNDS

The District Administration recently relocated its offices into modular classrooms which were donated by the Town of Wenham. Students in the construction cluster performed renovations on the classrooms, adapting them into office space and bringing them into compliance with local building codes. The area previously occupied by the administrative offices is now under renovation by the students for use by counselors, social workers, and other professionals who provide much-needed services to students. A foundation has been poured for an addition which will house an expanded masonry program. Much of the construction work on this addition will be accomplished by the students, under the direction of their teachers. A new transportation facility is expected to be completed by February of this year. Work has begun on the development of playing fields, and will resume in earnest in the spring. Classroom space is at quite a premium, and the School Building Committee is surveying options for securing additional classroom space. One option under serious consideration is a modular building which would connect the main building and the gymnasium. This addition was projected in the original building plans for the site.

#### INTERSCHOLASTIC SPORTS

North Shore Tech's teams continue to be competitive in a number of sports in the Commonwealth Athletic Conference. North Shore fielded its first football team in the fall of 1994, with excellent participation by the students and tremendous enthusiasm from the entire school community. Plans to play a varsity schedule next fall are underway. Girls' basketball was also added to the athletic program this winter, and participation is good. Soccer and cross country also occupy the fall season, basketball and cheerleading the winter season, and baseball and softball round out the spring season. Girls' Volleyball was added as a fall sport in 1993, and saw active participation from a significant number of students. An awards banquet sponsored by the Varsity Club is held each spring to honor the athletes.

#### CAREER EXPLORATION

The ninth grade exploratory program was redesigned this year, with positive results. All ninth grade students explore all program areas, and receive instruction in safety, broad industry knowledge, and career opportunities before experiencing the vocational program. This experience, along with a Career Guidance series offered by the Guidance Department, enables students to make informed and realistic career choices, and ensures that all students explore programs which are considered non-traditional for their gender.

#### SPECIAL EDUCATION



Providing special education services to those students identified as requiring services continues to be a major strength of North Shore Tech. A team of well-trained specialists works closely with the regular education academic and vocational instructors to ensure maximum benefit to the students. Our experience continues to reinforce our belief that many students learn best through a hands-on approach to learning. The staff is beginning to plan for greater inclusion of special education students into regular academic classes, with special education teachers serving as consulting and team teachers.

North Shore Tech's substantially separate special education program, Job Skills Training, places emphasis on providing students with life skills and work habits and experiences.

#### PLACEMENT EFFORT

Placement of students in trade or trade-related employment continues to be high, despite the poor employment outlook in Massachusetts. Employer satisfaction with North Shore's graduates remains high, and we maintain a very favorable reputation among North Shore employers. With the increasing technical nature of many of the programs offered at North Shore Tech, a higher percentage of graduates pursue post-secondary education than in the past. The Tech Prep program is one attempt to ensure that graduates are well-prepared for higher education.

#### COLLABORATIVE EFFORTS

The North Shore Vocational Education Partnership is designed to promote the collaborative delivery of vocational education services and to broaden vocational-technical offerings to students throughout the District. A Steering Committee, comprised of representatives from each school district, meets frequently throughout the school year to discuss and plan more effective vocational education offerings to meet the needs of a broad range of students.

The Bridge Program enables junior and senior students from member high schools to spend a part of the school day in a vocational-technical program at North Shore Tech. This program provides access to vocational education for students who might not participate in a full-time vocational education program.

#### ADULT EDUCATION

The Evening Adult Education Division of North Shore Regional Vocational School District continues to serve yearly over one thousand residents of the North Shore. A wide variety of courses, ranging from specific skill training and retraining to home improvement and creative arts, are offered each of two semesters each year. This program operates at no cost to the District, and provides a much-needed service to the adults of the region.

#### SUMMARY

North Shore Regional Vocational School District provides a much-needed alternative form of education for students on the North Shore who

wish to learn a trade or technical skill. Through constant attention to labor market demand, an active and involved Trade Advisory committee, and involvement in general school improvement efforts, North Shore Technical High School strives to provide education and training to enable its graduates to enter the twenty-first century with the requisite skills to succeed in a world class market. North Shore Tech will continue to serve the communities of the North Shore by providing a continuous flow of young, highly skilled workers who are prepared to take their places as contributing members of society and valuable citizens of their communities.

#### NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE

BEVERLY  
BOXFORD  
DANVERS  
ESSEX  
GLOUCESTER  
HAMILTON  
LYNNFIELD  
MANCHESTER-BY-THE-SEA  
MARBLEHEAD  
MIDDLETON  
NAHANT  
ROCKPORT  
SALEM  
SWAMPSCOTT  
TOPSFIELD  
WENHAM

Paul F. McDonald  
Charles Springer  
T. Frank Tyrrell, Jr.  
George R. Harvey  
Robert F. Parsons, Sr.  
Richard J. Ceremsak  
William Faria  
Marc A. Bliss  
Carolyn Stanton  
James M. Reynolds  
Thomas Johnson  
Alan Battistelli  
Audrey DeLoffi  
Stanley Goldstein  
Robert C. Nordstrom  
Judith H. Bubriski



**Town of Hamilton  
Personnel Board  
1995 Annual Report**

The most important project completed during FY 1995 was the conversion of Town employee records. In total, 50 employee records of the number of hours worked and benefit accrual were converted to an automated system using our present payroll provider ADP. This conversion will give the Town an efficient and consistent employee record keeping system. This project came in under budget. The conversion included employees of the Town Hall, Department of Public Works and the Police Department. This conversion required the dedicated effort of many Town employees during the year.

There were two Personnel Board By-Law changes recommended and approved at the 1994 Town Meeting. They were the adoption of the Family Medical Leave Act, which provides up to 12 weeks of unpaid leave for Town employees, and an overtime compensation By-Law which clarified overtime and compensatory time.

During this past year the Personnel Board reviewed the job descriptions and/or compensation of the following positions: Executive Secretary, Recreation Director, Chief ECO Dispatcher, Assistant Town Accountant, the Janitor, the Secretary to the Electrical and Building Inspectors, the Conservation Commission and the Planning Board Coordinators, Animal Control Officer, the Recreation Department summer help, the Reserve Police Officers and the Part Time Dispatchers. In several cases compensation adjustments were recommended by the Personnel Board and will be presented for approval at the Annual Town Meeting.

The Personnel Board approved the hiring of three employees during the year.

As required by the Personnel Board By-Laws we completed the Annual Survey of Benefits which included visits to surrounding towns as well as extensive telephone conversations with other towns on the North Shore. The conclusion of the survey was that the Town of Hamilton's benefits are competitive with those of surrounding Towns.

Projects completed during the year included: working with the Selectmen to develop an employee performance planning and review form, meeting with the Selectmen and the Department Heads to discuss the ADP conversion, overtime compensation, the Family Medical Leave Act and the Americans with Disabilities Act.



Based upon its discussion with surrounding Towns, and the general rate of inflation, the Personnel Board recommended an increase in the compensation of non-union employees of 3%. This increase is consistent with the Town of Hamilton Union Contract compensation increases.

## HAMILTON PLANNING BOARD REPORT FOR 1994

In 1994 the Planning Board reviewed and approved only small subdivisions of land; the largest division created three new lots. A total of eleven new building lots were created in Hamilton in 1994, 3 each on Villa Road and Bridge Street, 2 on Essex Street near the Miles River Road intersection, one on Sagamore Street near the Moulton Street intersection, one on Beech Street and one on Norris Road where road improvements will be made. Lot line adjustments were also completed on four other lots and a lot with two existing homes both built before zoning, was divided into two lots. The Board approved the dividing of a lot partially in Hamilton and in Essex which created one new lot totally in the Town of Essex.

The Planning Board reviewed and approved seven site plans including the Black Cow Restaurant on Bay Road, the Manchester Water Treatment Facility on Chebacco Road in Hamilton, a revised plan for a canopy at Tobyne's Highland Street Gas Station, a renewal of the Hamilton Equestrian Center Site Plan, a garden apartment on Asbury Street and two Town plans, one for a parking lot at the old Junior High School and another for a small shed behind Town Hall. One special permit for a shared common driveway was issued for the new lots on the Clark land on Bridge Street.

Ongoing issues in previously approved subdivisions dealt with by the Board included vegetative screening at Bancroft Place, a drainage swale at Asbury Woods, building the last lot on Paddock Lane, covenant extension and building site changes at Surrey Lane, expenditure of performance bond money on road completion in Woodland Mead, and subdivision completion issues at Taft Woods Row, brought to the Board's attention by a citizen petition.

The Planning Board met with the Zoning Board of Appeals to discuss the Site Plan Review Process and issues around garden apartments. The Town Government Study Committee also met with the Board to discuss their proposed recommendations. The Planning Board cooperated with the Conservation Commission on the update of the Town's Open Space Plan. Amendments to the Hamilton Zoning By-law to clarify the "buildability" section were recommended by the Board and approved at the regular Town Meeting.

Ongoing issues moving into 1995 are the potential development of the Gordon College Woods in the area of Woodbury Street and Essex Street and Chebacco Road, the possible construction of a new Middle School at the Regional High School Site, and future changes proposed by the Donovan family on their land holdings on Sagamore Street and the former Standish Bradford land on Bay Road.

The Planning Board lost a very important member of its Board with the death of George Cutler in September of 1994. George had been a member of the Hamilton Planning Board since its beginnings in the mid 1950's. He brought historical perspective to the Board

and made significant contributions to the Board's deliberations. George (and his dog, Rocky who also attended Planning Board meetings) will be sorely missed.

Seven residents came forth and volunteered to serve in George's place until the Spring election. Robin Willcox was appointed from a very strong field of candidates. Other changes in the Planning Department were Evelyn Shuman became the part time Planning Coordinator in July as Candace Wheeler became the Town's full time Executive Secretary, and Maureen Hickey was hired as Minutes Secretary. The Board currently meets two Tuesdays a month, and welcomes citizen participation.

Respectfully Submitted,

Evelyn Shuman for

Peter Britton, Chair Term Exp 1996 William Wheaton Term Exp 1998

Peter Clark Term Exp 1997 Susanne Richey Term Exp 1999

Robin Willcox Term Exp 1995



PLUMBING INSPECTOR ANNUAL REPORT FOR 1994

I herewith submit my report as Plumbing Inspector for the year ending December 1994.

A total of 98 Plumbing Permits were issued in 1994 covering the following:

Water Closets	93
Kitchen Sinks	39
Lavatories	119
Bath Tubs	52
Shower Stalls	32
Dishwashers	22
Disposals	8
Laundry Trays	7
Washing Machines	24
Hot Water Tanks	45
Tankless Heaters	1
Slop Sinks	4
Floor Drain	1
Water Piping Permits	29
Back Flow Preventers	9
Miscellaneous	17

Total fees collected were \$9,277.00. These monies were turned into the Town Treasurer.

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully Submitted,

William C. Thomas, Jr.  
Plumbing Inspector

n



## POLICE DEPARTMENT

WALTER D. CULLEN  
CHIEF OF POLICE

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

In calendar year 1994 the Hamilton Police Department handled a total of 6438 recorded incidents. A synopsis of the department's response to these incidents is presented below.

Open cases.....	33
Closed cases.....	6405
Total cases	6438

Closed cases generally include;

Criminal Activity (court action)....	177
General Criminal Activity*.....	451
Motor Vehicle Activity**.....	1645
Miscellaneous Complaints.....	2194
Public Service.....	1971

\*Includes unfounded, verbal warnings, attempted crimes, and clearance by extenuating circumstances of a host of activities ranging from vandalism to recreational vehicle complaints.

\*\*Includes citations, warnings, accidents, hit and run, disabled, etc.

A more detailed breakdown of department activity is as follows:

GENERAL INVESTIGATIONS/CRIMINAL ACTIVITY

Federal Index Crimes (Uniform Crime Report)

	<u>1994</u>	<u>1993</u>
Murder.....	0	0
Rape.....	1	0
Robbery.....	1	0
Assaults.....	25	8
B+E Burglary.....	33	12
Larceny.....	109	64
Motor vehicle Theft.....	7	4

Other Crimes	<u>1994</u>	<u>1993</u>	<u>% change</u>
Vandalism.....	65	66	
Sex Offenses.....	4	7	-42%
Drug Violations.....	63	27	+133%
Liquor Law Violations.....	27	41	-34%
Drunk/Incapacitated.....	56	29	+93%
Disorderly Conduct.....	16	12	+33%
General Disturbance.....	202	122	+65%
Domestic Disturbance.....	105	67	+56%
Telephone Harassment.....	112	60	+86%
Animal Calls.....	349	169	+106%

This reflects a slight decrease of 4.8% in general criminal incidents as compared to the previous year. This however is overshadowed by the marked increase in specific areas; namely assaults, drug offenses, incidents of domestic abuse, and the use of the telephone for harassment and threats. These particular areas are not unique to Hamilton, but tend to reflect the rise in crime statistics experienced across the nation. Society appears to be witnessing a sharp increase in crimes committed against persons and property, two areas of grave concern for us all, which naturally places added demands on the law enforcement personnel of this community. Therefore major increases in investigative efforts are being utilized to combat slightly fewer crimes overall which in actuality are vastly more serious per incident.

#### MOTOR VEHICLE SUMMARY

	<u>1994</u>	<u>1993</u>	<u>% change</u>
Vehicles Stopped by Cruiser..	1332	1898	-29.8%
Citations Issued.....	450	808	-44.3%
Written Warnings Issued.....	464	420	+10.4%
Verbal Warnings Issued.....	348	564	+38.2%
Court Summons.....	32	36	-11.1%
Arrests*.....	38	70	-45.7%

\*Includes 28 arrests for Operating Under the Influence vs. 51 in 1993.

#### Motor Vehicle Accidents (per incident not per vehicle)

	<u>1994</u>	<u>1993</u>	<u>% change</u>
Investigated by officer.....	70	81	-13.5%
Reported by not investigated..	91	65	+40.0%
Involving Pedestrian/bicyclist	1	3	
Fatalities.....	0	0	

Overall motor vehicle related activity decreased by just



over 28%. At face value this may appear to be a symptom of diminished effort but to the contrary should be looked upon as a sign of success. Over the previous three years the highway safety enforcement efforts were financially supplemented by grant funding which was not available in 1994. Therefore the availability of time and manpower for traffic enforcement was less than previously experienced. As a measure of success however one need only look at the obvious decrease in serious motor vehicle accidents, those investigated by an officer, which reflect a drop of over 13%. Statistically this is a positive indication that the highway safety efforts of this department have made an impact on the local motoring public.

#### PUBLIC SERVICE

	<u>1994</u>	<u>1993</u>	<u>% change</u>
Burglar Alarms Answered.....	466	467	- 5.6%
Assistance at Fire Calls.....	157	173	+53.1%
Lock-Outs Residential/MV.....	153	132	+ 7.3%
Ambulance Transports*.....	236	250	+17.3%
Animal Calls.....	349	217	+70.8%
General Assistance.....	485	331	+42.0%
Mutual Aid Other P.D.....	125	101	+55.4%

\*In 1994 the HPD Ambulance was dispatched a total of 408 times resulting in 236 patient transports, 42 treatment refusals, and 116 incidents where the ambulance was ultimately not required. There were an additional 14 patient transports by other ambulance services in a back-up capacity. As usual our minimal response time coupled with the high level of training maintained by our personnel has added to the pride of this unique police service.

Public service, often considered the key to success in police work, reflected a healthy increase once again this year (over 27%) and accounted for over 30% of the entire department activity. Once again the increase in animal calls continued to substantiate the public's increased awareness of potentially diseased wild animals that have been infiltrating the local region.

As usual the response to home and commercial false burglar alarms remains high although there was a decrease of one alarm from the previous year.

The frequency of general assistance to the public is of particular interest. This area of activity found a significant increase in what is now commonly referred to as "Community Policing". This includes a whole spectrum of services such as checking the well being of a citizen, insuring the security of a home or business or even delivering a message. Current trends in policing nationally suggest these areas of service will continue to be a major contributor to the overall mission of the department.

## CONCLUSION

Overall the citizens of the Town of Hamilton remain safe and secure in their homes. However it must remain current in the mind's of those who live in our community that we are not completely immune from the ills of society. The news media headlines on a daily basis tragic stories of domestic violence, drug abuse, and disruptive behavior (to name just a few) of which the citizens of Hamilton are rarely involved with as individuals. However the statistics outlined above clearly indicate that as a community we must be concerned with the obvious increase in incidents of such a violent and disruptive nature. Each member of this department remains steadfast in their concern and perhaps more importantly remains committed to bringing the community the highest level of professional service in dealing with these problems.

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## **1994 REPORT OF THE BOARD OF PUBLIC WORKS**

The Hamilton Board of Public Works hereby submits their Annual Report for the year ending December 31, 1994. This Annual Report incorporates discussion and recommendations from Stanton W. Bigelow, P.E., Superintendent of Public Works/Town Engineer, on behalf of the Board.

### **Year 2, Highway Reconstruction Program**

In the spring and summer of 1994, Department of Public Works staff worked with contractors to complete the Fiscal Year 1994 Highway Reconstruction and Resurfacing Program. Major drainage improvement projects were completed by Highway Division staff at Sagamore Street (culverts at base of Sagamore Hill) and the intersection of Railroad Avenue and Union Street (12,000-square-foot stormwater infiltration gallery). Other work in completion of the Fiscal Year 1994 Program included finished pavement of Railroad Avenue, Willow Street and Sagamore Street.

For the second straight year, Brox Industries, Inc. of Dracut, Massachusetts was awarded the major contract for reprocessing, regrading and resurfacing of streets in the Town, winning a September 12, 1994 bid competition with a low bid of \$390,381.55. Due to the late action date by the State Legislature on the 1994 Transportation Bond Bill, Chapter 90 funds were not made available until late in the year, and the only portions of the project which were completed were the Sagamore Street project, reprocessing, grading and binder pavement on the Asbury Street project, the Railroad Avenue project (with the exception of final pavement), milling and pavement of the Bridge Street section from Miles River Road to Woodbury Street, and the parking lot (Phase 1) at Union and Linden Streets. In addition to this scheduled work, the section of Moulton Street from Sagamore Street to the bridge at Miles River received a leveling course overlay designed to protect the roadbed and prolong the life of the road until permanent reconstruction can be accomplished, and final pavement was added to Chebacco Road from Essex Street to Villa Road by Beck Pond.

Table 1 describes in detail the various reconstruction and resurfacing projects planned for the Fiscal Year 1995 Highway Reconstruction and Resurfacing Program as it was bid in September, which represents the second of ten years of a Town Highway Reconstruction Program.

The Highway Reconstruction Program received a boost with passage of the Transportation Bond Bill, as Chapter 90 reimbursements rose from \$117,035 per year to \$190,772 per year beginning in the State Fiscal Year 1995. Also, there was a "found" amount of \$117,035 from previously reimbursed Chapter 90 funds that were determined not to have been expended in earlier years, much of which was used in such projects as the Moulton Street pavement, final pavement of Chebacco Road, and the installation of over 2,000 feet of new timber post, steel rail guard rail on Asbury Street. Finally, a concrete sidewalk was completed in front of several businesses on Railroad Avenue.



Hamilton Department of Public Works  
Fiscal Year 1995 Highway Improvement Program

Table 1  
Work Program for Fiscal Year 1995

Proposed Construction Program

Street Name and Segment	Type of M & R Proposed	Proposed Project Cost
Sagamore St.(Bridge to Essex)	Reconstruct	\$23,446
Asbury St.(Highland to Topsfield)	Reconstruct	207,370
Railroad Ave.(Willow to Union)	Reconstruct w/Sidewalks	57,298
Chestnut Street	Thin Overlay	7,240
Elm Street	Thin Overlay	5,754
Fox Run Road	Thin Overlay	10,522
Plum Street(North of Pine St.)	Thin Overlay	3,114
Tally Ho Road	Thin Overlay	8,895
Locust Street	Thin Overlay	6,249
Oak Street	Thin Overlay	1,835
Bridge St.(Miles Riv. Rd. to Woodby.)	Mill & Thin Overlay	30,366
Parking Lot (Library/Emer. Ctr.)	Reconstruct/24 Cars	10,000
Parking Lot (Recreation Ctr.)	New Construction/46 Cars	15,000
Total Construction Cost		\$387,089

Hamilton Department of Public Works  
Fiscal Year 1996 Highway Improvement Program

Table 2  
Proposed Work Program for Fiscal Year 1996

Proposed Construction Program

Street Name and Segment	Type of M & R Proposed	Proposed Project Cost	MAPC Report Project Year	MAPC Project Cost
Home Street	Mill & Thin Overlay	\$3,500	94	\$1,027
Elliot Street	Mill & Thin Overlay	3,500	94	1,030
Cummings Avenue	Mill & Thin Overlay	3,815	94	3,821
Forest Street	Reconstruct	99,750	94	50,565
Farrington Lane	Slurry Seal	3,550	94	7,399
Day Avenue	Thin Overlay	11,350	94	3,271
North Street	Mill & Thin Overlay	4,150	94	2,197
Cottage Street	Mill & Thin Overlay	3,500	94	997
Bridge St.(Sagamore to Essex)	Thin Overlay/Guard Rail	23,820	95	22,988
Hamilton Avenue	Mill & Thin Overlay	16,360	95	4,535
North Street	Mill & Thin Overlay	4,360	96	6,526
Pleasant Street	Reconstruct	9,510	96	7,272
Greenbrook Road	Crack-Filling	1,250	96	28
Echo Cove Road	Crack-Filling	1,500	96	7,610
School Street	Crack-Filling	2,150	96	0
Chebacco Rd.(Villa Rd. to Beach)	Reconstruct	64,750	None	0
Cutler Rd.(Bay Rd. to MBTA Bridge)	Thin Overlay	16,925	None	0
Woodland Meade(Entrance)	Reconstruct	24,040	None	0
Woodland Meade(Balance)	Thin Overlay	28,685	None	0
Construction Totals		\$326,465		\$119,266

Proposed Design Program

Street Name and Segment	Type of M & R Proposed	Proposed Design Cost	MAPC Report Project Year	MAPC Project Cost	Estimated* Constr. Cost
Plum Street(Gravel Section)	Reconstruct with Drainage	\$15,672	94	\$2,807	\$125,000
Pine Street	Reconstruct with Drainage	10,328	94	6,774	85,000
Asbury St.(Bay Rd. to Highland)	Reconstruct w/Signals, Drains	102,176	97	91,178	1,021,760
Walnut Road	Reconstruct w/Signals, Drains	21,824	97	40,546	218,240
Design Totals		\$150,000		\$141,305	\$1,450,000
Fiscal Year 1996 Totals		\$476,465		\$260,571	\$1,450,000

\*Estimated Construction Costs of Design Projects are to be paid by Massachusetts Highway Department/Federal Highway Admin.  
Plum Street/Pine Street Projected Design Costs are for Easement or Land Acquisition Contingencies.

Projected Funding Sources

Local Appropriation (1995 Annual Town Meeting).....	\$188,000
Fiscal Year 1996 Chapter 90 Funds (Massachusetts Highway Department).....	190,772
Balance of Fiscal Year 1995 Chapter 90 Funds.....	44,968
Direct Payments from Woodland Meade Homeowners' Association.....	52,725
Total Projected Funding.....	\$476,465



The Town's pursuit of a construction funding commitment from the Massachusetts Highway Department for total reconstruction of a major traffic corridor, which includes Asbury Street from Highland Street to Bay Road, Bay Road to Walnut Road, and Walnut Road to the Wenham line, has met with a favorable response. As of this writing, the Board is awaiting written commitment from MHD to the project, which must be designed by the Town's consultant at Town expense. A public informational/coordination meeting was held in October, 1994 to inform residents of the nature of the proposed project, and to gather public comments. Most were enthusiastic about the proposal, which will include curbing, concrete sidewalks, and drainage improvements, and may likely include stop signals at the intersections of Bay Road with Asbury Street and Walnut Road. A Proposed Work Program for the Fiscal Year 1996 Highway Reconstruction and Resurfacing Program is presented in Table 2, showing that roughly one-third of the \$476,465 price tag for the proposed program will be spent on engineering for this major project, with \$150,000 in design costs leveraging a total estimated \$1.45 million in improvements.

### **Water Division Operations**

The Town's Water division pumped 265,981,000 gallons of water from three (3) active and one (1) periodic Town well. The first use of another Town well, Idlewood No. 2, during flushing of the system in November, was short-lived, given a strong taste and color problem which was of unknown origin. This well, approved by DEP as a back-up supply to the Idlewood 1 and Caisson Wells in 1993, has been put out of service pending the outcome of water quality testing. As in the previous year, in July the Town was forced to purchase in excess of 1 million gallons of water from the Essex Water Department, in order to avoid depletion of the Town's reservoir supply during peak demand periods.

The total pumpage of 267,158,000 gallons for 1994 was more than the 1993 pumpage by 6,059,000 gallons, and more than the 1992 pumpage by 26,907,000 gallons. Of the total, some 236,400,000 gallons were accounted for as metered uses; the balance of water--30,758,000 gallons, or 11.5 percent--is unaccounted-for water, which represents in-system leakage and meter under-registration losses. No appreciable decrease in the percentage of unaccounted-for water was observed between 1993 and 1994. The Water Department continues to "bleed" water from the ends of asbestos cement lines to prevent build-up of dissolved PCE's in customers' water.

As was briefly mentioned earlier, the Water Department initiated a system-wide flushing program in November. There were widespread complaints of colored water from customers, despite a concerted effort to inform people ahead of time regarding the schedule and the "dos-and-don'ts" of surviving a water main flushing project. The intent had been to proceed from the end of the flushing program directly into operation of the Town's new "sequestering" program of chemical treatment for control of iron and manganese in the water supply. In August, a DEP inspecting engineer authorized the Town to begin using the "sequestering" chemical feeds at the Idlewood and Caisson stations. However, during flushing program operations, some electronic problems were found that prevented safe control of the chlorine feed pumps at the two stations, and it was decided to enter into a new phase of well evaluation, trouble-shooting and repair of electronic systems and mechanical systems at all wells, and rehabilitation of the primary producing well, Idlewood 1, before commencing with the "sequestering" process. As of this writing, that process



(of basic system trouble-shooting and repair) is continuing, and the start date for "sequestering" of iron and manganese has been rescheduled for late May, 1995.

In 1994, the Water Division staff was able to complete the replacement of 458 domestic water meters with electronic meters ("Rocks") and outside touch readers. This substantial increase in numbers installed over 1993 was the result of concerted efforts by the office staff and field staff, in coordinating times with customers when they might be at home to let the installer in. Originally, it was planned that meter installations would be contracted out to private firms, however, the delay of other water system operations, and lack of winter time for much else (due to heavy snowfalls), allowed use of staff time for this work. In addition, there were a total of 47 new services installed during the year, all equipped with "Rocks", for a total of 2,026 out of 2,538 services now outfitted for automatic meter reading as of the writing of this Annual Report.

Also in 1994, the Board interviewed engineering firms for the role of supporting the Water Division over the next several months in the preparation of, and implementation of, a Water System Capital Improvements Program. The Peabody firm of Weston & Sampson Engineers, Inc. was selected, and a contract for their services was negotiated through the end of the year, and signed in January, 1995, for conduct of the first phase of work, the Needs Survey.

Simultaneously with the Weston & Sampson Engineers, Inc. work, the Water Division staff has been actively pursuing bringing the system into compliance with orders from DEP for upgrading both the system and its operations. In September, 1994, a Sanitary Survey was conducted by DEP staff, with the result being a Compliance Order issued in December, outlining a number of violations of DEP regulations that needed correction, as well as numerous recommendations for improvement of the water supply system.

One of the major improvements in the system's operations would be staff development, training and certification. In November, four (4) staff persons took certification exams, after enrollment in extensive training programs of the New England Water Works Association. Other staff members continue to prepare for and take the exams for both treatment (T) and distribution (D) operations, both of which are extremely difficult, and we wish to assure our customers that we will continue to encourage staff development to the fullest, particularly in the ever-more-technical and rapidly changing field of water treatment.

### **Solid Waste Disposal/Recycling**

During 1994, the Board took major actions with respect to trash collection, including changing collection contractors. In August, after attempting over several months to come to reasonable terms with Laidlaw Environmental Services, Inc. with respect to an extension of the contract that was in place for three years, the Board began negotiations with Waste Management of MA, Inc. - Gloucester. On October 5, 1994, Waste Management (which had previously been the Town's trash collection contractor, took over responsibility for both solid waste collection and curbside collection of recyclables. This resulted in a change from a one-day-per-week collection to a three-day-per-week system, with the Town divided up into a Wednesday, Thursday and Friday collection route. Response to the change in contractors has been generally positive.

In addition, a new by-law change implemented at the 1994 Annual Town Meeting limits the amount of solid waste that a household or business may put out at curbside for pickup to four (4) bags, barrels or other containers per week. Recycling was also expanded by this initiative to include plastic bottles of the No. 1 and No. 2 types (PET and PETE), and recycling was for the first time made mandatory by requiring that recyclables not be placed in regular trash. When Waste Management began their services in October, an added feature of this which they instituted was to allow each household or business to put out one (1) bulky object (not metal goods) per week in place of one of the four (4) containers of solid waste. This overall program has allowed the Town to improve its performance with respect to GAT (Guaranteed Annual Tonnage) at the NESWC incinerator facility, with total tonnage in 1994 being almost identical to GAT if 3,165 tons. In the second half of 1994, after implementation of the new by-laws, the Town's total tonnage has actually been over 10 percent below the GAT projections for the first half of the fiscal year, and based upon that, a reduction in GAT is being sought, which will naturally reduce the Town's disposal costs over the long-term.

In November, 1994, a "White Goods Day" was held at the DPW Yard, with excellent results. A total of 22 tons of metal appliances and scrap metal goods were collected and removed by Waste Management, Inc. at minimal cost to the Town. Also, in the fall, the Hamilton-Wenham League of Women Voters conducted a very successful Waste Paint Collection Day at the parking lot of Hamilton-Wenham High School.

Both spring and fall 1994 leaf collections were conducted by Waste Management, with leaves being collected in biodegradable paper bags. Once again, the Town was able to dispose of all leaves at facilities owned and operated by Peter Britton for no charge, so the cost of keeping this massive solid waste problem (estimated at 275 tons in 1994) out of the regular waste stream is very small. In 1994, leaves and other yard waste became a material that is prohibited from disposal in solid waste management facilities (incinerators and landfills) statewide, by order of DEP. As was done in May of 1994, a single Monday collection will be conducted in May of 1995 for leaves (no limbs, shrubs, trees or yard trimmings).

The Department received a grant from DEP in 1994 of 100 leaf and yard waste composting bins, which have been sold to residents at the price of \$16.27 each. The first 100 units were sold, and an additional 50 purchased with the funds generated from those sales. Recently, due to little activity at the revised price of \$32.54 each (twice the original price), the Board decided to return to the original sale price of \$16.27. There is still a good supply of the simple-to-use composters available at the Town Hall (contact Nancy Stevens at 468-5580 to place an order), and multiple-unit orders are still acceptable.

### **Cemetery Division Operations**

In 1994, the Cemetery received new street paving, as part of the long-range improvements planned. In addition, the Masconomet gravesite, now officially part of the Town Cemetery, was judiciously cleared of sapling stumps, loamed and seeded.



The Cemetery Division conducted the following transactions during 1993:

Single Endowed Graves Sold.....	33
Four Lot Endowed Graves Sold.....	11
Eight Lot Endowed Graves Sold.....	0
Perpetual Care Deposits.....	\$7,450.00
Perpetual Care Revenue.....	14,750.00
Revenue From Grave Openings.....	14,900.00
Revenue From Furnishing Foundations.....	2,750.00
	-----
Total Revenue.....	\$39,850.00

The Cemetery was especially clean and well groomed for Memorial Day 1994, in keeping with the Cemetery Division's usual reputation. Numerous compliments were received by the office for the quality of spring preparations and the Division's responsiveness to the needs of families mourning the losses of loved ones.

### **Engineering Services and Special Projects**

In addition to his regular duties relative to management of the Department's operations, the Town Engineer has provided support, in the form of engineering advice and design services, to other Town Departments. In early 1994, the requests for such support services were so numerous that the Board established a procedure for clearing work requests with the Board prior to their being added to the Engineer's responsibilities.

Projects designed and installed, mostly using DPW staff resources for the bulk of installation work, included:

- 1) A new septic system for the Hamilton Police/Fire Station and Emergency Center, which was installed in a professional and workmanlike manner by the Highway Division crew at a cost of less than \$6,000, some ten (10) percent of the cost if it were to be contracted out by the Town. Precast concrete septic tank and distribution box units for this project were donated to the Town by New England Precast Corp. of Amesbury.
- 2) A new parking lot, including revisions to the septic system to accomodate it, installation of precast concrete curbing for half of the lot area, installation of underground electrical conduit for lighting posts and fixtures, paving of the lot area to a base course level, paving of a sidewalk to the west side of the building and loaming and seeding of disturbed areas, for the "Old Junior High School" building at Union and Linden Streets.
- 3) Design, permitting and construction of the previously-mentioned drainage improvement projects at Sagamore Street and the intersection of Union Street and Railroad Avenue. Other drainage projects worked on in the course of the year include revision of a drainage swale design for the Conservation Commission behind new homes on Annie's Lane (off Asbury Street).



**Respectfully submitted,**

**BOARD OF PUBLIC WORKS**

**Paul Ricker, Chairman**

**Nunzio Napoleone**

**Gordon Thompson**

## Recreation Department

An investment in Recreation affects an entire community, and creates results that are long lasting. Through Recreation's family, senior, teen, and summer programs, the arts, and competitive and non-competitive sports, it is our mission to address the diverse needs of the citizens we serve in a safe environment.

This year has been one of growth and reflection, as the Recreation committee works to respond to the rapidly growing demand for increased recreation and leisure activities, while at the same time struggling to keep costs affordable for those who need it most. **While remaining "self-sustaining"**, budgetary concerns continue to be a juggling act, as the committee weighs safety, staffing, quality and space issues with each program it offers.

The Recreation Center is being used regularly by a variety of groups, for many different activities. **The parking lot** worked on by so many, opened at the beginning of the new year, taking much of the traffic strain and parking problems off Linden Street and its neighbors.

New programs offered this year include **Holiday Arts and Crafts** for students in grades k-4 and a **Senior Citizen Walking Club** begun in early October. While the Seniors took a brief respite for the winter months, plans to start up again in March are underway. A **Teen Center** opened after much preparation on Friday and Saturday evenings at the Recreation Center, offering activities and socialization in a safe environment. The Recreation Department worked closely with the organizing groups (Peaceful Community Partnership and the Beverly YMCA) to make these evenings a success. The teen council, an integral part of the organization is currently undertaking community service projects offering the teens who participate, self esteem and confidence, while giving back to the community in which they live. **The Recreation Department and The Recreation and Leisure Studies Department at Gordon College collaborated** on an event over April vacation. This partnership provided the students at Gordon College, our teen volunteers, and the many Hamilton /Wenham youth who enjoyed the day's events a real sense of community. An exciting new program offered for 3, 4, and 5 year olds called **"The Nerf League"** was taught by H-W High School students who worked for community service credit, sharing their time and energy with the youngsters who participated. This was a true example of partnership between community and schools.

Along these same lines Hamilton Recreation Department has become an active participant in **Kevin Burke's Juvenile Diversion Program**. This program offers an alternative to the court process for first time youth offenders, and refers eligible youth from our town to community agencies such as the Recreation Department. We then direct these youngsters to community service projects that in turn create opportunities for them to develop skills, self esteem and positive recognition for the contributions he/she makes to their community. We are proud to have been chosen to participate in such a worthwhile project.

One of our primary goals for the coming year is to expand opportunities for the **Senior Citizen population** of our town. Plans for a **drop in center**, **reserved pool times** just for seniors during the park season, and development of **shuffle board and horseshoes** are being considered for this summer.

The Recreation Department is committed to promoting the importance of Recreation within our town, and helping the public understand that park and recreation programs are critical as a human service which addresses many of the urgent social issues facing our society and that these services are vital to the quality of life within our communities.

As the Recreation Department contemplates the upcoming year it hopes to be able to continue to offer the successful programs that so many of its residents participate in, and to address the growing needs of the community it serves.

Respectfully submitted,

Bill Burrridge, Director

Pamela Beck, Administrative Assistant

## Recreation Committee

Jeanne Abbott, Lori Dowely, Jack Mazzotti, Richie Vitale, Kimberly Barrie

# SEALER OF WEIGHTS AND MEASURES

## ANNUAL REPORT FOR CALENDER YEAR 1994

I hereby submit my activities for the year ending 1994:

June 23	Meadowbrook Farm Essex St. Hamilton	
	Checked & Sealed 4 scales	Fee \$40.00
June 23	Green Meadows Farm Asbury St. Hamilton	
	Checked & Sealed 5 scales	Fee \$50.00
Sept 14	TOPS Mass. No. 160 Union St. Hamilton	
	Checked & Sealed 1 scale	Fee \$10.00
Sept 13	Bobs Gulf Bay Rd. Hamilton	
	Checked & Sealed 5 Pumps	Fee \$60.00
Sept 13	Richdale Super Bay Rd. Hamilton	
	Checked & Sealed 6 Pumps	Fee \$72.00
Sept 13	Highland Ave. Motors Highland St. Hamilton	
	Checked & Sealed 9 Pumps	Fee \$108.00
Oct. 31	Welch & Lamson Willow St. Hamilton	
	Checked & Sealed 3Tks/1 Pump	Fee \$117.00
Oct. 31	Allen Fuel Asbury St. Hamilton	
	Checked & Sealed 1 Truck	Fee \$35.00
Oct. 31	Stelline Fuel Homestead Circle Hamilton	
	Checked & Sealed 1 Truck	Fee \$35.00
Oct. 31	Covert Oil Co. Hamilton	
	Checked & Sealed 1 Truck	Fee \$35.00
Dec. 15	CVS Shopping Center Hamilton	
	Checked & Sealed Apothecary Scale	Fee \$20.00
Dec. 15	Connolly Drug Bay Rd. Hamilton	
	Checked & Sealed Apothecary Scale	Fee \$15.00
Jan. 17	Star Mkt Shopping Center Hamilton	
	Checked & Sealed 7 scales	Fee \$70.00
Jan. 17	Hungry Fox Bay Rd. Hamilton	
	Checked & Sealed 1 scale	Fee \$10.00
Jan. 17	P.J.Hansbury Willow St. Hamilton	
	Checked & Sealed 1 scale	Fee \$10.00
Jan. 17	Asbury Mkt. Asbury St. Hamilton	
	Checked & Sealed 1 scale	Fee \$10.00
Dec. 19	Hamilton/Wenham Regional School	
	Checked & Sealed 1 scale	N/C
Jan. 10	Cutler School	
	Checked & Sealed 1 scale	N/C
Jan. 10	Winthrop School	
	Checked & Sealed 1 scale	N/C

Turned over to the Town Treasurer the sum of \$797.00  
for the Year 1994.

Respectfully submitted,

Harry MacGregor  
Sealer of Weights & Measures



# 1994 ANNUAL REPORT OF TOWN CLERK

I hereby submit my report as Town Clerk for the Town of Hamilton for the year ending December 31, 1994. All Town Meetings and Elections and the State Primary and Election are printed in front of this report. The tabulation of Marriage Licenses issued, Birth and Deaths recorded, Fish and Game Licenses and Dog Licenses issued is as follows: (I have included 1993 as a comparison)

MARRIAGE LICENSES ISSUED		
	1994	1993
RESIDENTS (One or both parties from Hamilton)	20	31
NON-RESIDENTS	12	19
TOTALS	32	50
BIRTHS RECORDED		
MALE	46	58
FEMALE	49	48
TOTALS	95	106
DEATHS RECORDED		
RESIDENTS	36	50
NON-RESIDENTS	7	3
TOTALS	43	53
FISH & GAME LICENSES ISSUED		
FISHING	118	89
HUNTING	38	36
SPORTING	22	20
DUPLICATE & OVER 70	20	13
ARCHERY STAMPS	23	31
WATERFOWL STAMPS	37	23
WILDLAND STAMPS	174	146
TOTALS	432	358
DOG LICENSES ISSUED		
MALE	104	82
FEMALE	27	24
SPAYED	377	341
NEUTERED	257	237
KENNELS	16	13
TOTALS	781	697
FINED	25	18

Again I wish to take this time to publicly thank my Administrative Assistant Debra Paskowski for her efficiency. We will continue to have service to the public as our first priority.

Respectfully submitted,

Theresa M. "Mimi" Fanning, CMC  
Town Clerk

Report of the Town of Hamilton  
Annual Town Meeting  
held  
Monday, May 9, 1994  
at  
Hamilton-Wenham Regional High School

\*\*\*\*\*

At the close of registration on April 19, 1994 there were 4,249 registered voters:

Precinct 1 - 2,209

Precinct 2 - 2,040

Counters were:

Charles Chivakos  
27 Village Lane

Linda Mastrianni  
119 Asbury Street  
Robert McRae  
59 Willow Street

Frederick Mitchell  
36 Rock Maple Ave

Moderator Howard C.K. Spears opened the meeting at 7:45 P.M. with 271 voters checked present, and the Warrant properly served.

Precinct 1 - 153

Precinct 2 - 271

Reverend Michael Gatliff of the First Congregational Church of Hamilton gave the invocation.

\*\*\*\*\*

Moderator stated he had a series of announcements to make before the formal procedures began. The first were corrections to the Warrant book:

Item 1. Page "v" close to front of book

Superintendent of Public Works should read:

"Town Engineer/Superintendent of Public Works:  
Stanton Bigelow, P.E." (Professional Engineer)

Under Registrar of Voters, it should read:

"Mary Ann Burridge Term Exp 1996"

Item 2. Appendix B, p. 1

Under Group 5, add to the bottom of the list:

"Seasonal/Occasional Help \$6.00 - \$12.00"

Item 3. Appendix B, p. 3

Under Town Hall Union Rates, Ass't to Treasurer, Step 4:  
Change \$11.14 to \$12.14

Item 4. Recognize Dick Fates, Chairman of Finance Committee, to provide any corrections to line items in budget.

Moderator held Item 4 so as to continue and then would return to Finance Committee.

Item 5. Appendix H, p.1 and 2

In Section 2, line 3, change "3 barrels" to "4 barrels"

In line 8, change 60 pounds to 50 pounds.

Strike out all of Section 3, paragraph 2 (from word "annually" to word "each").

In Section 4, add two items.

Item 5; white metal goods  
Item 6; tires and hazardous waste.

Moderator continued with other announcements as follows:

1. We would like to draw the voters' attention to the two questionnaires at the back of the Warrant Book. Appendix I is a two-page questionnaire designed to gather public preferences on future land use planning in Hamilton.  
  
Appendix J is a form which provides an opportunity for citizens to express interest in local government service. We urge the voters to fill out either or both of these forms and tear them out of the Warrant book. There will be labeled boxes outside the auditorium to return completed questionnaires as you leave the Town Meeting, or you can return them at Town Hall in Selectmen's office at your convenience.
2. The Town Clerk, Theresa Fanning, requests that no one stand in the space behind the last row of seats at the back of the auditorium during Town Meeting, as the presence of standing observers greatly complicates the counting of the votes during a "standing count". Anyone standing in the back aisles will be respectfully requested to step outside the auditorium during votes.
3. As required by vote of the October, 1991 Special Town Meeting, the gross salaries and wages of all Town and School District employees are posted in the Town Clerk's office at Town Hall. Copies are available for those who are interested.
4. 1993 Town Reports are also available at Town Hall.

There being no further questions, Moderator turned the meeting over to Dick Fates of the Finance Committee.

Mr. Fates made line item amendments to Appendix C (Fiscal Year 6/30/95 budget) due to contract negotiations that went on beyond the printing of the warrant.

(See budget for these amendments)

After making changes to the Budget, Mr. Fates, using overhead projector showed an overview of the changes in the Budget, and gave the tax facts.

#### TOWN OF HAMILTON

##### TAX FACTS

(Information provided by the Dept of Revenue-Div of Local Services)

	FY-1992	FY-1993	FY-1994
TAX RATE	\$14.07	+8.8% \$15.31	up 3.1% 15.79
TOWN ASSESSED VALUE	\$451 Mil	-6.4% 422 Mil	
AVE. TAX BILL	\$2935	+1.2%	\$2971
RANKING	31 out of 334	36 out of 339	
Children-High School age & below as a % of population	19%		

#### TOWN OF WENHAM

TAX RATE	\$12.06	+1.2%	\$12.20
TOWN ASSESSED VALUE	\$249 Mil	-.4%	\$248
AVE. TAX BILL	\$3186	+1.3%	\$3227
RANKING	20 out of 334	26 out of 339	
Children-High School age & below as a % of population	10.5%		



TOWN OF HAMILTON  
BUDGET CHANGE SUMMARY

<u>EXPENSES</u>		
	% CHANGE	\$ CHANGE
General Town Government (Includes Public Safety)	.9%	\$19,152
Other Boards and Committees	6.7%	11,571
Library	7.6%	15,050
Public Works	.1 %	<u>864</u>
Total Town Operating Budget	1.3%	46,637
Hamilton Contribution to the School Operating Budget	4.7%	258,307
Debt Service	(6.7%)	(\$10,177)
Total Hamilton Operating Budget	3.2%	\$294,767
<u>REVENUES</u>		
Real Property Taxes	2.5%	\$206,467
New Growth	.4%	30,000
State Aid	0%	0
Local Receipts	7.6%	<u>66,850</u>
Total Revenue Increases	2.8%	\$303,317

Moderator asked for any questions or comments; there being none Mr. Twining asked the Moderator to step down and asked the Town Clerk, Theresa Fanning to take over the meeting. Mr. Twining thanked the Moderator for his 20 years of service and presented him with a gift from the Town. Moderator thanked everyone and was afforded a standing ovation.

Moderator then proceeded with business.

ARTICLE 1

The vote on Article 1 is by ballot on Thursday, the 19th of May, 1994 at the Winthrop School. The polls will open at 7:00 A.M. and will close at 8:00 P.M.

To be voted on:

Town Moderator for one year  
One Selectman for three years  
One Assessor for one year  
One Assessor for three years  
One member of Board of Public Works for three years  
One member Board of Health for three years  
One member of Planning Board for five years  
One Library Trustee for three years  
One member of the Housing Authority for five years.

ARTICLE 2

Moved by Peter Twining, duly seconded that the reports of Town Officers and Committees be received and placed on file.

VOICE VOTE: CARRIED

4 -  
 Marcy Homer and James Conrad gave the report of the Town Government and Town Services Study Committee.  
 (Due to the fact it was only an interim report and very lengthy it will not be recorded here.)  
 The Committee will propose four recommendations, two of which will require action at the town meeting next year and at the polls in 1996.

\*\*\*\*\*

ARTICLE 3

Moved by Arthur Oberheim, duly seconded that the Town adopt as amendments to the Personnel By-Law the changes in the classification and compensation plans and other changes recommended by the Personnel Board, copies which are on file with the Town Clerk and set forth in Appendix B of the 1994 Warrant Book.

APPENDIX B

The following schedule would amend the existing Schedule of Employee Classification and Compensation referenced in Sec. 6.01 and Sec. 7.02 of the Personnel By-Law. The schedule shows all union and contract service positions in a separate table which will become an Appendix to the Personnel By-Law. (Union and contract service positions are governed by the terms of the contract.)

CLASSIFICATION & COMPENSATION TABLE  
for FULL and PART-TIME POSITIONS

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>
<u>Group 1:</u> Four-Step Job Rates: Annual(Full-Time Positions)				
Town Engineer/Superintendent	48,130	51,740	55,620	59,792
Recreation Director	27,310	28,365	30,322	31,172
Fire Inspector	30,232	32,448	34,832	36,393
<u>GROUP 2:</u> Two-Step Job Rates: Hourly (Part-Time under 20 Hours)				
Reserve Police Officer	10.45	10.71		
Fire Equipment Mechanic	12.87	13.42		
P/T Custodian/Janitor	10.30	10.87		
<u>GROUP 3:</u> Four-Step Job Rates				
Librarian	31,395	33,706	36,182	38,845
Asst. Librarian	23,601	25,288	27,134	29,118
Children's Librarian	21,759	23,344	25,044	26,872
Chief ECO Dispatcher	25,482	27,348	29,357	31,516
Secretary to Selectman	19,575	20,877	22,282	23,750
Exec. Sec. to Selectmen	15.66	16.81	18.05	19.38
<u>GROUP 4:</u> Two-Step Job Rates: Hourly (Part-Time under 20 Hours)				
P/T Dispatcher	9.42	10.07		
P/T Admin. Asst.	9.42	10.07		
P/T Tech. Svc. Librarian	9.42	10.07		
P/T Clerk Typist	8.20	9.67		
<u>GROUP 5:</u> Special Rates: Hourly (Part-Time under 20 Hours)				
General Clerical	5.54 to	5.95		
Laborer Light Work	5.54 to	8.40		
Library Page	5.08 to	8.40		
Seasonal Recreation Help	6.00 to	12.00		

ELECTED OFFICIALS/Paid

Town Clerk	35,425.00 yr
Treasurer/Collector	35,425.00 yr
Chairman/Selectmen	2,250.00 yr
Selectman	1,987.00 yr
Chairman/BPW	1,000.00 yr
BPW Member	750.00 yr
Chairman/Assessors	2,000.00 yr
Assessor/Member	1,500.00 yr
Chairman/Health	600.00 yr
Health Members	337.50 yr

Compensation for Officials Appointed by Various Boards

Chairman/Bd. of Appeals	1,150.00 yr	Building Insp	9,891.00 yr
Animal Inspector	1,720.00 yr	Asst Building Insp	275.00
Plumbing Inspector	3,914.00 yr		
Asst. Plumbing Inspector	150.00 yr		
Electric Inspector	9,187.00 yr		
Asst. Electric Inspector	275.00 yr		
Gas Inspector	3,914.00 yr		
Asst. Gas Inspector	150.00 yr		
Sealer Weights/Measures	1,141.00 yr		
Registrar of Voters	210.50 yr		
Fire Chief	5,769.00 yr		
Deputy Fire Chief	575.00 yr		

Miscellaneous	
EMT Fire Department/	20.00 wk
Police Chief*	

\*Policemen's EMT pay is per Union Contract

The following positions and compensations are union and contract service positions. Compensation is currently governed by union contract or private contract.

Contract Service(Self-Employed): All currently part-time

Dog/Animal Officer	8,400.00 yr
Town Accountant	25,709.00 yr
Con. Com. Admin. Asst.	13,658.00 yr
Planning Coordinator	11,500.00 yr
Health Agent	28,457.00 yr
Sec. to Bldg Inspector	7,457.00 yr
Sec. to Elec. Inspector	3,200.00 yr
Assessor	25,116.00 yr
Town Counsel	6,000.00 yr(retainer)

Town Hall Union Rates: Compensation Set by Contract Negotiation

(New contract pending as of 4/21/94: Rates below are Proposed New Rates.)

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>
F/T Admin. Asst.	10.04	10.70	11.41	12.14
F/T Asst to Treasurer	10.04	10.70	11.41	12.14
F/T Police Clerk/Steno.	10.04	10.70	11.41	12.14
F/T Dispatcher, ECO	10.04	10.70	11.41	12.14
Janitor	10.61	11.46		
P/T Clerk Typist (under 20 hrs)	8.20	9.67		

Public Works Union Rates: Compensation set by Contract Negotiation

Rates shown are Fiscal 95: Rate changes take effect July 1, 1994 and Jan. 1, 1995.

<u>CLASS</u>	<u>STEP 1</u>		<u>STEP 2</u>		<u>STEP 3</u>		<u>STEP 4</u>	
GROUP 1	7/94	1/95	7/94	1/95	7/94	1/95	7/94	1/95
Foreman	13.14	13.40	13.69	13.96	14.13	14.41	14.60	14.89
Mechanic	13.14	13.40	13.69	13.96	14.13	14.41	14.60	14.89
Heavy	12.00	12.24	12.52	12.77	13.07	13.33	13.52	13.79
Equip Op								
Foreman 2	11.96	12.20	12.45	12.70	13.02	13.28	13.42	13.69



	STEP 1		STEP 2		STEP 3		STEP 4	
GROUP 2	7/94	1/95	7/94	1/95	7/94	1/95	7/94	1/95
Truck Driver/ Laborer	10.94	11.16	11.46	11.69	12.02	12.26	12.41	12.66
Laborer	10.78	11.00	11.64	11.87				

Police Union Rates: Compensation set by Contract Negotiation  
(New contract pending as of 4/21/94: Rates below are old contract rates.)

BASE PAY:	HOURLY	WEEKLY	INCREMENT FACTORS	
Patrolman	15.02	600.67	EMT	20.00 wk
Sergeant (+15%)	17.27	690.77	Longevity	5 yrs = 2.5%
Lieutenant(+25%)	18.77	750.84		10 yrs = 5.0%
				15 yrs = 7.5%
				20 yrs = 10.0%

VOICE VOTE: CARRIED UNANIMOUSLY

\*\*\*\*\*

ARTICLE 4 Moderator announced that due to the fact it seemed to work well last Annual Town Meeting; except where there are changes, he will read the totals under the categories. Anyone wishing to hold an item within a category please say "HOLD" and he will go back to the singular item held. There being no questions he moved to the reading of the Budget:

TOWN OF HAMILTON  
FISCAL YEAR 6/30/95 BUDGET

ACTUAL EXPENDITURE FISCAL '92	ACTUAL EXPENDITURE FISCAL '93	ACCOUNT	TOTAL APPROPRIATION FISCAL '94	CHANGE	TOTAL RECOMMENDED FISCAL '95	AMENDED AT TOWN MEETING
*****						
		GENERAL TOWN GOVERNMENT				
		Selectmen				
2,250.00	2,195.00	5120 Salary of Chairman	2,250.00	0	2,250.00	
3,975.00	3,872.00	5122 Salaries of Members	3,975.00	0	3,795.00	
7,651.00	17,680.00	5124 Executive Secretary*	23,202.00	12,131	35,333.00	
		5126 Contract Ser(Vacation)	825.00	(69)	756.00	
6,246.00	9,437.00	5111 Expenses	7,000.00	0	7,000.00	
21,512.00	21,165.00	5124 Admin Asst	21,902.00	869	22,771.00	
900.00	900.00	5113 H A W C	900.00	0	900.00	H 1,500.00
1,800.00	1,800.00	5115 Sr Home Care Ser	1,800.00	72	1,872.00	
2,250.00	2,250.00	5119 Project Rap	2,250.00	0	2,250.00	
		Computer Admin.	5,000.00	(5,000)	0.00	
9,178.00	3,977.00	5121 Computer Expense	10,050.00	26,550	36,600.00	H
500.00		5178 M A P C	500.00	0	500.00	
42,475.00	39,725.00	5521 Street Light Expense	42,360.00	2,640	45,000.00	
217,075.00	228,621.00	5541 Retirement Fund	244,847.00	(38,483)	206,364.00	
11,259.00	15,168.00	5311 Town Hall Maint.	10,000.00	31,300	41,300.00	
		5317 Jr High Maint.	14,000.00	0	14,000.00	
3,609.00	4,672.00	5313 Town Reports	5,000.00	0	5,000.00	
1,500.00	1,434.00	5315 Memorial Day	1,700.00	200	1,700.00	
122,720.00	100,310.00	5321 P & C Insurance	112,000.00	(21,000)	91,000.00	
		Insurance Adj non-union	4,764.00	(4,764)	.00	
16,931.00	12,053.00	5325 Medicare Tax	14,010.00	2,390	16,400.00	
	17,928.00	5325 FICA Tax	19,380.00	2,620	22,000.00	
		Telephone Expense		9,500	9,500.00	
		Less water enter Reimb	(56,339.00)	(12,547)	(68,886.00)	
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653,022.00	708,629.00		744,482.00	(17,697)	727,385.00	H

## Budget Continued

Actual Expenditure Fiscal '92	Actual Expenditure Fiscal '93	Account	TOWN HALL	Total Appropriation Fiscal '94	Change	Total Recommended Fiscal '95	Amended at Town Meeting
22,210.00	22,195.00	5192	Wages/Cont Custodian	23,239.00	690.00	23,929.00	
22,400.00	20,000.00	5193	Expenses	18,200.00	(1,200.00)	17,000.00	
44,610.00	42,195.00			41,439.00	(510.00)	40,929.00	
27,129.00	28,215.00	5650	Recreation	30,196.00	976.00	31,172.00	
18,933.00	18,855.00	5652	Sal. of Director*	4,000.00	(4,000.00)	0.00	
46,062.00	47,070.00		Summer Park Program	34,196.00	(3,024.00)	31,172.00	
23,159.00	21,136.00	5134	Town Accountant	24,960.00	3,527.00	28,487.00	
1,354.00	5,050.00	5136	Contract Services	7,285.00	248.00	7,533.00	
1,339.00	1,743.00	5135	P/T Clerical	2,146.00	0.00	2,146.00	
25,852.00	8,000.00	5137	Expenses	6,000.00	(2,500.00)	3,500.00	
	35,929.00		Audit-Restricted	40,391.00	1,275.00	41,666.00	
33,072.00	33,004.00	5140	Treasurer/Collector	34,393.00	1,032.00	35,425.00	
21,533.00	19,974.00	5142	Sal of Treas/Coll*	22,453.00	1,312.00	23,765.00	
		5144	Asst to Treas/Coll	1,500.00	0.00	1,500.00	
	574.00	5149	Temp Part-Time	0.00	0.00	0.00	
8,600.00	8,100.00	5141	Staff Training	9,300.00	400.00	9,700.00	
513.00	570.00	5143	Expenses	700.00	0.00	700.00	
334.00	35.00	5143	Equip Rental & Purchase	7,000.00	0.00	7,000.00	
		5327	Interest	1,100.00	(3,500.00)	3,500.00	
22,973.00	16,385.00	5147	Borrowing Disclosure	1,100.00	0.00	1,100.00	
	2,000.00	5147	Processing Charges	18,000.00	0.00	18,000.00	
750.00		5181	Computer Replacement	0.00	0.00	0.00	
			Assistant	0.00	0.00	0.00	
	1,801.00	5183	Retire Sick Day Buyback	0.00	0.00	0.00	
87,775.00	82,443.00			94,446.00	(756.00)	93,690.00	

## Budget Continued

33,072.00	33,004.00	5160	Town Clerk	34,393.00	1,032.00	35,425.00	
19,271.00	20,084.00	5162	Sal of Town Clerk	22,246.00	1,519.00	23,765.00	
4,794.00	4,604.00	5161	Admin Asst* Expenses	5,758.00	(1,543.00)	4,215.00	
			Temp Part-Time		0.00	0.00	
57,137.00	57,692.00			62,397.00	1,008.00	63,405.00	
6,000.00	6,000.00	5170	Town Counsel	6,000.00	0.00	6,000.00	
60,319.00	38,817.00	5169	Sal of Town Counsel Expenses	30,000.00	0.00	30,000.00	
66,319.00	44,817.00			36,000.00	0.00	36,000.00	
742.00	742.00	5168	Election & Registration	742.00	98.00	840.00	
7,679.00	12,334.00	5167	Sal of Registrars Expenses	6,400.00	3,100.00	9,500.00	
8,421.00	13,076.00			7,142.00	3,198.00	10,340.00	
53,097.00	53,097.00	5210	Police	53,097.00	1,593.00	54,690.00	56,903.00
528,483.00	520,793.00	5212	Salary of Chief	532,000.00	10,640.00	542,640.00	565,946.00
16,979.00	16,953.00	5209	Wages of Officers	17,000.00	340.00	17,340.00	18,086.00
20,495.00	20,483.00	5208	Training	20,500.00	410.00	20,910.00	21,650.00
1,995.00	1,998.00	5207	Overtime	2,000.00	40.00	2,040.00	2,154.00
9,994.00	9,998.00	5214	Special Invest.	10,000.00	200.00	10,200.00	10,935.00
23,017.00	22,864.00	5216	Court Duty & Lock up	23,908.00	1,441.00	25,349.00	
32,919.00	32,998.00	5211	Wages-Clerk Steno.	33,000.00	650.00	33,650.00	
12,997.00	13,000.00	5213	Expenses	13,000.00	1,000.00	14,000.00	
2,951.00	2,995.00	5215	Uniforms	3,000.00	2,000.00	5,000.00	
16,000.00	24,460.00	5217	Equipment	16,000.00	1,500.00	17,500.00	
2,400.00	2,339.00	5235	Cruiser	2,400.00	(2,400.00)	0.00	
			Ambulance Billing				
			Civilian Defense				
497.00	499.00	5291	Aux Police Expenses	500.00	0.00	500.00	
610.00	747.00	5293	Aux Police Uniforms	750.00	0.00	750.00	
3,126.00	3,163.00	5295	Emergency Services	2,000.00	0.00	2,000.00	
725,560.00	726,387.00			729,155.00	17,414.00	746,569.00	774,423.00



Budget Continued

9-94

5,491.00	5,491.00	5220	Fire Department	5,601.00	168.00	5,769.00
48,080.00	58,724.00	5222	Salary of Chief	54,000.00	6,000.00	60,000.00
29,183.00	31,300.00	5228	Wages of Firefighters	33,817.00	2,298.00	36,115.00
7,320.00	7,325.00	5224	Salary of Inspector*	7,086.00	1,321.00	8,407.00
44,685.00	43,899.00	5221	Wages of Mechanic	43,900.00	(2,750.00)	41,150.00
25,997.00	25,993.00	5223	Expenses	26,000.00	0.00	26,000.00
			Training	0.00	6,000.00	6,000.00
			Station Duty	2,249.00	51.00	2,300.00
2,205.00	2,205.00	5226	Asst Chiefs	2,000.00	0.00	2,000.00
1,999.00	1,990.00	5225	Fire Prevention			
164,960.00	176,927.00			174,653.00	13,088.00	187,741.00
15,434.00	19,742.00	5229	Police/Fire Station	18,750.00	0.00	18,750.00
4,059.00	4,247.00	5230	Maintenance	4,250.00	0.00	4,250.00
6,195.00	5,726.00	5231	Contract Services	7,500.00	(3,500.00)	4,000.00
25,688.00	29,715.00		Renovations/Repairs	30,500.00	(3,500.00)	27,000.00
29,351.00	29,351.00	5232	Emergency Report Center	30,598.00	918.00	31,516.00
84,614.00	86,734.00	5234	Sal of Supervisor*	90,727.00	5,732.00	96,459.00
17,580.00	13,427.00	5233	Wages of Dispatchers*	18,104.00	(2,475.00)	15,629.00
131,545.00	129,512.00		Expenses	139,429.00	4,175.00	143,604.00
1,108.00	1,108.00	5236	Sealer of Heights/Measures	1,108.00	33.00	1,141.00
90.00	90.00	5237	Salary of Sealer	92.00	0.00	92.00
1,198.00	1,198.00		Expenses	1,200.00	33.00	1,233.00
9,604.00	9,603.00	5238	Building Inspector	9,603.00	288.00	9,891.00
7,240.00	6,033.00	5240	Salary of Inspector	7,240.00	217.00	7,457.00
250.00		5242	Contract Secretarial	250.00	25.00	275.00
2,549.00	2,240.00	5239	Assistant	3,000.00	300.00	3,300.00
19,643.00	17,876.00		Expenses	20,093.00	830.00	20,923.00

Budget Continued

10-94

8,919.00	8,919.00	5244	Electrical Inspector	8,919.00	268.00	9,187.00	
1,671.00	1,392.00	5246	Salary of Inspector	1,671.00	1,529.00	3,200.00	
250.00		5248	Contract Secretarial	250.00	25.00	275.00	
1,631.00	1,363.00	5245	Assistant Expenses	2,000.00	100.00	2,100.00	
12,471.00	11,674.00			12,840.00	1,922.00	14,762.00	
8,160.00	8,160.00	5297	Animal Control	8,160.00	240.00	8,400.00	
864.00	5,000.00	5298	Contract	5,000.00	(1,400.00)	3,600.00	
	2,041.00	5299	Patrolling Expenses	3,000.00	2,336.00	5,336.00	
9,024.00	15,201.00			16,160.00	1,176.00	17,336.00	
3,801.00	3,800.00	5252	Gas Inspector	3,800.00	114.00	3,914.00	
125.00	125.00	5254	Salary of Inspector	125.00	25.00	150.00	
345.00	418.00	5253	Assistant Expenses	438.00	162.00	600.00	
4,271.00	4,343.00			4,363.00	301.00	4,664.00	
3,801.00	3,800.00	5256	Plumbing Inspector	3,800.00	114.00	3,914.00	
125.00	125.00	5258	Salary of Inspector	125.00	25.00	150.00	
612.00	646.00	5257	Assistant Expenses	670.00	80.00	750.00	
4,538.00	4,571.00			4,595.00	219.00	4,814.00	
23,195.00	21,976.00	5531	Veterans' Benefits	23,200.00	0.00	23,200.00	24,100.00
5,580.00	10,274.00	5533	Administration Expenses	13,000.00	0.00	13,000.00	
28,775.00	32,250.00			36,200.00	0.00	36,200.00	37,100.00
=====			Total General Town Government	=====			
2,116,871.00	2,181,505.00			2,229,681.00	19,152.00	2,248,833.00	2,278,187.00

Other Town Boards & Committees *****		Finance Committee Expense		265.00		0.00		265.00	
5009		205.00		5009		205.00		5009	
Assessors									
5150	4,500.00	5150	3,050.00	5150	(1,050.00)	5150	2,000.00	5150	2,000.00
8,000.00	4,833.00	5152	3,000.00	5152	0.00	5152	3,000.00	5152	3,000.00
21,533.00	21,435.00	5154	22,453.00	5154	1,312.00	5154	23,765.00	5154	23,765.00
	1,395.00	5155	2,400.00	5155	(400.00)	5155	2,000.00	5155	2,000.00
1,665.00	5,663.00	5156	6,100.00	5156	122.00	5156	6,222.00	5156	6,222.00
21,328.00	6,000.00	5158	6,000.00	5158	0.00	5158	6,000.00	5158	6,000.00
12,319.00	8,732.00	5151	4,550.00	5151	5.00	5151	4,555.00	5151	4,555.00
	3,263.00	5159	3,000.00	5159	(3,000.00)	5159	0.00	5159	0.00
	3,010.00	5153	17,000.00	5153	8,116.00	5153	25,116.00	5153	25,116.00
70,106.00	58,831.00		67,553.00		5,105.00		72,658.00		72,658.00
Personnel Board									
5171	196.00	5171	2,328.00	5171	(2,078.00)	5171	250.00	5171	250.00
	450.00	5175	450.00	5175	(450.00)	5175	0.00	5175	0.00
127.00	646.00		2,778.00		(2,528.00)		250.00		250.00
Planning Board									
5172	6,846.00	5172	8,160.00	5172	3,390.00	5172	11,550.00	5172	11,550.00
4,165.00	4,198.00	5174	4,984.00	5174	(2,984.00)	5174	2,000.00	5174	2,000.00
1,966.00	1,440.00	5173	1,300.00	5173	(450.00)	5173	850.00	5173	850.00
18,556.00	12,484.00		14,444.00		(44.00)		14,400.00		14,400.00
Appeals Board									
5176	1,150.00	5176	1,150.00	5176	0.00	5176	1,150.00	5176	1,150.00
40.00	359.00	5177	0.00	5177	0.00	5177	0.00	5177	0.00
1,190.00	1,509.00		1,150.00		0.00		1,150.00		1,150.00
Conservation Comm.									
5249	12,000.00	5249	13,260.00	5249	398.00	5249	13,658.00	5249	13,658.00
1,350.00	1,141.00	5251	1,365.00	5251	(50.00)	5251	1,315.00	5251	1,315.00
12,519.00	13,141.00		14,625.00		348.00		14,973.00		14,973.00



600.00	600.00	5510	Board of Health	600.00	0.00	600.00
675.00	675.00	5512	Sal of Chairman	675.00	0.00	675.00
5,507.00	8,019.00	5511	Adminstration	6,440.00	3,185.00	9,625.00
25,871.00	25,871.00	5516	Agent Contract Services	25,871.00	2,586.00	28,457.00
21,533.00	21,435.00	5514	Admin Asst*	22,453.00	1,312.00	23,765.00
3,973.00	5,840.00	5513	Expenses	4,950.00	1,725.00	6,675.00
5,069.00	4,410.00	5515	Cape Ann Mental Health	4,366.00	(218.00)	4,148.00
2,825.00	2,000.00	5517	Visiting Nurse	3,800.00	0.00	3,800.00
66,053.00	68,850.00			69,155.00	8,590.00	77,745.00
4,039.00	4,288.00	5551	Council on Aging	3,300.00	100.00	3,400.00
=====						
172,725.00	159,954.00		Total Other Boards & Committees	173,270.00	11,571.00	184,841.00
=====						
Library Trustees						
*****						
31,434.00	33,793.00	5610	Sal of Librarian	36,421.00	2,425.00	38,846.00
23,423.00	25,180.00	5612	Sal of Asst Librarian	27,308.00	1,810.00	29,118.00
21,573.00	23,191.00	5614	Sal of Child Librarian	25,202.00	1,670.00	26,872.00
28,738.00	28,705.00	5616	Wages of Clerks	29,312.00	2,263.00	31,575.00
8,291.00	8,291.00	5618	Wages of Custodian	8,330.00	250.00	8,580.00
42,621.00	44,971.00	5611	Expenses-General	44,375.00	4,300.00	48,675.00
22,787.00	22,009.00	5613	Expenses-Maintenance	23,096.00	2,332.00	25,428.00
	3,315.00	5615	Build Repair & Maint	3,315.00	0.00	3,315.00
178,867.00	189,455.00		Total Library Trustees	197,359.00	15,050.00	222,409.00
=====						

Budget Continued

13-94

Board of Public Works  
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5400	1,000.00	1,000.00	1,000.00	0.00	1,000.00	
5402	1,500.00	1,500.00	1,500.00	0.00	1,500.00	
5404	38,461.00	39,223.00	54,000.00	(641.00)	53,359.00	55,098.00
5406	30,384.00	30,972.00	0.00	0.00	0.00	
			Sal General Foreman	0.00	30,787.00	
			Mechanic Wages	0.00	2,018.00	
			Overtime Wages	0.00	0.00	
5496	15,617.00	16,224.00	Tree/Insect Wages	0.00	0.00	
5497	15,779.00	6,484.00	Tree Expenses	0.00	0.00	
5408	20,575.00	20,897.00	Admin Asst	0.00	0.00	
5405			Fuel	18,596.00	2,960.00	21,556.00
5407			Vehicle, Equip R&M, Garage	11,000.00	500.00	11,500.00
5409			Utilities	18,000.00	1,000.00	19,000.00
5410			Advertising	9,200.00	550.00	9,750.00
5401	1,175.00	1,216.00	Expenses	2,500.00	(500.00)	2,000.00
5412			Retire Sick Buyback	3,650.00	8,350.00	12,000.00
			Less Water Ent Reimb	11,979.00	(11,979.00)	0.00
			Early Retire Incentive*	(24,711.00)	(6,066.00)	30,777.00
5403		1,156.00	DPW Garage Maint.	5,200.00	0.00	5,200.00
				2,900.00	(400.00)	2,500.00
	124,491.00	118,672.00		114,814.00	26,579.00	141,393.00
			Sanitation			
5411			Collection/Hauling	88,027.00	1,973.00	90,000.00
5414	312,683.00	363,992.00	NESWC	275,758.00	(991.00)	274,767.00
5413			Water Testing	300.00	(300.00)	0.00
5415	2,096.00		Recycling	56,666.00	8,334.00	65,000.00
	314,779.00	363,992.00		420,751.00	9,016.00	429,767.00
			Highway			
5418	137,528.00	134,541.00	Wages*	139,119.00	(17,951.00)	121,168.00
5420	3,272.00	3,493.00	Overtime Wages*	3,500.00	2,940.00	6,440.00
5422	6,799.00	6,720.00	Summer Wages	6,800.00	(200.00)	6,600.00
5421	45,840.00	34,181.00	Expenses	2,750.00	1,500.00	4,250.00
5426			Snow Removal Overtime	10,000.00	9,250.00	19,250.00
5427	39,332.00	102,665.00	Snow Removal Expense	35,000.00	12,500.00	47,500.00
5423	114,480.00	84,419.00	Highway Maint	58,000.00	2,000.00	60,000.00
5425			Highway Reconstruct	50,000.00	(50,000.00)	0.00
	347,251.00	366,019.00		305,169.00	(39,961.00)	265,208.00
						143,132.00

Budget Continued

12,779.00	12,660.00	5480	Cemetery	13,740.00	412.00	14,152.00
4,686.00	4,800.00	5482	Wages*	4,990.00	807.00	5,797.00
6,791.00	6,799.00	5484	Overtime Wages*	6,800.00	4,300.00	11,100.00
600.00	500.00	5486	Summer Wages		520.00	520.00
6,058.00	5,799.00	5481	Clerk	1,450.00	1,550.00	3,000.00
		5483	Expenses	9,200.00	(1,700.00)	7,500.00
			Improvements			
30,914.00	30,558.00			36,180.00	5,889.00	42,069.00
25,942.00	26,434.00	5628	Parks			
4,198.00	4,067.00	5630	Wages*	27,478.00	826.00	28,304.00
6,800.00	6,405.00	5629	Overtime Wages*	4,365.00	395.00	4,760.00
15,531.00	13,512.00	5631	Summer Wages	6,800.00	(3,500.00)	3,300.00
		5633	Expenses	5,480.00	270.00	5,750.00
			Building R & M	900.00	1,350.00	2,250.00
52,471.00	50,418.00			45,023.00	(659.00)	44,364.00
869,906.00	929,659.00		Total Bd of Public Works	921,937.00	864.00	922,801.00
						924,540.00
3,338,369.00	3,460,573.00		Total Town Operating Budget	3,522,247.00	46,637.00	3,568,884.00
						3,609,977.00
5,340,295.00	5,385,501.00	5711	School Committee *****			
206,208.00	146,280.00	5713	H-W Regional School	5,520,139.00	258,307.00	5,778,446.00
			Operating Budget	152,120.00	(10,177.00)	141,943.00
			Debt Service			
			Repayment			
5,546,503.00	5,531,781.00		Total H-W Regional School	5,672,259.00	248,130.00	5,920,389.00
8,884,872.00	8,992,354.00		Tot Hamilton Operating Budget	9,194,506.00	294,767.00	9,489,273.00
						9,530,366.00



Water Enterprise Fund			
*****			
Income	450,000.00	39,866.00	489,866.00
Interest Income		1,500.00	1,500.00
	450,000.00	41,366.00	491,366.00
Wages*			
Overtime*	72,802.00	9,808.00	82,610.00
Clerical*	14,530.00	8,167.00	22,697.00
Part-Time Clerk	19,677.00	2,193.00	21,870.00
Clerical Overtime	0.00	0.00	0.00
System Maintenance		1,632.00	1,632.00
Benefits	23,000.00	5,000.00	28,000.00
Depreciation	81,050.00	18,613.00	99,663.00
Enterprise Consultant	15,406.00	8,657.00	24,063.00
Utilities	10,000.00	(1,200.00)	8,800.00
Fuel/Vehicle R & M	35,000.00	3,500.00	38,500.00
Well Maintenance	4,000.00	1,000.00	5,000.00
Expenses	12,000.00	8,000.00	20,000.00
Litigation	5,450.00	7,050.00	12,500.00
Gate Replacement	4,000.00	(1,500.00)	2,500.00
Meters	25,000.00	(5,000.00)	20,000.00
Debt Service	50,000.00	15,000.00	65,000.00
Leak Detection	71,936.00	(2,411.00)	69,525.00
Front End Loader	4,000.00	(1,500.00)	2,500.00
Capital Improvement	0.00	0.00	0.00
Sick Buyback	0.00	0.00	0.00
Water Main Replacement	0.00	65,000.00	65,000.00
	447,851.00	172,009.00	619,860.00 H
	2,149.00	(130,643.00)	(128,494.00)

\*-Wages/Salaries adjusted per November 93 Special Town Meeting.

Recreation Revolving  
\*\*\*\*\*

Revenue:

Summer Park Program	30,600.00	14,385.00	44,985.00
Jr. High & Other	0.00	15,450.00	15,450.00
Beano (Repay Loan)	1,000.00	(1,000.00)	0.00
Sports Activities	2,280.00	2,175.00	4,455.00

17,976.00      58,095.00

Total Revenue

33,880.00      31,010.00      64,890.00

Expenses:

Summer Program Expenses	30,884.00	14,624.00	45,508.00
Part Time Clerical	0.00	6,935.00	6,935.00
Jr. High Expenses	0.00	12,447.00	12,447.00
Other Expenses	2,800.00	(2,800.00)	0.00

26,887.00      47,989.00

Total Expenses

33,684.00      31,206.00      64,890.00

(8,911.00)      10,106.00

196.00      (196.00)      0.00

Moderator asked for a motion for item not "Held". Paul Fischer made said motion, duly seconded.

VOICE VOTE: Passed Unanimously

Held Items: Selectmen, H A W C

Moved by Richard Hough, duly seconded, that the Town appropriate \$1,500.00 for this line item.

VOICE VOTE: Carried Unanimously

Next held item: Assessors, Contract Services

Kathleen Hough questioned the Assessors in regard to this item.

Robert Trussell, Assessor, went on to explain that \$17,000 had been allotted for seven months and 25,116 is for a full year.

Motion made and seconded to raise and appropriate \$25,116.00 for Contract Services under Assessors.

VOICE VOTE: Passed Unanimously

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#### ARTICLE 5

Personnel  
By-Law  
Changes

Moved by Arthur Oberheim, duly seconded, that the Town adopt as amendments to the Personnel By-Law, the proposed amendments on file with the Town Clerk and set forth in Appendix D of the 1994 Warrant Book.

#### PERSONNEL BY-LAW CHANGES

##### 1) Drop Section 13.05: Maternity Leave

Add new Section 13.05: Family Medical Leave Act of 1993

The Family Medical Leave Act (FMLA) requires the Town to provide up to twelve (12) weeks of unpaid leave to "eligible" employees for certain family and medical reasons. Employees are eligible if they have worked for the Town for at least one year, and for 1,250 hrs over the previous 12 months. Employee rights are summarized in the U.S. Department of Labor publication available at Town Hall or from a supervisor.

##### 2) Section 18.01: Overtime Compensation

Overtime compensation shall be one-half times the hourly rate or hourly equivalent of the rate established by the plan schedule. All Town Employees will be subject to the provisions of the Fair Labor Standards Act as amended as well as the provisions of Sections 31 to 33 inclusive of Chapter 149 of the General Laws as amended.

The Town of Hamilton, as a matter of policy, encourages Department Heads to make arrangements so that any employee working overtime should take compensatory time within the same pay period as the overtime is earned.

VOICE VOTE: Unanimously Passed

\*\*\*\*\*



ARTICLE 6Financial  
Actions

Moved by Richard Fates, duly seconded, that the Town:

- A. Raise and appropriate \$65,000.00 for the Finance Committee Reserve Account.
- B. Transfer \$7,000.00 from the Cemetery Sale of Lots and Graves Account and transfer \$21,000.00 from the Cemetery Perpetual Care Account to be used for cemetery purposes.

Mr. Fates went on to explain he did not read sub-section C which read: "Raise and appropriate or transfer \$ \_\_\_\_\_ from available funds for the Stabilization Fund." due to the fact there is no money available for the Stabilization Fund this year, as it was used for other purposes with the hope that next year it can be built up again.

VOICE VOTE: Unanimously Carried

\*\*\*\*\*

ARTICLE 7Police  
Contract

Moved by Peter Twining, duly seconded, that the Town transfer from available funds \$20,800.00 to fund the Police Union Contract.

Mr. Twining went on to explain that it has taken up to this point to reach an agreement, it represents a 3% increase in the present year - Fiscal 94.

VOICE VOTE: Unanimously Carried

\*\*\*\*\*

ARTICLE 8Silent Ballot  
Petition

Moved by William Heitz, duly seconded, that the Town amend Chapter II of the By-Laws of the Town (Rules and Procedures of Town Meeting) by adding a new Section 9 as set forth below and renumbering the current Section 9 as Section 10.

"Section 9"

- a) Whenever any forty (40) voters so request, the vote on any question shall be taken by ballot.
- b) The form of the ballot to be used for taking a ballot vote, unless the Moderator shall otherwise direct, shall bear the word "yes" printed on one half, and the word "no" printed on the other half. It shall be the responsibility of the Town Clerk to have available at every Town Meeting a supply of such ballots. The method of issuing and collecting ballots shall be determined by the Moderator.

This was a petition brought by Ruth Dolan. Mrs. Dolan went on to explain the reason for such petition, to allow voters to call for ballot vote at Town Meeting.

Moderator went on to explain that the Town has a procedure in place now that gets the same result. Both procedures must come before the final vote.

After lengthy discussion for and against the article the Moderator called for a vote.

VOICE VOTE: Defeated

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ARTICLE 9

No. Shore  
Regional  
Vocational  
School Dist.

Moved by Richard Ceremsak, duly seconded that the Town approve the gross operating and maintenance budget of the North Shore Regional Vocational School District and raise and appropriate \$56,166.00 for the Town's assessed portion thereof.

VOICE VOTE: Unanimously Passed

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ARTICLE 10

Interest on  
Clark Property  
Account  
Conservation  
Fund.

Moved by Peter Dana, duly seconded that the Town transfer \$8,361.83 from the Clark Property Account to the Conservation Fund.

VOICE VOTE: Carried

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ARTICLE 11

Wetlands  
Protection  
Act Fees

Moved by Peter Dana, duly seconded that the Town appropriate \$217.50 fees collected under the Wetlands Protection Act and deposited in the Wetlands Protection Fund to be used for conservation purposes by the Conservation Commission as provided for in the Wetlands Protection Act, General Laws Chapter 131, Section 40 as amended by Chapter 287, Section 54 of the Acts of 1989.

VOICE VOTE: Unanimously Carried

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ARTICLE 12

Police Radio  
Network

Moved by Chief Walter Cullen, duly seconded that the Town transfer \$31,879.84 from available funds and authorize the Town to lease with an option to purchase equipment to join the BAPERN Police Radio Network.

Chief Cullen showed a video which explained what the system consisted of.

After lengthy discussion, William Heitz, Selectman, went on to explain, as a point of information that the lease is for five (5) years with the interest rate of 6.59% that would give a total payment for the five years of \$159,399.20.

VOICE VOTE: Unanimously Passed

\*\*\*\*\*

ARTICLE 13

Street Lights

Moved by Peggy Stedman, duly seconded that the Town transfer \$4,000.00 from available funds for the restoration and redistribution of street lights.

Mrs. Stedman explained what has been done so far and what is planned for the future, hoping to complete the streets not yet done this year. Asked for input from anybody in regards to their streets.

VOICE VOTE: Unanimously Carried

\*\*\*\*\*

ARTICLE 14

Zoning  
Amendment  
Buildable Area

Moved by Peter Clark, duly seconded that the Town vote to amend the Hamilton Zoning By-Law with respect to the calculation of buildable area in the manner set forth in the proposed amendment on file with the Town Clerk which appears as Appendix E of the 1994 Town Warrant Book.

(Requires  
2/3 Vote)

Proposed amendment to the Hamilton Zoning By-Law to clarify the computation of the buildable area.

- 1) In both the Groundwater Protection Overlay District Section (V.D.) and the Porkchop Lot Section (VI.B.4.) of the ZBL, add a section which states,

"See Section VI.B.1.c. for Computation of Lot Area"

Note: In Sec. V.D. (Groundwater section), it would be a new section numbered 3.b. and in VI.B.4. (Porkchop section), it would be a new section numbered a.6.

- 2) In the Groundwater Protection Overlay District Section (V.D.), add to the Use Regulations section 5 after the first sentence, a new sentence, "Note that Dimensional Regulations (#3 above) are different from Use Regulations. For calculation of Buildable Area in the Groundwater Protection Overlay District, see section VI.B.1.c."
- 3) In the Porkchop Lot Section (VI.B.4), add the words "or Groundwater Protection Overlay District" to the end of Section VI.B.4.a.1. after the words, "R-A District."
- 4) Amend the Computation of Lot Area Section VI.B.1.c. as follows:

-Delete in Section VI.B.1.c.2 the words "which shall be at least one half the minimum required lot size and"

-Insert after Section VI.B.1.c.2.c. a new Section VI.B.1.c.3 as follows:

The contiguous parcel of land for building referred to in the preceeding paragraph shall meet the following minimums, provided that the Groundwater Protection Overlay District minimum shall override the minimum for the underlying zone.

10,000 square feet in the R-1A District;  
 20,000 square feet in the R-1B District;  
 40,000 square feet in the R-A District;  
 40,000 square feet in the Groundwater Protection Overlay District for lots which are not lots qualifying under Section VI.B.4 (reduced frontage lots);  
 One-half the sum of [the minimum lot size plus three acres] for lots qualifying under Section VI.B.4 (reduced frontage lots); and 105,340 square feet in the Groundwater Protection Overlay District for lots qualifying under Section VI.B.4 (reduced frontage lots).

-Delete from Section VI.B.1.c the paragraph which states, "For lots qualifying under Section VI.B.4 (reduced frontage lots), buildable area shall be one half the sum of [the minimum lot size required in that zone plus three acres]."

-Number each paragraph after VI.B.1.c.3.

VOICE VOTE: Unanimously Passed

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ARTICLE 15

Recreation  
Center  
Parking

(Requires  
2/3 Vote)

Moved by William Heitz, duly seconded that the Town appropriate \$20,000.00 from the stabilization fund for the construction of a parking area to serve the Recreation Center at the Junior High School.

After lengthy discussion for and against, Mr. Heitz went on to explain that this is a three phase project, this being the first phase, the total cost being \$52,000.00. The people in this area need relief from the parking close to the houses.

VOICE VOTE: Unanimously Carried

\*\*\*\*\*

ARTICLE 16

Repairs to  
Jr. High  
School Masonry

Moved by William Heitz, duly seconded that the Town transfer \$2,500.00 from available funds for engineering services relating to the repair of masonry at the Junior High.

Mr. Heitz explained that this money is for a study of the masonry by a professional to determine what must be done to prevent any further deterioration.

VOICE VOTE: Unanimously Carried

\*\*\*\*\*

ARTICLE 17

Windows  
Jr High  
School

(Requires 2/3  
Vote)

Moved by William Heitz, duly seconded, that the Town appropriate \$4,000.00 from the stabilization fund for painting and/or repair and replacement of windows at the Jr. High School.

VOICE VOTE: Unanimously Carried

\*\*\*\*\*

ARTICLE 18

Repairs to  
Town Hall

(Requires 2/3  
Vote)

Moved by Peter Twining, duly seconded that the Town appropriate \$30,000.00 from the stabilization fund for repairs to the Town Hall.

Mr. Twining explained this is for roof repair to the Town Hall..

VOICE VOTE: Unanimously Carried

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ARTICLE 19

Fire Alarms

Moved by Peggy Stedman, duly seconded that the Town transfer \$5,000.00 from available funds for acquisition and installation of fire alarms in Municipal Buildings.

VOICE VOTE: Carried

\*\*\*\*\*

ARTICLE 20

Street  
Improvement  
Plan

Moved by Paul Ricker, duly seconded that the Town raise and appropriate \$188,000.00 contingent upon the passage of a referendum question pursuant to General Laws, Chapter 59, Section 21C(i1/2) for street improvements during the second year of a proposed ten year street improvement plan.

Moderator advised the vote on this article is just for permission for it to appear on the ballot and does not in any way appropriate the money.

Mr. Ricker explained this is a ten year plan and last year the first phase was passed and would now like to continue the program. Mr. Ricker requested of the Moderator to have Stanton Bigelow, Town Engineer, to address the issue.

ARTICLE 20

Continued

There being no objections the Moderator allowed same.

Stanton Bigelow, using overhead projector outlined the 10 year plan and explained StateAid and other funding to help with the project. Seeks commitment of the Town for local funding.

VOICE VOTE: Passed Unanimously

\*\*\*\*\*

ARTICLE 21

Patton Park  
Improvements

(Requires 2/3  
Vote)

Moved by Paul Ricker, duly seconded that the Town appropriate \$15,000.00 from the stabilization fund for improvements to Patton Park during the first year of a proposed three year park improvement plan.

Mr. Ricker explained there have been many complaints received by many departments regarding safety issues at the park. This will be a three year plan. The first year program the money would be spent on the equipment; the second year would be resurfacing the tennis courts; and the third year would be a combination of the basketball courts and pool and whatever needs addressing at that time.

Stanton Bigelow explained further, the insurance company will not insure the "Monkey Bars" after this year and they must be removed and other safety problems must be addressed. Would welcome input from the public.

STANDING VOTE: YES - 132 NO - 16

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ARTICLE 22

Chapter 90  
Improvements

Moved by Paul Ricker, duly seconded that the Town appropriate all monies available under General Laws, Chapter 90 for reconstruction and improvements of town streets.

VOICE VOTE: Unanimously Passed

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ARTICLE 23

Revolving  
Home  
Composting  
Bin Acct

Moved by Heather Ford, duly seconded that the Town authorize a Home Composting Bin Revolving Account in accordance with MGL Ch. 44, Section 53E 1/2, and consistent with the following terms:

- 1) Funds in the Home Composting Bin Revolving Account shall only be expended for purchase of home composting bins for the purpose of re-selling those bins to residents of the Town, and for costs associated with the buying or selling of said composting bins, consistent with the Mass. Dept. of Environmental Protections Composting Bin Program.
- 2) All monies received from the sale of composting bins [and from any outright donations to the program/Account] shall be credited to the Home Composting Bin Revolving Account.
- 3) The Board of Public Works, through its employees, including the Superintendent of Public Works, and/or through the person said Board designates as Home Composting Bin Coordinator, shall have sole authority to expend funds from the Home Composting Bin Account.
- 4) Expenditures in FY '95 from the above mentioned Account shall not exceed the maximum set by Ch. 53 E1/2, said maximum being 1% of the Town's total tax levy for FY '94, or 1% of \$8,384,753.79.

VOICE VOTE: Unanimously Carried

ARTICLE 24

NESWC Tipping  
Fee Stabiliz-  
ation Fund  
Payment

Moved by Peter Twining, duly seconded that the Town transfer \$28,288.00 from available funds to make a one-time payment to NESWC to meet a deficit in the Town's "Tipping Fee Stabilization Fund", and to reinstate a minimum balance in said fund.

VOICE VOTE: Unanimously Passed

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ARTICLE 25

Public Works  
Equipment  
(requires 2/3  
Vote)

Moved by Paul Ricker, duly seconded that the Town appropriate \$38,000.00 from the stabilization fund for the purchase of a backhoe and street maintenance equipment and to authorize, any account for the proceeds of any trade-ins.

Mr. Ricker explained this is to replace the backhoe for DPW which is used by Highway AND Water Departments. Decided this would be a good time to utilize the trade-in which is estimated at this time to be \$17,000.00.

VOICE VOTE: Unanimously Passed

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ARTICLE 26

Hamilton-  
Wenham  
Household  
Hazardous  
Waste Day

Moved by Maureen Hickey, duly seconded that the Town authorize participation by the Board of Public Works in planning and conducting a "Hazardous Waste Day", jointly with the Town of Wenham and the Hamilton-Wenham League of Women Voters and appropriate \$1,000.00 from the stabilization fund to underwrite the Town's participation.

Ms. Hickey explained the League has agreed to join the Rotary with the support of the Hamilton and Wenham's Conservation Commission in having a Limited Hazardous Waste Day composed of paint, varnish and tires in the Fall. The cost to be approximately \$6,500.00. Are looking for each Town to support it with \$1,000.00, the League and Rotary are financially supporting it and are looking for anyone participating in it to pay a user fee of \$10.00.

VOICE VOTE: Unanimously Passed

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ARTICLE 27

Town By-Law  
Engineer/  
Superintendent

Moved by Heather Ford, duly seconded that the Town amend the General By-Laws by adding the proposed new chapter providing for establishing and administering the position of Town Engineer/Superintendent of Public Works, set forth in Appendix F of the 1994 Warrant Book.

#### Chapter IV

Section 1. Except as otherwise provided by law and by these By-Laws, the Board of Public Works shall have and may exercise all the powers of the Town with respect to the construction, maintenance and operation of the public works of the Town, including all of those powers delegated by Massachusetts General Laws, Chapter 41, ss.69D.

Section 2. The Board of Public Works, the Board of Selectmen and the Personnel Board, acting collectively, are authorized and empowered to appoint, evaluate and remove as they deem appropriate, a Town Engineer/Superintendent of Public Works, who is to be a Registered Professional Engineer and a Licensed Water Supply System Operator in the Commonwealth of Massachusetts. The Town Engineer/Superintendent of Public Works shall be supervised in the conduct of his/her work by the Board of Public Works, and shall report to said Board of Public Works regularly.



24-34  
ARTICLE 27

Continued

The Town Engineer/Superintendent of Public Works shall 1) direct the total operations of the Department of Public Works, including highways, parks, water enterprise department, cemetery and tree/pest control, and 2) provide, under the general direction of the Board of Public Works, general civil engineering services, including advice and consultation as requested, to all town departments, including Selectmen, Planning Board, Conservation Commission, and Board of Health. Requests for engineering services are to be made through the Executive Secretary to the Board of Public Works, and the Board is to make reasonable efforts to provide sufficient time in the Town Engineer's schedule to respond to such requests, given the understanding that management of Department operations may often take a priority over such requests.

Mrs. Ford explained the position of Town Engineer had never formally been written into the Town's General By-Laws. This article is a housekeeping procedure.

Mr. Twining modified the motion, as agreed upon at the Warrant hearing to eliminate the words "and a Licensed Water Supply System Operator."

Moderator asked Mrs. Ford if she agreed to the motion being modified, so agreeing, the Moderator accepted as modified.

VOICE VOTE: Passed

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ARTICLE 28

Audubon  
Settlement

(Requires  
2/3 vote)

Moved by William Heitz, duly seconded that the Town appropriate \$30,063.00 from the water enterprise reserve to settle the claim of the Massachusetts Audubon Society Inc. and authorize the Selectmen to enter into access easements to land of Audubon and conservation restrictions.

After lengthy discussion Moderator called for vote.

STANDING VOTE: YES - 125 NO - 9

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ARTICLE 29

Air Van

(Requires  
2/3 vote)

Moved by Daniel Parsons, duly seconded that the Town appropriate \$2,592.00 from the stabilization fund and authorize the lease with an option to purchase an Air Van and related equipment for the Fire Department.

VOICE VOTE: Passed Unanimously

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ARTICLE 30

Fire Engine

(Requires  
2/3 vote)

Moved by Kenneth Brand, duly seconded that the Town appropriate \$24,918.00 from the stabilization fund and authorize the lease with an option to purchase of a Fire Engine and related equipment, and authorize the sale or trade-in of a Fire Engine and equipment.

VOICE VOTE: Unanimously Passed

\*\*\*\*\*

ARTICLE 31

Assessors:  
Tax Base  
Growth  
Assessment  
Date Change

Moved by Robert Trussell, duly seconded that the Town vote to accept the provisions of Section 40 of Chapter 653 of the Acts of 1989, regarding assessment date changes for new growth, which section amends subsection (a) of Chapter 59 of the General Laws by adding "... in any City or Town which accepts the provision of this sentence, building and other things erected on or affixed to land during the period beginning January 2nd and ending on June 30th of the fiscal year preceding that to which the tax relates shall be deemed part of such real property as of January 1st."

ARTICLE 31

Continued

Mr. Trussel explained this allows the Assessors to start to charge an estimate tax on new buildings, additions, etc. which are completed in the Spring. This can be picked up and start billing on January 1st. This will help new growth.

VOICE VOTE: Passed

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ARTICLE 32Postage  
Meter

Moved by William Heitz, duly seconded that the Town transfer \$3,500.00 from available funds for a postage meter.

VOICE VOTE: Passed

\*\*\*\*\*

ARTICLE 33Decennial  
Revaluation

Moved by Robert Trussell, duly seconded that the Town transfer \$7,500.00 from available funds for computer hardware and software, and service relating to the decennial revaluation of the Town.

VOICE VOTE: Carried Unanimously

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ARTICLE 34Library  
Paving

Moved by Alan Reid, duly seconded that the Town appropriate \$10,000.00 from the stabilization fund for paving and speed bumps and other traffic safety measures at the Town Library.

VOICE VOTE: Approved Unanimously

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ARTICLE 35Street  
Opening

Moved by Nunzio Napoleone, duly seconded that the Town vote to amend the By-Laws of the Town by adding to Chapter IX, "Ways" a new section regarding the opening of streets and sidewalks, which is set forth in Appendix G of the Warrant Book.

## Chapter IX

## Ways

Section 11. No person except officers of the Town in the lawful performance of their duties and those acting under their orders, shall excavate through,, in or under any street or sidewalk, or any way or part thereof, without first obtaining a written Street Opening Permit therefor from the Town Engineer/Superintendent of Public Works, acting on behalf of the Board of Public Works. Such Street Opening Permit shall be in form and containing general conditions as developed and modified from time to time by the Board of Public Works, and shall, unless waived by the Board of Public Works, include a permit inspection fee of One dollar (\$1.00) per square foot of surface area of the street opening made, but in any event not less than Ten (\$10.00) Dollars, payable to the Town of Hamilton. In addition, each such permit shall require the permittee to agree, in writing, to indemnify and save harmless the Town of Hamilton for any expense which may be incurred on account of the existence of any such excavation. In addition to the permit inspection fee described above the permittee shall be responsible for pavement restoration fees, in an amount as determined by the Town Engineer/Superintendent of Public Works in accordance with Section 12 below.

ARTICLE 35

Continued

Section 12. The Town Engineer/Superintendent of Public Works Shall prepare and maintain a listing of the pavement age of all segments of streets, sidewalks or ways which the Town is required to keep in repair. Whenever a Street Opening Permit is issued said list shall be referred to in determining the ratio over the Town's cost to establish the pavement restoration fees to be paid by the permittee. The Town Engineer/Superintendent of Public Works shall inspect, or cause to be inspected, all such excavations to include backfilling by the permittee, in accordance with specifications incorporated into the Street Opening Permit, to pavement surface grade with suitable backfill material. If any portion of the permittee's work is deemed not in conformance with the conditions of the Street Opening Permit, the Town Engineer/Superintendent of Public Works shall be authorized to order the removal and replacement of such nonconforming work, at the permittee's expense.

The Board of Public Works shall annually procure the services of a Pavement Restoration Contractor, hereafter called the Contractor, to effect, in accordance with specifications prepared and monitored by the Town Engineer/Superintendent of Public Works, the complete restoration, including plating of excavations as required, next-day paving, pavement restoration using state-of-the-art methods, and maintenance of restored pavements for a period of up to three (3) years from the date of restoration, of any street or sidewalk pavement disturbed by such excavations as are allowed by Street Opening Permits. All costs for services performed by the Contractor shall be paid by the Town of Hamilton, and costs associated with a particular permitted Street Opening shall be multiplied by the ratio, as stated below, based upon the pavement age for the affected street or sidewalk segment, to determine the pavement restoration fees to be paid to the Town of Hamilton by the permittee.

<u>Pavement Age</u>	<u>Ratio</u>	<u>Pvt.</u>	<u>Restoration</u>	<u>Fee/Town</u>	<u>Cost</u>
Less than 1 Year			3.00		
1 - 2 Years			2.50		
2 - 5 Years			2.25		
5 - 10 Years			1.75		
10 - 20 Years			1.35		
Over 20 Years			1.15		

Pavement restoration fees are to be invoiced by the Department of Public Works to the permittee, and payment of same by the permittee will be a condition of the issuance of any future Street Opening Permits to the same permittee. Only public utility companies or contractors duly licensed and equipped to perform excavation work in the Commonwealth of Massachusetts, as determined by inspection by the Town Engineer/Superintendent of Public Works, may obtain Street Opening Permits from the Town.

VOICE VOTE: Carried

\*\*\*\*\*

ARTICLE 36

Heavy Trash

Moved by Nunzio Napoleone, duly seconded that the Town vote to amend the Town By-Laws by adding to Chapter XIII "Disposal of Refuse and Garbage", a new Section providing for an "Excess Heavy Trash Ticket Fee" program, which is set forth in Appendix H of the 1994 Warrant Book.



ARTICLE 36  
Continued

Mr. Napoleone explained the the DPW had originally planned to establish a ticket fee plan to have heavy trash picked up on a weekly basis but are not ready to do that at this time that is why they omitted that particular paragraph but the rest of the Article is intact. They would like, in the near future, to have heavy trash picked up weekly instead of once or twice a year.

(Appendix H - as corrected at start of meeting.)

Chapter XIII

Disposal of Refuse and Garbage

Section 1. Except as otherwise provided by law and by these By-Laws, the Board of Public Works shall have and may exercise all the powers of the Town with respect to the collection and disposal of all refuse and garbage, including the collection from time to time such solid waste materials as metal goods, leaves and yard waste and household hazardous wastes, and the collection for recycling of specific materials, including all related powers delegated to the Board of Public Works by Massachusetts General Laws Chapter 41, ss. 69D.

Section 2. Unless otherwise authorized in writing by the Board of Public Works, no person shall place at street-side for collection during weekly refuse collection more than 4 barrels, bags or other suitable containers for the disposal of household trash for each inhabited unit of housing at each property serviced by the Town's refuse collection contractor. A suitable container for the disposal of household trash shall not weigh more than fifty (50) pounds fully loaded, and shall be covered or enclosed in such a manner as to (1) prevent wind-blown trash from escaping and (2) prevent entry by animals. Unless provided with a copy of the written authorization to exceed the maximum number of containers, which shall be prominently attached to such containers, the Town's refuse collection contractor shall not empty into the truck more than the number authorized by this By-Law.

Section 3. The Board of Public Works shall cause to be held, on a regular interval but not less than once per year, a "Heavy Trash" collection, which shall involve street-side collection of bulky objects not normally collected with regular trash. "Heavy Trash" may include furniture, bundles of building materials that are not more than four (4) feet in any dimension or sixty (60) pounds in total weight, and other similar materials, but shall not include any leaves, yard waste, branches, tree limbs, shrubs, or tree stumps of any kind.

Section 4. The following materials are prohibited from collection at street-side by the Town's regular refuse collection contractor, either by State mandate or by this By-Law:

- 1) Leaves, yard waste, branches, tree limbs, shrubs or tree stumps of any kind.
- 2) Newspapers or newsprint of any kind.
- 3) Glass bottles, or No. 1 and No. 2 plastic bottles, with the exception of lids removed therefrom.
- 4) All aluminum, steel or other metal cans used in the packaging of food or beverage products, with the exception of lids removed therefrom.
- 5) Tires and Hazardous waste.
- 6) White metal goods.

ARTICLE 36

Continued

Section 5. The Board of Public Works shall establish rules and regulations as from time to time are necessary to insure that recycling of specific waste materials is encouraged throughout the Town, and shall procure the services of a recycling contractor to collect recyclable products in the Town. No recyclable materials are to be disposed of in regular household trash.

VOICE VOTE: Passed Unanimously

\*\*\*\*\*

ARTICLE 37Financial  
Action

Moved by Dick Fates, duly seconded that the Town authorize the Assessors to use \$33,083.00 of available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 1994.

VOICE VOTE: Passed Unanimously

\*\*\*\*\*

After a motion made and duly seconded, the Moderator declared the meeting adjourned at 11:15 P.M. until Thursday, May 19, 1994 at the Winthrop School for the purpose of voting by ballot. The polls open at 7:00 A.M.

Adjourned.

A TRUE COPY:

ATTEST:

*Theresa M. Fanning C.M.C.*  
Theresa M. Fanning, C.M.C.

Town Clerk

REPORT OF THE ANNUAL  
TOWN/SCHOOL ELECTION  
HELD  
THURSDAY, MAY 19, 1994  
AT  
WINTHROP SCHOOL, HAMILTON, MA  
\*\*\*\*\*

The polls were opened at 7:00 A.M. by Moderator Howard C.K. Spears. There were 711 votes cast as follows:

Precinct 1 - 406

Precinct 2 - 305

Results as follows:

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
MODERATOR (1 Year)			
Bruce Ramsey	345	256	601
Blanks	59	49	108
SELECTMAN (3 Years)			
Robert Hagopian	103	67	170
David Neill	287	233	520
Blanks	16	5	21
ASSESSOR (3 Years)			
George Cantwell	329	231	560
Blanks	77	74	151

	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Total</u>
ASSESSOR (1 Year)			
Gelean Campbell	345	240	585
Blanks	61	65	126
BOARD OF HEALTH (3 Years)			
Richard Goehlert	311	227	538
Blanks	95	78	173
BOARD OF PUBLIC WORKS (3 Yrs)			
Gordon Thompson	328	233	561
Blanks	78	72	150
PLANNING BOARD (5 Years)			
Susanne Richey	305	233	538
Blanks	101	72	173
LIBRARY TRUSTEE (3 Years)			
Alan Reid	328	244	572
Blanks	78	61	139
HOUSING AUTHORITY (5 Years)			
Carol Mazzetta	317	236	553
Blanks	89	69	158

## QUESTION 1:

Override pursuant to General Laws, Chapter 59, Section 21C(i) for Street Improvement.

"Shall the Town of Hamilton be allowed to assess an additional one hundred and eighty-eight thousand dollars (\$188,000) in real estate and personal property taxes for street improvement during the second year of a proposed 10 year street improvement plan, for the fiscal year beginning July 1, 1994?"

YES	225	171	402
NO	158	111	269
BLANKS	23	17	40

## Hamilton-Wenham Regional School Committee (3 Years)

Frank Cause	289	217	506
Elizabeth Crosbie	290	222	512
John McWane	285	217	502
Blanks	354	259	613

Wenham Election Results	Wenham	Hamilton	Total
Frank Cause	491	506	997
Elizabeth Crosbie	491	512	1003
John McWane	502	502	1004
Blanks	184	613	797

Due to sudden illness of Moderator, the Town Clerk closed the polls at 8:00 P.M.

The Town Clerk announced the results at 8:45 P.M.

A TRUE COPY:

ATTEST:

*Theresa M. Fanning CMC*  
Theresa M. Fanning, C.M.C.  
Town Clerk



STATE PRIMARY  
HELD  
SEPTEMBER 20, 1994  
AT  
WINTHROP SCHOOL, HAMILTON, MA

At the close of registration on August 23, 1994 there were 4,227 registered voters as follows:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>UNENROLLED</u>	<u>TOTAL</u>
Precinct 1	279	469	1,343	2,091
Precinct 2	<u>311</u>	<u>512</u>	<u>1,313</u>	<u>2,136</u>
Totals	590	981	2,656	4,227

The polls were opened at 7:00 A.M. by Theresa M. Fanning, Town Clerk. A total of 1,284 ballots were cast:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>TOTAL</u>
Precinct 1	185	452	637
Precinct 2	<u>160</u>	<u>487</u>	<u>647</u>
Totals	345	939	1,284

DEMOCRATIC VOTE

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
<u>SENATOR IN CONGRESS</u>			
Edward M. Kennedy	145	129	274
Blanks	39	28	67
Others	1	3	4
<u>GOVERNOR</u>			
George A. Bachrach	50	38	88
Michael J. Barrett	37	40	77
Mark Roosevelt	78	59	137
Blanks	19	23	42
Others	1	0	1
<u>LIEUTENANT GOVERNOR</u>			
Marc D. Draisen	54	52	106
Robert K. Massie	73	56	129
Blanks	57	51	108
Others	1	1	2
<u>ATTORNEY GENERAL</u>			
L. Scott Harshbarger	147	129	276
Blanks	38	31	69
Others	0	0	0
<u>SECRETARY OF STATE</u>			
William Francis Galvin	84	62	146
Augusto F. Grace	54	55	109
Blanks	47	43	90
Others	0	0	0
<u>TREASURER</u>			
Shannon P. O'Brien	119	97	216
Blanks	65	63	128
Others	1	0	1

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
<b>AUDITOR</b>			
A. Joseph DeNucci	127	100	227
Blanks	58	60	118
Others	0	0	0
<b>REPRESENTATIVE IN CONGRESS</b>			
Nicholas J. Costello	33	29	62
Jeffrey J. Hayward	21	15	36
F. John Monahan	33	25	58
John F. Tierney	70	73	143
Blanks	28	18	46
Others	0	0	0
<b>COUNCILLOR</b>			
Edward J. Carroll	39	22	61
Paul Delios	12	7	19
Patricia A Dowling	76	86	162
Blanks	58	45	103
Others	0	0	0
<b>SENATOR IN GENERAL COURT</b>			
Blanks	179	157	336
Others	1	0	1
Klaus Kubierschky	5	3	8
<b>REPRESENTATIVE IN GENERAL COURT</b>			
Blanks	178	152	330
Others	7	8	15
<b>DISTRICT ATTORNEY</b>			
Kevin M. Burke	146	115	261
Blanks	39	45	84
Others	0	0	0
<b>CLERK OF COURTS</b>			
James Dennis Leary	119	90	209
Blanks	66	70	136
Others	0	0	0
<b>REGISTER OF DEEDS</b>			
John L. O'Brien, Jr.	123	90	213
Blanks	60	69	129
Others	2	1	3
<b>COUNTY COMMISSIONER</b>			
Christopher T. Casey	41	24	65
Christie (Chris) Ciampa, Jr.	35	36	71
Ronald Francis Ford	19	11	30
Anibal "Tex" Teixeira	28	33	61
Blanks	62	56	118
Others	0	0	0

## REPUBLICAN VOTE

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
SENATOR IN CONGRESS			
John R. Lakian	84	84	168
W. Mitt Romney	347	380	727
Blanks	21	23	44
Others			
GOVERNOR			
William F. Weld	395	422	817
Blanks	56	63	119
Others	1	2	3
LIEUTENANT GOVERNOR			
Argeo Paul Cellucci	378	397	775
Blanks	74	90	164
Others	0	0	0
ATTORNEY GENERAL			
Janis M. Berry	287	311	598
Guy A. Carbone	85	89	174
Blanks	80	87	167
Others	0	0	0
SECRETARY OF STATE			
Arthur E. Chase	179	191	370
Peter V. Forman	148	154	302
Blanks	125	142	267
Others	0	0	0
TREASURER			
Joseph Daniel Malone	357	377	734
Blanks	95	110	205
Others	0	0	0
AUDITOR			
Forrester A. "Tim" Clark, Jr.	388	399	787
Earle B. Stroll	46	64	110
Blanks	18	23	41
Others	0	1	1
REPRESENTATIVE IN CONGRESS			
Peter G. Torkildsen	382	401	783
Blanks	68	85	153
Others	2	1	3
COUNCILLOR			
John Walsh	299	316	615
Blanks	153	171	324
Others	0	0	0
SENATOR IN GENERAL COURT			
Bruce E. Tarr	341	348	689
Blanks	110	139	249
Others	1	0	1



	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
REPRESENTATIVE IN GENERAL COURT			
James D. Colt	207	241	448
Bradford R. Hill	142	167	309
Kevin J. Leach	59	40	99
Edward Rauscher (Sticker)	20	11	31
Blanks	23	28	51
Others	1	0	1
DISTRICT ATTORNEY			
Blanks	450	484	934
Others	2	3	5
CLERK OF COURTS			
Blanks	450	484	934
Others	2	3	5
REGISTER OF DEEDS			
Paul E. Mendonca	293	305	598
Curtis G. Nikitas	70	84	154
Blanks	89	98	187
Others	0	0	0
COUNTY COMMISSIONER			
Charles J. Chisholm	100	116	216
Barton K. Hyte	50	62	112
Frederick H. "Ted" Tarr	194	178	372
Blanks	108	131	239
Others	0	0	0

The polls were closed at 8:00 P.M. Results were announced at 10:30 P.M.

A TRUE COPY:      ATTEST:

*Theresa M. Fanning, CMC*  
 Theresa M. Fanning, CMC  
 Town Clerk

REPORT OF THE STATE ELECTION  
HELD NOVEMBER 8, 1994  
AT WINTHROP SCHOOL, HAMILTON, MA

At the close of registration on October 11, 1994 there were 4,374 registered voters as follows:

	<u>DEMOCRAT</u>	<u>REPUBLICAN</u>	<u>UNENROLLED</u>	<u>TOTAL</u>
PRECINCT 1	288	502	1,366	2,156
PRECINCT 2	336	588	1,294	2,218

The polls were opened at 7:00 A.M. by Theresa M. Fanning, Town Clerk. A total of 3,389 votes were cast.

PRECINCT 1	1,662
PRECINCT 2	<u>1,727</u>
TOTAL	3,389

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
<b>UNITED STATES SENATOR</b>			
Edward M. Kennedy	712	698	1410
W. Mitt Romney	904	980	1884
Lauraleigh Dozier	12	8	20
William Ferguson	2	0	2
Blanks	32	37	69
Others	0	4	4
<b>GOVERNOR/LIEUTENANT GOVERNOR</b>			
Weld/Cellucci	1284	1443	2727
Roosevelt/Massie	305	243	548
Cook/Crawford	20	4	24
Rebello/Giske	4	0	4
Blanks	48	36	84
Others	1	1	2
<b>ATTORNEY GENERAL</b>			
L. Scott Harshbarger	913	938	1851
Janis Berry	665	712	1377
Blanks	82	77	159
Others	2	0	2
<b>SECRETARY OF STATE</b>			
Arthur Chase	842	917	1759
William Galvin	543	579	1122
Peter Everett	46	44	90
Blanks	231	187	418
Others	0	0	0
<b>TREASURER</b>			
Joseph Malone	1176	1294	2470
Shannon O'Brien	281	281	562
Susan Poulin	31	11	42
Thomas Tierney	81	58	139
Blanks	92	83	175
Others	1	0	1
<b>AUDITOR</b>			
Joseph Denucci	465	454	919
Forrester Clark	1084	1179	2263
Geoff Weil	23	17	40
Blanks	90	76	166
Others	0	1	1

	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
REPRESENTATIVE IN CONGRESS			
Peter Torkildsen	1006	1087	2093
John Tierney	563	559	1122
Benjamin Gatchell	32	36	68
Blanks	61	45	106
Others	0	0	0
COUNCILLOR			
Patricia Dowling	543	582	1125
John Michael Walsh	842	900	1742
Blanks	276	242	518
Others	1	3	4
SENATOR IN GENERAL COURT			
Klaus Kubierschky	332	310	642
Bruce E. Tarr	1115	1216	2331
Blanks	214	201	415
Others	1	0	1
REPRESENTATIVE IN GENERAL COURT			
James D. Colt	864	1040	1904
Edward B. Rauscher	464	382	846
Thomas F. Silke	179	160	339
Blanks	153	143	296
Others	2	2	4
DISTRICT ATTORNEY			
Kevin M. Burke	1119	1169	2288
Blanks	530	540	1070
Others	13	18	31
CLERK OF COURTS			
James Dennis Leary	1013	1072	2085
Blanks	639	642	1281
Others	10	13	23
REGISTER OF DEEDS			
John L. O'Brien	459	443	902
Paul Mendonca	1004	1086	2090
Blanks	196	198	394
Others	3	0	3
COUNTY COMMISSIONER			
Christopher Casey	386	381	767
Frederick Tarr	974	1048	2022
Bryan Dellolio	39	46	85
Blanks	260	251	511
Others	3	1	4
QUESTION 1 (Ballot Question Contributions)			
YES	587	575	1162
NO	991	1073	2064
Blanks	84	79	163
QUESTION 2 (Seat Belt Law)			
YES	1031	1158	2189
NO	571	522	1093
Blanks	60	47	107



	<u>PRECINCT 1</u>	<u>PRECINCT 2</u>	<u>TOTAL</u>
QUESTION 3 (Student Fees)			
YES	770	902	1672
NO	733	680	1413
BLANKS	159	145	304
QUESTION 4 (Term Limits)			
YES	908	950	1858
NO	669	698	1367
BLANKS	85	79	164
QUESTION 5 (Blue Laws)			
YES	760	784	1544
NO	828	875	1703
BLANKS	74	68	142
QUESTION 6 (Graduated Tax-Constitutional Amendment)			
YES	412	383	795
NO	1143	1245	2388
Blanks	107	99	206
QUESTION 7 (Graduated Tax Rates)			
YES	401	365	766
NO	1170	1273	2443
BLANKS	91	89	180
QUESTION 8 (Highway Funding)			
YES	1185	1242	2427
NO	346	353	699
BLANKS	131	132	263
QUESTION 9 (Rent Control)			
YES	813	927	1740
NO	679	647	1326
BLANKS	170	153	323
QUESTION 10 (Non-Binding)			
YES	598	532	1130
NO	741	710	1451
BLANKS	323	485	808

The polls were closed at 8:00 P.M. Tally of ballots was completed at 9:15 P.M., with final tally completed at 9:30 P.M.

A TRUE COPY:

ATTEST:

*Theresa M. Fanning, CMC*  
 Theresa M. Fanning, CMC  
 Town Clerk

TREASURER/COLLECTOR ANNUAL REPORT FOR 1994

I hereby submit my report as Treasurer/Collector for the Town of Hamilton for the year ending December 31, 1994.

Balance January 1, 1994	\$ 2,140,607.66
Receipts during 1994	<u>11,492,695.50</u>
	13,633,303.16
Disbursements during 1994	<u>11,410,203.08</u>
Balance December 31, 1994	\$ 2,223,100.08

See report for collection breakdown.

Investment Program - Balances December 31, 1994

Stabilization Fund	\$ 203,629.14
Clark Property Funds	301,867.02
Conservation Commission	260,405.22
Woodland Meade	38,928.72
Trust Funds	<u>320,119.54</u>
	\$ 1,124,949.64

Respectfully submitted,

Kay E. Turner  
Treasurer/Collector

TREASURER/COLLECTOR'S REPORT

CATEGORY	JANUARY - JUNE 1994		JULY - DECEMBER 1994		TOTAL CALENDAR YEAR 1994	
	YEAR	RECEIPTS	YEAR	RECEIPTS	YEAR	RECEIPTS
REAL ESTATE	Prior to		Prior to		Prior to	
	1991	\$ 19,015.36	1991	0	1991	\$ 19,015.36
	1991	19,767.59	1991	1,737.02	1991	21,504.61
	1992	17,964.90	1992	9,694.75	1992	27,659.65
	1993	16,142.63	1993	53,581.88	1993	69,724.51
Sub-Total	1994	2,693,926.81	1994	1,256,674.17	1994	3,950,600.98
	1995	0	1995	2,854,513.02	1995	2,854,513.02
		<u>2,766,817.29</u>		<u>4,176,200.84</u>		<u>6,943,018.13</u>
	1993	103.37	1993	95.78	1993	199.15
	1994	58,147.66	1994	1,039.69	1994	59,187.35
PERSONAL PROPERTY	1995	0	1995	52,851.45	1995	52,851.45
		<u>58,251.03</u>		<u>53,986.92</u>		<u>112,237.95</u>
Sub-Total						
MOTOR VEHICLE EXCISE	Prior to		Prior to		Prior to	
	1990	779.69	1990	1,230.39	1990	2,010.08
	1990	508.13	1990	235.52	1990	743.65
	1991	747.19	1991	560.42	1991	1,307.61
	1992	3,926.69	1992	1,235.43	1992	5,162.12
Sub-Total	1993	21,688.57	1993	6,771.43	1993	28,460.00
	1994	373,719.07	1994	112,679.29	1994	486,398.36
		<u>401,369.34</u>		<u>122,712.48</u>		<u>524,081.82</u>
		46,665.97		27,278.78		73,944.75
		<u>8,525.00</u>		<u>5,725.00</u>		<u>14,250.00</u>
PENALTIES AND INTEREST						
MUNICIPAL LIEN CERTIFICATES	1993	15.00	1993	0	1993	15.00
	1994	1,412.00	1994	101.00	1994	1,513.00
		<u>1,427.00</u>		<u>101.00</u>		<u>1,528.00</u>
		282,963.06		182,489.90		465,452.96
		10,235.00		21,100.00		31,335.00
WATER DEPARTMENT	Water Rates	2,036.55		1,735.01		3,771.56
	Water Services	1,495.00		863.23		2,358.23
	Water Liens	874.82		0		874.82
	Water - Other Income	1,230.00		2,766.00		3,996.00
	Penalties & Interest	<u>298,834.43</u>		<u>208,954.14</u>		<u>507,788.57</u>
Fees						
Sub-Total						
TOTAL		\$ 3,581,890.06		\$ 4,594,959.16		\$ 8,176,849.22



## **ZONING BOARD OF APPEALS**

In 1994 the Zoning Board of Appeals issued a total of 21 decisions. 3 petitions for Site Plan Review were approved with conditions. 3 petitions for Extension of a Nonconforming Use or Structure were granted. 3 variances were granted; 1 variance was granted with conditions; 1 variance was denied; 2 petitions to withdraw without prejudice a Variance application were granted. 1 petition for a Special Permit and Variance was granted with conditions; 1 petition for a Special Permit was denied. 1 petition to amend a Site Plan was granted with conditions; 1 petition to amend a Site Plan was rejected; no action was taken on 1 petition to amend a Site Plan. 1 petition for extension of a Site Plan was granted. No action was taken on 1 petition for Abbreviated Site Plan Review. 1 decision that no Special Permit was required was issued.

William F. Bowler, Chairman  
Alan Evans  
Winifred Whitman  
David R. Sullivan  
James A. Manzi, Jr.









# TOWN OF HAMILTON



1995  
ANNUAL  
REPORT





# TOWN OF HAMILTON

## 1995 ANNUAL REPORT

*Town of Hamilton*

*Essex County*

*Commonwealth of Massachusetts*

Incorporated June 21, 1793

Area 14.99 Square Miles

Town Population: 7,494

Sixth Congressional District

Fifth Councillor District

First Essex and Middlesex Senatorial District

Fourth Essex Representative District

### *- State Officials -*

Congressman:	Peter Torkildsen of Danvers
Senator:	Bruce E. Tarr of Gloucester
Co. Commissioners:	Christopher T. Casey of Lynn Marguerite P. Kane of Lawrence John V. O'Brien of Beverly
Representative:	James D. Colt of Wenham

### *- Town Hall Hours -*

Monday to Thursday: 8 A.M. - 4:30 P.M.

Friday: 8 A.M. to 12 Noon

Monday: 7 - 9 P.M.



In Memoriam

Weston J. Burner

John Battiste Clemenzi

Francis Dolan

Donald Gates

Robert A. Greeley

Virginia Lougee

Richard E. Moore

Virginia Smith





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## **1995 Annual Report - Board of Selectmen**

The 1995-96 year for the Board of Selectmen has been extremely productive and rewarding. With the reelection of Peter Twining to a second term, the Board's composition has remained constant for the last two years. This, along with a working relationship among members based on mutual respect, has enabled the Selectmen to get momentum on several projects and to see many others to completion.

Our first order of business was last year's Annual Town Meeting and ballot votes. The Town approved the purchase of a new fire truck, ambulance, and phase one of the de-leading and re-clapboarding of the Town Hall. Town Hall also got the go-ahead for the purchase of a computer software system that will increase coordination through the networking of town financial and accounting departments.

The ballot votes of last year also proved unprecedented in that two issues remained unresolved due to tie votes. After two years of study, the Government Study Committee brought forth recommendations to streamline Town government. Voters approved the appointment of the Treasurer-Collector position and revocation of the Board of Public Works. To be revoted at the ballot this May includes the appointment of the Boards of Assessors and Health, and the transfer of DPW oversight to the Board of Selectmen. Until the latter is resolved, an interim Board of Public Works will be elected for a one-year term.

One major issue that did come to resolution, with overwhelming support from the communities of Hamilton and Wenham, was the approval to build a new middle school. In a two-year effort, citizens banded together to thoroughly study options and make a final recommendation to the Towns. With approval of this building project, construction is slated to begin at the high school site in 1997 with completion in two phases by the year 2004. The old middle school will then revert back to its original use, that of an elementary school.

Meanwhile, the old Jr. High building on the corner of Linden and Union Streets may soon be the site of a new Hamilton-Wenham Joint Library. Concept and design phases have been completed and will soon be presented to the Towns for approval. Cost-sharing agreements between the Towns have been in the works over the past two years to include not only the library but a joint recreation program as well. To ensure parity, apportionment of these costs will be based on an assessed valuation formula.

Three other new projects that are currently in the works have also had implications beyond our Town's boundaries. One long-term project has included our efforts with the Town of Manchester through an appointed Conservation Coalition to acquire for conservation Gordon College land currently on the market. Another project that has a shared interest with the Town of Essex concerns the possible future dredging and management of Chebacco Lake. Due to the complexities and enormity of this project, County and State agencies along with State and local representatives are

## **1995 Annual Report-Board of Selectmen**

working hand in hand towards a positive outcome. Lastly, the issue of inadequate downtown and railway parking has sparked recent interest. MBTA representatives, downtown merchants, and interested citizens from both the Towns of Hamilton and Wenham will continue to look at possible long-term solutions.

Another regional issue that continues to involve countless hours of attention has centered around the proposed renegotiation of our trash disposal contract with NESWC. With only half of our 20-year contract fulfilled, the Town is forced to pay well over market cost per ton for trash disposal. With costs about to further escalate, due to the need for stack scrubbers at the incinerator facility, NESWC representatives are proposing a restructuring of fees with the intent of saving towns money in the long run. However, the long run that they propose will mean an additional 10 years added to our contract obligations. The 23-community consortium is slated to vote soon regarding interest in further pursuing this option.

Another definite theme this year that has galvanized interest within the entire community has been the quality of our Town's drinking water. In November of this past year, contamination was discovered within our distribution system. With increased chlorination and eventual repair of the well in question, the situation was quickly resolved. With the recent resignation of our Town Engineer, the Town of Essex has been contracted to oversee our Water Department operation until such time as a new Public Works Director is hired. In the meantime, outside experts are studying our present facilities and will be making recommendations for short-term and long-term goals to improve our overall water quality and distribution system. We expect these recommendations and associated Town actions to be presented to voters at a fall Town Meeting.

As one can readily observe, the Town's business over the years has become increasingly diverse and complex. The Selectmen have assumed a role that is not confined to business within the walls of Town Hall or even within the Town's boundaries. Our efforts this year in particular have involved several meetings with our bordering communities to discuss shared concerns and to coordinate solutions through mutually beneficial joint efforts.

Within Town, we rely heavily on the involvement of countless volunteers. The Selectmen make over 90 appointments each year. Each elected and appointed individual working within our Town government deserves tremendous recognition and praise. Oftentimes, their efforts are not always visible to the public at large. However, due to this ever-growing group of dedicated individuals, the spirit of our Town continues to flourish.

The Selectmen also wish to recognize the tireless efforts of our Executive Secretary, Candace Wheeler, and Administrative Assistant, Ann Freitas. Candace is



## 1995 Annual Report-Board of Selectmen

responsible for research and follow-through on all matters within the Selectmen's jurisdiction, coordination between the Town's Departments, and response to countless issues that arise. She does her job with true professionalism, sincerity, and integrity. Ann provides the vital, day-to-day structure of our department, handling communications, public information, scheduling and agenda preparation, the minutes and documents that comprise our legal records, all licensing and collaboration with Candace in many projects including procurement, building maintenance, and development of Town Meeting Warrants. Together, Candace and Ann have done an exceptional job of keeping the wheels of the Selectmen's Office rolling through the year. We are very fortunate to have the able, professional assistance of a fine support staff at Town Hall, as well as in all other Departments.

Looking to the future, the Selectmen have identified long-range planning as one area that will be concentrated on over the next several years to come. With our present efforts of bringing interest groups, neighboring communities, and State and local agencies together to discuss and formulate plans for a more coordinated future, the Selectmen continue to be committed toward this end. We strongly believe that with the proper process in place the best solution will evolve.

To our Townspeople: It has been a pleasure and privilege to represent you over this past year. Again, we thank the many individuals who have participated in Town government and encourage and invite new faces and those with new ideas to join us as we begin a new year of business for the Town.

Respectfully submitted,

Margaret L. Stedman  
David G. Neill  
Peter P. Twining



TOWN OF HAMILTON  
COMBINED BALANCE SHEET  
JUNE 30, 1995

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
<b>ASSETS</b>					
Current Assets:					
Cash & Investments	1,447,170	147,165	265,282	1,182,814	3,042,431
Accounts Receivable:					
Taxes	5,211,713				5,211,713
Water rates and services			182,641		182,641
Due from other funds	5,241			4,500	9,741
<b>TOTAL ASSETS</b>	<b>6,664,124</b>	<b>147,165</b>	<b>447,923</b>	<b>1,187,314</b>	<b>8,446,526</b>
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES:</b>					
Current liabilities:					
Accrued expenses	456				456
Tailings	4,539				4,539
Deferred revenue	4,832,794		30,933		4,863,727
Tax overlay for abatements	303,675				303,675
Warrants payable	145,766	8,003	20,042		173,811
Due to other funds	4,500			5,241	9,741
<b>TOTAL LIABILITIES</b>	<b>5,291,730</b>	<b>8,003</b>	<b>50,975</b>	<b>5,241</b>	<b>5,355,949</b>
<b>FUND BALANCE:</b>					
Reserved for continued appropriations	245,966				245,966
Reserved for endowments				1,182,073	1,182,073
Reserved for expenditures	301,485				301,485
Reserved over/under estimates	10,529				10,529
Unres-Designated for capital exp			396,948		396,948
Unreserved and undesignated	814,414	139,162			953,576
	1,372,394	139,162	396,948	1,182,073	3,090,577
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>6,664,124</b>	<b>147,165</b>	<b>447,923</b>	<b>1,187,314</b>	<b>8,446,526</b>

TOWN OF HAMILTON  
COMBINED INCOME STATEMENT  
JUNE 30, 1995

	GOVERNMENTAL FUNDS		PROPRIETARY FUND	FIDUCIARY FUNDS	TOTAL
	GENERAL	SPECIAL REVENUE	WATER ENTERPRISE	TRUST & AGENCY	(MEMORANDUM ONLY)
REVENUE:					
Property taxes	8,789,160				8,789,160
State government	518,701				518,701
Local	1,102,808				1,102,808
Water rates & services			474,460		474,460
Other		113,819	8,653	115,587	238,059
Police private		75,442			75,442
Recreation revolving		72,971			72,971
<b>Total Revenue</b>	<b>10,410,669</b>	<b>262,232</b>	<b>483,113</b>	<b>115,587</b>	<b>11,271,601</b>
EXPENDITURES:					
General government	540,796				540,796
Public safety	1,253,895				1,253,895
Health & town benefits	945,273				945,273
Department of public works	1,515,575				1,515,575
Water enterprise			707,587		707,587
Education	5,975,109				5,975,109
State & county assessment	237,655				237,655
Other		52,407		32,341	84,748
Police private		77,860			77,860
Recreation revolving		79,285			79,285
<b>Total Expenditures</b>	<b>10,468,303</b>	<b>209,552</b>	<b>707,587</b>	<b>32,341</b>	<b>11,417,783</b>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(57,634)	52,680	(224,474)	83,246	(146,182)
OTHER FINANCING SOURCES (USES)					
Operating transfers in	303,173				303,173
Operating transfers out		(30,000)	(99,663)	(173,510)	(303,173)
<b>Net Other Financing Sources (Uses)</b>	<b>303,173</b>	<b>(30,000)</b>	<b>(99,663)</b>	<b>(173,510)</b>	<b>-</b>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	245,539	22,680	(324,137)	(90,264)	(146,182)
FUND BALANCE JULY 1, 1994	1,126,855	116,482	721,085	1,272,337	3,236,759
FUND BALANCE, JUNE 30, 1995	1,372,394	139,162	396,948	1,182,073	3,090,577

## COUNCIL ON AGING ANNUAL REPORT FOR 1995

We have provided shopping trips each month for Senior Citizens of Hamilton to the North Shore and Liberty Tree Malls. We average about 14 people for these trips. We increased these trips to twice a month in 1994. The trips are scheduled for the 2nd and 4th Tuesday of each month. Through the courtesy of Lawrence Lamson, we received a van for our use to travel to the malls, doctors visits, and hospital calls. This is a very helpful way for the seniors to make appointments that they would normally not be able to do.

We entertained and served dinner to 180 Senior Citizens in October at the Methodist Church. We also delivered 11 baskets of fruit at Christmas time to those over 90 years of age who are living at home.

We make a presentation to the oldest living man and woman in May, which is Senior Citizens' Month.

We have provided the following activities:

- 1) Breakfast at the Beverly Hospital
- 2) Dinner and a play at Giordano's
- 3) Dinner at the Commodore for Seniors at the Elderly Housing
- 4) Cruise on the Essex River and Salem Harbor
- 5) A day at Rockingham Park

Since we have only the van with volunteer drivers or individuals with transportation, we have to limit our trips to 25 people and we have 10 or more on the waiting lists for these trips.

We have a count of 1,050 Senior Citizens over the age of 62 currently living in Hamilton.

We receive and try to find solutions to problems from the elderly concerning day care, activities, housing and ambulance service. There have been many more requests this year which need to be addressed, but due to our limited funding we were not always able to be solved.

Many thanks to Ruth Hopping who took over for Virginia Lougee on the Shopping Trip Reservations.

Respectfully submitted,

Dorothy Lamson, Chairperson

Mary Wedgwood, Secretary  
Betty Bagley  
Edward Hopping  
Andy Teshko

Mary Watson (96-Yr Old Honoray Member)  
Francis Dolan [deceased 1995]  
Virginia Lougee [deceased 1995]  
A. Wendall Day



## ZONING BOARD OF APPEALS

In 1995 the Zoning Board of Appeals issued a total of 40 decisions. 4 petitions for Site Plan Review were approved with conditions; 1 petition for extension of a Site Plan was granted; 1 petition for Site Plan Review was withdrawn without prejudice by permission of the Board. 2 petitions for Abbreviated Site Plan Review were granted with conditions. 24 petitions for Extension of a Non-conforming Use or Structure were granted; 1 petition for Extension of a Non-conforming Structure was withdrawn without prejudice by permission of the Board. 1 variance was granted; 2 petitions for a Variance were withdrawn without prejudice with permission of the Board. 2 petitions for a Special Permit to Construct a Garden Apartment were granted with conditions. 1 appeal of the Denial of a Building Permit to Construct a Caretaker Apartment was granted with conditions. 2 Special Permits for Temporary Signs were granted.

Hamilton has approximately 1,100 residential lots which are non-conforming as being smaller than the minimum lot size required under the current Zoning By-Law. Owners of these undersized lots should be aware that because of recent court decisions, before they can obtain a building permit for any construction which will increase the "footprint" or "envelope" of the building, they must apply to the Board of Appeals for Extension or Alteration of a Non-Conforming Structure. This process takes about 6 to 8 weeks. Homeowners should keep this in mind in scheduling any construction.

William F. Bowler, Chairman  
Winifred Whitman  
Beth Ganister  
David R. Sullivan  
James A. Manzi, Jr.

## **HAMILTON BOARD OF ASSESSORS ANNUAL REPORT 1995**

For 1995, the total assessed valuation of Hamilton was \$561,589,621. The property tax levy was \$9,103,366. The fiscal year 1996 tax rate as certified by the Department of Revenue was \$16.21 per thousand dollars of value. With respect to new construction activity, there were 226 building permits pulled in 1995. As a result of our systematic procedure for building permit review, over \$75,000 growth dollars were added to the property tax levy.

Under the direction of the Board of Assessors, this Department completed its second year of the State-mandated decennial revaluation program. The Board's revaluation plan includes a complete re-collection of all real estate inventory data as well as the procurement, installation, and maintenance of an in-house computer assistance mass appraisal network. We will begin 1996 developing assessed valuations designed to insure that the Town of Hamilton remain in compliance with Department of Revenue standards regarding assessment level and uniformity.

The Board of Assessors is pleased with its staff of, Tom Hogan, Pam Plummer and Ermenia Maher; the professionalism, experience and dedication they use in serving the public. Together we have gone through an installation of new appraisal software, networked the assessors office and set up a counter terminal for the general public.

After being delayed by a long winter, we again have data collectors in the field. We are happy with the progress and confident we will complete the job in the allotted time. The Board and its staff look forward to the challenge ahead. We appreciate the cooperation of the Hamilton property owners and other Town boards in completing this task for fiscal 1997.

In closing we'd like to say we will continue to serve each and every property owner in a fair and equal manner.

Respectfully submitted,

Robert H. Trussell, Chairman 5/96  
George E. Cantwell 5/97  
Gelean M. Campbell 5/98

BOARD OF ASSESSORS





# POLICE DEPARTMENT

TELEPHONE

508-468-1212

FAX: 508-468-1919

WILLIAM D. CULLEN  
CHIEF OF POLICE

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

THE HONORABLE BOARD OF SELECTMEN  
HAMILTON TOWN HALL  
HAMILTON, MASSACHUSETTS 09136

FEBRUARY, 1996

I HEREWITH SUBMIT THE HAMILTON AUXILIARY POLICE REPORT FOR THE YEAR 1995.

AT THE PRESENT TIME, THE HAMILTON AUXILIARY POLICE UNIT HAS 18 MEMBERS. THERE WERE TWO RESIGNATIONS DURING 1995. ONE OF THOSE RESIGNATIONS WAS DUE TO THE MEMBER BEING APPOINTED TO A FULL TIME POLICE OFFICER'S POSITION IN RHODE ISLAND. THERE WERE SIX NEW APPOINTMENTS DURING 1995. AS OF THIS WRITING THREE OF THE NEW MEMBERS HAVE GRADUATED FROM THE MASSACHUSETTS CRIMINAL JUSTICE COURSE FOR RESERVE/INTERMITTENT OFFICERS AND TWO HAVE BEEN CERTIFIED BY THE STATE AS EMERGENCY MEDICAL TECHNICIANS, BRINGING THE AUXILIARY COUNT TO FIVE E.M.T.'S AND ONE PARAMEDIC.

VOLUNTEER HOURS DONATED TO THE TOWN BY THE AUXILIARY IN 1995 WAS 1,671.5 HOURS. AVERAGE COST TO THE TOWN FOR THE GROUP OF VOLUNTEERS WAS \$.75 PER HOUR.

NO MAJOR EVENTS IN 1995 NECESSITATED THE NEED TO CALL OUT THE AUXILIARY AS A UNIT DURING 1995. INDIVIDUAL TRAINING, SHOOTING, RIDING WITH THE FULL TIME OFFICERS IN THE CRUISER AND AMBULANCE AND ASSISTING AT CIVIC FUNCTIONS WERE THE YEARS ACTIVITIES.

THOSE FUNCTIONS INCLUDED MEMORIAL DAY, ARTS AND CRAFTS SHOW, THE TWO TOWN FOURTH, ST. PAUL'S HORSE SHOW, HALLOWEEN AND HAMILTON'S SECOND FOOD DRIVE FOR THE ACORD FOOD PANTRY.

WITH THE DEDICATION OF THIS VOLUNTEER UNIT AND THE POSITIVE HELP AND GUIDANCE RECEIVED FROM THE FULL-TIME POLICE OFFICERS, HAMILTON IS ON THE RECEIVING END OF A WIN WIN SITUATION, SHOULD THERE BE THE NEED TO CALL THE AUXILIARY UNIT OUT IN THE EVENT OF A MAJOR EMERGENCY.

RESPECTFULLY SUBMITTED,

*Edward "Duke" Seaver*

EDWARD "DUKE" SEAYER, CAPTAIN  
HAMILTON AUXILIARY POLICE



## Hamilton Conservation Commission

### Annual Report - Calendar 1995

The Hamilton Conservation Commission is please to provide the following summary of its activities to the residents of Hamilton, and to the Board of Selectmen

During the past vear the Hamilton Conservation Commission continued to fulfill its primary responsibilities for wetland protection, and to maintain and grow its interests in related programs that benefit Town residents

In consideration of these efforts, and our needs to attract members with varied interests and talents, we are pleased to welcome Lisa Press and Jim Hankin as new members of the Hamilton Conservation Commission. Their various skills have already made a contribution to our efforts, and we look forward to their continuing valuable input.

At the same time time we are sorry to loose the talents and dedication of Larry Souci, whom due to relocation resigned from the Commission. Among other contributions, Larry was largely responsible for moving the Discover Hamilton trails program from a plan to reality.

#### COMMISSION MANDATE

The Hamilton Conservation Commission's primary responsibility is protection of the Town's wetlands and wildlife residing within its jurisdiction. This includes all activities occuring in or within 100 feet of defined wetlands within the Town of Hamilton, and within those areas where wildlife may be impacted by alteration.

Commission jurisdiction and responsibility is based on three state laws:

- The Conservation Commission Act (MGL Ch.40 s.8C)
- The Wetlands Protection Act (MGL Ch 131 s 40)
- The Forest Cutting Practices Act (MGL Ch. 132 s.40-46)
- Local By-Law (Ch 17)

Responsibilities of the Commission include.

- Processing of Applications
- Investigation of Complaints
- Emergency Projects
- Enforcement Orders
- Consultation with other Town Boards
- Educational Programs
- Participation in MACC Seminars and Workshops

he Commission's responsibility and response to the filing of a typical application for activity within its jurisdiction is to:

- Accept the filing of an applicant
- Review the application and assess the applicable fee
- Institute legal notification in appropriate publications
- Conduct site review by Commission members
- Hold required public meetings/hearings
- Vote to establish its official position
- Provide written notice of findings to applicant within 21 days
- Issue a Certificate of Compliance upon completion and review

#### 1995 SPECIAL EVENTS AND PROJECTS

During last year the Hamilton Conservation Commission in addition to its legal responsibilities for wetland protection continued to broaden activities in conservation related programs that not only protect or enhance the natural resources of the Town, but provide access to its residents and others to share in the end results of preservation efforts.

During the year, the new "Title" 5 regulations of the State Environmental Code, entitled "Standard Regulations for the Siting, Construction, Inspection, Upgrade and Expansion of On-Site Sewage Treatment and Disposal Systems and for the Transport and Disposal of Septage" became law. This regulation promises to increase the number of site inspections and permits in areas involving wetland issues in the years ahead.

The planned sale of substantial acreage owned by Gordon College, to be known as the "Gordon Woods Property" posed both the potential threat of significant residential development, and the opportunity for a joint Hamilton/Manchester commitment to purchase the property and maintain its existing integrity, which maintains its natural state and also provides hiking and other recreational access to local residents.

In conjunction with the Trust for Public Lands acting on behalf of the two towns, a proposal has been made to purchase the approximately 168 acres of property. While negotiations may extend for a lengthy period of time, and a final agreement may involve other interests, we are hopeful of reaching an agreement that will largely maintain the existing character of this property, and its availability to residents of Hamilton and Wenham as a recreational resource.

To support this effort, the Conservation Commission, subject to the agreement of the Town of Hamilton, and support of the donors, will pledge a portion of the Conservation Fund, whose assets represent interest income from the Clark Property Fund.

## ON-GOING PROGRAMS

One of the Commission's core priorities continues to be the environmental education of our young people. To meet that objective, we continue to support the Massachusetts Audubon's Hamilton-Wenham Environmental Education Program.

Presently structured to develop an understanding of environmental issues that dovetails with existing curriculum, the program involves classroom and field exposure to important present and future issues. At this time the program involves 6 grade levels, including lower, middle and upper schools.

The "Discover Hamilton" program continues to be a popular experience for those interested in a range of walking and hiking activities, finding active and growing use among residents.

We expect to once again coordinate and find sponsorship for the National Trails Day event which has become popular for not only Hamilton & Wenham, but surrounding and distant cities and towns who enjoy the use of outdoor facilities.

In addition, as in past years, Commission members either as a group, or individually, participated in numerous workshops and seminars. These events and the annual Massachusetts Association of Conservation Commissions meeting continue to be valuable sources of new ideas and review of existing regulations for the management and protection of our natural resources.

## FUND RAISING

During the current calendar, we expect to undertake a fund raising effort that will help to support and enhance the Audubon program, as well as to fund others whose expenses would exceed our budget. In addition, this joint fund raising effort with the Town of Wenham will assist them in raising the required amount to cover Audubon program and other costs.



## CALENDAR YEAR 1995 FILINGS

During 1995 the Conservation Commission processed.

22 Requests for Determination

10 Notices of Intent

1 Abbreviated Notices of Intent

5 Certificates of Compliance

Looking ahead, notable projects that may over time require a significant commitment, are the proposed Devon Glen (Donovan) property development, and that proposed by Gordon College. It is also probable that "Title 5" regulations will render eligible certain properties for development formerly not meeting then existing requirements, which will require regulatory review and possible action on the part of the Commission.

## SUMMARY

The level of Conservation Commission activity continues to increase as we become more involved in conservation related projects that reach beyond our mandate. We are fortunate to have the breadth of talent, and energy among the Commission members, encouraging us to participate in such a broad range of activities. These not only support our efforts to carry out regulatory responsibilities, but expand that role to an understanding of regional issues and a cooperative effort with other cities and towns to jointly manage them.

Respectively submitted,

Hamilton Conservation Commission

Virginia Cookson, Chairperson

Robert Cronin

Peter Dana

Jim Hankin

Doris Nason

Lisa Press

John Rhoads

John Hendrickson (Auxillary)

Paul Krashefski (Commission Coordinator)

# HAMILTON HISTORIC DISTRICT COMMISSION

## Annual Report for 1995

The Hamilton Historic District Commission met on an "as needed" basis in 1995. The following matters were presented to the Commission for action.

In February, the Commission granted a certificate of appropriateness to Mr. and Mrs. Robert Pirie to replace the windows at 639 Bay Road.

In addition to the above action, the Commission met to review further details of the renovation of 684 Bay Road by Mr. and Mrs. Donald Wells.

Respectfully submitted,

Hamilton Historic District Commission  
Donna MacKenna, Chairman  
Lucinda Witt, Vice-Chairman  
Harry Walton, Secretary  
Thomas Catalano  
Virginia Cogger  
Stephen Homer  
Mark Whitmore

**THE BOARD OF FIRE ENGINEERS HEREWITH SUBMITS OUR ANNUAL REPORT FOR 1995.**

The Hamilton Fire Department has the following apparatus available for service.

ENGINE 1	*1965 Mack 1000 GPM Fire Pumper
ENGINE 2	1985 International/Ranger 1000 GPM Fire Pumper
ENGINE 3	1975 Howe 1250 GPM Fire Pumper
LADDER 1	1947 Maxim Aerial on a 1981 International chassis
SQUAD 1	1991 Ford Forestry Truck
CASCADE 1	1994 Ford Air Supply Van

\* See below

The Department responded to 277 calls for assistance in 1995. This represents a slight increase in activity over 1994. No one area of response stands out, overall activity continues upward.

The Board of Engineers and members of the Department spent many hours drafting the specifications for the new Fire Engine approved at Town Meeting. With special thanks to Candace Wheeler for her assistance, bids were advertised and accepted. Pierce Manufacturing of Wisconsin was awarded the contract to build "Engine 1". Delivery of the new truck should be February of 1996.

Fire prevention responsibilities continue to increase. Requirements for inspections and incident reporting continue to become more stringent and involved. Coordinated with Fire Prevention Week and the Schools, Deputy Chief Parsons continues to present an excellent fire safety education program for all elementary students. Smoke detectors continue to be our number 1 ally in fire prevention. The early detection of fire saves both lives and property.

We have added a few new members during the year. The following new members have successfully completed our recruit training program:

FF Michael Davis

FF Mark Wagner

FF Jody Spiewak

FF Robert Marino



We remain very confident in the management style provided by a Board of Fire Engineers. The benefits of coordinating our diverse knowledge into a team effort is truly evident. We are proud of the progressive state of the Hamilton Fire Department.

Our function is made considerably easier with the cooperation of all the other town departments. Thank you to them, with a special thanks to the Honorable Board of Selectmen.

In closing, we would like to thank the Firefighters of the Hamilton Fire Department for their dedication and willingness to serve the town. Additionally, thank you, the Citizens of this fine community for your continued support. Without your backing, it would be impossible to maintain the excellent level of Fire Protection afforded our residents.

Respectfully Submitted,

Douglas A. Woodman

Gordon W. Lamson  
Kenneth R. Brand

Philip W. Stevens  
Daniel E. Parsons

**HAMILTON HOUSING AUTHORITY  
ANNUAL REPORT FOR 1995**

The Hamilton Housing Authority herein submits their report of the year ending December 31, 1995.

The office is located at 121 Railroad Avenue in the lower level of the Robert H. Brooks House.

The Elderly Housing consists of 40 apartments. Over the past year we have had nine vacancies. This year we were able to hire part-time summer help, work included sanding and repainting the cast iron hand railings to most of the Elderly buildings. Improvements made: replacement of the boiler at Lamson Hall. The septic system failed, we are currently using the original system. Commonwealth of Massachusetts, Executive Office of Communities and Development and the Hamilton Housing Authority has executed a Contract in the amount of \$117,989.00 for a new septic system. This work will begin sometime in 1996. We had a total of 33 applications on the waiting list.

The Robert H. Brooks House is Congregate Housing, which offers independent living for seniors and handicapped adults who may have some limitations which make it difficult to live alone. We have a total of twelve bedrooms. At the current time there are ten units filled. We had a few applications on the waiting list.

The Family Housing located at 31 Union Street, which consists of a three story building. All apartments are two-bedrooms. This year we had one vacancy. At the current time all apartments are filled. Improvements made: a door alarm system and tree pruning and trimming. We had a total of 45 applications on the waiting list.

The DesVeaux House located at 117 Railroad Avenue, is managed by the Family Continuity Programs. The Program is directed by Dawn Stanwood. The ideal goal is for residents to move on to a more independent setting as they are able, and to continue to be supported by the DesVeaux House staff.

The Harris Avenue Development will consist of four, three-bedroom units, this project remains in litigation. The Housing Authority is committed in completing the project.

New appointments this year, Robert Poole.

The members of the Board of Commissioners and the staff of the Hamilton Housing Authority appreciates the continued supports from the Citizens and the Town of Hamilton.

All programs offer preference to local residents as well as preference to minorities in programs where affirmative action goals have not been meet. We are an Equal Housing Opportunity Authority.

If anyone is interested in obtaining information for public housing for any of our programs please call the office at 468-3981.

Respectfully submitted:

Chairman / State-Appointee, Leon Purington	1998
Vice-Chairman, Carol Mazzetta	1999
Treasurer, George Ricker Jr.	2000
Assistant Treasurer, William Stechenfinger	1996
Robert Poole	1997
Executive Director, Lisa Bright	
Maintenance, Robert Irvine	
Maintenance, Diane McGrath	



### **Report of the Librarian**

1995 proved to be an unusually busy year for the Hamilton Public Library. We received a grant from the Board of Library Commissioners for Planning and Design of a joint library with Wenham. We submitted a Letter of Intent for an Application Round II Building Grant for a joint library with Wenham. This year's focus has been on discussion with Wenham for joining the Boards of Library Trustees and for merging the two libraries. Since this has never been done in Massachusetts, there were no guidelines and many issues needed to be resolved. An excellent Hamilton Wenham Joint Library Committee chaired by Scott Maddern worked diligently to pursue answers that were agreeable to all. Alan D. Reid, Chairman of Hamilton Trustees, and Elizabeth R. Colt, Chairman of Wenham Trustees, worked untold hours with the Chairman and the Committee.

In 1995 Hamilton Public Library has a total of 50,703 books, and 2,694 other items. All are squeezed into a space that was built for 20,000 volumes. We circulated 87,666 items directly, sent out 1,966 to other libraries and ordered 1,281 from other libraries for our patrons. 35 items were ordered from the Boston Public Library, the library of last resort. Children's circulation alone accounted for 38,333 items. It seems that Hamilton parents realize the importance of reading to their offspring.

One interesting trend to note is that books-on-tape are one of the most popular items requested on a daily basis. As people become increasingly busy, they don't stop reading, they want their reading to be mobile.

Our active Friends of Hamilton Library group, (under the leadership of Dorothy Chainey), have worked very hard this year sending out newsletters, supporting the joint library with good publicity, supplying the Children's Librarian with story-hour materials, providing speakers and programs throughout the year, paying for the museum passes (available free to the public), and for the wonderful support they provide to the library. They are a loyal and dedicated group, and they have our sincere thanks.

Many thanks too, to our wonderful Trustees of Hamilton Library, Chairman Alan D. Reid, Blanche M. Day, and Ann M. St. Germain, for countless hours spent on Library matters, and to my industrious and loyal Staff.

## REPORT OF THE TRUSTEES OF HAMILTON PUBLIC LIBRARY

In 1995, the Hamilton Public Library had another busy year serving the needs of the Town. Circulation was heavy for the sixth straight year.

The main focus this year was centered on planning and designing a new joint library with Wenham. The Joint Library Committee is chaired by Scott Maddern and includes four other Hamilton residents: Bill Burrige, Randy Gowman, Al Reid, and Peggy Stedman. In 1995, we submitted a Grant Request to the Massachusetts Board of Library Commissioners for Planning and Design funds. Subsequent to the near-unanimous support from the two Town Meetings, the Commonwealth approved our grant request. Associated Library Consultants was selected to assist in developing the Library Building Plan. When the Plan, designed to identify the Library needs of the two communities for the next 20 years was completed, the Design Selection Committee began interviewing architects. Strekalovsky & Hoit was the final selection, and it is their responsibility to prepare the plans that will accompany the 1996 Construction Grant request.

We want to thank the Town for their continued support of the Hamilton Public Library; both through increased circulation and at Town Meetings.

The Friends of the Hamilton Library once again were dynamic in their support of the Library. Under the enthusiastic leadership of President Dorothy Chainey, the Friends conducted successful book sales, and once again provided the Library with the funding for many other programs along with the popular passes to the museums.

The Library staff, led by Director Annette Janes, should also be cited for their continued good work. Whether it be providing help for a research project, conducting a children's reading hour, or just processing items for circulation, the staff has been exemplary in serving the town's citizens.

In conclusion, the Trustees pledge continued service to the community while exercising their responsibilities with the Library--your cultural center of Hamilton.

Respectfully submitted,

Alan D. Reid, Chairman  
Blanche Day  
Ann M. St. Germain

**Hamilton-Wenham Cultural Council**  
**P.O. Box 429**  
**Hamilton MA 01938**

In fiscal year 1995, the Hamilton-Wenham Cultural Council funded a variety of programs serving diverse populations at no or minimal cost. Included in this year's programs were: the outdoor band concert series, children's and adults' programs at the Hamilton Library, children's programs at the Wenham Library, the Brown Bag concert series featuring Hamilton -Wenham student performances, a grant to the Essex County Symphony, "Paintbrush Diplomacy" (an international student art exchange), "Open the Door" conflict resolution program for grades K-8, assistance in purchasing a slide projector and educational materials for the Wenham Museum, and presentations of the life of Marie Curie.

All of these programs were funded by the Massachusetts Cultural Council (a state agency) which receives its funding from the proceeds of the Megabucks lottery. We hope that you have enjoyed some of these programs, and will look forward to programs in the next fiscal year.

Respectfully submitted,

Judith King, Chair  
Julie Bishop  
Christine Burns  
Norman Jones  
Paula Keller  
Carol McIntyre  
Mary Polsonetti  
Kali Reynolds



The Hamilton-Wenham Emergency Center, because of the strong support from our communities, has a state of the art communications center. During the past year, we replaced the console with a Motorola Centracom II console. The police departments are now, after many years of waiting, on the Boston Area Police Emergency Radio Network known as BAPERN. This allows us direct radio communication with area police departments. Because of this change, the fire departments have a channel which is now less busy. The new system allows each department to have its own frequency, yet in an emergency, all can be patched together allowing Police, Fire, EMS and Public Works to communicate on a single channel.

Enhanced 9-1-1 is proving to be everything we expected. The name and the address of the caller appears on the screen almost immediately. During the past year this feature has given us the necessary information to get to a domestic disturbance when we were unable to ascertain an address, send medical help to an elderly party who was in pain and unable to speak and to help a child who didn't know his address. Each of these situations has occurred more than once during the year.

Alarms are a large part of our work load. Applications to be connected into the Emergency Center are always accepted. We accept burglar, fire and medical alarms and will work with the fire departments on the standards for carbon monoxide. CO will be received as long as it is properly identified as not showing as a fire alarm. Any homeowner or business owner who is interested in the alarm system should stop in or call the Emergency Center for further information.

Hamilton and Wenham Public Safety held the second annual Food Drive for Acord. It was successful beyond our expectations. Thank you to the citizens of Hamilton and Wenham and with your help we hope to make the third annual even more successful.

We regularly have school classes in to see how we work. We also welcome the townspeople to visit and learn about how your communications center works.

The dispatchers who work for the two towns are a dedicated group. The residents can feel confident that when help is needed at any hour of the day or night, a qualified and caring person will be on the other end of the telephone to render assistance.

The co-operation of town employees, officials and citizens of Hamilton and Wenham help immeasurably in the performance of this department and is deeply appreciated.

Respectfully submitted,

Anne Marie Cullen

## CENTRAL ADMINISTRATIVE OFFICE

MAILING ADDRESS: Superintendent of Schools  
775 Bay Rd.  
So. Hamilton, MA 01982

TEL: (508) 468-5310

Patricia A. Alger	Superintendent of Schools
Paul Lengieza	Administrative Assistant
Charles E. Cooke III	Business Administrator
Jean M. Vitale	Secretary to Superintendent
Nancy A. Smith	Payroll Supervisor
Lois E. McIntyre	Bookkeeping Supervisor
Margaret A. Patch	Secretary/Bookkeeper

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### NONDISCRIMINATORY POLICY UNDER TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 AND CHAPTER 622, STATE OF MASSACHUSETTS

Federal law prohibits discrimination on the basis of sex in educational programs or activities receiving Federal financial assistance. In accord with requirements of Title IX of the Educational Amendments of 1972, as well as Chapter 622, State of Massachusetts, the Hamilton-Wenham Regional School District hereby serves notice that it does not discriminate in any educational programs or activities or in employment therein. Paul Lengieza, Hamilton-Wenham Regional School District, 325 Bay Rd., South Hamilton, Massachusetts 01982 (TEL: (508) 468-5340) has been designated as the employee responsible for coordinating the Hamilton-Wenham Regional School District's efforts to implement the nondiscriminatory policy.

# HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT COMMITTEE

	<u>TERM EXPIRES</u>
M. Elizabeth Reilly (Chairman) 68 Rock Maple Ave., Hamilton 01982 (468-7458)	1996
Jaclyn Finocchio (Vice-Chairman) 13 Conrad Circle, Wenham 01984 (468-3031)	1998
Don Gallant (Treasurer) 28 Mayflower Dr., Wenham 01984 (468-2357)	1998
Robert Whittier (Secretary) 35 Waldingfield Rd. P.O.Box 2608 So. Hamilton 01982 (468-4020)	1998
Frank Cause 28 Juniper St., Wenham 01984 (468-3897)	1997
Carolyn Chouinard 16 Hamilton Ave., So. Hamilton 01982 (468-2256)	1996
Elizabeth Crosbie 7 Donald Rd. So. Hamilton 01982 (468-1079)	1997
Catherine Harrison 49 Pleasant St., Wenham,, MA 01984 (468-3359)	1996
John McWane 175 Woodbury St., So. Hamilton 01982 (468-2612)	1997



## AGE OF ATTENDANCE

Pupils entering the kindergarten in September must have been at least five years of age on September 1st preceding entrance in September. Parents registering a child for kindergarten must present to the principal the child's birth certificate, and a statement from a doctor of the result of the physical examination which was given during that current year of registration. The schools hold a regular registration for kindergarten each spring.

## NO SCHOOL SIGNAL

As a matter of policy, school will be in session whenever possible. When weather conditions are questionable, parents are urged to exercise their own judgment as to whether or not their children attend school.

If it seems inadvisable to have school in session, the following procedure for no school signals will be observed. Radio Stations WEEI, WESX, WBZ, WMJX, WVBF, and TV Stations, WBZ (Channel 4), WEEI (Channel 5), WHDH (Channel 7), and Channel 11 on Cable TV will be notified not later than 7:00 a.m. so that notification may be broadcast by them between 7:15 a.m. and 7:30 a.m. At 7:00 a.m. the no school 22-22 will be sounded on the local fire alarm. In the event of a delayed opening, which will be announced on the same stations, school will start two hours later and A.M. Kindergarten will not be in session.

## VACCINATION

According to Legislative Acts of 1967, Chapter 590: unless otherwise exempted, each child to be admitted to school shall present a physician's certificate that the child has been successfully vaccinated against smallpox and immunized against diphtheria, pertussis, tetanus, measles, and poliomyelitis and such other communicable diseases as may be specified from time to time by the department of public health. Beginning in September 1995, a second dose of measles vaccine will be required for entry into seventh grade until 2002.

SUPERINTENDENT OF SCHOOLS  
1994-95

To the Citizens of Hamilton and Wenham:

The Hamilton-Wenham Regional School District faced many challenges during the 1994-95 school year the most challenging of which, was the district's plan to build a new Middle School and to renovate the Regional High School. Increasing enrollments at both the elementary and middle school levels have created a serious space shortage at these facilities. On two separate occasions, the School Committee presented its building needs to the Towns and both times the project failed to gain the majority support. Enrollments continued to grow during the fall and the shortage of appropriate classroom and special needs space remained a problem throughout the year.

During the school year, the district continued to implement its five year curriculum review plan. Elementary school science, reading and student assessment were either revised or implemented. Technology became a primary tool for integrating research and thinking skills into the curriculum. The Regional High School continued its preparation for its ten year accreditation review. A team of professional evaluators will visit the high school in May 1996 to evaluate the high school's programs and facilities. At the Buker Middle School science, language arts and writing were reviewed.

In addition to the yearly review of curriculum, the district provided staff development programs for all faculty in such areas as: Successful Teaching Practices, Technology, Reading and Learning Styles. All district and building level goals continued to emphasize high academic standards for all students.

The district witnessed many changes in its faculty and administration during the the 1994-95 school year. Mark Kaufman, Curriculum Director, left to assume a new position as a Director for a Cambridge Technology firm. The district hired new teachers to replace those on personal or maternity leaves or to meet the needs of a growing special needs population.

Our students brought both academic and athletic recognition to the district in the form of Merit Scholars, State History competition winners, Music, Art, Science and Community Service awards. Our high school Girls Cross Country Team and Swim Team became the Cape Ann League champions. In addition to our students being recognized for their hard work and academic prowess, our faculty also garnered awards and recognition in the area of math, geography, foreign language, technology and science. Jean Bailey, art teacher at the high school and elementary school was named Teacher of the Year by the Peter Farrelly Foundation. We are justly proud of all our students and teachers.

Community volunteers worked at all level of the school district offering their skills and expertise to many of our programs and students. The schools belong to the

communities of Hamilton-Wenham so it is gratifying, to see so many of our community members participating in school activities.

This will be my last Report to the Towns. After fifteen years of service to the District, I plan to retire in August 1996. The School Committee began the search process for a new Superintendent last fall and I fully expect to assist in the smooth transition of leadership.

I wish to take this opportunity to thank the people of Hamilton-Wenham for valuing and supporting their schools. Together, we have created a school district which is highly respected and admired throughout the Commonwealth. Thank you for the honor of having served as your Superintendent of Schools. In particular, I want to thank the members of my School Committee for their patience and encouragement over the years, the faculty for their dedication and hard work on behalf of our students and the administrators who taught me the true meaning of loyalty and teamwork.

Respectfully submitted,

Patricia A. Alger



## SPECIAL EDUCATION DEPARTMENT 1995 TOWN REPORT

1995 was a productive and challenging year for the Special Education Department. The department served 341 students, which represents 15% of the total school population.

The Hamilton-Wenham Integrated Preschool Program saw a dramatic increase in the number of children with multiple special needs who require services. The program - which also includes children with disabilities - is designed to promote the physical, social, emotional and cognitive development of young children, has reached maximum capacity under State guidelines. In order to serve the increasing numbers of youngsters requiring special education programming, an afternoon section of the program is planned.

Twelve regular classrooms at Winthrop and Cutler were supported by teaching assistants for either all or part of the school day in an effort to serve students with challenging disabilities in the least restrictive environment. Teaching assistants help the classroom teacher provide the necessary specialized instruction and curriculum adaptation which is required to meet the unique and often complex needs of students with special needs. In an effort to clarify roles and responsibilities in the inclusive classroom, a Resource Guide was developed. This guide also serves as a vehicle to improve collaboration between teachers, teaching assistants and special education liaisons. Training was provided for the teaching assistants throughout the year. This initiative has strengthened our programs and has improved the District's ability to serve its diverse student population.

Students with learning disabilities often find it difficult to successfully adjust to the rigorous demands of the curriculum and academic requirements at the High School. The Resource Room at the Regional provided assistance to over one hundred students thus circumventing the cycle of frustration and failure. A course was developed and piloted that systematically provides opportunities for students at the Junior and Senior levels to master the organizational strategies and study skills required to work independently in the high school and college years. While we have been successful with students with learning disabilities, students with alternative learning styles and complex emotional problems remain a serious challenge.

Several grants from the Massachusetts Department of Education provided the resources required to implement an intensive staff development program:

- All teachers in grades 3, 4 and 5 were trained to use the written expression strand of Project READ, a multisensory approach to improve writing skills.
- The Center for Assistive Special Technology (CAST) introduced software which improves writing skills. Forty teachers attended the two workshops.
- The school psychologists met on a regular basis with a consultant to discuss topics such as collaborative consultation, cognitive behavioral therapy, social skills training, and self-monitoring.
- The Special Education Department received training throughout the year to prepare

for the implementation of the new State mandated Individualized Educational Plan.  
•To insure a smooth transition of students from the secondary to post secondary life, High School staff received training on transition techniques.

We would like to thank the Special Education Parent Advisory Committee, the community, and Superintendent Pat Alger for their enthusiastic support of our programs.

Susan Rees, Director of Special Education

## CUTLER SCHOOL 1995 TOWN REPORT

1995 was an exciting and challenging year for the Cutler School Community. Students, staff, and parents worked hard to maintain and enhance an effective learning community which both challenged and enriched students.

The Cutler School Council met monthly to discuss issues and advised the principal on school practices and policies. Our goals focused on space issues, a safe and orderly environment, and enhanced communication between home and school. The members of The Cutler School Council were: Susan Cooke, Pam McCormickck, Molly Markley, Mary Landry, Dolores Boghdan and Kathy Sullivan.

Our space needs continued to grow with increased enrollment. Our realistic capacity is 350 students. In 1995, 417 students were enrolled. All classes in grades one, two and three exceeded the School Committee guidelines for recommended class size.

Staff changes were few. Maryanne Hawkes, reading teacher at Buker and more recently at Cutler School, retired after 25 years of service to our district and students. To resolve some budget issues, Mrs. Hawkes' position was assumed by the Winthrop reading teacher, Cheryl Sweeney who serviced both schools. The elementary instrument lesson was also cut and is now offered after school for a fee. Our elementary chorus program was changed to include 4th and 5th graders and was held before school two days a week.

Our district continued to attend to students' learning styles as we designed effective instructional experiences. Staff members attended inservice seminars to enhance their repertoire of instructional strategies. Teachers worked to integrate technology with curriculum. We introduced a new hands-on physical science curriculum in grades K-5.

Elementary students were introduced to a Conflict Resolution and Peer Mediation program. The program was funded by a state grant which helped to train students and teachers in the art and science of peacefully resolving conflicts.

The elementary schools, after two years of study, wrote a draft of a new elementary



report card. The purposed of a new report card is to communicate students progress in acquisition of skills in curriculum areas. It has been implemented this year and will be revised with input from parent surveys and focus groups.

The Friends of Cutler, our parent support group, continued to support many areas of our school. Last year, they donated many hours of time on The Cutler Jog-a-Long, Banbury Cross Book Fair, Family Fund Day, and The Cutler School Quilt Raffle. These activities raised approximately \$15,000. These funds were used to purchase technology hardware and proved cultural arts events and residencies. In addition, the Friends provided support staff and students as volunteers in classrooms, the Tech Center, Library and throughout our school community. We thank the citizens of Hamilton and Wenham for their support. We invite community members to visit Cutler School during 1996 and join us in this challenging educational adventure.

Susan Cooke, Principal

### WINTHROP SCHOOL 1995 TOWN REPORT

The Winthrop School maintains its high numbers of students. The total enrollment as of January 1, 1996 is 505 students in grades Kindergarten to Grade Five. There are four classes at every grade level. The facility is totally utilized with some spaces used for dual purposed such as the library for music and the cafeteria for small instructional groups. There is still a need for space for support services for special education. Winthrop School continues to operate at capacity in all areas.

This year, several staff members have taken leaves of absence. Cathy Sedgwick, Nancy Duffy and Nancy Ellis were granted leaves of absence for the year. Ms. Maryann Giannotti replaced Cathy Sedgwick and Mrs. Becky DiPietro replaced Nancy Ellis. Mrs. Donna Kinney transferred from teaching grade five to grade four. Mrs. Kathy McArdle resigned to accept another position and Mrs. Irene Raber transferred from the Cutler School to take her place. Ms. Lisa Sratouly was hired to teach grade five. Mr. Jim Madore resigned as School Psychologist and was appointed as a special education administrator with the North Shore Consortium. Mrs. Marcia Audette replaced Mr. Madore as part time School Psychologist at the Winthrop and the Buker Schools. Mrs. Jean Jones transferred from the High School as a School Adjustment Counselor three days a week. Mr. David Pimentel was appointed Head Custodian to replace Mr. Andre Schiller who retired last year.

There have been several maintenance projects completed over the course of the year. Of particular note, the cracked walkway under the overhang was completely replaced last summer. There were several beams repaired in various locations at the school. Another noticeable change was the removal for unsafe wooden and metal playground structures. A committee of parents met throughout the year to determine how the playground structures. Thanks to the Departments of Public Works in Hamilton and Wenham, these structures were removed last summer.



New playground equipment has been purchased and is waiting to be installed as soon as the weather permits.

The playground Committee is one of the many committees of parent volunteers that have been organized this year. Our Friends' Coordinators, Mrs. Roz Parry and Mrs. Kate Meader have worked with many other parents to plan a variety of activities for Winthrop School Families. We at Winthrop School are truly appreciative of all their efforts and the support of all of our Winthrop School Parents.

As always, teachers and administrators continually review the curriculum and participate in a variety of training to provide the most positive educational experiences for our students. This year, all teachers participated in "Project Read" training which offers an organized and sequential program to strengthen students' ability to write. This training was offered on a monthly basis all fall. Teachers continue to implement the new inquiry-based science curriculum and will add a second strand after the first of the year. This year teachers are piloting a new report card at the elementary level. This report card represents the efforts of all teachers over the last two years. A group of teachers presented the card to parents last fall and produced a cable presentation to inform the community at large. This program was aired on local cable television. Teachers plan to survey parents in March to gain their opinion of the card. Final revisions will be made by June, 1996. There have been two different groups working on the math curriculum and spelling instruction. These committees met regularly all year to assess how to best teach these skills. Thanks to the efforts of Susan Cooke, a study group of teachers was formed to work with a professor from Lesley College to determine how best to assess students' abilities to think mathematically. Teachers and administrators continue to participate in various workshops to sharpen their skills of instruction.

The Winthrop School Council completed a comprehensive Needs Assessment last March. This survey was distributed to staff and parents. We received a 37% response from those distributed. The response was very favorable. Parents included many thoughtful comments which were shared with the Council and the staff. Using this information, the School Council developed a School Improvement Plan with specific objectives to focus our efforts. One area of concern was the drop off and pick up traffic pattern. After consulting with Chief Cullen, a new traffic pattern was developed that has made us all feel much safer. Other objectives included increased communication between school and home, using various instructional strategies in the classroom and creating a respectful school climate.

We continue to work to strengthen a sense of community at the School. This year we adopted a theme of "Where In The World Is The Winthrop School?". We hope to have our students develop a greater sense of where we are in relation to other places in the world. We are fortunate to have a group of retired NYNEX Volunteers paint a colorful map of the United States on a black top area at the back of the school. Students participated in a mini residency with Giles Larouche, a children's book illustrator. Mr. Larouche worked with students to create murals of

people of the world. Our Friends continue to fund cultural arts programs such as this residency. In December, children celebrated Beethoven's Birthday with a person who presented the character of Beethoven. Everyone shared a piece of birthday cake at lunch that day. Our Friends also planned a "Snowflake Sing Along" with Pingree Community Singers leading families from the Culter and Winthrop Schools in song. Several of the Pingree Singers are parents of students at the Cutler and the Winthrop Schools.

Students in Grade Five have the opportunity of participating in a Leadership Program with Mrs. Cesarz, the Principal. Students meet every Wednesday during lunch and recess. Each week there are discussions about leadership. The students also volunteer their services at the school and help plan different events. This year, students organized the Holiday Reception, an annual event on the last day of school before winter vacation, and "Winthrop Warms Others", a clothing and food drive to help Acord. This group also works with a High School Student Leader each week. The Leaders Club is open to any grade five student who wished to learn skills to become an effective leader.

The spirit of volunteerism at the Winthrop School is truly remarkable. In addition to the many parents who volunteer on a regular basis, there is a group of retired persons and community members who volunteer on a weekly basis to work with small groups of students or with teachers on special projects. Each of these people brings a special gift to our school community. We value their efforts. Our school is a better place because of their presence.

All in all, it has been a busy and exciting year at the Winthrop School. Our teachers and other staff members are always seeking better ways to teach our children and to make the Winthrop School the best that it can be. I wish to express my sincere appreciation to all of the staff, parents and community members who do so much for our school. Winthrop School is a wonderful place because of the people who make it that way. Our school continues to reflect the commitment to quality education for which the communities of Hamilton and Wenham are known.

Martha Cesarz, Principal

#### BESSIE BUKER MIDDLE SCHOOL 1995 TOWN REPORT

The 1994-95 school year was a very successful for the Buker Middle School. The new mathematical materials and grade seven literature program were implemented which enriched our curriculum program. Approximately 50% of the students participated in the intramural program, and our band and chorus enrollment peaked at 150.

A school-wide theme entitled, "Community", involved both students and Buker families. Two community workdays were organized, and a great deal of interior hallway painting in the Buker building was accomplished. Other efforts also included landscaping and gardening projects. A brick walkway between the Center



and Buker buildings was installed by students, parents and community members. The materials for this walk way were purchased through a fundraiser organized through the Friends of Buker. Donations of \$10.00 per brick were made as a memorial or to to honor family members.

New staff members included Nancy Koch, Special Education teacher; Jennifer Hearson, French teacher; Susan DiSanto, technology assistant. Mr. Thomas O'Brien was appointed as Buker's Assistant Principal. Mr. O'Brien served as a teacher and assistant principal at the O'Malley Middle School in Gloucester.

Buker continues to uphold high curriculum standards and expectations. As part of our multi-year curriculum process, recommendations were made for the sixth and eighth grade Language Arts program. The science curriculum review process compared the state frameworks with the Buker program. Our peer leader program was expanded to include the seventh grade.

The District is invested in staff development which helps to maintain high standards and expectations. Buker faculty focused on special education topics and report card revisions. Technology pedagogy in the field of science and teacher-sharing of successful practices about the writing were also addressed.

The School Improvement Council, the Friend's of Buker and the Buker Administration worked collaboratively to produce the first Parent handbook. parent's helped to organize and present an orientation program for incoming parents/families. A volunteer program was organized and 87 volunteers responded. Parent education forums were offered on the topics learning styles, brain dominance, communication and conflict resolution.

Since the student enrollment increased, the middle school facilities have become outgrown. Space is at a critical level of concern and is interfering with the implementation of quality programming. In addition, the Center building continually presents costly facility problems.

We would like to thank the Friends of Buker, the Wenham police and Highway departments, the volunteer program, and community citizens for their commitment to the education of our children. Buker Middle School welcomes you to visit at any time.

Janice C. DeSantis, Principal

#### HAMILTON-WENHAM REGIONAL HIGH SCHOOL 1995 TOWN REPORT

I am pleased to report to the citizens of Hamilton and Wenham that 1995 was a busy and productive year for Hamilton-Wenham Regional High School.

Once again our students brought distinction to themselves and their school community. In the national Merit Scholarship Competition four seniors, Sarah



Kalloch, John Popadic, Daniel Reilly, and Joshua Rowe achieved Semi-Finalist status. In the State History Day Competition a third place in Group Media was earned by Dan Scholnick, Eric Scott, and John Popadic while Nicole Donovan, Sarah Kalloch, and Amy Martin gained first place in the group performance category and went on to the National Competition at the University of Maryland in June. Selected by their peers, Sarah Kalloch was awarded the Jewish War Veterans Classmates Today, Neighbors Tomorrow Award while Darlene Gallant was chosen to receive the Daughters of the American Revolution Award. At the high school's annual Science Fair over one hundred students exhibited in our gymnasium with four students going on to receive awards at the State Science Fair. Courtney Schusheim earned a third place, Marybeth Maney and Bret Maney each earned second places, and Dan Reilly earned a first place and a two-week summer internship to study super conductivity. In the NYNEX Science and Technology Competition Gayle Anderman, Marybeth Maney, Sarah Kalloch, and Courtney Schusheim earned Semi-Finalist status and a \$2,000 scholarship. Our high school Recycling Club received the 1995 Environmental Award from the Ipswich River Watershed Association for their extensive recycling efforts at the high school. In the Boston Globe Scholastic Art Competition our art students once again fared well with Stanislave Trufanov, Cassandra Allen, Laura Kerivan and Kelly Coletti receiving Honorable Mention while Kristin Thomsen received an Honorable Mention and a Gold Key. In the area of Community Service over one hundred students have committed to volunteering their time, energy and skills to community organizations, activities, and functions.

Hamilton-Wenham athletic programs and athletes continue to set a standard of excellence. During the winter season the General's Swim Team were Cape Ann League Champions while the Boys Basketball Team qualified for the State Tournament. In the spring the Girls Tennis Team qualified for the State Tournament with the Boys Track Team earning Co-Champion status at the Cape Ann League meet. Our Girls Track Team was Cape Ann League Champions while the Relay Team was Class C State Champions and took second place at the State All Class meet and fifth place at the New England meet. This past fall season the General's Field Hockey Team was Cape Ann League Division 1 Champions and competed in the State Tournament. In addition, our Volleyball Team and Boys Soccer Team qualified for State Tournament play. The Girls Cross Country Team was champions of the Cape Ann League Meet and earned a third place at the All States Meet. These team accomplishments serve to underscore the excellent sportsmanship which our coaches, athletes, and fans have demonstrated throughout the year. Frequently staff from other schools comment positively on the excellence and class which the General's athletic program represents.

Several new staff members joined us this year. Joanne Grant was hired as Physical Education teacher replacing Amy Costa who took a full-time job in Newburyport. Eleanor Zuberek with an English and Chemistry background filled a part-time Chemistry background filled a part-time Chemistry position. Lee Karpa was hired to fill the vacant English position when Dick Hodges resigned to become an administrator in the Lynnfield School System. (I would be remiss if I did not thank Dick Hodges for his twenty-five years of dedicated service to the Hamilton-

Wenham Regional School District.)

Due to a generous grant Galina Yevstifeeva, a teacher from Yaroslavl, Russia, was able to join our faculty for the 1995-96 school year. Galina's presence in our school has been a wonderful opportunity for our students to broaden their international perspectives.

With over fifty businesses and occupations represented a Career Fair in the fall under the direction of Karen Lowrie, Counselor and Career Education Coordinator, was held at the high school.

Our staff continues to be in the forefront of educational progress and changes. Harry Daniels, Mathematics Department Chairperson, was invited by Hewlett-Packard to attend a week-long workshop in San Jose, California on state-of-the art graphing calculators. Upon his return to the east coast Mr. Daniels was responsible for training over one hundred teachers on the use of these calculators. In the biology area Malvina Liebert continues to volunteer her time preparing students for the Biology Achievement Exams where her students consistently and significantly perform above the state and national norms. Norm Zaniboni, who revamped the Applied Technology curriculum, has been invited, along with staff member Bill Corley, to do workshops at state and regional Technology Association conferences. Earl Berg and Mike Mulroy have developed a new Biology curriculum integrating technology into a multi-faceted, self-paced hands on curriculum. In the same vein, Kevan Sano has fully integrated computers in her Spanish classes and has been asked to present at Foreign Language conferences and workshops. Dick Aieta, Social Studies Department Chairperson, continues to give presentations on National and State Geography Standards to social studies groups around the state. Hamilton-Wenham is fortunate to have staff members who are committed to their continued professional development and who are recognized leaders in their fields.

As I did in last year's report I feel compelled to alert the citizens to several serious needs and issues at the high school. First, as I stated last year, there will be a need to increase funding as the Hamilton and Wenham populations continue to grow and School Choice is phased out. In order to maintain programs of excellence the communities of Hamilton and Wenham will have to make up the revenue currently generated through the School Choice program. Secondly, the high school will soon be thirty-five years old and is in desperate need of renovation. Our roof, ventilation units, pipes, floor tiles, and fixtures are deteriorating rapidly. While our science labs are outdated. If we are to educate properly our children we must ensure that the facility is safe, efficient, and up-to-date. We cannot expect our students to be prepared for the challenges of an increasingly technological and information generated age if our facilities impede us from that mission. We desperately need renovated facilities for science, art, computer rooms, and media production. I am confident that with the vision and continued support of Hamilton and Wenham citizens, the high school will be able to continue its tradition of academic excellence.

I could not close without publicly thanking our retiring Superintendent, Pat Alger,

for her vision, guidance, and leadership during my tenure as principal and to thank you the citizens for your continued support.

John Elwell, Principal



## BUKER MIDDLE SCHOOL GRADUATES

Matthew Abbott  
 Judd Abts  
 Tiffany Allen  
 Todd Anderman  
 Thomas Armington  
 Justin Arnold  
 Katherine Babcock  
 Douglas Bacon  
 Jillian Baker  
 Jacqueline Belleau  
 Melissa Bilo  
 Daniel Birarelli  
 Jesse Blanchette  
 Heather Brokvist  
 Courtney Brooks  
 David Brown  
 Robert Brown  
 Jamie Broyles  
 Justin Budrow  
 Nicole Burnett  
 Alexandra Capachietti  
 Linsley Clark  
 Chalmers Congdon  
 Melissa Cook  
 Sean Cowhig  
 Colleen Cragen  
 Jenna Crotty  
 Dane Dronin  
 Neiliz Davila  
 Rebecca DeAngelis  
 Iris deHamer  
 Alexander DeJong  
 Salvatore DeMarco  
 Lisa DePaola  
 David DeRoche  
 Christine DeSalvo  
 Sharon Donovan  
 Richard Dorato  
 Meghan Duffy  
 Carly Dwyer  
 Amanda Egan  
 Elizabeth Fanning  
 Nathan Fanning  
 Trevor Fischer  
 Jami Flint  
 Katelyn Foley  
 Jennifer Foley  
 Timothy Frankland  
 Alicia Frasca  
 Sayaka Fukutoku  
 Michael Gaspar  
 Donald Gerolamo

Timothy Goehlert  
 Nicholas Goodwin  
 Joel Gowman  
 Yoo Jean Han  
 Katherine Hargrave  
 Katherina Harlov  
 Alyssa Hartley  
 Paul Heerlein  
 Amanda Herrick  
 Emily Hill  
 Andrew Hilton  
 Scott Hyde  
 Terrence Jacobsen  
 James Kent  
 Alison Kosinski  
 Kate Kronenberg  
 Nicholas Lauranzano  
 Matthew LeBlanc  
 Alissa Lee  
 Patrice LeTourneau  
 Patrick Lithgow  
 Christine Lovelace  
 Kristin MacGregor  
 Brian MacKenzie  
 Alanna Maestranzi  
 Mark Maestranzi  
 David Marks  
 John Mattern  
 Corey McBain  
 Jean McKinley  
 Jonathan Model  
 Holeigh Morin  
 Matthew Muollo  
 Jane-Alice Murray  
 Alissa Napoleone  
 Daniel Nathan  
 Andrew Noone  
 Kara O'Brien  
 Samantha O'Connell  
 Gamaliel Ortiz  
 Priscill Outcalt  
 Elizabeth Papadoyianis  
 Jongdai Park  
 Christine Parker  
 John Pedra  
 Julie Power  
 Eric Ramsey  
 Robert Rawston  
 Natasha Reilly  
 Andrew Rhoades  
 Andrea Riccardi  
 Seth Roberts

Derek Ropes  
 Kimberly Ryan  
 Jennifer Sargent  
 Sara Schmidt  
 Monica Scott  
 Scott Seiter  
 Matthew Shedden  
 Maria Simon  
 Michael Smith  
 Jessica Sousa  
 Craig Spence  
 Kyle Stanley  
 Hilary Sutcliffe  
 Zoe Swenson  
 Rachel Tannebring  
 Barry Theriault  
 Brooke Tobiasz  
 Kristin Tuneburg  
 Joel Tyack  
 Mary Vyn  
 Paul Weaver  
 Jessica Weinhold  
 Jennifer Weinhold  
 Alexander Westra  
 Alexander Whitman  
 Courtney Wilkins  
 Mariah Williams  
 Jamie Winer  
 Stephen Winer  
 Jillian Winfrey

# 1995 HAMILTON-WENHAM REGIONAL HIGH SCHOOL GRADUATES

Jeremee Alexander	Jaclyn Guidos	Jennifer Miles
Gayle Anderman	Jerusha Hall	Noel Mitchell
Christen Bennett	Michael Hammond	Karina Montoya
Kevin Bilo	Susan Herrick	Sarah Moore
Amanda Binda	Emily Hertz	Christina Morais
Kristopher Birarelli	Christopher Hildonen	Danielle Murray
David Boghdan	Emily Hilton	Michael Napoleone
Christen Borgman	Shirene Hodgson	Andrew Neill
Andrew Boroff	Deborah Holmes	Meghan Noone
James Broadnax	Andrew Horan	Miles Norton
Zachery Bubany	Melissa Horvitz	Elizabeth O'Keefe
Renee Bulloch	Marie Kane	Sarah Outcault
Matthew Burke	Amy Karahalıs	Jon Peona
Benjamin Burrıdge	Heather Kaszuba	Alyssa Perreault
Sean Butler	Brian Kelly	Michael Picard
David Caldwell	Kristen Kelly	Stephen Pitman
Jennifer Campbell	Ethan Kennett	Edward Politis
Rosemary Cate	Tasha Keough	Krista Keenan-Polley
Brandon Clark	Matthew Kevin	Joseph Premo
Nicholas Cloutman	Sung Kim	Glenn Preston
Kelley Coletti	Travis Knope	Michelle Princi
Brenna Collins	Simon Koch	Joseph Ramsey
Elizabeth Cowhıg	Alison Larchez	Jessica Rich
Laurie Craıgen	Robert Lasonde	Madelaine Richards
Martınque Devereaux	Eric Latusky	Tania Rodrigues
Kathryn Dix	Joseph Lauranzano III	Marko Rosenfeldt
Amanda Dodge	Gregory Lauria	Wilhelmina Sauer
Conor Donnelly	Michelle Lawler	Stephen Shea
Roger Doucette	Jason LeBlanc	Lucas Simmons
Shannon Doucette	Stephen LeBlanc	Carrie Stallard
Taryn Doucette	Jacob Lindmark	Joshua Steeves
Marie Dumas	Emily Lombara	Annmarie Stevens
Michelle Dumas	Paul Long	Jane Swanson
Peter Dunsky	Heather LoPiccolo	Jason Tarricone
Brendan Edwards	Jennifer Lordan	Nathan Teel
Darlene Edwards	Haley Lovasco	David Thompson
Todd Etna	Sarah Luecke	Kristin Thomsen
Jessica Fallon	Karen Lyness	Erik Van Ness
Lori Favazza	Casey MacGilvary	Jeremy Veno
Michael Favazzo	Michele Madera	Joshua Wallick
Douglas Feener	Jacques Maltaıs	Jeffrey Weisberg
Danielle Ferrant	Catherine Manzi	Rebecca White
Matthew Franklin	Kevin Martell	Michael Whiteacre
Bethany Frontıerro	Dakota Martin	Daniel Whitney
Christopher Gajeski	Heather McGinness	Eric Wilhelm
Katherine Gammons	David McWane	Kimberly Wilson
Brent Godfrey	Brian Mehrtens	Robin Young
Mary Goggin	Kimberly Mello	Marianne Zwicker
Jane Goldman	Katherine Melville	
Jeremy Goodwin	William Mertens	



## BOARD OF HEALTH ANNUAL REPORT FOR 1995

The Board of Health is responsible for the overall stewardship of the public health and environmental protection of the town and its responsibilities are defined both by local bylaws and state law. The Board promotes, enacts, and enforces health and environmental rules and regulations, additionally the Board of Health conducts health clinics, participates in education programs wherever possible and administers the contracts for Health Agent services, a food inspection program, a public health nurse and communicable disease follow-up program, animal inspection, and community mental health service.

The Board consists of three members elected for three year terms in rotation. Robert Daigneault served as Chairman until October 1, when as a result of moving to Amesbury his resignation was regrestfully accepted. The Board and Town is grateful for Rob's service and dedication. Richard Goehlert was elected Chairman for the remainder of the term. James Campbell was elected to a three year term and Anthony Madera, a former member was appointed to fill the remainder of Mr. Daigneault's term. Martin Fair, R.S., C.H.O., continued as Health Agent and Doris Nason as Administrative Assistant. The Animal Inspector, Reed Wilson was nominated by the Board and approved by the State Department of Agriculture, Division of Animal Health and Dairying. Carol Larocque served as Assistant Animal Inspector.

Over sixty percent of the Board's funds and effort are concerned with the enforcement of the laws and regulations for sewage disposal. This included many site visits to existing and proposed home sites, review and approval of plans, and the issuing of disposal works permits. Our role also includes the inspection of construction of the disposal works and involvement in the permit process for work on existing and new homes. The changes in the State Regulation governing on site sewage disposal, known as Title V (Five), have meant a greatly increased workload to this office. Required inspections of systems at time of property transfer has resulted in many properties being upgraded to current requirements. While the workload has strained the resources of the Board we believe the new regulations to be in the best interest of protecting the public health and environment of the town.

The Board acquired the responsibility for administering the grant that Hamilton and Wenham received from the Massachusetts Tobacco Control Program. The grant has supported several educational and prevention community initiatives. The main focus of the tobacco control program is your access to tobacco and prevention. Some of these programs include: participation in World No Tobacco Day at Buker School with students signing up for Smoke Free cards for discounts at retailers in area malls;



educational materials were distributed; in conjunction with the Recreation Department poster contests were held and speakers presented programs at summer park program; a study group for middle school girls on media messages and the influence of advertising; educational programs were held in all schools, collaboration with peer education leaders in middle and high schools brought successful programs for the Great American Smokeout; two Cable TV shows discussing the program and concern for youth access, local compliance checks, and our teens participating in them in another town.

Massachusetts Tobacco Control Program and the Board of Health are currently in the process of developing smoking regulations for Hamilton with a hearing scheduled in February. Upcoming plans include continued collaboration with schools, recreation and youth groups and worksites.

Semi-annual food inspections were performed by Werby Laboratories, Inc. at all permanent, limited and temporary establishments that sell and/or prepare food. This program continues to provide at no cost to the School District, inspections at the three public schools. These services are valued at \$600.00.

ABL Visiting Nurse Association (formerly Bay Area Visiting Nurse Association) provided public health, preventive health and health promotion services to the residents of Hamilton. These included:

influenza immunization of elders and high risk individuals home and at clinics, funded by the Board of Health. A total of 295 people were vaccinated at our two clinics, in their homes and at the ABL Visiting Nurse Association Office.

tuberculosis screening;

immunization against other communicable diseases

communicable disease follow-up by telephone and/or home visits with completion of epidemiological survey;

one time home visits to high risk mothers and their newborns;

occasional home visits to assess an individuals' health and safety and grief visits.

ABL also participates in/or provides community screenings (glucose, cholesterol, blood pressure); education offerings; and health fairs in other sites in the North Shore which are open to Hamilton residents. Most of these endeavors are a service of ABL and are seldom funded.

In May a rabies immunization clinic for dogs and cats were offered at the Town garage. The clinic was sponsored by the Veterinary Association of the North Shore. Assistance was provided by Animal Inspector Reed Wilson and Animal Control Officer Albert Doran and Doris Nason, Administrative Assistant.

The Mid-Atlantic rabies epizootic among raccoons and other ground animals peaked in Hamilton during the Spring and Summer of 1994. However, the danger of rabies remains with us as any area with raccoon rabies will likely see cycles with peaks in rabies incidence every three to four years as raccoon populations are reduced by rabies and then replenish themselves. The Board cannot over emphasize the absolute need for dog and cat owners to obtain rabies vaccinations for their pets and revaccinations on the required schedule. Please have your cats and dogs vaccinated not only to protect their health but to prevent rabies in humans as pets are the bridge between ground animals and humans. Pets must be revaccinated within one (1) year of their initial vaccination and revaccinated as recommended by the Veterinarian or vaccine manufacturer thereafter.

The Commonwealth of Massachusetts, Department of Food and Agriculture, Division of Animal Health and Dairying requires all horses, ponies, cattle, sheep, goats, swine, and flocks of poultry numbering twenty-five (25) or more to be inspected and an annual census completed. The Inspector of Animals conducted inspections of the animals and their housing conditions at fifty-eight (58) sites or addresses in the Town.

Number of Beef Cows	6
Number of Beef Heifers under one year	5
Number of Beef Heifers one to two years	5
Number of Beef	1
(one animal constitutes a herd)	
Number of Horses	366
Number of Ponies	26
Number of Donkeys	6
Number of Goats	4
Number of Sheep	14
Number of Swine	8
Number of Poultry Flocks of	
25 or more birds	0
Number of Dairy Cows over two years	1
Number of Dairy Heifers one to two years	0

During the year the Board performed the following reviews and issued the types and numbers of licenses listed below.

Disposal Works Construction (New)	24
Disposal Works Construction (Repair)	67
Disposal Works Construction (Renewal or Transfer)	4
Subdivision Review	0
Food Establishment	30
Temporary Food Establishment	14
Disposal Works Installers	40
Exams for Disposal Works Installers	8
Septage Pumpers	12
Portable Toilets	4
Keeping of Animals & Stables	30
Wells	4
Soil Testing	20
Pool Permits	1
Recreational Camps	1

The Board also distributed the following number of doses of vaccines and biologics.

<u>HepB</u>	<u>DTP</u>	<u>OPV</u>	<u>Hib</u>	<u>MMR</u>	<u>DT</u>	<u>Td</u>	<u>PPD</u>	<u>ISG</u>
330	450	240	150	380	100	690	800	50

Total fees collected in calendar year 1995 were \$26,745.00. These moneys were turned into the Town Treasurer and receipts were received for the same.

We thank the Town Boards, employees and citizens for their support and cooperation during the year.

Respectfully submitted,

Richard Goehlert, Chairman  
James Campbell  
Anthony Madera



## Report of the Building Inspector 1995

I herewith submit the report of the Building Inspector for the year ending December 31, 1995.

	<b>TOTAL PERMITS ISSUED</b>	<b>TOTAL ESTIMATED COST</b>	<b>TOTAL PERMIT FEES</b>
Dwellings	12	\$ 3,059,200.00	\$ 28,458.00
Barns/Sheds	10	\$ 331,330.00	\$ 2,961.00
Pools	6	\$ 79,000.00	\$ 546.00
Signs	5	\$ 5,000.00	\$ 214.00
Vinyl Siding	8	\$ 55,500.00	\$ 330.00
Roofing	31	\$ 216,825.00	\$ 1,090.00
Residential - Add/Alter	131	\$ 3,050,489.00	\$ 29,829.20
Non-Residential - Add/Alter	17	\$ 7,118,360.00	\$ 13,533.00
Garages	2	\$ 96,000.00	\$ 845.00
Demolitions	4	\$ 8,000.00	\$ 50.00
<b>TOTALS:</b>	<b>226</b>	<b>\$ 14,019,704.00</b>	<b>\$ 77,856.20</b>

Respectfully submitted by Debra Paskowski, Administrative Assistant for the Building Inspector.

# Report of the Electrical Inspector 1995

I herewith submit my report as Electrical Inspector for the year ending December 31, 1995.

	PERMITS ISSUED
ADDITIONS/ALTERATIONS	59
BARNs/SHEDS	4
BOILERS (Oil or Gas)	16
BURGLAR & FIRE ALARMS	9
GARAGES	1
HOT WATER HEATERS	17
NEW DWELLINGS	12
NEW SERVICE/CHANGE/REPAIR OR TEMPORARY	45
NON-RESIDENTIAL ADDITIONS & ALTERATIONS	9
SEWAGE PUMPS	4
SWIMMING POOLS	6
 TOTAL PERMITS:	 182
 TOTAL FEES:	 \$24,532.00

Respectfully submitted by Debra Paskowski, Administrative Assistant for:

Robert B. Brown, Jr.  
Electrical Inspector

## Report of the Gas Inspector 1995

I herewith submit my report as Gas Inspector for the year ending December 31, 1995.

	PERMITS ISSUED
Ranges	36
Heater Ranges	
Ovens	3
Grilles	
Heating Boilers	4
Furnaces	8
Unit Heaters	2
Water Heaters	29
Dryers	7
Gas Generators	
Laboratory Cocks	
Conversion	3
Burners	
Roof Top Units	
Vented Room Heaters	8
Direct Vent Heaters	4
Pool Heaters	3
Tests	
Other	21
<b>TOTAL FIXTURES:</b>	<b>128</b>
<b>TOTAL FEES:</b>	<b>\$1,295.00</b>

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully submitted by Debra Paskowski, Administrative Assistant for:

William C. Thomas, Jr.  
Gas Inspector



## Report of the Plumbing Inspector 1995

I herewith submit my report as Plumbing Inspector for the year ending December 31, 1995.

	PERMITS ISSUED
Water Closets	111
Kitchen Sinks	36
Lavatories	128
Bathtubs	66
Shower Stalls	36
Dishwashers	26
Disposers	6
Laundry Trays	9
Wash. Mach.	27
Conn.	
Hot Water Tanks	53
Tankless	2
Slop Sinks	3
Floor Drains	4
Gas Traps	
Urinals	4
Drinking Fountains	
Area Drain	
Water Piping	22
Roof Drains	
Backflow Preventer	18
Other Fixtures:	27
<b>TOTAL FIXTURES:</b>	<b>578</b>
<b>TOTAL FEES:</b>	<b>\$ 8,574.00</b>

I wish to express my appreciation to all I have come in contact with for their cooperation during the performance of my duties.

Respectfully submitted by Debra Paskowski, Administrative Assistant for:

William C. Thomas, Jr.  
Plumbing Inspector

# **Metropolitan Area Planning Council**

## **Hamilton Town Report**

### **1995**

In order to increase its ability to serve its local communities, MAPC has made an increasing effort over the past year to add new programs and technologies that will enhance our existing programs. The agency recently purchased MassTrac and MuniLaw, two services that allow MAPC to answer questions on current legislative action and local zoning and general by-laws. Additionally, the agency continues to work with the Massachusetts Municipal Association's Local Net to post information relevant to its communities. Communities that have a modem and are not yet part of the network may call MAPC in order to obtain a license that will allow them to participate in this program.

The agency's Data Center has recently compiled new community profiles for each community and has developed new 25-year population age group and household forecasts for the region. These projections will be used in planning for new infrastructure, and in the delivery of municipal services in the region. MAPC's Geographic Information Systems (GIS) department organized a municipal GIS user's group that meets to share information and help one another. The department also received a state grant to conduct workshops providing technical assistance to local communities on how to best plan for their own GIS needs.

Transportation issues continue to be a major concern for local municipalities. MAPC works with them to help get their projects ready for the Transportation Improvement Program (TIP). The agency recently hosted a public meeting to provide information on the Transportation Enhancement Program so that local governments will have a better chance to make their projects competitive. In order to improve air quality, the federal and state governments encourage new and creative approaches under what is called the Transportation Demand Management Program. MAPC works with local communities to help them formulate their applications for funding under this program. Additionally, this year the agency introduced Commuter Check, a program that utilizes a federal subsidy to allow employers to provide their employees with a tax free transportation benefit. Employers can purchase up to \$60 a month per employee in travel vouchers which their workers can use for commuting by bus, boat, subway, train or vanpool. The goal is to reduce the number of single occupancy vehicles on the road, thus improving air quality, conserving energy and easing the overcrowding of the roadways. Any size business can participate.

Two other transportation-related programs that MAPC has worked on over the past year are the Greater Boston Clean Cities Initiative and the Regional Bicycle/Pedestrian Committee effort. The Clean Cities Initiative is a national program that assists communities and public agencies in acquiring clean fuel vehicles by assisting with the incremental cost differences between these vehicles and conventional fuel vehicles.



Through this program, communities have the opportunity to acquire electric or compressed natural gas vehicles for use in their municipal fleets. The program, through the use of Congestion Mitigation/Air Quality funding in the TIP can subsidize the additional costs associated with purchasing clean fuel vehicles. The group is also working with the private sector to help set up the necessary infrastructure to support these new vehicles. MAPC has acted as the major staff support for the Boston effort. MAPC staff has also been very instrumental in helping with numerous bicycle planning efforts in the area including helping to develop a regional bicycle/pedestrian plan. The agency has assisted the Bicycle Coalition of Massachusetts in setting up a series of public meetings as part of their contract with the state to inventory existing and potential bicycles facilities throughout the state. The staff has also worked with a number of local groups and projects including: the North Shore Bicycle Coalition, the Assabet River Rail Trail organization, the MetroWest/SWAP bikeway and the Central Mass. Branch feasibility study.

MAPC continues to offer its pavement management program to all its communities. This year, in an effort to increase efficiency and be more compatible with the other regional planning agencies throughout the state, MAPC has changed the software it uses to VHB's Road Manager. For the first time, the agency hired and trained college students to carry out roadway inspections. This worked very well and the agency intends to continue the practice in the future.

The Council has continued its active legislative efforts on behalf of its cities and towns. On the state level, MAPC played an active role in passing, supporting, and/or initiating scores of planning-related efforts including: the Metropolitan Highway System, the Open Space Bond bill, the River Protection bill, the MegaBoston bill, the Budget, the Transportation Bond bill, and the Growing Smart legislation. A successful amendment proposed by MAPC to the Metropolitan Highway System bill requires the state to disclose the results of a feasibility study on creating a dedicated funding source for the Central Artery to local municipalities for their review before the state can take any legislative action.

This past year, MAPC placed an increasing emphasis on federal legislative priorities. MAPC met individually with six members of the Massachusetts delegation to discuss important federal legislative initiatives affecting local and regional efforts, including the Reauthorization of the Economic Development Act (EDA), the Safe Drinking and Clean Water Acts, Housing and Urban Development (HUD) reform, and the reorganization of the Department of Transportation among the issues.

The agency continues to review and comment on Environmental Impact Reports (EIRs) that are seen as having regional impacts. Staff handles hundreds of calls a year asking for information on a wide range of subjects. They also worked with a variety of local planning groups and sponsor or co-sponsor several dozen public meetings a year.



In addition to these activities, the agency works with its eight subregions on various projects generated by the local representatives who are members of the groups. The North Shore Task Force includes: Beverly, Danvers, Essex, Gloucester, Hamilton,, Ipswich, Manchester, Marblehead, Middleton, Peabody, Rockport, Salem, Swampscott, Topsfield, and Wenham.

This past year, this group received a special grant from MAPC to conduct a North Shore Trails study. That study recommended establishing a continuous East-West greenbelt to link with the Bay Circuit and the Border to Boston Trail. The report and accompanying map has been presented to the local communities. Additionally, the Task Force secured a Department of Environmental Management (DEM) Greenways Grant to develop a guide for four of the groups' communities to help local officials secure linkages between inland trails and sea paths.

The subregion also sponsored an open space workshop to assist Open Space Committees and Conservation Commissions in developing open space plans so the communities would qualify for Land and Water Conservation Funds and Self-Help Funds. The North Shore Task Force meets the second Thursday of the month. These meetings are held in different communities each month.

MAPC discussed sources of information on training flagmen with the MAPC representative who was to follow-up on the discussion with the Mass. Electric company and the local road paving companies.



# HAMILTON COMMUNITY PROFILE

Prepared by the Data Center of the Metropolitan Area Planning Council

60 Temple Place, Boston, MA 02111 (617) 451-2770

November 1995



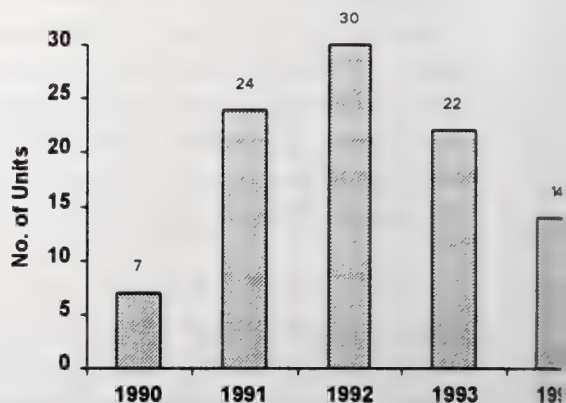
## POPULATION AGE GROUP FORECASTS

(1995, MAPC)

AGE	1990	2000	2010
0 - 4	519	574	519
5 - 9	535	592	535
10 - 14	483	533	567
15 - 19	436	601	638
20 - 24	429	580	615
25 - 29	496	480	635
30 - 34	672	418	544
35 - 44	1,370	1,126	832
45 - 54	871	1,349	1,066
55 - 59	353	413	616
60 - 64	336	389	580
65 - 74	512	538	605
75 +	268	414	459
<b>Total</b>	<b>7,280</b>	<b>8,007</b>	<b>8,211</b>

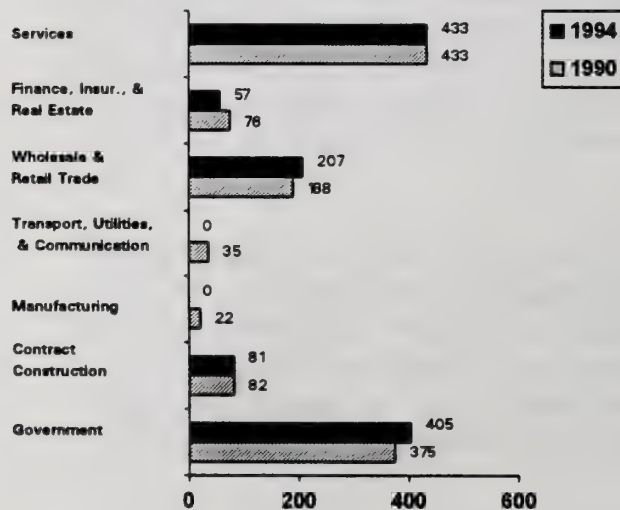
## HOUSING PERMITS ISSUED

(1994, U.S. Bureau of the Census)



## EMPLOYMENT BY PLACE OF WORK

(1994, MA Dept. of Employment and Training)



## EMPLOYMENT, HOUSEHOLD & HOUSEHOLD SIZE FORECASTS

(1994, MAPC)

	1990	2000	2010
Employment	1,237	1,500	1,712
Households	2,437	2,602	2,712
Average Household Size	2.99	3.08	3.16

## MEDIAN HOUSEHOLD INCOME

(1995, MAPC)

	1990	1994
Median Household Income	\$49,167	\$57,378

## EMPLOYMENT BY PLACE OF RESIDENCE

(1993, MA Dept. of Employment & Training)

	1990	1994
Total Employment	1,237	1,212
Average Annual Payroll (\$M)	25,352	28,440
Average Annual Wage (\$)	20,495	23,465
Number of Establishments	183	191

	1990
Labor Force	4,369
Employed	4,220
Unemployed	149
Unemployment Rate	3.41%

\* Mining and agricultural employment not presented

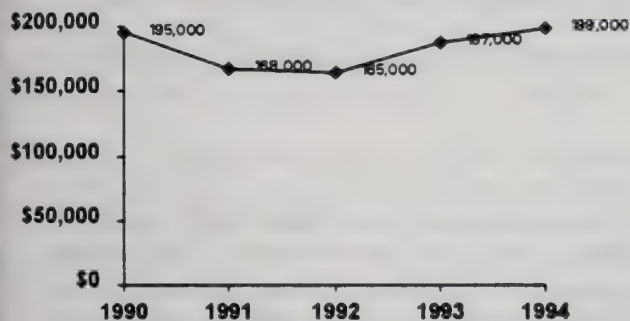
## TAX RATE PER THOUSAND OF ASSESSED VALUATION

(1995, MA Department of Revenue)

Residential	\$15.79
Commercial	\$15.79
Composite	\$15.79

## MEDIAN NON-CONDOMINIUM SALES PRICE

(1994, Banker & Tradesman)



## MEDIAN MONTHLY CONTRACT RENT

(1994, PHH Technology Services)

1 Bedroom Apartment	\$0
2 Bedroom Apartment	\$0
3 Bedroom Apartment	\$0
Single Family House	\$0

## PUBLIC SCHOOL ENROLLMENT

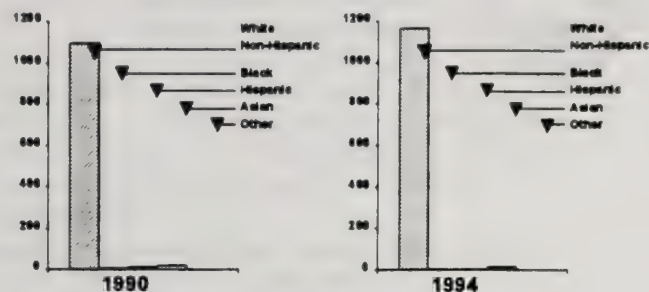
(1994, MA Department of Education)

	K - 6*	7 - 8	9 - 12	Total Public
1990	818	178	334	1,126
1991	661	182	343	1,186
1992	671	172	358	1,201
1993	662	177	340	1,179
1994	690	183	325	1,198

\* K - 6 enrollment includes ungraded students

## PUBLIC SCHOOL ENROLLMENT BY RACE AND ETHNICITY

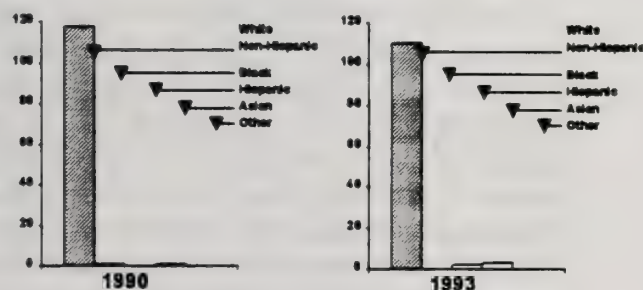
(1994, MA Department of Education)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	1,095	5	10	15	1	1,126
1991	1,162	8	5	14	0	1,187
1992	1,168	8	11	13	3	1,201
1993	1,143	6	11	17	2	1,179
1994	1,166	6	8	16	2	1,198

## RESIDENT BIRTHS BY RACE AND ETHNICITY

(1993, MA Department of Public Health)



	White Non-Hispanic	Black	Hispanic	Asian	Other	Total
1990	118	1	0	1	0	120
1991	96	1	0	3	0	100
1992	101	0	1	4	0	106
1993	110	0	2	3	0	115

MAPC REPRESENTATIVE John C. Miller





## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

30 Logbridge Road, Post Office Box 806  
Middleton, Massachusetts 01949-2806  
Telephone (508) 762-0001  
Fax (508) 777-8403

Edmund W. Barry, Jr.  
Superintendent-Director

### **ANNUAL REPORT - 1996 (Short Form)**

Richard J. Ceremsak, Hamilton Representative, North Shore Regional Vocational School District Comm

Edmund W. Barry, Jr, Superintendent-Director, North Shore Regional Vocational School District

North Shore Technical High School, which is operated by the North Shore Regional Vocational School District, is in its fourth year of operation in its Middleton facility. The District administrative offices are located adjacent to the high school. The physical plant, i.e., additional classrooms, shop space, and athletic fields need to be planned for and finished off. Students from sixteen member communities, as well as several other North Shore communities, receive both academic instruction leading to a high school diploma and vocational-technical education in a wide variety of program areas leading to a vocational certificate. Student placement in trade-related employment, the military, and further education averages 96% per year.

Increasing emphasis, with the passage of the School-to-Work Opportunities Act at both the state and national levels, on a successful transition for students from school to work, continues to highlight the positive results of vocational-technical education. North Shore Technical High School participates in the North Shore Tech Prep Consortium; along with North Shore Community College and area high schools. This is a local manifestation of a strong national program which fosters a clearly articulated transition from high school to college and advanced technical training. Local business involvement helps to ensure that programs meet present and future needs of North Shore employers, and provide students with skills for a changing workplace. The District takes full advantage of federal funding to augment local and state support for educational programs, and strives to ensure that all students receive an appropriate education which integrates academics and technical education, adapting the teachers' style to the individual learning style of each student.

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#### **Participating Communities:**

Beverly  
Boxford

Danvers  
Essex

Gloucester  
Hamilton

Lynnfield  
Manchester-by-the-Sea

Marblehead  
Middleton

Nahant  
Rockport

Salem  
Swampscott

Topsfield  
Wenham

**Town of Hamilton  
Personnel Board  
1996 Annual Report**

The Personnel Board welcomes two new members to the Board this year: Bonnie Schultz and David Shaughnessy. They replace Pam Miles MacNaught and Henrietta Gates Robertson, both of whom added value and insight to the Personnel Board's goals and accomplishments.

There were seven Personnel Board By-Law changes recommended and approved at the 1995 Town Meeting. They included the adoption of the Family Medical Leave Act, which provides up to 12 weeks of unpaid leave for Town employees, an Harassment Policy, and a number of employee benefit accrual and payment changes which increased standardization within the Town.

During this past year the Personnel Board reviewed the job descriptions and/or compensation of the following positions: Director of Public Works, Health Agent, Recreation Director, Fire Inspector Assistant, Secretary to the Electrical and Building Inspectors, Planning Board Coordinator and the Animal Control Officer. As a result of the review of these seven positions, the Personnel Board will be recommending three compensation adjustments which will be presented for approval at the Annual Town Meeting.

The Personnel Board approved the hiring of nine employees during the year.

The Personnel Board recommended a Drug and Alcohol Policy and Procedure that includes the responsibilities of employees, supervisors and Department Heads with regard to drug and alcohol use in the workplace. In addition, this Policy outlines the responsibilities of the Town regarding the testing of employees in the safety sensitive positions in accordance with U. S. Department of Transportation regulations, issued under the Omnibus Transportation Employee Testing Act of 1991, and in accordance with the Drug-free Workplace Act of 1988. The Policy was discussed with, and has the support of, the Selectmen and the Board of Public Works and will be presented to the Town for approval.

We also researched and recommended to the Selectmen that the Town add as a benefit to our employees, an Employee Assistance Program. Given the changing nature of the workplace and the many issues our employees face in their work and personal lives we believe that this program will over time save the Town a multiple of its cost in added productivity, better management of employees and avoidance of litigation. With the support of the Selectmen we expect to have the program in effect for the FY'97.

On the training front, we recommended that the Executive Secretary attend the Donahue Institute of UMass/Boston municipal management course.

As required by the Personnel Board By-Laws we completed the Annual Survey of Benefits which included extensive telephone conversations with other towns on the North Shore. The conclusion of the survey was that the Town of Hamilton's benefits are competitive with those of surrounding Towns.

During FY'95 the Personnel Board was involved in, and played an active role in, the mediation of several employee issues. With one exception, these issues were resolved to the satisfaction of the Town and the employees involved.

Based upon its discussion with surrounding Towns, and the general rate of inflation, the Personnel Board recommended an increase in the compensation of union and non-union employees of 2.5% to 3%. In the case of the union contracts, the Personnel Board recommended the Town negotiate three year contracts in exchange for annual increases in a range of 2 1/2% to 3%.

Respectively submitted by

Arthur Oberheim, Chairman  
Bob Bullivant  
Dan Parsons  
Bonnie Schultz  
David Shaughnessy



## HAMILTON PLANNING BOARD REPORT FOR 1995

In 1995 the Planning Board approved just one new building lot with frontage on Highland Street. The Board denied one lot on a private way off Meyer Road, a decision under appeal to Land Court. One cluster development on Villa Road went through preliminary discussion but was not formally filed, once further engineering of the site was complete. One Perimeter Plan was approved. The Board approved lot line adjustments at six other locations. A Preliminary Plan for a lot at 21 Juniper Road was filed late in the year and is still under review.

The Planning Board reviewed and approved seven Site Plans and/or Abbreviated Site Plans, including an accounting firm on Railroad Avenue, a Day Care Center on Mill Street, a garden apartment on Cutler Road, an addition to the American Legion Building on School Street, a storage shed at the Patton Park Pool, reconstruction of the Meadowbrook Farm greenhouse on Essex Street, and alterations to the barn at 200 Asbury Street for a customary home occupation for honey production and candle making. One Special Permit for a shared driveway was issued at 49 Miles River Road. The Board in conjunction with the Town Tree Warden held a public hearing under the Scenic Roads Act to review the possible removal of 4 trees on Cutler Road in conjunction with Town road work; the request was denied.

Ongoing issues in previously approved subdivisions dealt with by the Board included the expenditure of the Town held bond for the final pavement of Woodland Meade; the issuance of performance bonds for Norris Road and Beech Street; and covenant release on Reinhalter Way.

The Board was very involved with the review of the plan proposed in 1995 for the construction of a new Middle School on the same lot as the present Regional High School. The Board held numerous additional meetings to deal solely with this significant project, and hired an outside consultant to assist them in their deliberations. The plan was ultimately turned down by the voters. Members of the Board were also involved in site walks and negotiations with regard to the possible sale of the Gordon Woods property.

The Planning Board proposed to increase the size of the Board from five to seven members; it was approved at Town Meeting and takes effect with the 1996 election. Several zoning bylaw amendments were proposed and approved at Town Meeting. They eliminated special permits for apartments and multi-family houses except those allowed as temporary living units or the conversion of large older homes. Minor changes were made to the bylaws which deal with temporary additional living area, driveways, agricultural uses and frontage.

The Board was involved with the Town's Open Space Plan being developed by the Open Space Committee under the guidance of the Conservation Commission. Throughout the year the Board continued its ongoing review of the Town Subdivision Regulations and held preliminary discussions with regard to an update of the Town's Master Plan by a Long Range Planning Committee. There were no changes in members on the Board in 1995. Evelyn Shuman continued on as Planning Coordinator and Maureen Hickey as minutes secretary.

Respectfully Submitted,

Evelyn Shuman for

Peter Britton, Chair Term Exp. 1996

Peter Clark, Term Exp. 1997

Robin Willcox, Term Exp. 2000

William Wheaton, Term Exp. 1998

Suzanne Richey, Term Exp. 1999



WALTER D. CULLEN  
CHIEF OF POLICE

TOWN OF HAMILTON  
**POLICE DEPARTMENT**

265 BAY ROAD  
HAMILTON, MASSACHUSETTS 01982

TELEPHONE  
508-468-  
FAX: 508-4

1995 Year End Statistics

In calendar year 1995 the Hamilton Police Department handled a total of 5602 recorded incidents. A synopsis of the department's response to these incidents is presented below.

Open cases.....	27
Closed cases.....	<u>5575</u>
Total cases	5602

Closed cases generally include;

Criminal Activity (court action)....	177
General Criminal Activity*.....	347
Motor Vehicle Activity**.....	1906
Miscellaneous Complaints.....	1116
Public Service.....	2056

\*Includes unfounded, verbal warnings, attempted crimes, and clearance by extenuating circumstances of a host of activities ranging from vandalism to recreational vehicle complaints.

\*\*Includes citations, warnings, accidents, hit and run, disabled, etc.

A more detailed breakdown of department activity is as follows:

GENERAL INVESTIGATIONS/CRIMINAL ACTIVITY

Federal Index Crimes (Uniform Crime Report)

	<u>1995</u>	<u>1994</u>
Murder.....	0	0
Rape.....	0	1
Robbery.....	0	1
Assaults.....	23	25
B+E Burglary.....	30	33
Larceny.....	90	109
Motor vehicle Theft.....	5	7

Other Crimes	<u>1995</u>	<u>1994</u>	<u>% change</u>
Vandalism.....	48	65	-26%
Sex Offenses.....	0	4	
Drug Violations.....	30	63	-52%
Liquor Law Violations.....	44	27	+63%
Drunk/Incapacitated.....	19	56	-66%
Disorderly Conduct.....	9	16	-43%
General Disturbance.....	278	202	+38%
Domestic Disturbance.....	82	105	-22%
Telephone Harassment.....	191	112	+70%
Animal Calls.....	261	349	-25%

This reflects a slight decrease of 3.7% in general criminal incidents as compared to the previous year. This however should not be allowed to overshadow the investigative efforts undertaken by the department which have led to the closure of many of the previous year's cases and presumably acted in a proactive manner to lessen the incidence of criminal activity within our community. A particular area of interest is that of the decrease in animal related calls which should be credited to the efficient efforts of the animal control officer; Albert Doran. The requirements of this office are handled quite efficiently which in turn allows the police force to concentrate on what is often considered more serious criminal investigations.

#### MOTOR VEHICLE SUMMARY

	<u>1995</u>	<u>1994</u>	<u>% change</u>
Vehicles Stopped by Cruiser..	1369	1332	+ 2.7%
Citations Issued.....	606	450	+34.6%
Written Warnings Issued.....	175	464	-62.3%
Verbal Warnings Issued.....	476	348	+36.8%
Court Summons.....	34	32	+ 6.2%
Arrests*.....	45	38	+18.4%

\*Includes 30 arrests for Operating Under the Influence vs. 28 in 1994.

#### Motor Vehicle Accidents (per incident not per vehicle)

	<u>1995</u>	<u>1994</u>	<u>% change</u>
Investigated by officer.....	91	70	+30.0%
Reported by not investigated..	97	91	+ 6.6%
Involving Pedestrian/bicyclist	1	1	
Fatalities.....	0	0	
Motor Vehicle Hit and Run.....	33	8	+312 % (!)



Overall motor vehicle related activity increased by just over 3.2%. Traffic enforcement is often looked upon by the motoring public as a nuisance but in all actuality it is intended to protect. Over the previous four years the highway safety enforcement efforts of this department have been targeted at reducing the incidence of death and injury on the roadways. The cost of equipment and manpower for this effort is frequently offset by grant funds generated through the Governor's Highway Safety Bureau which can greatly aid our department. As a result we have once again completed a fatality free year and additionally observed a decrease in the number of injuries specifically associated with motor vehicle crashes.

#### PUBLIC SERVICE

	<u>1995</u>	<u>1994</u>	<u>% change</u>
Burglar Alarms Answered.....	419	466	-10.1%
Assistance at Fire Calls.....	132	157	-15.9%
Lock-Outs Residential/MV.....	178	153	+16.3%
Ambulance Transports*.....	240	236	+ 1.6%
Animal Calls.....	261	349	-25.2%
General Assistance.....	1067	485	+120 %
Mutual Aid Other P.D.....	79	125	-36.8%

\*In 1995 the HPD Ambulance was dispatched a total of 415 times resulting in 240 patient transports, 43 treatment refusals, and 132 incidents where the ambulance was ultimately not required. As usual our minimal response time coupled with the high level of training maintained by our personnel has added to the pride of this unique police service.

Public service, now more appropriately labeled "Community Policing" is often considered the key to success in police work. This year the department activity reflected a healthy increase in this area as the process of identifying and addressing the needs of the community has become a more central issue in the day to day activities of the department. In 1995 the department saw an increase of 20.5% in public service activity which accounted for over 42% of the entire department activity. As usual the response to home and commercial false burglar alarms remains high although for the first time in many years there was a noticeable decrease from the previous year. This has hopefully resulted from the efforts of the department members who strive to remind those

responsible for the alarm activations that proper cancellation procedures can be followed in order to negate the police response and lessen the financial burden of false alarms.

#### CONCLUSION

Overall the citizens of the Town of Hamilton remain safe and secure in their homes. However it must remain current in the mind's of those who live in our community that we are not completely immune from the ills of society. The news media headlines on a daily basis tragic stories of domestic violence, drug abuse, and disruptive behavior (to name just a few) of which the citizens of Hamilton are rarely involved with as individuals. However the statistics outlined above clearly indicate that as a community we must be concerned with this type of behavior and not be lulled into a false sense of immunity which may evolve from specific incidents of decreased statistical numbers. Each member of this department remains steadfast in their concern and perhaps more importantly remains committed to bringing the community the highest level of professional service in dealing with these problems.

Respectfully Submitted,

Chief     Walter D. Cullen

Lieut.   Robert A. Nyland

Sergt.   Robert A. Smith  
         Paul R. Grant  
         Donald D. Dupray

Ptln.     Edward B. Hopping  
         Arthur P. Hatfield  
         Scott G. Janes  
         Stephen Trepanier  
         Brian L. Shaw  
         Karen Wallace  
         Kenneth Nagy  
         Matthew C. Donovan

## **1995 ANNUAL REPORT OF THE BOARD OF PUBLIC WORKS**

The Hamilton Board of Public Works submits their Annual Report for the year ending December 31, 1995. This Annual Report incorporates discussion and recommendations from the Department of Public Works, on behalf of the Board.

### **Highway Division Operations**

#### **Highway Reconstruction Program**

In the spring of 1995, Department of Public Works staff worked with contractors to complete the Fiscal Year 1994 and 1995 Highway Reconstruction and Resurfacing Program. We completed the Fiscal Year 1994 Program in the Spring which included Railroad Avenue, Outer Asbury Street, Chestnut Street, Pine Street, Plum Street, Elm Street, Oak Street, Tally Ho Drive, Horseshoe Lane, Locust Street, Fox Run Road, Library and Police Station.

To start our third year in the Highway Reconstruction Program, All States Asphalts, Inc. was awarded the reprocessing and regrading portion of the contract. All States Asphalts completed their work on Forest Street, Old Cart Road, Cutler Road, Pleasant Street and Meyer Road. Roads Corporation was awarded the contract for paving. They paved the following streets with binder: Forest Street, Old Cart Road, Cutler Road and Pleasant Street. They also paved the following streets with bituminous surface course: Pleasant Street, Elliot Street, Home Street, Cummings Avenue, Hamilton Avenue, Cottage Street and North Street.

The Asbury Street and Walnut Road Project is being designed by the LEA Guertin Associates. The project is being funded by the Mass. Highway Department for the sum of \$995,000 which includes curbing, concrete sidewalks, drainage improvements and may likely include stop signals at the intersections of Bay Road and Asbury Street.

#### **Highway Regular Maintenance**

The Highway Department did their usual street sweeping, catch basin cleaning, sign replacements and installations, pothole repairs, line painting, sidewalk and road repair and road side mowing. The department did their annual tree pruning, planting and removing dead trees through out the year. Also, the Highway crew added catch basins and drain pipe on Meyer Road before the road reconstruction program started. They also did other various assigned tasks and helped other departments when necessary.

### **Solid Waste Disposal/Recycling**

Waste Management completed their second year of a three year contract. The amount of solid waste that a household or business may put out at curbside for pickup is four (4) bags, barrels or other container per week. You are allowed to put out one (1) bulky item (not metal goods) in-place of one of the four (4) containers of solid waste. The Town has a mandatory recycling program in-place which will help keep the tonnage down and allow the Town to save money.



In November, 1995, a "White Goods Day" was held at the DPW Yard, with excellent results. A total of 23 tons of metal appliances and scrap metal goods were collected and removed by Waste Management, Inc. at no cost to the Town.

Both Spring and Fall 1995 Leaf Collections were conducted by Waste Management, with leaves being collected in biodegradable paper bags. Once again, the Town was able to dispose of all leaves at facilities owned and operated by Peter Britton , (estimated at 200 tons in 1995).

The Department still has composting bins, which have been sold to residents at the price of \$16.27 each. Approximately 140 units have been sold. There is still a good supply of the simple-to-use composters available at the Town Hall (contact Nancy Stevens at 468-5580 to place an order), and multiple-unit orders are still acceptable.

### **Park Division Operations**

The Park Department formed a Patton Park Study Committee to recommend ideas for the future of the park. We are in the process of purchasing play equipment to upgrade our existing equipment. The committee has also committed to move the returnable box to behind the Library. There were many compliments received regarding the up-keep of the baseball fields, pool, and the grounds of the park.

### **Cemetery Division Operations**

The Cemetery Division conducted the following transactions during 1995:

Single Graves Sold ..(23)	\$6,900
Four Lot Graves Sold ..(5)	\$5,000
Eight Lot Graves Sold..(0)	0
Revenue From Grave Openings	\$15,500
Revenue From Furnishing Foundations	\$1,450

The Cemetery was especially clean and well groomed for Memorial Day 1995, in keeping with the Cemetery Division's usual reputation. Numerous compliments were received at the office for the quality of spring preparations.

### **Equipment Maintenance Operations**

In the past year, the Town Equipment Maintenance Department performed routine maintenance and repairs on all Public Works and Police equipment. Most repairs were performed in-house and factory warranty's were used to their fullest extent. This past winter was exceptionally hard on the Public Works fleet and repairs were on going. In the future all equipment will receive a complete overhaul in preparation for another busy season. The recently purchased equipment (three snow plows and a pick-up truck) performed as expected and required little maintenance.

## **Water Division Operations**

The Town's Water Division pumped 269,289,000 gallons of water from three (3) active and one (1) periodic Town well. Total pumpage for 1995 was 7,685,625 gallons less than 1994. This decrease was partially due to the corrective maintenance of the meter at the Caisson Well which was reading 250 to 300 gallons per minute off scale. The Water Department continues to "bleed" water from the end of asbestos cement lines to prevent build up of dissolved PCE's in customer's water.

Maintenance to the Towns wells included repairing the surge and gate valves to the well house at the School Street Well, rehabilitation to the Caisson Well due to the significant drop in the gallons per minute per foot ratio, and a complete rehabilitation to the Idlewood I Well as a result of well screening clogging.

The Water Division Staff relayed 200 feet of water main on Cutler Road to eliminate a hill in the road by the Rock Maple and Cutler Road intersection's allowing the Highway Department to proceed with its Cutler Road Reconstruction Program.

Regular programs continue such as Back Flow Prevention Tests which are mandated by the Department of Environmental Protection. The system wide flushing program continues on its Spring and Fall schedule. In 1995 the water staff was able to complete the replacement of 175 domestic water meters with electronic meters ("Rocks") and outside touch readers. In addition, there were 20 new services installed during the year, all equipped with ("Rocks") bringing this Town wide program closer to completion.

Our Water System Capital Improvement Program continues with the support of Weston & Sampson Engineers, Inc. of Peabody, Massachusetts. The project of cleaning the Reservoir has been scheduled for 1996.

The Sequestering Program is up and running. The Water Department is evaluating this process on a weekly basis. A full scale evaluation of this program has a target date of August 1996.

One of the major improvements in the system's operations would be staff development, training and certification. Two staff members have attained Grade II or Grade III licenses, and one member continues with the college level certification program in Water Treatment and Distribution. We wish to assure our customers that we will continue to encourage staff development to the fullest, partially in the ever-more technical and rapidly changing field of Water Treatment.

As the Water Department operates with three (3) people on staff and only one (1) vehicle, manpower and vehicle and equipment needs are still in high demand. A priority on the administrative end of the Water Department has been towards the implementation of a new water billing system which should be installed by early Spring of 1996.

Water Conservation is and shall be for a long time a major concern of the Water Department. Peak demand usage of water during the Summer months can deplete reservoir conditions to cautious levels, resulting, as in the previous year, the purchasing of water from the Essex Water Department. We thank the Town for their water conservation efforts, and ask that they continue.

**Respectfully submitted,**

**BOARD OF PUBLIC WORKS**

**Gordon Thompson, Chairman**

**Paul Ricker**

**Nunzio Napoleone**



## Recreation Department

Recreation and leisure activities are traditionally the ways our communities youngsters learn to grow and play, the way a stressed out adult workforce can relax, the way our families stay mentally and physically fit, and the way to address the important needs of our senior citizen population. Yet, parks and Recreation budgets continue to be among the first cut because services are not perceived as essential.

Those of us involved in The Joint Recreation program feel fortunate to have the support for our department and programs grow over the last few years. The chance to form a joint program, sharing costs, facilities, and talents, offers our community an exciting opportunity for the future. . Through our family, senior, teen, and summer programs, the arts, and competitive and non-competitive sports, it is our mission to address the diverse needs of the citizens we serve in a safe environment.

This year has been busy to say the least. The Recreation committee continues to respond to the rapidly growing demand for increased recreation and leisure activities, and to keep costs affordable for those who need it most. **While remaining "self-sustaining,"** budgetary concerns continue to be a juggling act, as the committee weighs safety, staffing, quality and space issues with each program it offers.

A newly formed Patton Park Design and Development committee has been working hard on long-term planning and improvements for the park. They have researched and purchased a beautiful new toddler playground, and coordinated the removal of the recycling dumpster which has increased safety at the Park. Future plans include repair of the tennis courts, further field development, and additional playground equipment.

The Recreation Center is constantly in use by a variety of groups including senior Aerobics, Men's and Youth Basketball, Parties, and Volleyball. **The new locker rooms at the Recreation Center have opened and are being used on a regular basis.**

Returning programs are continuously being refined. Our brochure has taken on a new and improved look, and is now being delivered to every household and apartment within Hamilton and Wenham. Two very successful fund-raisers were sponsored by recreation-- The Myopia Golf Tournament in October, and The Harlem Wizards not only raised funds for our programs, but also provided a great deal of entertainment for those who participated.

Once again this year Recreation **and The Recreation and Leisure Studies Department at Gordon College collaborated** on an event over April vacation. This partnership provided the students at Gordon College, and the many Hamilton /Wenham youth who enjoyed the day's events a great time making new friends and learning new games. This was a true example of partnership between community and schools.

Along these same lines The Recreation Department has continued its participation in **Kevin Burke's Juvenile Diversion Program.** This program offers an alternative to the court process for first time youth offenders, and refers eligible youth from our town to community agencies such as the Recreation Department. We then direct these youngsters to community service projects that in turn create opportunities for them to develop skills, self esteem and positive recognition for the contributions he/she makes to his/her community. We are proud to have been chosen to participate in such a worthwhile project.

One of our primary goals for the coming year is to expand opportunities for the **Senior Citizen population** of our town. This years Senior, Stretch and Strengthen has record enrollment, and we've scheduled swim time for Seniors and a crafts class this summer at the Park..

The Recreation Department is committed to promoting the importance of Recreation within our town. As we look to the coming year we hope to be able to continue to offer the successful programs that so many of our residents participate in, and to address the growing needs of the community we serve.

Respectfully submitted

The Joint Recreation Board

Jeanne Abbott, Chairperson, Jack Mazzotti, Lori Dowley Hamilton

Stu Black, Bob Kerrigan Wenham

Pamela Beck, Administrative Assistant

# Sealer of Weights and Measures

## Annual Report for Calender Year 1995

I hereby submit my activities for the year ending 1995:

Jan. 17	Star Mkt., Shopping Center Hamilton		
	Checked & sealed 7 scales	Fee	\$70.00
Jan. 17	Hungry Fox, Bay Rd. Hamilton		
	Checked & sealed 1 scale	Fee	\$10.00
Jan. 17	P.J.Hansbury Co., Willow St. Ham.		
	Checked & sealed 1 scale	Fee	\$10.00
Jan. 17	Asbury Market Asbury St. Hamilton		
	Checked & sealed 1 scale	Fee	\$10.00
May 23	Green Meadows Farm Asbury St. Ham.		
	Checked & sealed 3 scales	Fee	\$30.00
June 19	Meadowbrook farm Essex St. Hamilton		
	Checked & sealed 4 scales	Fee	\$40.00
July 27	A.Burridge Maple St. Hamilton		
	Checked & sealed 1 scale	Fee	\$10.00
Oct. 24	Welch & Lamson, Willow St. Hamilton		
	Checked & sealed 3 Trucks, 1 pump	Fee	\$115.00
Oct. 24	Allen Fuel Co. Maple St. Hamilton		
	Checked & sealed 1 Truck	Fee	\$35.00
Oct. 24	Stelline Oil Co. Hamilton		
	Checked & sealed 1 Truck	Fee	\$35.00
Oct. 24	Covert Oil Co. Hamilton		
	Checked & sealed 1 Truck	Fee	\$35.00
Oct. 31	Bob's Gulf Bay Rd. Hamilton		
	Checked & sealed 5 Pumps	Fee	\$60.00
Oct. 31	Richdale Bay Rd. Hamilton		
	Checked & sealed 6 Pumps	Fee	\$72.00
Oct. 31	A & M Motors Highland St. Ham.		
	Checked & sealed 12 Pumps	Fee	\$144.00
Dec. 4	Tops Mass., 160 Union St. Ham.		
	Checked & sealed 1 Scale	Fee	\$10.00
Dec. 7	Connolly PHarmacy Bay Rd. Ham.		
	Checked & sealed Apothecary Scale	Fee	\$15.00
Dec. 7	CVS Pharmacy, 15 Walnut Rd. Ham.		
	Checked & sealed Apothecary Scale	Fee	\$20.00
Dec. 15	Hamilton/Wenham Reg. Dist.		
	Checked & sealed 3 Scales	Fee	n/C
Dec. 15	Cutler School		
	Checked & sealed 1 scale	Fee	n/C
Dec. 15	Winthrop School		
	Checked & sealed 1 scale	Fee	n/C

Turned over to the Town Treasurer the sum of \$721.00  
for the Year 1995.

Respectfully submitted,

Harry MacGregor

Sealer of Weights & Measures

# 1995 ANNUAL REPORT OF TOWN CLERK

I hereby submit my report as Town Clerk for the Town of Hamilton for the year ending December 31, 1995. All Special and Annual Town Meetings and Elections are printed following this report. The tabulation of Marriage Licenses issued, Birth and Deaths recorded, Fish and Game Licenses and Dog Licenses issued is as follows: (I have included 1994 as a comparison)

## MARRIAGE LICENSES ISSUED

	1995	1994
RESIDENTS (One or both parties from Hamilton)	23	20
NON-RESIDENTS	<u>14</u>	<u>12</u>
TOTALS	37	32

## BIRTHS RECORDED

MALE	47	46
FEMALE	<u>46</u>	<u>49</u>
TOTALS	93	95

## DEATHS RECORDED

RESIDENTS	52	36
NON-RESIDENTS	<u>3</u>	<u>7</u>
TOTALS	55	43

## FISH & GAME LICENSES ISSUED

FISHING	106	118
HUNTING	31	38
SPORTING	15	22
DUPLICATE & OVER 70	19	20
ARCHERY STAMPS	25	23
WATERFOWL STAMPS	20	37
WILDLAND STAMPS	<u>151</u>	<u>174</u>
TOTALS	367	432

## DOG LICENSES ISSUED

MALE	78	104
FEMALE	29	27
SPAYED	346	377
NEUTERED	269	257
KENNELS	<u>16</u>	<u>16</u>
TOTALS	738	781
FINES	111	25

I wish to take this time to publicly thank my Board of Registrars, Poll Workers, and Wardens for their support and help during the past year with the many Special Town Elections. Due to their continued help everything ran very smoothly. So, again Thanks!

Respectfully submitted,

Theresa M. "Mimi" Fanning, CMC  
Town Clerk



Town of Hamilton  
Special Town Meeting  
Held  
Monday, March 13, 1995  
At  
Hamilton-Wenham Regional High School

\*\*\*\*\*

At the close of registration on March 3, 1995 there were 4,245 registered voters.

Precinct 1 - 2,145

Precinct 2 - 2,100

Counters were:

Left Side: William Safrin  
Left Center: Brady Buckley  
Right Center: Ron Hilton  
Right Side: Al Reid  
Cafeteria: Joe McCauley  
Robert Poole

Moderator Bruce Ramsey declaring a quorum being present opened the meeting at 7:55 P.M. with 661 registered voters checked present.

Precinct 1 - 330

Precinct 2 - 331

Moderator announced the warrant was duly served as directed on February 27, 1995.

Moderator requested the audience's indulgence for his being the new moderator for this Special Town Meeting and expressed his appreciation to his predecessor, Howard C.K. Spears who was moderator for the town for 20 years.

Due to the large number of voters present the overflow were directed to the cafeteria where they followed the proceedings on television. Moderator announced they would be allowed to speak and vote.

Moderator proceeded with Article 1 which follows:

To see if the Town will accept the following amendment to the Hamilton-Wenham Regional School District Agreement proposed by the Hamilton-Wenham Regional School District Committee on February 23, 1995:

The provisions of the foregoing paragraph shall apply to the apportionment of capital costs consisting of payments of principal and interest on bonds, notes or other evidences of indebtedness authorized by vote of the Committee before January 1, 1995. All other capital costs shall be apportioned annually to the member towns, one-half on the basis of each town's pupil enrollments on October 1 of the three preceding fiscal years and one-half on the basis of the total of each town's assessed valuations for the three fiscal years preceding the fiscal year for which the apportionment is determined. Each member town's share for each fiscal year shall be determined by computing to the nearest one-hundredth of one percent the sum of (1) one-half of the ratio which that town's aggregate pupil enrollment in the regional district schools on October 1 of the three fiscal years next preceding the beginning of the fiscal year for which the apportionment is determined bears to the total pupil enrollment from all the member towns on the same three dates and (2) one-half of the ratio which the total of the assessed valuations used for the purpose of computing that town's tax rates for the three fiscal years preceding the fiscal year for which the apportionment is determined bears to the aggregate total of the three assessed valuations so determined for all the member towns.

Or take any other action thereon or relative thereto.

FIRST AMENDMENT  
1985 AMENDED HAMILTON-WENHAM  
REGIONAL SCHOOL DISTRICT AGREEMENT

The Agreement establishing the Hamilton-Wenham Regional School District, as amended, is hereby further amended, by inserting after the first paragraph of Subsection IV(B) the following new paragraph:

**ARTICLE 1**

Moved by Peter Twining, duly seconded that the Town accept the amendment to the Hamilton-Wenham Regional School District Agreement proposed by the Hamilton-Wenham Regional School Committee on February 23, 1995, the text of which is set forth in Article 1 of the Warrant.

**Apportionment**

Mr. Twining stated he wished to speak on the article so as to describe the action being sought. Mr. Twining first welcomed the large turnout. He stated that Bob Hagopian would have been very pleased. This being the first meeting after his passing and in sum of recognition of him he would be honored to see this crowd.

Mr. Twining continued to explain that the Selectmen are asking for approval on the amendment to the school agreement. The school agreement now divides costs between operating costs and capital costs. This is an amendment which will change the apportionment of capital costs and only capital costs. Currently that ratio is based on enrollment and is at the ratio of 73% for Hamilton and 27% for Wenham. If approved, and Wenham does also, the ratio will be changeable over time but presently 67 1/2% and Wenham 32 1/2%.

Mr. Twining continued to explain in length, about the reasons for change, the process and the goals. Using an overhead projector he showed the following:

**PRESENT APPORTIONMENT FORMULAS**

*Currently Shared Services*

	<u>Hamilton</u>	<u>Wenham</u>
<b>Schools:</b>		
operating costs	Governed by Education Reform Act	
capital costs	73	27
<b>Emergency Center:</b>		
operating costs	50	50
capital costs:	100	0

**PROPOSED APPORTIONMENT FORMULAS*****Currently Shared Services***

	<u>Hamilton</u>	<u>Wenham</u>
<b>Schools:</b>		
operating costs	Remains Based on Education Reform Act	
capital costs	67.5	32.5
<b>Emergency Center:</b>		
All Costs	63	37
	(BASED ON ASSESSED VALUATION)	
<b>Net effect to Hamilton:</b>	Cost reduction to Hamilton of less than \$10,000	

Mr. Twining concluded by saying this is a step forward, nothing to do with costs, has to do with creating a way to move past the sense of unfairness and look for other ways, other services that we can share with Wenham.

Selectman David Neill then spoke in favor of the Article.

Richard Fates, Chairman of the Finance Committee urged support of the motion.

Moderator then asked if anyone in the hall or cafeteria wished to speak on the issue. No one came forward, Moderator explained the vote on this issue required a simple majority vote.

**VOICE VOTE:** Unanimous

\*\*\*\*\*

**ARTICLE 2**

Regional Middle  
School

Moderator read the Article. Noted that this Article requires a 2/3 vote. Went on to explain that as a preliminary matter the Moderator was advised that there is a motion to fix the method of voting on this Article. Called for the motion.

Moved by Ruth Dolan, 280 Linden Street, duly seconded that the vote on the main motion be by a paper ballot.

Moderator called for discussion. Mrs. Dolan stated this Article is an important decision. Everyone should have the opportunity to express their feelings by a paper ballot. Also to permit each voter to express their conscience without pressured influence.

There being no further discussion the Moderator asked the Town Clerk if we were prepared for a secret ballot. Being assumed we were he called for a voice vote. Moderator could not determine could not determine the voice vote therefor called for a standing vote with these results:

YES - 356

NO - 237

The vote on the main motion would be done by paper ballot, the procedure to be described at that time.

Moved by Liz Reilly, Chairman of the School Committee, duly seconded,

To see if the Town will, in accordance with Section 16(d) of Chapter 71 of the General Laws and Section IX of the Hamilton-Wenham Regional School District Agreement, as amended, express approval or disapproval



of the indebtedness authorized by vote of the Hamilton-Wenham Regional School Committee on January 26, 1995 which states:

VOTED: That for (i) the design, construction and equipping of a new regional middle school on the site of the regional high school in the Town of Hamilton, and for other costs incidental and related to this project, and (ii) the design, construction and equipping of an addition to the regional high school containing classrooms and related reconstruction, remodeling and extraordinary repairs to the high school, including costs incidental and related to this project, there be and hereby is authorized, under and pursuant to Chapter 71, Section 16(d), of the General Laws and the District Agreement, as amended, the incurring of debt on the full faith and credit of the District by the issuance and sale at one time or from time to time of bonds or notes in the aggregate principal amount of Twenty-two Million Dollars (\$22,000,000); provided, however, that no sums in excess of five percent(5%) of the authorized amount of such bonds or notes, to be expended for architectural, engineering and other preliminary costs of the projects, shall be borrowed for a project until the State Department of Education has placed the project on its published School Building Assistance Priority List, so called. Provided however that this vote shall constitute approval of the debt, so authorized, only if the Town votes in the affirmative at an election to exempt the town's apportioned share of the amounts required to pay the debt within the provisions of Proposition 2 1/2.

After lengthy discussion by John McWane, School Committee member and Charles Favazzo, member of the School Building Needs Committee, the Moderator after determining there was no further presentations from the School Committee, asked for reports from the towns land use boards and committees.

Peter Britton, Planning Board, stated the Board has not yet been charged officially to conduct a site plan review. That will occur if this plan is approved. Stated further the Board hired a consultant and they conferred with the school committee regarding certain impacts in the land and changes were made. Final decisions cannot be made until final plans are completed.

Paul Ricker, Board of Public Works then spoke on the Article. Attended a preliminary site walk with Planning Board, do not have much to offer at this point in time. There are a lot of details unanswered.

Anthony Madera, Board of Health stated they take shared responsibility with this plan since it is a package plan the state is responsible for the system. Board of Health approves the leaching area. A survey must be done but the Board of Health does not object to the project.

Peter Dana, Conservation Commission. They do not have any position on the project at this time. Have met with the school committee and agreed to wetland boundaries. They have gone as far as they can at this point.

Richard Fates, Finance Committee spoke at length and recommends support.

Peter Twining, Selectman, stated they are strongly in favor and feel it deserves support.

After the ballots were counted the moderator read the following results:

YES - 447

No - 185

Meeting was adjourned at 10:50 P.M.

A TRUE COPY: ATTEST:

Theresa M. Fanning, CMC  
Theresa M. Fanning  
Town Clerk

# Report of Special Town Election

Held

March 16, 1995

at

Winthrop School, Hamilton, MA

At close of registration on February 24, 1995 there were 4,391 registered voters.

Precinct 1 - 2,173

Precinct 2 - 2,218

The polls were opened at 7:00 A.M. by Town Clerk, Theresa M. Fanning.

There were 1,783 votes cast as follows:

Precinct 1 - 935

Precinct 2 - 848

## QUESTION 1:

"Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to finance costs of the design, construction, and equipping of a new regional middle school on the site of the regional high school in the Town of Hamilton, and for other costs incidental and related to this project; and for the design, construction and equipping of an addition to the regional high school containing classrooms and related reconstruction, remodeling and extraordinary repairs to the high school, including costs incidental and related to this project; and as authorized by the Hamilton-Wenham School District Committee in the principal amount of \$22,000,000?"

YES - 810

NO - 971

Polls were closed at 8:00 P.M.

Moderator announced the results at 8:30 P.M.

A TRUE COPY: ATTEST:

Theresa M. Fanning, CMC  
Theresa M. Fanning, CMC  
Town Clerk

Town of Hamilton  
Special Town Meeting  
Held  
Tuesday, April 25, 1995  
At  
Hamilton-Wenham Regional High School

\*\*\*\*\*

At the close of registration on April 4, 1995 there were 4,391 registered voters.

Precinct 1 - 2,173

Precinct 2 - 2,218

Counters were:

Edward Haraden  
Jack Lawrence  
Bob Poole  
Walter Leszczynski  
Fred Lebel

Thomas Wilson  
Micky Hargrave  
Mark Hargrave  
Paul Stelling

Moderator Bruce Ramsey declared the warrant being duly served and a quorum present opened the meeting at 7:55 P.M. with 1,040 registered voters checked present.

Precinct 1 - 501

Precinct 2 - 539

Moderator welcomed the large crowd and hoped everyone would attend the Annual Town Meeting to be held on May 8 at 7:30 P.M.

Went on to introduce the head table and then explained the method of voting on the one article.

**ARTICLE 1** Moderator then proceeded to read the article and noted that the motion required a 2/3 vote for the passage at Town Meeting and the vote by ballot and the vote by ballot which is scheduled for Thursday, April 27 will require a majority vote of those voting. Went on to explain as a preliminary matter the Moderator had been advised there is a motion to fix the method of voting on the article. Called for the motion.

Moved by Ruth Dolan, 280 Linden Street, duly seconded that the vote on the main motion be by a paper ballot.

Moderator called for debate. Mrs. Dolan stated this Article is an important decision. Everyone should have the opportunity to express their feelings by this paper ballot. Also to permit each voter to express their conscience without pressured influence.

Moderator explained, as a point of information, the logistics of the paper ballot voting, the Town Clerk would explain the procedure.

The Town Clerk, Theresa Fanning, then explained the procedure if the motion for the paper ballot passed.

Moderator again opened the meeting for debate. Daryl Daigneault then moved the previous question to a vote. Moderator explained the question was on the paper ballot.

Daryl Daigneault moved to table all discussion and go right to the vote.

Moderator continued to explain the only motion before the floor right now was a procedural motion whether to have a paper ballot on the main motion, once that motion has been made, ~~once that motion has been made~~. The main motion has not yet been made so the motion to be voted on now would be the motion whether to have a paper ballot or the traditional standing vote.

Moving the question requires a 2/3 vote. Moderator then asked for a show of hands to vote whether to proceed to a vote on the paper ballot. Moderator determined motion passed by 2/3 vote.



Proceeded to vote on motion to vote by paper ballot.

Standing Vote: YES - 490 NO - 448

Moderator called for a motion on the main Article.

Moved by Liz Reilly, duly seconded that in accordance with Section 16(d) of Chapter 71 of the Massachusetts General Laws and Section IX of the Hamilton-Wenham Regional School District Agreement, the Town expresses approval of the indebtedness authorized by vote of the Hamilton-Wenham Regional School Committee on March 20, 1995, which states:

"VOTED: That for (i) the construction and equipping of a new regional middle school on the site of the regional high school in the Town of Hamilton, and for other costs incidental and related to this project, and (ii) the design construction and equipping of an addition to the regional high school containing classrooms and related reconstruction, remodeling and extraordinary repairs to the high school, including costs incidental and related to this project, there be and hereby is authorized, under and pursuant to Chapter 71, Section 16(d) of the Massachusetts General Laws and the District Agreement, as amended, the incurring debt on the full faith and credit of the District by the issuance and sale at one time or from time to time of bonds or notes in the aggregate principal amount of Twenty-Two Million Dollars (\$22,000,000): provided, however, that no sums in excess of five percent (5%) of the authorized amount of such bonds or notes, to be expended for architectural, engineering and other preliminary costs of the projects, shall be borrowed for a project until the State Department of Education has placed the project on its published School Building Assistance Priority List, so called; provided, further, that if the Town of Hamilton shall hold an election within 60 days from the date of this vote to act on the question whether to exempt that amounts required to pay the Town's apportioned share of this debt from the provisions of Proposition 2 1/2 (so-called), the debt shall not be issued unless the Town shall vote in the affirmative on the question."

After lengthy discussion by School Committee member John McWane and School Building Needs member Charles Favazzo, Moderator recognized Senator Bruce Tarr and permitted him to address the meeting. Senator Tarr spoke in regards to the School Building Assistance Program. He came before the meeting as a resource, not to approve the discussion, not to take sides and not to put a "sting" one way or the other on a particular program. Continued that he does not believe the School Building Assistance Program will be discontinued, in fact he feels they will reauthorize. Also will reauthorize at the same reimbursement rates that we are getting today, that is 64% as indicated by Mr. McWane. Went on to explain the procedure of qualifying and being on the priority list. Finished by stating he will observe the Democratic process and do the will of the community and will not interfere with the local decision, but pledge my support if the Town goes forward to maximize the reimbursement for whatever plan the Town chooses to go forward with. Thanked the Moderator for allowing him to speak.

Selectman Peter Twining explained this is a two part project, the vote tonight and the ballot vote on Thursday. Asked for Finance Committee recommendation. Richard Fates, Finance Committee Chairman recommends the project.

Moderator opened the floor for debate.

Terry Whitney, 116 Willow Street asked how the Planning Board viewed this project.

Peter Britton, Planning Board Chairman said although the Planning Board has not officially been petitioned to do a Site Plan Review, have been very active advocates in the planning process in preparing the plan before you. They hired their own consultant to help review this and our last discussion

with that consultant he was satisfied that the School Committee and the Building Committee has brought you a very feasible and desirable project.

Karen McElwain, 16 Rust Street asked the Finance Committee if they could talk a little more as to why they approve this project.

Richard Fates explained the Building Committee has given you approximate figures and our job is to review what they have presented to us and it simply is the most cost effective way to use your money.

Jean Cardani, 27 Savoy Road moved the previous question. Seconded.

Moderator explained the motion to move the question requires a 2/3 vote and is not debatable. Moderator then asked for a show of hands, and determined there was a 2/3 vote to move the question.

Moderator then read the motion again and continued to explain this required a 2/3 vote and voting this evening will be by paper ballot. Then explained the procedure for voting, continued to explain that on Thursday there would be the second half of this authorization, which is by ballot and the polls would be open from 7:00 A.M. until 8:00 P.M. at the Winthrop School, that vote is for the section 2 1/2 clearance, requires a majority vote, the vote tonight requires a 2/3 vote.

Moderator then announced for the voting to commence.

Moderator read results:

YES - 715

NO - 312

Motion Passes.

Meeting adjourned at 9:44 P.M.

A TRUE COPY:

ATTEST:

Theresa M. Fanning, CMC  
Theresa M. Fanning  
Town Clerk

Report of Special Town Election  
Held  
Thursday, April 27, 1995  
At  
Winthrop School, Hamilton, MA

\*\*\*\*\*

At the close of registration on March 3, 1995 there were 4,411 registered voters:

Precinct 1 - 2,182

Precinct 2 - 2,229

The polls were opened at 7:00 A.M. by Moderator Bruce Ramsey There were 2,817 votes cast as follows:

Precinct 1 - 1,426

Precinct 2 - 1,391

Ballot Question

"Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to finance costs of the design, construction, and equipping of a new regional middle school on the site of the regional high school in the Town of Hamilton, and for other costs incidental and related to this project; and for the design, construction and equipping of an addition to the regional high school containing classrooms and related reconstruction, remodeling and extraordinary repairs to the high school, including costs incidental and related to this project; and as authorized by the Hamilton-Wenham School District Committee in the principal amount of \$22,000,000?"

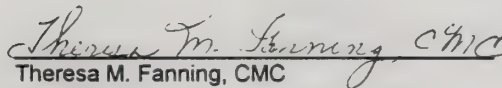
YES - 1,337

NO - 1,474

Question Defeated. Polls were closed at 8:00 P.M.

Moderator announced results at 8:20 P.M.

A TRUE COPY:      ATTEST:

  
Theresa M. Fanning, CMC  
Town Clerk



Report of the Town of Hamilton  
Annual Town Meeting  
Held  
Monday, May 8, 1995  
at  
Hamilton-Wenham Regional High School

\*\*\*\*\*

At the close of registration on April 18, 1995 there were 4,411 registered voters:

Precinct 1 - 2,182

Precinct 2 - 2,229

Tellers were:

Walter Leszczynski  
10 Honeysuckle Road

Thomas Haraden  
1 Red Coach Road  
Richard Hayes  
31 Bradford Road

Charles Chivakos  
27 Village Lane

Moderator Bruce Ramsey opened the meeting at 7:45 P.M. with 325 registered voters checked present, and the Warrant duly served.

Precinct 1 - 183

Precinct 2 - 142

Moderator asked all to rise for a moment of silence in honor of the 50th anniversary of VE day, and of all the residents and family members from Hamilton who participated in World War II and in honor of our residents who passed on in the last year.

Reverend Roy Benjamin of the Christ Church gave the invocation.

\*\*\*\*\*

Moderator asked for any announcements before proceeding, being none he proceeded to Article 1.

**ARTICLE 1**  
**Election of**  
**Officers**

To bring in your ballots for:

Town Moderator for one year  
One Selectmen for three years  
One Assessor for three years  
One member of the Board of Public Works for three years  
One member of the Board of Health for three years  
One member of the Planning Board for five years  
One Library Trustee for three years  
One member of Housing Authority for five years  
One member of Housing Authority for two years  
The vote on Article 1 is by ballot on Thursday, the 18th day of May, 1995 (May 18, 1995), at the Winthrop School. The polls will be opened at 7:00 A.M. and will close at 8:00 P.M.

**ARTICLE 2**  
**Reports**

Richard Fates, Chairman of Finance and Advisory Committee, used an overhead projector to give a general perspective of the Town's financial situation and the tax burden in particular.

**TOWN OF HAMILTON**  
**TAX RATE HISTORY**

FISCAL YEAR	TAX RATE	ASSESSED VALUATION
1990	\$ 9.74	\$640,211,079
1991	\$12.78	\$591,608,388
1992	\$14.07	\$564,151,456
1993	\$15.31	\$529,937,079
1994	\$15.79	\$531,016,706
1995	\$16.24	\$538,606,074 - \$101,605,005 -15.9%

# TAX RATE HISTORY CONTINUED

1990	\$ 9.74	\$200,000	\$1,948 IN TAXES
1995	\$16.24	\$2,728 \$780	19.5% 3.9% P.A.

Explained this first overhead showed the decrease in the value of homes as a significant contributor to the increase in the tax burden. Other than the large rise in 1991 in the tax rate, believed to be due to the effect of the school bond, the rate of increase slows down considerably.

## TOWN OF HAMILTON TAX RATE HISTORY

FISCAL YEAR	TAX RATE	ASSESSED VALUATION
1990	\$ 9.74	\$640,211,079
1991	\$12.78	\$591,608,388
1992	\$14.07	\$564,151,456
1993	\$15.31	\$529,937,079
1994	\$15.79	\$531,016,706
1995	\$16.24	\$538,606,074 -\$101,605,005 -15.9%
1990	\$ 9.74	\$200,000 \$1,948 IN TAXES
1995	\$16.24	\$2,728 \$780 19.5% 3.9% P.A.
\$ CHANGE		% CHANGE
1991	+\$3.04	1991 +23.8%
1992	+\$1.29	1992 +10.1%
1993	+\$1.24	1993 + 8.8%
1994	+\$ .52	1994 + 3.4%
1995	+\$ .45	1995 + 2.8%

Mr. Fates went on to explain that they used the same figures on the second overhead, but included the dollar and percentage growth from year to year to demonstrate that the increase over time is reasonably close to inflation. Continued to explain with a sample on a house valued at \$200,000, the change and the reason why. The average growth in taxes is just under 4%.

## TOWN OF HAMILTON BUDGET CHANGE SUMMARY

EXPENSES		
	% CHANGE	\$ CHANGE
General Town Government (Includes Public Safety)	4.7%	\$107,106
Other Boards and Committees	1.8%	\$ 3,381
Library	3.5%	\$ 7,538
Public Works	3.0%	\$ 27,870
Total Town Operating Budget	4.1%	\$145,895
Hamilton Contribution to the School Operation Budget	4.15%	\$240,000
Debt Service	(3.6%)	(\$5,103)
Total Hamilton Operating Budget	5.0%	\$380,792

## REVENUES

Real Property Taxes	2.5%	\$214,818
New Growth-FY 96	.9%	\$ 75,000
Additional New Growth FY 95	1.2%	\$ 97,580
State Aid	27.8%	\$ 58,382
Local Receipts	(0.3%)	<u>(\$2,825)</u>
Total Revenue Increases	5.0%	\$442,955

The third overhead explained why the overall budget increased by 4%. Under the Revenue , Mr. Fates explained the increase to New Growth and State Aid. The new growth was from the increase in new homes being built therefore increasing the tax base and are projecting the same for this year. The State Aid comes mostly from lottery money allowed to cities. Gives an overall revenue increase of about 5%. Will be spending approximately \$60,000 tonight in some of the Warrant deliberations.

## HAMILTON FINCOM WORKSHEET

### APPLICATION OF FUNDS FOR WARRANT ARTICLES

Warrant Article	Free Cash Opening Balance	Stabilization	Override	Tax Rate	Other
	\$432,107	\$208,000			
	-\$ 40,000	+\$ 40,000			
Article 27 Street Improvement			\$188,000		
Total Funds Proposed	<u>-\$324,485</u>		\$188,000	\$218,893	\$265,772
Proposed Ending Balance	\$107,622	\$248,000			

Mr. Fates explained this overhead is an overview of the Warrant Articles. Explained Free Cash comes basically from having higher revenues than expenses. Try to get very close on expenses and under estimate on revenues and when Town Hall departments turn back money this is what is left. Will take \$40,000 from Free Cash and transfer to Stabilization. This is a "lowish" figure for capital expenditures. Explained the amount to be taken out of Free Cash should be changed to \$341,000 which will leave about \$90,000 in Free Cash . \$90,000 in Free Cash and \$248,000 in Stabilization is a reasonably good place to be, would not want to be overall much lower due to the kind of emergencies that can come along. Continued to explain the Street Improvement Article is to be voted by ballot, other amount from tax revenue is from various other accounts that provide the Town with money.

Mr. Fates then continued to explain the Article regarding the Fire Engine. Last year at the Town Meeting it was approved to acquire a Fire Engine and proposed a first year lease payment, ending up with the cash we have, we think it makes more sense to buy it out right, so bringing it back tonight is really a change in the funding method.

Asked if there were any questions, there being none the Moderator asked for the motion.

Moved by Richard Fates, duly seconded that Reports of the Town Officers and Committees be received and placed on file.

Voice Vote: PASSED

\*\*\*\*\*

### ARTICLE 3 Personnel By-Law Schedules

Moved by Arthur Oberheim, duly seconded that the Town adopt as amendments to the Personnel By-Law the changes in the classification and compensation plans, copies which are on file with the Town Clerk and set forth in Appendix A of the 1995 Warrant Book, with one addition; specifically adding to Group 6 a Conservation Coordinator with 20 or more hours of time per week at a compensation that begins at:



# Conservation Coordinator Steps:

Step 1 - \$12.49  
 Step 2 - \$13.36  
 Step 3 - \$14.30  
 Step 4 - \$15.30

Mr. Oberheim stated the reason for this change is this is a shift from someone who has been on contract service to the Town to Town employment as a Town employee which is consistent with the strategy of the Town for the last two years.

## APPENDIX A

The following schedule would amend the existing schedule of employee classification and compensation referenced in Sec. 6.01 and Sec. 7.02 of the Personnel By-Law. The schedule shows all union and contract service positions in a separate table which will become an appendix to the Personnel By-Law. (Union and contract service positions are governed by the terms of the contract.)

## Classification & Compensation Table for Full & Part-Time Positions

	STEP 1	STEP 2	STEP 3	STEP 4
<b>GROUP 1: Four Step Job Rates</b>				
<b>Full-time Pos.</b>				
Town Engineer/Superintendent	49,574	53,292	57,289	61,586
Recreation Director	28,129	29,958	31,905	33,979
Fire Inspector	31,139	33,421	35,877	37,485
Exec. Secretary	33,599	36,055	38,727	41,574
<b>GROUP 2: Two Step Job Rates</b>				
<b>Part-Time Pos.</b>				
Reserve Police	10.97	11.24		
Fire Mechanic	13.26	13.82		
P/T Custodian	10.61	11.20		
<b>GROUP 3: Four Step Job Rates</b>				
<b>Full-Time Pos.</b>				
Librarian	32,337	34,717	37,267	40,010
Asst. Librarian	24,309	26,047	27,948	29,992
Children's Librarian	22,412	24,044	25,795	27,678
ECO Supervisor	26,756	28,715	30,825	33,092
Secretary to Selectmen	10.34	11.02	11.75	12.50
<b>GROUP 4: Two Step Job Rates: Hourly</b>				
<b>Under 20 Hours</b>				
Part-Time Dispatcher (1)	9.70	10.37		
Part-Time Admin. Asst.	9.70	10.37		
P/T Tech Service Librarian	9.70	10.37		
Part-Time Clerk/Typist	8.45	9.96		
P/T Asst. Accountant	12.36	13.22		
<b>GROUP 5: Special Rates:</b>				
<b>Hourly (Part-Time Under 20 Hrs.)</b>		<b>RANGE</b>		
General Clerical	5.70	TO	6.13	
Laborer: Light Work	5.70	TO	8.65	
Library Page	5.23	TO	8.65	
Seasonal Recreation Help	4.25	TO	12.36	

(1) - 3% base pay differential for evenings 3 PM to 11 PM and 5% base pay differential for nights 11 PM to 7 AM. Shift differential will not be paid if employee is working overtime at overtime pay.

Classification & Compensation Table  
for Full and Part-Time Positions

**Elected Officials/Paid Annual**

Town Clerk	36,488
Treasurer/Collector	36,488
Chairman/Selectmen	2,318
Selectmen	2,047
Chairman/BPW	1,030
BPW Member	772.50
Chairman/Assessors	2,060
Assessor Member	1,545
Chairman/Health	618
Health Member	347.50

**Compensation for Officials Appointed by Various Boards-Annual**

Chairman/Bd of Appeals	1,185
Animal Inspector	1,740
Plumbing Inspector	4,032
Asst. Plumbing Inspector	155
Building Inspector	10,188
Asst. Building Insp.	283
Electrical Inspector	9,463
Asst. Electrical Insp.	283
Gas Inspector	4,032
Asst. Gas Inspector	155
Sealer Weights & Measures	1,175
Registrar of Voters	216.25
Fire Chief	5,943
Deputy Fire Chief	592
Town Accountant	29,791

**Miscellaneous**

EMT Fire Department/ Police Department	30.00 Per Week
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The following positions and compensations are Union and Contract Service positions. Compensation is currently governed by Union contract or Private contract.

**Contract Service** (Self-Employed): All currently part-time

Animal Control Officer	2,600 Annual Contract 9.79/Hr Patrolling; \$25 Call Out
Health Agent	29,311
Assessor	25,116
Town Counsel	6,180
Conservation Coordinator	13.39/Hr
Planning Board Coordinator	13.39/Hr

**Town Hall Union Rates:** Compensation set by Contract negotiation

	STEP 1	STEP 2	STEP 3	STEP 4
F/T Administrative Asst.	10.34	11.02	11.75	12.50
F/T Asst. To Treasurer	10.34	11.02	11.75	12.50
F/T Police Clerk/Steno.	10.34	11.02	11.75	12.50
F/T Dispatcher, ECO	10.34	11.02	11.75	12.50
Janitor	10.93	11.80	12.15*	

\*The Step 3 is temporary arrangement, and the position will revert to two steps upon the incumbent leaving Town employment.

**Public Works Union Rates:** Compensation set by Contract negotiation

GROUP 1	STEP 1	STEP 2	STEP 3	STEP 4
Foreman	13.80	14.38	14.84	15.34
Mechanic	13.80	14.38	14.84	15.34
Heavy Equipment Operator	12.62	13.15	13.73	14.21
Foreman 2	12.57	13.08	13.67	14.10
GROUP 2				
Truck Driver/Laborer	11.49	12.04	12.63	13.04
Laborer	11.33	12.23		

**Police Union Rates:** Compensation set by Contract negotiation

Base Pay - Weekly Rate

	STEP 1		STEP 2		STEP 3	
	7/1/95	6/30/96	7/1/95	6/30/96	7/1/95	6/30/96
Patrolman	526.08	533.97	590.05	598.90	653.47	663.27
Sergeant/Inspector	604.99	614.06	678.56	688.74	751.49	762.78
Lieutenant	657.60	667.46	737.56	748.62	816.84	829.09

**Increment Factors**

Shift Pay-

Evening Shift (4 PM to midnight) 3% of Base

Night Shift (Midnight to 8 AM) 5% of Base

Longevity-

5 Years	2.5%
10 Years	5.0%
15 Years	7.5%
20 Years	10.0%
	Of weekly salary

EMT 30.00 per week

VOICE VOTE: PASSED

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**ARTICLE 4**  
**Appropriations**

Moderator made the motion to see if the Town will raise and appropriate money for schools, highways, and all other Town expenses and to determine the manner of expending the same, or take any other action thereon or relative thereto.

Moderator continued that he would now read the appropriations starting at the top of page 1 of Appendix B in the Warrant Book. If anyone wishes to question or debate an item they need simply call "HOLD" after the item is read, item will then be marked "HELD" and will be taken up in order after the items have been moved and approved. Will read appropriations only, not totals or reimbursements. There being no questions he moved to the reading of the Budget as follows:

Town of Hamilton  
Fiscal Year 1996  
Budget  
on the  
following pages:



ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT		TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
GENERAL TOWN GOVERNMENT						
SELECTMEN						
2,195	2,305	5120	SALARY OF CHAIRMAN	2,250	68	2,318
3,872	4,075	5122	SALARIES OF MEMBERS	3,975	119	4,094
17,680	22,532	5128	EXECUTIVE SECRETARY	35,333	4,817	40,150
21,165	21,405	5124	ADMINISTRATIVE ASSIST	22,771	1,604	24,375
	21	5126	CONTRACT SVCS (VACATION)	756	377	1,133
9,437	7,573	5111	EXPENSES	7,000	1,250	8,250
900	900	5113	H A W C	1,500	0	2,000
1,800	1,800	5115	SR HOME CARE SERVICE	1,872	0	1,872
2,250	2,250	5119	PROJECT RAP	2,250	0	2,250
3,977	15,992	5121	COMPUTER EXPENSE	36,600	(1,600)	35,000
	725	5123	COMPUTER R & M	0	0	0
	500	5178	M A P C	500	0	500
39,725	40,731	5521	STREET LIGHTING EXPENSE	45,000	0	45,000
228,621	232,827	5541	RETIREMENT FUND	206,364	26,347	232,711
15,168	7,336	5311	TOWN HALL MAINTENANCE	41,300	(21,300)	20,000
	22,443	5317	JR HIGH MAINTENANCE	14,000	11,000	25,000
4,672	4,976	5313	TOWN REPORTS	5,000	200	5,200
1,434	1,577	5315	MEMORIAL DAY	1,900	0	1,900
100,310	90,751	5321	P&C INSURANCE	91,000	0	91,000
225,442	212,637	5323	GROUP HEALTH/LIFE INSURANCE	229,000	8,320	237,320
12,053	14,022	5325	MEDICARE TAX	16,400	2,500	18,900
17,928	16,999	5326	FICA TAX	22,000	2,400	24,400
			TELEPHONE EXPENSE	9,500	3,000	12,500
			LESS WATER ENTER REIMB	(68,886)	(18,565)	(87,451)
708,629	724,377			727,385	20,537	748,422
TOWN HALL						
22,195	22,420	5192	WAGES/CONTRACT CUSTODIAN	23,929	1,343	25,272
20,000	24,195	5193	EXPENSES	17,000	2,500	19,500
42,195	46,615			40,929	3,843	44,772
RECREATION						
28,215	30,192	5650	SALARY OF DIRECTOR	31,172	2,807	33,979
			ADMINISTRATIVE ASSISTANT	0	13,442	13,442
18,855	4,060	5652	SUMMER PARK PROGRAM	0	0	0
47,070	34,252			31,172	16,249	47,421
TOWN ACCOUNTANT						
21,136	25,867	5134	ACCOUNTANT WAGES	28,487	1,304	29,791
5,050	5,893	5136	ASSISTANT ACCOUNTANT	7,533	2,946	10,479
1,743	1,862	5135	EXPENSES	2,146	54	2,200
8,000		5137	AUDIT - RESTRICTED	3,500	(2,500)	1,000
35,929	33,622			41,666	1,804	43,470
TREASURER/COLLECTOR						
33,004	34,393	5140	SALARY OF TREAS/COLL	35,425	1,063	36,488
19,974	22,414	5142	ASST TO TREAS/COLL	23,765	610	24,375
	1,062	5144	TEMPORARY PART TIME	1,500	500	2,000
574		5149	STAFF TRAINING	0	0	0
8,100	9,048	5141	EXPENSES	9,700	600	10,300
570	594	5143	EQUIPMENT RENTAL & PURCHASE	700	50	750
35	260	5330	INTEREST	3,500	(3,500)	0
		5327	BORROWING DISCLOSURE	1,100	(1,100)	0
16,385	18,416	5147	PROCESSING CHARGES	18,000	(1,000)	17,000
2,000		5181	COMPUTER REPLACEMENT	0	0	0
1,801		5183	RETIRE SICK DAY BUYBACK	0	0	0
82,443	86,187			93,690	(2,777)	90,913
TOWN CLERK						
33,004	34,393	5160	SALARY OF TOWN CLERK	35,425	1,063	36,488
20,084	22,225	5162	ADMINISTRATIVE ASSIST	23,765	610	24,375
			TEMPORARY PART TIME	0	300	300
4,604	5,494	5161	EXPENSES	4,215	222	4,437

ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT	TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
57,692	62,112		63,405	2,195	65,600
		TOWN COUNSEL			
6,000	6,000	5170 SALARY OF TOWN COUNSEL	6,000	180	6,180
38,817	19,555	5169 EXPENSES	30,000	(5,000)	25,000
44,817	25,555		36,000	(4,820)	31,180
		ELECTION & REGISTRATION			
742	742	5168 SALARIES OF REGISTRARS	840	25	865
12,334	4,607	5167 EXPENSES	9,500	1,000	10,500
13,076	5,349		10,340	1,025	11,365
		POLICE			
53,097	52,894	5210 SALARY OF CHIEF	56,903	4,497	61,400
520,793	530,805	5212 WAGES OF OFFICERS	565,946	40,635	606,581
16,953	16,954	5209 TRAINING	18,086	607	18,693
20,483	20,498	5208 OVERTIME	21,650	840	22,490
1,998	1,996	5207 SPECIAL INVESTIGATION	2,154	538	2,692
9,998	9,993	5214 COURT DUTY AND LOCK UP	10,935	546	11,481
22,864	23,908	5216 WAGES CLERK STENOGRAPHER	25,349	651	26,000
32,998	32,993	5211 EXPENSES	33,650	850	34,500
13,000	12,554	5213 UNIFORMS	14,000	0	14,000
2,995	2,962	5215 EQUIPMENT	5,000	0	5,000
24,460	16,000	5217 CRUISER	17,500	500	18,000
2,339	2,400	5235 AMBULANCE BILLING	0	0	0
		CIVILIAN DEFENSE			
499	499	5291 AUXILIARY POLICE EXPENSES	500	0	500
747	719	5293 AUXILIARY POLICE UNIFORMS	750	0	750
3,163	1,990	5295 EMERGENCY SERVICES	2,000	0	2,000
		ANIMAL CONTROL			
8,160	8,160	5297 CONTRACT	8,400	(5,800)	2,600
5,000	2,335	5298 PATROLLING	3,600	5,900	9,500
2,041	3,001	5299 EXPENSES	5,336	(336)	5,000
741,588	740,661		791,759	49,428	841,187
		FIRE DEPARTMENT			
5,491	5,601	5220 SALARY OF CHIEF	5,769	174	5,943
58,724	61,688	5222 WAGES OF CALL FIREFIGHTERS	60,000	0	60,000
31,300	33,683	5228 SALARY OF INSPECTOR	38,115	566	38,681
7,325	7,057	5224 WAGES OF MECHANIC	8,407	219	8,626
43,899	43,880	5221 EXPENSES	41,150	0	41,150
25,993	22,460	5223 TRAINING	26,000	0	26,000
		STATION DUTY	6,000	0	6,000
2,205	2,249	5226 ASSISTANT CHIEFS	2,300	0	2,300
1,990	1,998	5225 FIRE PREVENTION	2,000	0	2,000
		ASSIST INSPECTOR (VACATION)	0	2,000	2,000
176,927	178,618		187,741	2,959	190,700
		POLICE/FIRE STATION			
19,742	18,750	5229 MAINTENANCE	18,750	750	19,500
4,247	4,211	5230 CONTRACT SERVICES	4,250	750	5,000
5,726	7,449	5231 RENOVATIONS & REPAIRS	4,000	(1,500)	2,500
29,715	30,410		27,000	0	27,000
		EMERGENCY REPORT CENTER			
29,351	30,598	5232 SALARY OF SUPERVISOR	31,516	1,576	33,092
86,734	89,154	5234 WAGES OF DISPATCHERS	96,459	8,360	104,819
13,427	18,104	5233 EXPENSES	15,629	512	16,141
129,512	137,856		143,604	10,448	154,052
		SEALER OF WEIGHTS & MEASURES			
1,108	1,108	5236 SALARY OF SEALER	1,141	34	1,175
90	90	5237 EXPENSES	92	4	96
1,198	1,198		1,233	38	1,271

ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT		TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
*****	*****	*****	*****	*****	*****	*****
BUILDING & ELECTRICAL INSPECTORS						
9,603	9,603	5238	SALARY OF BUILDING INSPECTOR	9,891	297	10,188
7,425	8,911	5240	ADMINISTRATIVE ASSISTANT	10,657	4,742	15,399
		5242	BUILDING INSP ASSISTANT	275	8	283
2,240	2,949	5239	BUILDING INSPECTOR EXPENSES	3,300	200	3,500
8,919	8,919	5244	SALARY OF ELECTRICAL INSPECTOR	9,187	276	9,463
	250	5248	ELECTRICAL INSP ASSISTANT	275	8	283
1,363	2,000	5245	ELECTRICAL INSPECTOR EXPENSES	2,100	200	2,300
29,550	32,632			35,685	5,731	41,416
GAS INSPECTOR						
3,800	3,800	5252	SALARY OF GAS INSPECTOR	3,914	118	4,032
125	125	5254	ASSISTANT	150	5	155
418	402	5253	EXPENSES	600	100	700
4,343	4,327			4,664	223	4,887
PLUMBING INSPECTOR						
3,800	3,800	5256	SALARY OF PLUMBING INSPECTOR	3,914	118	4,032
125	125	5258	ASSISTANT	150	5	155
646	670	5257	EXPENSES	750	100	850
4,571	4,595			4,814	223	5,037
VETERANS' BENEFITS						
21,976	22,745	5531	ADMINISTRATION	24,100	0	24,100
10,274	165	5533	EXPENSES	13,000	0	13,000
32,250	22,910			37,100	0	37,100
2,181,505	2,171,274		TOTAL GENERAL TOWN GOVERNMENT	2,278,187	107,106	2,385,293
=====	=====			=====	=====	=====
OTHER TOWN BOARDS AND COMMITTEES						
*****						
205	258	5009	FINANCE COMMITTEE EXPENSE	265	0	265
ASSESSORS						
4,500	3,050	5150	SALARY OF CHAIRMAN	2,000	60	2,060
4,833	2,837	5152	SALARIES OF MEMBERS	3,000	90	3,090
21,435	22,414	5154	ADMINISTRATIVE ASSIST	23,765	610	24,375
1,395	1,204	5155	BOARD/STAFF TRAINING	2,000	(500)	1,500
5,663	6,097	5156	PART TIME CLERICAL	6,222	1,277	7,499
6,000	6,000	5158	COMPUTER SERVICES	6,000	(5,000)	1,000
8,732	4,298	5151	EXPENSES	4,555	(500)	4,055
3,263	470	5159	APPELLATE LITIGATION	0	0	0
3,010	15,821	5153	CONTRACT SERVICES/WAGES	25,116	0	25,116
58,831	62,191			72,658	(3,963)	68,695
PERSONNEL BOARD						
198	265	5171	EXPENSES	250	100	350
450		5175	STAFF TRAINING	0	0	0
648	265			250	100	350
PLANNING BOARD						
6,846	6,339	5172	COORDINATOR WAGES	11,550	983	12,533
4,198	4,984	5174	CONTRACT SERVICES	2,000	(901)	1,099
1,440	982	5173	EXPENSES	850	1,850	2,700
12,484	12,305			14,400	1,932	16,332
APPEAL BOARD						
1,150	1,150	5176	SALARY OF CHAIRMAN	1,150	35	1,185
359		5177	EXPENSES	0	1,650	1,650
1,509	1,150			1,150	1,685	2,835



ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT	TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
*****	*****	*****	*****	*****	*****
		CONSERVATION COMMISSION			
12,000	13,259	5249 COORDINATOR WAGES	13,658	268	13,928
1,141	1,365	5251 EXPENSES	1,315	860	2,175
13,141	14,624		14,973	1,128	16,101
		BOARD OF HEALTH			
600	600	5510 SALARY OF CHAIRMAN	600	18	618
675	675	5512 SALARIES OF MEMBERS	675	20	695
8,019	5,865	5511 ADMINISTRATION	9,625	35	9,660
25,871	25,871	5516 AGENT CONTRACT SERVICES	28,457	854	29,311
21,435	22,414	5514 ADMINISTRATIVE ASSIST	23,765	610	24,375
5,840	4,661	5513 EXPENSES	6,675	10	6,685
4,410	4,366	5515 CAPE ANN MENTAL HEALTH	4,148	(4,148)	0
2,000	3,800	5517 PUBLIC HEALTH NURSING	3,800	400	4,200
		SICK LEAVE BUY BACK	0	4,700	4,700
68,850	68,252		77,745	2,499	80,244
4,288	3,299	5551 COUNCIL ON AGING	3,400	0	3,400
159,954	162,344	TOTAL OTHER BOARDS & COMMITTEES	184,841	3,381	188,222
*****	*****		*****	*****	*****
		LIBRARY TRUSTEES			
		*****			
		LIBRARY			
33,793	36,415	5610 SALARY OF LIBRARIAN	38,846	1,165	40,011
25,180	27,305	5612 SALARY OF ASSIST LIBRARIAN	29,118	874	29,992
23,191	25,201	5614 SALARY OF CHILDREN LIBRARIAN	26,872	806	27,678
28,705	31,051	5616 WAGES OF CLERKS	31,575	792	32,367
8,291	8,330	5618 WAGES OF CUSTODIAN	8,580	378	8,958
44,971	45,375	5611 EXPENSES-GENERAL	48,675	2,675	51,350
22,009	23,045	5613 EXPENSES-MAINTENANCE	25,428	848	26,276
3,315	3,315	5615 BUILDING REPAIR & MAINTANCE	3,315	0	3,315
189,455	200,037	TOTAL LIBRARY TRUSTEES	212,409	7,538	219,947
*****	*****		*****	*****	*****
		BOARD OF PUBLIC WORKS			
		*****			
		BOARD OF PUBLIC WORKS			
1,000	1,000	5400 SALARY OF CHAIRMAN	1,000	30	1,030
1,500	1,500	5402 SALARIES OF MEMBERS	1,500	45	1,545
39,223	44,988	5404 SALARY SUPERINTENDENT/ENGINEER	55,098	2,191	57,289
30,972		5406 SALARY OF GENERAL FOREMAN	0	0	0
		5416 MECHANIC WAGES	30,787	1,121	31,908
		5417 OVERTIME WAGES	2,018	1,434	3,452
16,224		5496 TREE & INSECT WAGES	0	0	0
6,484		5497 TREE EXPENSES	0	0	0
20,897	17,113	5408 ADMINISTRATIVE ASSIST	21,556	1,357	22,913
		PART TIME CLERK	0	830	830
	11,000	5405 FUEL	11,500	500	12,000
	17,118	5407 VEHICLE, EQUIP R&M, GARAGE	19,000	0	19,000
	8,928	5409 UTILITIES	9,750	500	10,250
	433	5410 ADVERTISING	2,000	500	2,500
1,216	4,071	5401 EXPENSES	12,000	(2,500)	9,500
	6,600	5412 RETIRE SICK BUYBACK	0	0	0
		LESS WATER ENTER REIMB	(30,777)	(14,076)	(44,853)
1,156	1,674	5947 EARLY RETIREMENT INCENTIVE	5,200	0	5,200
		5403 DPW GARAGE MAINTENANCE	2,500	0	2,500
118,672	114,425		143,132	(8,068)	135,064

ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT	TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
		SANITATION			
	84,460	5411 COLLECTION & HAULING	90,000	3,375	93,375
363,992	287,025	5414 NESWC	274,767	6,596	281,363
		5413 WATER & SOIL TESTING	0	2,500	2,500
	47,222	5415 LEAF COLLECTION	0	5,720	5,720
		RECYCLING	65,000	(2,600)	62,400
363,992	418,707		429,767	15,591	445,358
		HIGHWAY			
134,541	138,220	5418 WAGES	121,168	6,203	127,371
3,493	6,222	5420 OVERTIME WAGES	6,440	750	7,190
6,720	6,795	5422 SUMMER WAGES	6,600	590	7,190
34,181	2,741	5421 EXPENSES	4,250	0	4,250
	35,351	5426 SNOW REMOVAL OVERTIME	19,250	1,250	20,500
102,665	93,368	5427 SNOW REMOVAL EXPENSES	47,500	2,500	50,000
84,419	61,656	5423 HIGHWAY MAINTENANCE	60,000	1,800	61,800
	28,796	5425 HIGHWAY RECONSTRUCTION	0	0	0
		TREE EXPENSE	0	7,000	7,000
366,019	373,149		265,208	20,093	285,301
		CEMETERY			
12,660	13,666	5480 WAGES	14,152	512	14,664
4,800	4,981	5482 OVERTIME WAGES	5,797	1,191	6,988
6,799	6,799	5484 SUMMER WAGES	11,100	(570)	10,530
500		5486 CLERK	520	0	520
5,799	1,584	5481 EXPENSES	3,000	1,250	4,250
	6,518	5483 IMPROVEMENTS	7,500	(5,500)	2,000
30,558	33,548		42,069	(3,117)	38,952 (1)
		PARKS			
26,434	27,472	5628 WAGES	28,304	1,024	29,328
4,067	4,358	5630 OVERTIME WAGES	4,760	147	4,907
6,405	5,272	5629 SUMMER WAGES	3,300	700	4,000
13,512	5,475	5631 EXPENSES	5,750	1,500	7,250
	882	5633 BUILDING R & M	2,250	0	2,250
50,418	43,457		44,364	3,371	47,735
929,659	983,286	TOTAL BOARD OF PUBLIC WORKS	924,540	27,870	952,410
3,480,573	3,516,941	TOTAL TOWN OPERATING BUDGET	3,599,977	145,895	3,745,872

(1) - ACTUAL AMOUNT FROM TAX BASE REDUCED BY TRANSFERS FROM SALE OF LOTS & GRAVES AND PERPETUAL CARE FUNDS. SEE FINANCIAL ACTIONS ARTICLE.

		SCHOOL COMMITTEE			
		H-W REGIONAL SCHOOL			
5,385,501	5,486,859	5711 OPERATING BUDGET	5,778,448	240,000	6,018,448
146,280	142,918	5713 DEBT SERVICE REPAYMENT	141,943	(5,103)	136,840
5,531,781	5,629,777	TOTAL H-W REGIONAL SCHOOL	5,920,389	234,897	6,155,286
8,992,354	9,146,718	TOTAL HAMILTON OPERATING BUDGET	9,520,366	380,792	9,901,158

ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT	TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
348,060	515,576	INCOME	489,868	(24,868)	465,000
2,299	1,090	INTEREST INCOME	1,500	2,000	3,500
350,359	516,666		491,368	(22,868)	468,500
72,058	72,047	WAGES	82,610	4,663	87,273
14,309	13,916	OVERTIME	22,697	869	23,566
17,343	19,303	CLERICAL	21,870	1,971	23,841
132		PARTIME CLERK	0	830	830
1,805		CLERICAL OVERTIME	1,632	168	1,820
		REPAY RESERVE FUND FOR FY95 TRANSFER	0	5,200	5,200
7,282	22,909	SYSTEM MAINTENANCE	28,000	7,000	35,000
	81,050	BENEFITS	99,663	32,641	132,304
		DEPRECIATION	24,063	0	24,063
5,611	720	CONTRACT SERVICES	8,800	106,200	115,000
	34,931	UTILITIES	38,500	2,750	41,250
	4,000	FUEL/VEH R & M	5,000	3,000	8,000
18,709	12,000	WELL MAINTENANCE	20,000	36,000	56,000
42,943	5,450	EXPENSES	12,500	2,600	15,100
	2,217	LITIGATION	2,500	500	3,000
21,629		GATE REPLACEMENT	20,000	(5,000)	15,000
33,001	36,551	METERS	65,000	(30,000)	35,000
75,562	71,936	DEBT SERVICE	69,525	(69,525)	0
2,637	567	LEAK DETECTION	2,500	4,500	7,000
103,610	10,152	CAPITAL IMPROVEMENT	30,000	0	30,000
5,979		SICK BUYBACK	0	0	0
		WATER MAIN REPLACEMENT	65,000	(65,000)	0
422,608	387,749		619,860	39,187	659,047
(72,249)	128,917		(128,494)	(62,053)	(190,547)

ACTUAL EXPENDITURE FISCAL '93	ACTUAL EXPENDITURE FISCAL '94	ACCOUNT	TOTAL APPROPRIATION FISCAL '95	CHANGE	TOTAL RECOMMENDED FISCAL '96
RECREATION REVOLVING					
REVENUE:					
		SUMMER PARK PROGRAM	44,985	16,245	61,230
		JR. HIGH & OTHER	15,450	(10,100)	5,350
		SPORTS ACTIVITIES	4,455	6,195	10,650
58,095	39,210	TOTAL REVENUE	64,890	12,340	77,230
EXPENSES:					
		SUMMER PROGRAM EXPENSES	45,508	14,492	60,000
		PART TIME CLERICAL	6,935	(6,935)	0
		JR. HIGH EXPENSES	12,447	(12,447)	0
		SPRING/FALL/WINTER PROGRAMS		9,499	9,499
		PATTON PARK EQUIPMENT		1,200	1,200
		OTHER EXPENSES	0	6,531	6,531
47,989	53,157	TOTAL EXPENSES	64,890	12,340	77,230
10,106	(13,947)		0	0	0



Moved  
Moved by Richard Fates, duly seconded that the Town raise and appropriate \$9,901,158 for schools, highways and Town expenses as set forth in the 1996 budget, except those items held.

VOICE VOTE: PASSED

Moderator brought forth the first held item under the office of Selectmen for HAWC for \$1,500.

Moved by Kathy Hough, duly seconded, that the Town appropriate \$2,000 for this item.

VOICE VOTE: PASSED

Moderator then brought forth the second item held: Junior High Maintenance for \$25,000. After much debate and discussion, Moderator called for a vote for \$25,000 for maintenance for the Junior High.

VOICE VOTE: PASSED

Moved by Richard Fates, that the Town appropriate to Water Enterprise Expense, as set forth in Article 4, of \$659,047 with any excess expenses over revenues coming from the Water Reserve Fund.

\*\*\*\*\*

**Article 5**  
**Personnel**  
**By-Law**  
**Changes**

Moved by Arthur Oberheim, duly seconded that the Town adopt as amendments to the Personnel By-Law ; proposed amendments on file with the Town Clerk which appear as Appendix C in the 1995 Warrant Book.

Mr. Oberheim explained the changes, there being no questions the Moderator called for the vote.

VOICE VOTE: PASSED

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**APPENDIX C**

**Proposed Amendments To Personnel By-Law**

**1. By-Law Section 13.05: Family Medical Leave Act of 1993 (FMLA)**

Add the following to the present By-Law:

As an employer of more than 50 employees, the Town of Hamilton is a covered employer under the Act. An employee who has worked for the Town for at least one year and for 1,250 hours over the previous 12 months is entitled to up to 12 weeks of unpaid, job protected leave for certain family and medical reasons in a fiscal year. Under the Act, leave must be granted for any of the following reasons:

To care for an employee's child after birth or placement for adoption or foster care;

To care for an employee's spouse, son, daughter or parent who has a serious health condition; or

For a serious health condition that makes an employee unable to perform the employee's job.

The following is a summary of the key points of the Act as adopted by the Town of Hamilton. This is a summary only. Employees should contact their supervisor or the Personnel Board for additional information.

When the leave is foreseeable, the Town requires advance notification, normally 30 days (employee illness would be an exception to the 30-day notice requirement) and appropriate certification to support the need for leave may be required. The Town may require second or third opinions (at the employer's cost) and a fitness for duty report to return to work.

The Town of Hamilton or the employee may elect to apply any unused paid vacation or personal leave toward any part of the 12 week leave. A Town employee may also apply accrued sick days toward the leave necessitated by the employee's serious health condition or for maternity leave. Applied vacation, personal days, and sick leave run concurrently with FMLA leave, not in addition to it. In all cases, the maximum amount of combined unpaid and/or paid leave under the FMLA will be 12 weeks.

Upon return from leave, most employees are guaranteed the same or similar job and will return with no loss of the seniority rights or benefits accrued prior to going on FMLA leave. The employee will not continue to accrue seniority rights, vacation or sick leave benefits while out on FMLA leave.

The Town will continue the health insurance benefits during the leave under the same conditions as if an employee remained at work; however, if an employee does not return to work after the 12 week period, the Town may be able to recapture health insurance premiums paid during the period.

A husband and wife employed by the Town will have their unpaid 12 weeks' leave apportioned between the husband and wife in a manner in which the employees wish to use the time but not to exceed 12 weeks in total in the event of the birth or adoption of a child or the care of a sick parent.

Under certain circumstances, employees may be entitled to intermittent leave or may work a reduced leave schedule.

## 2. Section 10.02: Vacation Schedule

I. The anniversary date for vacation accrual shall be the date of hire.

J. In the first year of employment, employees earn vacation at a rate of 5/12's of a day for each month of employment. An employee must be employed six months to be eligible to take vacation time. An employee leaving Town employment for any reason prior to the completion of six months of employment receives no vacation time and/or payment for that time.

## 3. Section 3.02: Standardization

Benefits for Town employees will accrue monthly unless a different basis is negotiated and agreed to as a result of a collective bargaining agreement or provided for by the Town of Hamilton Personnel By-Laws. For benefit accrual purposes, the actual hours worked (or a different basis, if required by the terms of a collective bargaining agreement or the Personnel By-Laws) will determine the benefit accrual. An example of the exception is the Town Hall employees who are paid 37 1/2 hours for 36 hours worked. The Town Hall employees will accrue benefits based upon the 37 1/2 hours paid.

Another example of how the benefits will accrue and be used is vacation taken on a day the individual normally works 4 hours. The vacation benefit will accrue at a 4 hour rate on that day and if the employee were to take a vacation on that day of the week the employee would use 4 hours of accrued vacation time.

For purpose of accruing Non-occupational sick time, the employee will earn time as of the first day of each month.

Step increases will be based on the employee's date of hire and will be effective on the first day or nearest the full week in which the employee reaches their anniversary date.

Any employee who has used all accrued sick leave and is using donated sick leave from another employee is on special status and not accruing either benefits of seniority toward Step increases.

Time employed at occasional and seasonal employment activities, i.e., seasonal summer help, call fire-fighters, and reserve police Officers, does not count for benefit accrual.

The Police Chief, for benefit purposes, is covered by the By-Laws except where a negotiated agreement between the Town and the Police Chief changes those benefits.

## 4. Section 17.01

Town Hall Clerical: replace 37.5 hours with 37.5 hours paid for 36 hours worked.

## 5. Section 13.02: Non-Occupational Sick Leave

add G.: The donation of accrued sick leave by a Town employee to another Town employee will only be allowed when the employee receiving the donation has exhausted his/her accrued sick time and has been on sick leave for an extended period of time (for purposes of this Section, "extended" is a month). The donation of accrued sick leave requires the approval of the



responsible Board, and Department Head of the employee donating the time and the Personnel Board. If either the donor or the recipient employee is a member of a union, the union representative must approve in writing the donation and receipt of the sick leave. Any employee who has used all accrued sick leave and is using donated sick leave from another employee is on special status and not accruing either benefits or seniority toward Step increases.

6. Section 5.03: Medical Examination of Job Applicants

Amendments Section 5.03 by replacing the first paragraph with the following language:

Applicants for appointive employment by the Town, other than office-only clerical and administrative positions and emergency help, shall after a Town offer of employment be certified by a practicing physician as to his or her physical fitness to perform the duties of the position.

7. Add new section entitled "Personnel Policies" as follows:

Section 21.01: Harassment Policy

Prohibition Against Harassment: The Town of Hamilton strictly enforces a prohibition against harassment of any of its employees by anyone, including any supervisor, co-worker, vendor, client, or customer. Harassment consists of unwelcome conduct, whether verbal, physical or visual, that is based in a person's protected status, such as sex, color, race, ancestry, religion, national origin, age, disability, sexual orientation, or other protected group status. The Town of Hamilton will not tolerate harassing conduct that affects employment conditions, that interferes unreasonably with any individual's work performance, or that creates an intimidating, hostile, or offensive working environment.

Sexual harassment deserves special mention. It is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when (1) submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment. Sexual harassment may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", "practical jokes", jokes about gender specific traits, foul or obscene language or gestures, displays of foul or obscene printed or visual material and physical contact such as patting, pinching or brushing against another's body.

Grievance Procedure: Any employee who believes he or she has been subjected to, or has witnessed harassment is encouraged and requested to report the offending conduct to the Personnel Board, providing such details as the name of the alleged harasser and the date, location and nature of the alleged harassment. The Personnel Board will then investigate the complaint on as confidential a basis as possible to determine whether the Town of Hamilton's policy has been violated and, if so, the appropriate corrective action. Any employee found to have engaged in harassment will be subject to appropriate discipline, including discharge.

No Retaliation: The Town of Hamilton will not retaliate against any employee for his or her participation in the grievance procedure.

**ARTICLE 6**

**Financial**

**Actions**

Moved by Richard Fates, duly seconded that the Town:

Raise and appropriate \$65,000 for the Finance Committee's Reserve

Transfer \$2,000 from the Cemetery Sale of Lots and Graves Account and transfer \$21,000 from the Cemetery Perpetual Care Account to be used for cemetery purposes.

Raise and appropriate \$40,000 for the Stabilization Fund.

After some debate Moderator called for the vote.

VOICE VOTE: PASSED

\*\*\*\*\*



## ARTICLE 7

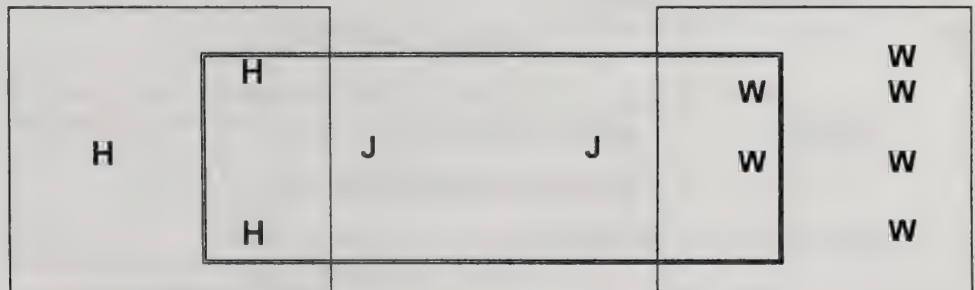
Moved by Alan Reid, duly seconded that the Town endorse and approve the establishment of a Hamilton-Wenham Joint Library and authorize the Library Trustees to enter into intermunicipal agreements with Wenham relative to the formation and election of a Joint Board of Library Trustees and all matters affecting the financing and governance of the Joint Library, including provisions for the creation by June 30, 1996 of a six member Joint Board with two trustees from Hamilton, two trustees from Wenham and two trustees at large.

### **Hamilton-Wenham Joint Library**

After lengthy discussion by Al Reid and Scott Maddern of the Joint Library Committee giving an overall preview of the plan and the Formation of the Joint Library Trustees:

## **GOVERNANCE**

1996



### Joint Board: 6 Trustees

2 At-Large elected  
2 Wenham designated  
2 Hamilton designated

### Hamilton : 3 Trustees

1 Elected in 1996  
2 Designated to  
Joint Board

### Wenham: 6 Trustees

2 Elected in 1996  
2 Designated to  
Joint Board

Mr. David Neill, Selectman, read a letter from the Winthrop family who donated the land in 1920 to the Town to serve as a school house and playground; that stipulation being placed on the property the Town is seeking to get changed so they consulted the Winthrop family.

This is a letter from Frederic Winthrop, Jr.:

May 8, 1995

To: The Joint Town Library Committee; Board of Selectmen of Hamilton and Wenham

I have consulted members of the Winthrop family living in and outside of Massachusetts, who are the surviving children and grandchildren of Frederic Winthrop. Based in those discussions I can express the family's approval of, and support for the proposal to build a joint library on the Dorothy Winthrop Memorial site to serve the Towns of Hamilton and Wenham.

The family is familiar with the Town's proposal to build a library in the land donated by Frederic Winthrop to the Town of Hamilton on March 3, 1920. We recognize that Frederic Winthrop made the said grant of land to the Town of Hamilton for use as a schoolhouse site, public playground or public park.

However, we understand that the original intended uses for the gift are impractical at this time, and we support the building of a library on the land to serve the communities of Hamilton and Wenham. We also believe that Frederic Winthrop, as one who loved books and was a frequent user of libraries, would have supported the use. As the site will remain a memorial to his wife, members of the family would appreciate being kept informed regarding building and landscape plans for the site. In the meantime rest assured that the family believes that a library would promote the public charitable purposes of Frederic Winthrop's gift.

Sincerely yours,

Frederic Winthrop, Jr.

Mr. Neill continued by adding the Board of Selectmen of Hamilton supports 100% the joint library at this time.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 8**  
**Joint Library**  
**Appropriation**

Moved by Alan Reid, duly seconded that the Town raise and appropriate \$7,000 from available funds, as its allocated share of the cost of planning, design and title work for a Hamilton-Wenham Joint Library and authorize the acceptance and expenditure of grant monies in connection therewith.

After much discussion regarding cost sharing and an explanation of the article the Moderator called in Dick Fates, Finance Committee who made the motion to change the wording "raise and appropriate" to "transfer". This being acceptable the Moderator called for the vote.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 9**  
**Ambulance**

Moved by Chief Walter Cullen, duly seconded that the Town appropriate \$75,000 from the ambulance fund for purchase of an ambulance.

After much discussion Moderator called for the vote:

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 10**  
**Governmental**  
**Study**  
**Recommendation**

Moderator read the article: To see what action the Town will take on the following petition:

We, the undersigned voters of the Town of Hamilton, pursuant to Section Twenty-one, of Chapter Forty-one of the Massachusetts General Laws, petition that the Annual Town Meeting vote to have the Selectmen act as a Board of Public Works and to have the Selectmen appoint Assessors and a Board of Health.

Moderator continued to explain the vote on this Article is in the first instance by ballot at the Town Election.

John Lawrence, Chairman, Government Study Committee, gave a lengthy explanation of the Article and what the Government Study Committee had planned. Using an overhead showed the Current Structure of Town of Hamilton and the Proposed Organizational Structure. Mr. Lawrence also explained that Article 10 and 11 would be by ballot.

Dick Fates, Finance Committee, recommends Article 10 through 16, that the meeting should approve them all.

After very lengthy discussion pro and con regarding elected versus appointed positions, Moderator called an end to discussion.

\*\*\*\*\*

**ARTICLE 11**  
**Governmental**  
**Study**

To see what action the Town will take in the following petition: We, the undersigned voters of the Town of Hamilton, pursuant to Section Sixty-nine C to Sixty-nine F of Chapter Forty-one of the Massachusetts General Laws, providing for the establishment of a Board of Public Works exercising the powers of certain other departments and Town offices.

The vote on this Article is in the first instance by ballot at the Town Election.

No further discussion in this article as it was all covered by Article 10.

\*\*\*\*\*

**ARTICLE 12**  
**Selectmen**

Moved by Jack Lawrence, duly seconded that the Town, contingent upon an affirmative vote at the Town Election on Article 11 of the Warrant vote to fix the number of Selectmen at five effective at the 1996 Annual Town Meeting.

Peter Twining moved and seconded that No Action be taken on this Article.

Moderator explained the procedure and outcome of a No Action vote.

VOICE VOTE: PASSED (to take No Action)

\*\*\*\*\*

**ARTICLE 13**  
**Town Clerk**

Moved by Jack Lawrence, duly seconded that the Town adopt the following By-Law:

The Selectmen are authorized and empowered to appoint the Town Clerk.

STANDING VOTE: YES - 149 NO - 111

\*\*\*\*\*

**ARTICLE 14**  
**Planning Board**

Moved by Jack Lawrence, duly seconded that the Town adopt the following By-Law:

The Selectmen are authorized and empowered to appoint the members of the Planning Board.

Peter Britton moved that No Action be taken on this Article.

Moderator explained the procedure and outcome of a No Action vote.

STANDING VOTE: YES - 121 NO - 115

\*\*\*\*\*

**ARTICLE 15**  
**Treasurer/  
Collector**

Moved by Jack Lawrence, duly seconded that the Town adopt the following By-Law:

The Selectmen are authorized and empowered to appoint the Treasurer/Collector.

STANDING VOTE: YES - 146 NO - 84

\*\*\*\*\*

**ARTICLE 16**  
**Planning Board**

Moved by Robin Willcox, duly seconded that the Town adopt the following By-Law:

The Planning Board of the Town shall consist of seven members. After explanation by Robin Willcox, of this Article, Guy Alleruzzo called for a quorum count. A count by tellers at 10:20 P.M. of the Town Meeting members was 201 (quorum needed is 200).

Moderator returned to Article. After short debate Moderator called for a show of hands.

VOTE: PASSED

**ARTICLE 17**  
**North Shore  
Regional  
Vocational  
School District**

Moved by Richard Ceremsak, duly seconded that the Town approve the gross operating and maintenance budget of the North Shore Regional Vocational School District and raise and appropriate \$38,893 as the Town's assessed portion thereof.

VOICE VOTE: PASSED



\*\*\*\*\*

**ARTICLE 18**  
**Interest on**  
**Clark Property**  
**Account;**  
**Conservation**  
**Fund**

Moved by John Rhoads, duly seconded that the Town transfer \$14,773.27 from the Clark Property Account to the Conservation Fund.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 19**  
**Wetlands**  
**Protection**  
**Act; Fees**

Moved by John Rhoads, duly seconded that the Town appropriate \$1,712.50 from the local share of fees collected under the Wetlands Protection Act and deposited in the Wetlands Protection Fund to be used for conservation purposes by the Conservation Commission.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 20**  
**Zoning**  
**Amendment**  
**(Requires**  
**2/3 Vote)**

Moved by Peter Britton, duly seconded that the Town amend Section V.A.11.d of the Hamilton Zoning By-Law with respect to certain special permitted uses in the manner set forth in the proposed amendment on file with the Town Clerk which appears in Appendix E, paragraph 1 of the 1995 Warrant Book.

Peter Britton explained the State statute states that agricultural uses are exempted from requirement for a special permit; this amendment would bring our By-Law into compliance with the State statute.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

**ARTICLE 21**  
**Zoning**  
**Amendment**  
**(Requires**  
**2/3 Vote)**

Moved by Peter Britton, duly seconded that the Town amend the Hamilton Zoning By-Law with respect to certain special permitted multi-family dwellings in the manner set forth in the proposed amendment on file with the Town Clerk which appears in Appendix E, Paragraph 2 of the 1995 Warrant Book.

Mr. Britton explained this section allows Special Permits for "two-family, duplex, row-houses, garden apartments and other multi-family dwellings in a R-1A Residence District" with certain provisions. Deleting the section would mean one could no longer apply for a Special Permit for these uses.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

**ARTICLE 22**  
**Zoning**  
**Amendment**  
**(Requires**  
**2/3 Vote)**

Moved by Peter Clark, duly seconded that the Town amend the Hamilton Zoning By-Law with respect to conversions for temporary apartments in the manner set forth in the proposed amendment on file with the Town Clerk which appears in Appendix E, paragraph 3 and 4 of the 1995 Warrant Book.

Mr. Clark explained paragraph 3 allows for a simpler process for an applicant to renew his permit for a temporary additional living area unit and paragraph 4 allows the extension of the building to be 10% larger than currently allowed, replacing 15% with 25%, for temporary additional living area units.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

**ARTICLE 23**  
**Zoning**  
**Amendment**  
(Requires  
2/3 Vote)

Moved by Peter Clark, duly seconded that the Town amend the Hamilton Zoning By-Law with respect to common driveways in the manner set forth in the proposed amendment in file with the Town Clerk which appears in Appendix E, paragraph 5 of the 1995 Warrant Book.

Mr. Clark explained this is not a new requirement but is being added to the By-Law for clarity.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

**ARTICLE 24**  
**Zoning**  
**Amendment**  
(Requires  
2/3 Vote)

Moved by Peter Clark, duly seconded that the Town amend the Hamilton Zoning By-Law with respect to minimum lot frontage in the manner set forth in the proposed amendment on file with the Town Clerk which appears in Appendix E, paragraph 6 of the 1995 Warrant Book.

Mr. Clark explained this is not a new requirement but is being added to the By-Law to bring it into compliance with the State statute.

VOICE VOTE: UNANIMOUS

\*\*\*\*\*

**APPENDIX E: PROPOSED AMENDMENTS TO THE HAMILTON ZONING BY-LAW**

RE: Article 20

1. Amend section V.A.11.d. of the Special Permit Section by deleting the words "commercial farming, greenhouses and nurseries."

RE: Article 21

2. Delete section V.A.11.a. from the Special Permit Section and renumber remaining section accordingly.

RE: Article 22

3. Amend section V.A.11.e.1.a.7. by replacing the words "Re-application for" to "renewal of", and adding the sentence "Renewal of the special permit will follow the Abbreviated Site Plan Review procedure as found in the By-Law section VI.H.3.b., provided there is no change in the design or dimensional standards under section V.A.11.e.1.b. below."
4. Amend section V.A.11.e.1.b.3. by replacing 15% with 25%.

RE: Article 23

5. Add to section VI.B.12.b. (Common Driveways) a new section as follows:  
  
"3. Common driveways may never be used to satisfy zoning frontage requirements."

RE: Article 24

6. Add to the end of section VI.B.3.d. (Minimum Lot Frontage) a third way described as follows:  
  
"or (iii) a way in existence when the subdivision control law became effective in Hamilton (1955) having in the opinion of the Planning Board, sufficient width, suitable grades, and adequate construction to provide for the needs of vehicular traffic and to provide adequate access for fire, police, and emergency vehicles."

\*\*\*\*\*

**ARTICLE 25**  
**Repairs to**  
**Town Hall**

Moved by David Neill, duly seconded that the Town raise and appropriate \$40,000 for repairs to the Town Hall.

Mr. Neill explained this is the first installment of a three year project for the painting and replacing of clapboards on the Town Hall, the total cost being \$180,000. We need to appropriate \$60,000 per year. We need \$40,000 this year due to the fact \$20,000 was appropriated last year. This was the cheapest 20 year cost prospectus.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 26**  
**Chapter 90**  
**Improvements**

Moved by Paul Ricker, duly seconded that the Town appropriate \$190,772 made available under Massachusetts General Laws, Chapter 90 for reconstruction and improvement of Town streets.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 27**  
**Street**  
**Improvement**  
**Plan**

Moved by paul Ricker, duly seconded that the Town raise and appropriate \$188,000 contingent upon the passage of a referendum question pursuant to Massachusetts General Laws, Chapter 59, Section 21C (11/2), for street improvements during the third year of a proposed ten year street improvement plan.

VOICE VOTE: Passes subject to referendum vote on May 18, 1995.

\*\*\*\*\*

**ARTICLE 28**  
**Water Enterprise**  
**Emergency Fund**

Moderator read Article:

To see if the Town will establish a water enterprise emergency fund, or take any other action thereon or relative thereto.

Paul Ricker, Chairman Board of Public Works, recommends No Action on this Article. Moderator noted since no motion was made we need take no vote on this Article.

\*\*\*\*\*

**ARTICLE 29**  
**Town Hall**  
**Telephone Lines**

Moved by Peggy Stedman,, duly seconded that the Town transfer \$5,000 from available funds for additional telephone lines at Town Hall.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 30**  
**Public Works**  
**Equipment**

Moved by Gordon Thompson, duly seconded that the Town raise and appropriate \$25,000 for a large pick-up truck and authorize the sale or trade-in of a vehicle with proceeds to be applied against the purchase price.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 31**  
**Public Works**  
**Equipment**

Moved by Gordon Thompson, duly seconded that the Town raise and appropriate \$10,000 for a snow plow and other equipment and authorize the sale or trade-in of a vehicle or equipment with proceeds to be applied against the purchase price.

VOICE VOTE: PASSED



\*\*\*\*\*

**ARTICLE 32**  
**Lease Payments**

Moved by Stephen Parson, duly seconded that the Town transfer \$36,585 from free cash for lease payments under existing equipment leases for the BAPERN System and Air Van.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 33**  
**Fire Engine**

Moved by Douglas Woodman, duly seconded that the Town transfer \$200,000 from available funds for the purchase of a fire engine and authorize the sale or trade-in of a vehicle with proceeds to be returned to the general fund.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 34**  
**Decennial  
Revaluation**

Moved by Robert Trussell, Duly seconded that the Town transfer \$34,900 from available funds for services relating to the decennial revaluation.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 35**  
**Copy Machine  
Town Hall**

Moved by Peter Twining, duly seconded that the Town transfer \$8,000 for the acquisition of a copy machine and service contract for the Town Hall.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 36**  
**Environmental  
Clean-Up**

Moved by Peggy Stedman, duly seconded that the Town transfer \$10,000 from available funds for environmental clean-up at the Town Hall site.

Candace Wheeler, Executive Secretary, explained this money would hopefully end the clean-up and review process. We've been through Phase 1 and this will be Phase 2.

VOICE VOTE: PASSED

\*\*\*\*\*

**ARTICLE 37**  
**Revolving Funds**

Moved by Richard Fates, duly seconded that the Town reauthorize, pursuant to Massachusetts General Laws, Chapter 44, Section 53 E1/2 the compost bin revolving fund in accordance with the statement in Appendix F of the Warrant Book and limit the total amount which may be expended in fiscal 1996 to \$3,000.

VOICE VOTE: PASSED

**Appendix F**

**Revolving Funds Under M.G.L. CH. 44, Sec. 53E1/2**

State law provides for several kinds of special municipal accounts in which funds received may be spent without further appropriation by Town Meeting, in order to facilitate the handling of grants and gifts, insurance proceeds and fee-for-service programs. Departmental revolving funds under Massachusetts General Laws Ch. 44, Sec. 531/2 are one of these types of special municipal accounts, and they require annual reauthorization by Town Meeting. This is the purpose of Article 37 in the Warrant Book.

At the time of printing the Warrant Articles, there were three municipal accounts which we had identified as possibly fitting the criteria for a departmental revolving fund. These three were listed under Article 37. However, the Mass. Dept. Of Revenue has since advised us that only the Compost Bins account is a Departmental Revolving Fund under Sec. 53 E1/2. The other two are special accounts under different sections of Chap. 44. Therefore, only the Compost Bin Account is summarized below. All Departmental revolving funds of any department are limited in annual expenditures to 1% of the total tax levy of the most recent year. The Compost Bin Account is well within the standard!

#### Composting Bin Revolving Fund

Proceeds from the sale of composting bins are expended to purchase additional composting bins for sale to residents of the Town. The Board of Public Works administers the program. The purpose of the fund is to encourage residents to compost yard waste on their house lots, as yard waste can no longer be included with regular trash pickup.

\*\*\*\*\*

#### ARTICLE 38 Financial Action

Moderator read the Article: To see if the Town will appropriate and authorize the Assessors to use available certified Free Cash to reduce the tax rate for the Fiscal Year beginning July 1, 1995, or take any other action thereon or relative thereto.

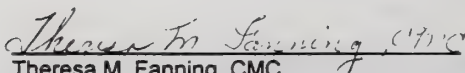
Richard Fates, Finance Committee moved No Action on this Article. Mr. Fates explained we have \$250,000 in stabilization Fund and \$130,000 in Free Cash and because of large projects that can pop up very quickly in these times its prudent to have this in our savings account.

VOICE VOTE: PASSED

\*\*\*\*\*

Moderator adjourned the meeting at 11:05 P.M. until Thursday, May 18th at the Winthrop School.

A TRUE COPY: ATTEST.

  
Theresa M. Fanning, CMC  
Town Clerk

HAMILTON ANNUAL TOWN ELECTION  
HELD  
THURSDAY, MAY 18, 1995  
AT  
WINTHROP SCHOOL, HAMILTON, MA

VOTE ON ARTICLE 1

The Town Clerk declared the polls open at at 7:00 A.M.

There were 1,216 votes cast as follows:

Precinct 1 - 675

Precinct 2 - 541

	PRECINCT 1	PRECINCT 2	TOTAL
<b>MODERATOR- 1 YEAR</b>			
Bruce Ramsey	485	403	888
Blanks	177	132	309
Others	13	6	19
<b>SELECTMAN-3 YEAR</b>			
Peter Twining	433	362	795
Blanks	213	163	376
Others	29	16	45
<b>ASSESSOR - 3 YEARS</b>			
Gelean Campbell	523	399	922
Blanks	142	140	282
Others	10	2	12
<b>BD OF HEALTH-3 YRS</b>			
James Campbell	478	377	855
Blanks	188	161	349
Others	9	3	12
<b>BD PUBLIC WORKS- 3 YEARS</b>			
Paul Ricker	478	370	848
Blanks	184	169	353
Others	13	2	15
<b>PLANNING BD - 5 YRS</b>			
Robin Willcox	451	359	810
Blanks	210	177	387
Others	14	5	19
<b>LIBRARY TRUSTEE- 3 YEARS</b>			
Ann St. Germain	532	407	939
Blanks	136	133	269
Others	7	1	8
<b>HOUSING AUTHORITY- 2 YR Unexpired Term</b>			
Robert Poo	511	393	904
Blanks	157	148	305
Others	7	0	7
<b>HOUSING AUTHORITY 5 YEARS</b>			
George Ricker, Jr.	476	371	847
Blanks	189	166	355
Others	10	4	14



	PRECINCT 1	PRECINCT 2	TOTAL
Override pursuant to Massachusetts General Laws , Chapter 59, Section C(1/2) for Street Improvement.			

**QUESTION 1:**

"Shall the Town of Hamilton be allowed to assess and additional one hundred and eighty-eight thousand dollars (\$188,000) in real estate and personal property taxes for street improvements during the third year of a proposed 10 year street improvement plan, for the fiscal year beginning July 1, 1995?"

YES	404	336	740
NO	255	190	445
BLANKS	16	15	31

**QUESTION 2:**

"Shall the acceptance by the town of sections sixty-nine C to sixty-nine F, inclusive, of chapter forty-one of the Massachusetts General Laws providing for the establishment of a Board of Public Works exercising the powers of certain other departments and town officers be revoked?"

YES	328	286	614
NO	316	211	527
BLANKS	31	44	75

**QUESTION 3:**

"Shall the town vote to have its selectmen act as a board of public works?"

YES	313	275	588
NO	348	240	588
BLANKS	14	26	40

**QUESTION 4:**

"Shall the town vote to have its selectmen appoint Assessors and Board of Health?"

YES	304	286	590
NO	361	229	590
BLANKS	10	26	36

**Hamilton-Wenham Regional School District (3 Years)**

Michael Abbott	295	239	534
Jaclyn Finocchio	282	286	568
Donald Gallant	281	268	549
William Heitz	387	250	637
Robert Whittier	276	265	541
Blanks	488	310	798
Others	16	5	21

Wenham Election Results	Wenham	Hamilton	Total
Michael Abbott	232	534	766
*Jaclyn Finocchio	548	568	1116
*Donald Gallant	544	549	1093
William Heitz	211	637	848
*Robert Whittier	522	541	1063
Blanks	182	798	980
Others	2	21	23

\*Denotes election to Hamilton-Wenham Regional School Committee.

Polls were closed at 8:00 P.M.

Town Clerk announced results at 8:50 P.M.

A TRUE COPY:      ATTEST:

*Theresa M. Fanning, CMC*  
 Theresa M. Fanning, CMC  
 Town Clerk

Town of Hamilton  
Special Town Meeting  
Held  
Monday, November 13, 1995  
At  
Hamilton-Wenham Regional High School  
\*\*\*\*\*

Moderator Bruce Ramsey opened the meeting, with the warrant being duly signed and posted, at 7:45 P.M. with 220 voters checked and present:

Precinct 1 - 129

Precinct 2 - 91

Counters were:

Left Side:

Burnham Riggs  
5 Paddock Lane

Front:

Richard Fates  
95 Rock Maple Ave.

Right Side:

Guy Alleruzzo  
71 Lincoln Ave.

Center:

Leon Purington  
32 Mill Street

Douglas Woodman  
209 Echo Cove Road

Moderator announced we would be departing from the usual procedure of opening a special Town Meeting by having a choral group from the high school sing the National Anthem led by Claudia Frost.

\*\*\*\*\*

Moderator announced the checkers for the evening and then turned the meeting over to the Selectmen to explain the purpose of the special meeting, by recognizing Margaret Stedman.

Chairman of the Board of Selectmen, Margaret Stedman went on to explain that she would be giving an overview of tonight's meeting and then Peter Twining would be explaining the reason we need to act now and also the goals.

Selectman Stedman explained the Government Study proposal and the confusion caused by a tie vote on two articles at the Annual Town Election which left no one in charge of the Department of Public Works in 1996. The main purpose of the Special Town Meeting was to have an article for an Interim Board of Public Works for one year, to be elected in 1996.

Using overhead projector, Selectman Stedman explained the articles to be voted on:

SPECIAL TOWN MEETING  
NOVEMBER 13, 1995

---

Article 1:

Interim Board of  
Public Works

Approval tonight –  
Bylaw

At 1996 Election:  
3 new BPW members  
to be elected for 1 year

---

Article 2:

Selectmen to Act as  
Board of Public Works

Approval tonight –  
Ballot

Resolve Tie Vote  
of 1995 Town Election

<b>Article 3:</b> Re-establishment of Board of Public Works	Approval tonight -- Ballot	<b><u>Citizen Petition</u></b> to reverse vote at 1995 Election revoking Board of Public Works
<b>Article 4:</b> Selectmen to appoint Assessors	Approval tonight -- Ballot	<b><u>Resolve Tie Vote:</u></b> of 1995 Town Election
<b>Article 5:</b> Selectmen to Appoint Board of Health	Approval tonight-- Ballot	<b><u>Resolve Tie Vote</u></b> of 1995 Town Election
<b>Article 6:</b> Repeal of Selectmen Appointing Town Clerk	Approval tonight-- Bylaw	<b><u>Citizen Petition</u></b> to reverse vote of 1995 Annual Town Meeting
<b>Article 7:</b> Repeal of Selectmen Appointing Treasurer/Collector	Approval tonight-- Bylaw	<b><u>Citizen Petition</u></b> to reverse vote of 1995 Annual Town Meeting
<b>Article 8:</b> Five-Member Board of Selectmen	Approval tonight-- Bylaw	<b><u>Citizen Petition</u></b> to increase number of Selectmen at 1997 Election

Selectman Stedman then turned the meeting over to Peter Twining.

Selectman Twining went on to explain the Selectmen's views as to why these articles are important, using overhead projector showed the following:

#### WHY DO WE NEED TO ACT NOW?

- Hamilton -- high tax town (greater than \$1 over neighboring towns)
- Important upcoming decisions on capital projects (schools, library, roads, etc.)
- New federal and state responsibilities to fulfill
- Economic environment requires town to seek new ways to maintain services and contain costs.

Moderator introduced the members seated at the table, and then proceeded to the articles.



**ARTICLE 1**  
**By-Law**  
**Interim**  
**Board of**  
**Public Works**

Moved by David Neill, duly seconded that the Town adopt the following By-Law. At the 1996 Annual Town Election the Town shall elect an interim board of three Officers to exercise and perform the powers, rights, and duties formerly exercised and performed by the Board of Public Works pursuant to General Laws Chapter 41, Sections 69c to 69F, such three Officers to serve until the 1997 Town Election.

David Neill then requested the chair to recognize Marcie Homer to speak on the Article.

Moderator requested all persons speaking tonight to identify themselves and where they live in the Town and then recognized Marcie Homer.

Marcie Homer, Bay Road, a member of the Government Study Committee since 1993, went on to explain the plan which was proposed. After lengthy explanation the Moderator requested it be kept to the article now on the floor.

David Neill went on to explain where we are right now. We still have a Board of Public Works, we did vote last May to revoke them, but they don't become "revoked" until next May. This article would be to fill the gap from 1996 to 1997.

After further discussion from the floor the Moderator called for the vote.

VOICE VOTE: PASSED UNANIMOUSLY

(At the 1996 Annual Town Election Town will vote for an interim Board of Public Works from May 1996 to May 1997.)

\*\*\*\*\*

**ARTICLE 2:**  
**Ballot Question:**  
**Selectmen Act**  
**as Board of**  
**Public Works**

Moved by David Neill, duly seconded that the Town vote to include the following question in the warrant of the Annual Town Meeting for submission to the voters at the Annual Town Election: Shall the Town vote to have its Selectmen act as a Board of Public Works?

After lengthy discussion by David Neill and the floor, Kathy Hough called the question. Moderator called for a vote to move the question.

VOICE VOTE: PASSED UNANIMOUSLY

Moderator then called for a vote on the original motion.

VOICE VOTE: PASSED

(Question will be on ballot at 1996 Annual Town Election.)

\*\*\*\*\*

**ARTICLE 3:**  
**Ballot Question:**  
**Re-establish**  
**Board of**  
**Public Works**

Moved by Gordon Thompson, duly seconded that the Town vote to include: the following question in the warrant of the Annual Town Meeting for submission to the voters at the Annual Town Election: Shall sections sixty-nine C to sixty-nine F inclusive, of the General Laws, providing for the establishment of a Board of Public Works exercising the powers of certain other departments and Town Officers be accepted?

After lengthy discussion Moderator called for a vote.

STANDING VOTE: YES - 86  
(DEFEATED) NO - 114

\*\*\*\*\*

**ARTICLE 4:**  
**Ballot Question:**  
**Selectmen**  
**Appoint**  
**Assessors**

Moved by Selectman Margaret Stedman, duly seconded, that the Town vote to include the following question in the Warrant of the Annual Town Meeting for submission to the voters at the Annual Town Election: "Shall the town vote to have the Selectmen appoint Assessors?" Selectman Stedman spoke in favor of and George Cantwell, Board of Assessors member spoke against the motion.

After lengthy discussion Moderator called for a vote on the motion.

STANDING VOTE: YES – 122  
(PASSED) NO – 73

(Question will be on the ballot for 1996 Annual Town Election.)

\*\*\*\*\*

**ARTICLE 5:**  
**Ballot Question:**  
**Selectmen**  
**Appoint Board**  
**of Health**

Moved by Selectman David Neill, duly seconded, that the Town vote to include the following question in the warrant of the annual Town Meeting, for sub-mission to the voters at the Annual Town Election: "Shall the town vote to have its Selectmen appoint a Board of Health?"

Selectman David Neill spoke at length in favor of the motion. Richard Goehlert, Board of Health member also spoke in favor of the motion and requested the Finance Committee go on record as to their recommendation.

Richard Low of the Finance Committee announced they voted in favor of Article 5 and Article 4.

Moderator then reread the motion and called for the vote.

VOICE VOTE: PASSED

(Question will be on the ballot at the 1996 Annual Town Election.)

\*\*\*\*\*

**ARTICLE 6:**  
**Repeal By-Law**

Moved by Robert Poole, duly seconded, that the Town repeal the By-Law voted at the 1995 Annual Town Meeting, which states, "The Board of Selectmen is authorized and empowered to appoint the Town Clerk."

Robert Poole explained that due to the fact that the voters were confused at the last meeting, thinking the question would have been on the ballot, the petition was drawn to bring it back to the voters again. Mr. Poole also spoke in favor of the motion.

The Moderator then recognized the Town Clerk. Theresa M. Fanning who spoke in favor of returning to an elected position.

After further discussion, Moderator called for the vote.

STANDING VOTE: YES – 105  
(PASSED) NO – 86

(Article passed -- returning the Town Clerk position to elected status.)

\*\*\*\*\*

**ARTICLE 7:**  
**Repeal By-Law**

Moved by Robert Poole, duly seconded, that the Town repeal the By-Law voted the 1995 Annual Town Meeting which states: "The Board of Selectmen is authorized and empowered to appoint the Treasurer-Collector."

Robert Poole spoke at length regarding the article requesting support for passage.

Selectman Peter Twining and others spoke at length against this article.

Moderator called for the vote.

STANDING VOTE: YES - 61  
(DEFEATED) NO - 122

(Treasurer-Collector remains appointed.)

\*\*\*\*\*

**ARTICLE 8:**  
**By-Law:**  
**Five Member**  
**Board of**  
**Selectmen**

Moved by Richard Goehlert, duly seconded, that the Town adopt the following By-Law: "Effective at the 1997 Annual Town Meeting the number of Selectmen shall be fixed at five."

Mr. Goehlert went on to explain his reason for petitioning this was because it was a recommendation of the Government Study Committee and at last meeting it was voted to take no action and he felt it should be voted on. Mr. Goehlert continued to explain why he felt the Town should go to a five-member Board of Selectmen.

Richard Low of the Finance Committee noted the Finance Committee was in favor of this article.

Selectman Peter Twining announced that the Board of Selectmen is adamantly against this article and continued on to explain the reason why: that this is not the time for this change.

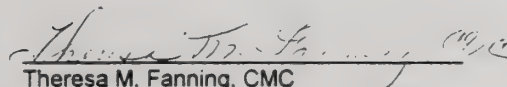
After further discussion the Moderator called for the vote.

STANDING VOTE: YES - 92  
(FAILED) NO - 93

Meeting was adjourned at 10:05 P.M.

A TRUE COPY:

ATTEST:

  
Theresa M. Fanning, CMC  
Town Clerk



TREASURER/COLLECTOR ANNUAL REPORT FOR 1995

I hereby submit my report as Treasurer/Collector for the Town of Hamilton for the year ending December 31, 1995.

Balance January 1, 1995	\$ 2,223,100.08
Receipts during 1995	<u>11,900,148.00</u>
	14,123,248.08
Disbursements during 1995	<u>11,591,926.55</u>
Balance December 31, 1995	\$ 2,531,321.53

See report for collection breakdown.

Investment Program - Balances December 31, 1995

Stabilization Fund	\$ 258,074.40
Clark Property Funds	306,153.56
Conservation Commission	285,040.74
Trust Funds	<u>341,007.00</u>
	\$ 1,190,275.70

Respectfully Submitted,

Kay E. Turner  
Treasurer/Collector

TREASURER/COLLECTOR'S REPORT  
JANUARY - JUNE 1995      JULY - DECEMBER 1995      TOTAL CALENDAR YEAR 1995

TEGORY	YEAR	RECEIPTS	YEAR	RECEIPTS	YEAR	RECEIPTS
AL ESTATE	Prior to		Prior to		Prior to	
	1992	\$ 41,519.80	1992	\$ 16,729.42	1992	\$ 58,249.22
	1992	29,460.42	1992	13,382.30	1992	42,842.72
	1993	25,588.89	1993	5,700.00	1993	31,288.89
	1994	39,891.12	1994	13,464.24	1994	53,355.36
	1995	4,343,922.13	1995	97,292.31	1995	4,441,214.44
	1996	0	1996	4,160,544.84	1996	4,160,544.84
Sub-Total		<u>4,480,382.36</u>		<u>4,307,113.11</u>		<u>8,787,495.47</u>
PERSONAL PROPERTY	1992	165.89	1992	0	1992	165.89
	1994	6,472.33	1994	24.40	1994	6,496.73
	1995	52,973.75	1995	655.01	1995	53,628.76
	1996	0	1996	56,402.71	1996	56,402.71
Sub-Total		<u>59,611.97</u>		<u>57,082.12</u>		<u>116,694.09</u>
TOR VEHICLE EXCISE	Prior to		Prior to		Prior to	
	1991	201.97	1991	265.10	1991	467.07
	1991	38.75	1991	143.54	1991	182.29
	1992	865.11	1992	1,153.65	1992	2,018.76
	1993	3,743.04	1993	2,128.34	1993	5,871.38
	1994	18,604.57	1994	10,028.84	1994	28,633.41
	1995	427,368.70	1995	109,493.10	1995	536,861.80
Sub-Total		<u>450,822.14</u>		<u>123,212.57</u>		<u>574,034.71</u>
ENALTIES AND INTEREST		68,637.93		65,091.97		133,729.90
MUNICIPAL LIEN CERTIFICATES		5,350.00		8,950.00		14,300.00
AT EXCISE TAX	1996	0		1,818.00		1,818.00
Sub-Total		<u>73,987.93</u>		<u>75,859.97</u>		<u>149,847.90</u>
ATER DEPARTMENT						
Water Rates		245,629.61		169,254.69		414,884.30
Water Services		4,750.00		17,550.00		22,300.00
Water Liens		15,231.13		2,709.14		17,940.27
Water - Other Income		2,725.69		30.00		2,755.69
Penalties & Fees		2,268.30		2,643.64		4,911.94
Sub-Total		<u>270,604.73</u>		<u>192,187.47</u>		<u>462,792.20</u>
TOTAL		<u>\$ 5,335,409.13</u>		<u>\$ 4,755,455.24</u>		<u>\$10,090,864.37</u>



















